



## Parks & Recreation Master Plan Steering Committee Meeting

Held at City of Penticton Committee Room A  
171 Main Street, Penticton, B.C.

Wednesday, July 27, 2016  
at 3:00 p.m.

**Present:** Andrew Jakubeit, Mayor  
Judy Sentes, Councillor  
Ron Ramsay, Chair  
Roland Curnow, Organized Field Sport Representative  
James Palanio, Member at Large  
Sharon Devlin, Member at Large  
Peter Dooling, Member at Large  
Gary Denton, Tourism Penticton Representative

**Staff:** Jeff Lynka, Parks Supervisor  
Lori Mullin, Recreation & Culture Manager  
Tina Lee, Communications Officer  
Lorraine Williston, Corporate Committee Secretary

**Guests:** Lisa Martin  
Duane Martin

### 1. Call to Order

The Parks & Recreation Master Plan Steering Committee was called to order by the Chair at 3:00 p.m.

### 2. Adoption of Agenda

**It was MOVED and SECONDED**

THAT the Parks & Recreation Master Plan Steering Committee adopt the agenda for the meeting held on July 27, 2016 as amended.

**CARRIED UNANIMOUSLY**

### 3. Adoption of Minutes

**It was MOVED and SECONDED**

THAT the Parks & Recreation Master Plan Steering Committee adopt the minutes of the July 13, 2016 meeting as circulated.

**CARRIED UNANIMOUSLY**

#### 4. **New Business**

##### 4.1 Recording of Minutes – Procedure Review

Concerns were raised by Committee members over the lack of discussions being noted in the minutes. Mayor Jakubeit provided an outline of the legislative procedure for the recording of committee meetings. Minutes are a record of facts, actions, recommendations and motions made by the committee not a recording of discussions verbatim. Discussion followed. By consensus, the committee agreed the minutes should reflect more of the key points that are discussed.

#### 5. **Business Arising from Prior Meetings**

##### 5.1 Community Engagement and Input Presentation Review

Roundtable discussion ensued on the survey results. The Chair stated that after reviewing the documents, the three main themes that stand are preserve, expand and accessibility fee issues. The Chair invited Committee members to comment and discussion followed on:

- Pros and cons of paid parking
- Set up a 'Parks' hotline during events to report problems when they arise
- Better signage on Esplanade to make people aware area is city parkland not private
- Need clarification of the uses of our parks for commercialization (Mayor confirmed this will be addressed in the Master Plan)
- Should de-limit what the Committee is to focus on to 'big, long-term' issues such as land use planning issues and facility planning issues (i.e. need for more); issues such as washroom maintenance is a management or maintenance detail
- The public review list needs to be ranked whether it is a management or policy issue

The Parks Supervisor stated the focus of this group is to assist in the development of the Master Plan for a long term vision and currently we are in the phase of information and data gathering and providing that information to the committee. This committee may want to make a recommendation to Council to establish a Parks & Recreation Advisory committee after the Masterplan is completed, to assist with long-term parks and recreation issues. The Chair commented that Public input should be factored into the master plan and high graded.

##### 5.2 Review of Draft Vision and Goals – Version 2

Roundtable discussion followed on the draft Vision and Goals. The Parks Supervisor stated the term 'Goals' should be interpreted as 'Values', not action items. The Values should reflect the principles which should be considered when making decisions about parks and recreation issues. The Key Phrases will be developed into a Vision statement. Sharon Devlin verbally presented a proposal for a vision statement. The Recreation & Culture Manager stated any additional key points/suggestions will be forwarded to the consultant for inclusion and a copy of the revised vision statement will be provided to the committee for further review.

The Vision key phrases were reviewed by the committee with the following comments:

- Unique and diverse natural features, beauty
  - Good, no changes
- City between two lakes
  - Capitalize/optimize this fact
- Healthy and active community
  - Good, no changes

- Safe community
  - Should be specific to parks and recreation
- Quality recreation facilities supporting many activities
  - Good, no changes
- Connectivity of parks and open spaces
  - Good, no changes
- Hosts of extraordinary events
  - What does that mean? Extraordinary does not fit
  - Maybe 'premier' better word
  - Festival/events instead of just events
- Excellent opportunities and welcoming for tourists
  - More explanation is needed on opportunities...what are our excellent opportunities. Should be more specific
  - Diverse instead of excellent
  - Reference welcoming residents with tourists

#### Goals (Values)

1. Ample protected parks and green spaces for existing and future population, valuing water resources and ecology
  - Need to be aware that protect can mean different things
  - Insert protect and promote
  - Define better wording for 'ample and protect' with 'abundant and promotion'
2. Inclusive and accessible – age, ability, culture, residents/tourists
  - Good, no changes
3. Affordable – free parks, reasonable fees
  - Good, no changes
4. Sustainable
  - Good, no changes
5. Fiscally responsible – maximize use, maintain assets, economic development
  - Combine with #4
6. Communication and collaboration – with community, PIB, stakeholders, partners, neighbours
  - Add effective
7. Commitment to implementation
  - Good, no changes
8. Long term view – population growth, explore new opportunities
  - Good, no changes
9. Promote Penticton widely, premiere destination and place to live
  - Add strategically promote Penticton and specify parks and recreation
  - Add tool

#### 5.3 Terms of Reference Discussion

Gary Denton stated he is seeking clarification on points noted in the Terms of Reference regarding the management of parks.

The Parks Supervisor stated Urban Systems is in the process of a further analysis and will be bringing forth additional information at the next meeting. Mr. Denton's question will be addressed in the master plan. A first draft of the master plan will be available around September 1, 2016 for review by the committee followed by a workshop to be scheduled for the middle of September.

6. **Next Meeting**

The next meeting of the Parks & Recreation Master Plan Steering Committee will be August 10, 2016.

7. **Adjournment**

The Parks & Recreation Master Plan Steering Committee adjourned the meeting at 5:11 p.m.