

Category: Finance

Subject: City Manager Grant Approval Policy

Purpose

To allow the City Manager authority to approve grant requests. This will streamline the grant process, reduce workload and provide the requesting body funding in a timelier fashion.

Scope

This policy applies to not-for-profit community based organizations that are eligible for municipal grant funding and are requesting a small grant.

Policy Statement

1. The City Manager has the authority to approve in-kind and cash grant requests in alignment with the delegated procurement authority as provided in the current City of Penticton Procurement Policy.
2. This authority is extended as long as existing budgets are not impacted and service delivery impacts are not significant.
3. Should the request be denied by the City Manager, the applicant has the option of having their request considered by Council.

Related Policies and Legislation

Municipal Grants Policy CP#2023-06
Municipal Special Events Grant Policy CP#2023-07
Procurement Policy
Community Charter Section 25

Approval History

Previous revisions/replaces: Chief Administrative Officer Grant Approval Policy CP#2020-03		August 18, 2020	
Approved by Council on:	June 20, 2023	Resolution No.:	244/2023

Certified Correct:



Paula McKinnon, Deputy Corporate Officer