

## Parks & Recreation Master Plan Steering Committee Special Meeting

Held at City of Penticton Committee Room A  
171 Main Street, Penticton, B.C.

Thursday, May 11, 2017  
at 1:30 p.m.

- Present:** Andrew Jakubeit, Mayor  
Ron Ramsay, Chair  
Doug Gorcak, Penticton School District Representative  
Ezra Cremers, Organized Field Sport Representative  
Roland Curnow, Organized Field Sport Representative  
Adolf Steffen, Development Community Representative  
Barb Hoolaeff, Special Event Group Representative  
Sharon Devlin, Member at Large  
Peter Dooling, Member at Large  
Gary Denton, Member at Large
- Staff:** Peter Weeber, CAO  
Jeff Lynka, Parks Supervisor  
Lori Mullin, Recreation & Culture Manager  
Anthony Haddad, Director of Development Services  
JoAnne Kleb, Communication Engagement Officer  
Lorraine Williston, Corporate Committee Secretary
- Guest:** Gerry Karr, Save Skaha Park Society Representative  
Carolae Donoghue, Save Skaha Park Society Representative

### 1. Call to Order

The Parks & Recreation Master Plan Steering Committee was called to order by the Chair at 1:30 p.m. The Chair stated this is a special meeting at the request of Save Skaha Park Society (SSPS).

### 2. Adoption of Agenda

It was **MOVED** and **SECONDED**

THAT the Parks & Recreation Master Plan Steering Committee adopt the agenda for the meeting held on May 11, 2017 as circulated.

**CARRIED UNANIMOUSLY**

### 3. **Master Plan Update**

The Chair stated that now is the time to establish specific and appropriate wording for the final draft and reiterated that the master plan is not a legal or binding document and its purpose is to guide current and future councils. Legal advice will be needed to assist in this process. The Chair further stated we need to commence the formation of a Parks Advisory committee immediately and a mandate established.

### 4. **Delegation**

#### 4.1 **Save Skaha Park Society**

The SSPS representatives read the four key recommendations on behalf of the Save Skaha Park Society as attached to the minutes as Attachment "A", regarding Parks and Recreation Master Plan, noting the recommendations are a reflection of the views of the society. The main focus of their mandate opposes commercial development in our parks.

Sharon Devlin arrived at the meeting at 1:49 p.m.

The Chair and committee members thanked SSPS for their presentation. The committee generally shared the views espoused in the SSPS presentation. The Chair stated the committee will be further reviewing the second draft of the master plan. Questions and discussion followed on parks classifications and the mandate for the Parks Advisory committee. Peter Dooling recommended staff prepare a comparison of permitted uses for the two park classifications systems previously provided for the committee to review. Staff agreed to do that analysis.

Discussion ensued on public land for commercial uses, leases, appropriate amenities in parks and existing commercial operations operating on parkland i.e. Loco Landing, SS Sicamous. The steering committee and SSPS representative both stated that these facilities should remain and the final plan should reflect this.

Further discussion followed on the leasing of parkland versus providing park use applicants with licences only. Both committee members and SSPS representatives expressed concern and opposition to the issuance of leases when one to five year licences would be sufficient. It was agreed that a legal review of this issue was needed to provide clarity to the committee.

The Chair invited any other groups interested in presenting to this committee to come forward.

### 5. **Proposed Next Steps Forward**

#### 5.1 **Common Goal Statement between Committee/City/Stakeholders**

The Chief Administrative Officer (CAO) noted that all groups share a common vision to protect parks. The CAO discussed ways on how the City can better support this committee moving forward. The CAO, through Council's support, offered additional staff resources to assist in the development of a Park Use policy and recommendations for zoning and bylaw revisions noting this process would be a collaboration between staff, this committee and community groups. Discussion and questions followed. The CAO invited the committee to provide staff with an outline of what areas of additional support are needed.

## 5.2 Communication Protocol – Stakeholder Groups/Committee

The CAO confirmed the goal is to develop a more open communication approach with community groups, committees and staff.

## 5.3 Parks Use – Zoning & Bylaws

Discussed in item 5.1.

## 5.4 Parks & Recreation Advisory Committee

The Chair reiterated the need for the establishment of a Parks & Recreation Advisory Committee as soon as possible, stating that input from this steering committee on the structure needs to be discussed, determined and recommendations made to Council. The Chair asked committee members to bring forward suggestions to the next meeting. Staff provided copies of the Terms of Reference from the City's previous Parks Advisory committee to members for their information. Discussion and questions followed. The Mayor suggested that staff resources be utilized to prepare a draft mandate for a Parks & Recreation Advisory Committee and that draft be brought back to the committee for review and consideration as a starting point.

## 5.5 Legal Review

The Chair stated legal advice should be obtained to determine the appropriate wording that will meet the needs of our mandate. Discussion followed. It was suggested that staff and members both provide a list of wording requiring a legal review. A question arose regarding using independent legal counsel vs. the City solicitor. It was generally agreed independent counsel should be used.

## 5.6 Steering Committee Support

Discussed in item 5.1.

## 5.7 Timelines and Meeting Schedule

The CAO confirmed timelines can be extended to meet the needs of committee. Discussion followed on meeting frequency, schedule and next meeting dates. A suggestion was made that future agendas should contain background information for agenda items.

Barb Hoolaeff left the meeting at 3:13 pm

Discussion followed on the potential of meeting in the evenings, times and changing the location. The Committee Secretary stated a motion will have to be made prior to changing the location.

## 6. Next Meeting

The next meeting of the Parks & Recreation Master Plan Steering Committee will be scheduled for May 31, 2017 at 5:00 p.m. and June 8, 2017 at 12:00 p.m. (noon).

7. **Adjournment**

**It was MOVED and SECONDED**

That the Parks & Recreation Master Plan Steering Committee adjourn the meeting held on Thursday, May 11, 2017 at 3:22 p.m.

**CARRIED UNANIMOUSLY**

Certified Correct:



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Lorraine Williston  
Corporate Committee Secretary