

Parks & Recreation Master Plan Steering Committee Meeting

Held at City of Penticton Committee Room A
171 Main Street, Penticton, B.C.

Wednesday, April 5, 2017
at 11:00 a.m.

Present: Andrew Jakubeit, Mayor
Ron Ramsay, Chair
James Palanio, Vice-Chair
Adolf Steffen, Development Community Representative
Barb Hoolaeff, Special Event Group Representative
Sharon Devlin, Member at Large
Peter Dooling, Member at Large
Gary Denton, Member at Large

Staff: Peter Weeber, CAO
Jeff Lynka, Parks Supervisor
Lori Mullin, Recreation & Culture Manager
Lorraine Williston, Corporate Committee Secretary

Guest: Catherine Berris, Urban Systems Consultant

1. Call to Order

The Parks & Recreation Master Plan Steering Committee was called to order by the Chair at 11:00 a.m.

Peter Weeber provided an opening statement and explained the process and noted this information presented here today will be provided to the public for review.

A member of the public was permitted to address the committee.

The Chair addressed the gallery with respect to the commercialization issue in our parks and provided an overview of the process that will be outlined in the master plan and thanked everyone for attending.

2. Adoption of Agenda

It was MOVED and SECONDED

THAT the Parks & Recreation Master Plan Steering Committee adopt the agenda for the meeting held on April 5, 2017 as circulated.

CARRIED UNANIMOUSLY

3. Adoption of Minutes

3.1 Minutes of the March 6, 2017 Parks & Recreation Master Plan Steering Committee Meeting

It was MOVED and SECONDED

THAT the Parks & Recreation Master Plan Steering Committee adopt the minutes of the March 6, 2017 meeting as circulated.

CARRIED UNANIMOUSLY

4. Business Arising from Prior Meetings

4.1 Master Plan – Draft 2 Review

Before reviewing draft 2 of the master plan, the Urban Systems consultant explained a master plan is a guiding visionary document for staff and the City and confirmed it is not a binding document nor is it a policy or bylaw. Recommendations contained in the master plan may be implemented through policies, bylaws and budget allocations.

The Urban Systems consultant asked the committee for any additional items they would like more discussion on. Additional items were noted as follows:

- Commercial vs. concession policy in parklands
- Review of Park Dedication Bylaw
- Vision and Values
- Park definition
- Park classifications
- Encroachment
- Off leash dog areas
- Acknowledgements
- Land acquisition for lands adjacent to park land
- Capital allocation plan
- Timing of next steps

Peter Weeber left the meeting at 11:25 a.m.

The Urban Systems consultant reviewed the changes and additions highlighted in blue in Draft 2 of the Master Plan. Discussion and questions followed and additional comments were made by the committee and noted as follows:

3.0 Guiding Statements - Vision and Values

Section 3.1 - Vision

The committee requested Urban Systems revise the Vision statement to include additional key words and concepts. The Urban Systems consultant to bring back a more descriptive vision statement for review reflecting the discussion and input from the Steering Committee.

Section 3.2 - Values

Discussion followed on capital allocation. It was suggested the word 'equitably and transparency' be added in paragraph 8.

Section 4.0 - Parks

Discussion ensued on the word unencumbered and whether it should be removed or replaced with another word. Peter Dooling adamantly opposed the removal of the word

unencumbered stating you will not be able to replace it with another word that has the same clout and reiterated that the fewer encumbrances there are on land the better you can protect it. Suggestions included incorporating the word unencumbered into zoning language, policy or in the guiding principles or written as a value statement instead of a definition. Urban Systems provided some wording revision for encumbered. Further discussion followed and it was suggested to acknowledge the many types of encumbrances. Urban System to do more work on this section and bring back the revisions to the committee for review.

The meeting recessed at 12:32 p.m. and reconvened at 12:58 p.m.

Sharon Devlin left the meeting at 12: 45 p.m.

