

Parks & Recreation Master Plan Steering Committee Meeting

Held at City of Penticton Committee Room A
171 Main Street, Penticton, B.C.

Wednesday, December 2, 2015
at 3:00 p.m.

Present: Andrew Jakubeit, Mayor
Judy Sentes, Councillor
Kevin Gabriel, Penticton Indian Band Representative
Doug Gorcak, Penticton School District 67 Representative
Ezra Cremers, Organized Field Sport Representative
Roland Curnow, Organized Field Sport Representative
Barb Hoolaeff, Special Event Group Representative
Adolph Steffen, Development Community Representative
Sharon Devlin, Member at Large
James Palanio, Member at Large
Ron Ramsay, Member at Large

Staff: Eric Sorenson, Chief Administrative Officer
Mitch Moroziuk, Manager of Infrastructure
Jeff Lynka, Parks Supervisor
Lori Mullin, Recreation & Culture Manager
Lorraine Williston, Corporate Committee Secretary

1. Call to Order

The Parks & Recreation Master Plan Steering Committee was called to order by the Mayor at 3:00 p.m.

2. Adoption of Agenda

It was MOVED and SECONDED

THAT the Parks & Recreation Master Plan Steering Committee adopt the agenda for the meeting held on December 2, 2015.

CARRIED UNANIMOUSLY

3. Committee Member Introductions

Roundtable introductions were done by all members.

4. Opening Remarks

The Mayor welcomed everyone and thanked them for their interest and spoke on the purpose for this committee. The Mayor noted the importance of community engagement and is looking to this committee to create a framework on what the City's parks and recreation master plan should look like. The Chief Administrative Officer also encouraged the group to make recommendations to Council concerning the roles of parks in Penticton.

5. Appointment of Committee Chair

The Mayor provided an overview of responsibilities for the Chair position and asked the committee members to consider the position. Item to be brought forward at the next meeting.

6. Confidentiality, Conflict of Interest and Commercial Electronic Message Consent Forms

Confidentiality, Conflict of Interest and Commercial Electronic Message Consent Forms were distributed to members and collected. The Mayor reiterated the importance of confidentiality.

7. New Business

7.1 Approach to Hiring a Consultant

The Manager of Infrastructure reviewed the history of the City's Parks & Recreation Master Plan and noted the last master plan adopted was in 1993. A new master plan will require a significant amount of work and is seeking direction from the committee on how they would like to approach the hiring process for a consultant. The first step would be a proposal call and review. Discussion followed on selecting a sub-committee to review proposals and bring back recommendations to the committee. James Palanio, Ron Ramsay and Doug Gorcak agreed to sit on the sub-committee.

It was MOVED and SECONDED

THAT the Parks & Recreation Master Plan Steering Committee appoint James Palanio, Ron Ramsay and Doug Gorcak to the sub-committee.

CARRIED UNANIMOUSLY

A question and answer period followed including discussion on the terms of reference and master plan and what input staff and Council are looking for.

7.2 Meeting Schedule Discussion

The group discussed potential dates for meetings. By consensus, the Committee agreed to meet on the second Wednesday of every month.

8. Next Meeting

The next regularly scheduled meeting of the Parks & Recreation Master Plan Steering Committee will be Wednesday, January 13, 2016 at 3:00 p.m.

9. Adjournment

The Parks & Recreation Master Plan Steering Committee adjourned the meeting at 3:58 p.m.