Timeline Discussion

Staff confirmed the final master plan is targeted to be presented to Council at their June 20, 2017 Council meeting. Committee and staff input in to Draft 2 must be submitted to Urban Systems by April 7. Public consultation will start on April 21 with a media release and the master plan posted onto the shapeyourcity website. An open house to be scheduled for the beginning of May. Staff noted that once the final draft has been adopted by this committee, it will be presented to Council for endorsement. Discussion followed on the next steps of public engagement and the questionnaire for public input and type of questions to ask. Urban Systems will work with the City on the questions, focusing on changes since the previous draft.

Commercial Uses in Parks

The Urban Systems consultant reviewed the Steering Committee's points to consider for commercial use descriptions and types, community engagement level and recommendations. The Chair stated it's important to distinguish between a lease and licences to use and the type of agreement associated with the use should also be identified and added to the value statement. The Urban Systems consultant suggested a table can be added showing what uses might fall within each type. Discussion followed on leases, leases for non-profit groups and existing leases. The Urban Systems consultant confirmed that any points to consider will be for new leases and asked the question that when existing leases come up for renewal will that renewal fall under the new process? Discussion followed on granting exclusive use in parks for recreational purpose e.g. pickle ball courts, soccer etc.

Parks Classifications

Urban Systems provided an overview of the classification and definition system and the revisions and additions made resulting from the committee workshop and input. Discussion and questions followed. Staff noted the proposed alternate classification system will be described in the master plan, but analysis according to that system would have to occur after the master plan is complete.

Andrew Jakubeit left the meeting at 2:20 p.m.

Parks Dedication Bylaw

Gary Denton stated he would like additional wording included in the master plan to provide historical content explaining the intent of the 2002 electors who voted for park dedication in a referendum. Discussion followed. Urban Systems to expand the description of the Park Dedication Bylaw to include the intent. Gary Denton to provide a summary of the history regarding the development of the bylaw. It was noted the master plan is missing a historical review of city parks. The Urban Systems consultant stated some master plans do have a historical review section and some don't. Staff stated that is a different scope than the

committee's mandate and perhaps it can be added to the parks and recreation advisory committee's mandate.

Encroachment

Staff noted that some of the concerns Sharon Devlin brought forth are already addressed in the master plan. The Chair agreed to contact Sharon to see if she has any suggested changes.

Dog Off-Leash Areas

Wording referring to off lease trails to be corrected in master plan.

Purchase of Land Adjacent to Parks

Discussion and questions followed on residential owners encroaching on city land and what options the City uses to remedy that.

Capital Allocation Plan

Discussion ensued on how the City can implement a plan fairly. Requirements were reviewed in the master plan. Questions and discussion followed on Development Cost Charges and the collection and allocation of those.

4.2 Implementation Table

The Parks Supervisor asked the committee to review the table specifically the highlighted sections as those reference the short term recommendations and relative estimated cost. Staff noted the last section in the table still needs to be prioritized. Discussion and questions followed.

Next Steps

Staff stated they would like to schedule an open house to present the second draft of the master plan to the public the beginning of May. Discussion followed on the questionnaire for the open house. The Urban Systems consultant suggested the changes made from input on the first draft be highlighted and the questions be formulated on that basis.

Discussion followed regarding a request to have a representative from the Arena Task Force come and present to this committee. Staff noted the Chair for the Arena Task Force and staff recently presented an update to Council and the information that was shared can be emailed to everyone and if there are additional questions we can ask for a delegation. Staff to email the PowerPoint presentation to the committee and a link to the video of the Council presentation to the committee.

Barb Hoolaeff requested the acquisition of parkland be added to next agenda for discussion.

5. **New Business**

6. **Council Outcome**

Council Resolutions 161/2017 and 162/2017 from the minutes dated February 8, 2017 were received.

7. **Next Meeting**

The next meeting of the Parks & Recreation Master Plan Steering Committee to be determined.

8. **Adjournment**

It was MOVED and SECONDED

That the Parks & Recreation Master Plan Steering Committee adjourn the meeting held on Wednesday, April 5, 2017 at 2:55 p.m.

CARRIED UNANIMOUSLY

Certified Correct:



Lorraine Williston
Corporate Committee Secretary