

Parks & Recreation Master Plan Steering Committee Meeting

Held at City of Penticton, Committee Room A
171 Main Street, Penticton, B.C.

Wednesday, August 30, 2017
at 9:00 a.m.

Present: Andrew Jakubeit, Mayor
Ron Ramsay, Chair
James Palanio, Vice-Chair
Roland Curnow, Organized Field Sport Representative
Adolf Steffen, Development Community Representative
Sharon Devlin, Member at Large
Peter Dooling, Member at Large

Staff: Jeff Lynka, Parks Supervisor
Lori Mullin, Recreation & Culture Manager
Anthony Haddad, Director of Development Services
Lorraine Williston, Corporate Committee Secretary

1. Call to Order

The Parks & Recreation Master Plan Steering Committee was called to order by the Chair at 9:20 a.m.

2. Adoption of Agenda

It was MOVED and SECONDED

THAT the Parks & Recreation Master Plan Steering Committee adopt the agenda for the meeting held on August 10, 2017 as amended. Refer item to item 5.1.

CARRIED UNANIMOUSLY

3. Adoption of Minutes

3.1 Minutes of the August 10, 2017 Parks & Recreation Master Plan Steering Committee Meeting

It was MOVED and SECONDED

THAT the Parks & Recreation Master Plan Steering Committee adopt the minutes of the August 10, 2017 meeting as amended.

CARRIED UNANIMOUSLY

4. Business Arising from Prior Meetings

4.1 Vision and Values

The Chair presented the new vision statement for consideration by the committee. Discussion followed and it was suggested to add 'and programs' following recreation facilities in the second sentence of the statement.

It was MOVED and SECONDED

THAT the Parks & Recreation Master Plan Steering Committee adopt the vision statement as follows:

Penticton is a place to stay forever because we cherish our exceptional natural setting between two lakes.

We will continue to invest in accessible and equitable parks and recreation facilities and programs for the well-being of all our citizens.

Our city will remain the destination of choice for those who appreciate the opportunities that our Okanagan home provides.

CARRIED UNANIMOUSLY

The Chair presented the Values Statement for review and consideration by the committee. Discussion ensued and the following value statement amendments were suggested:

- Fair Resource Allocation
 - Insert the words 'parks and' before recreation opportunities
 - Remove the word "it must seek to achieve maximum benefit to the whole community"
- Fiscal Efficiencies & Partnerships
 - It was agreed more debate and a full committee discussion is needed over licence-to-use and leaseholds agreements and the issue of entitlement as it pertains to this item.
 - Remove the 'not-for-profit' wording
 - Replace the word 'facilities' with 'parks and recreation'
 - On hold for future discussion
- Sustainability
 - Replace 'urban ecosystem' with 'livable city'. Staff recommended changing the word 'city' to 'community'
- Acquisition
 - It was agreed to defer discussion on this statement until differences in lands can be discussed ie. sport fields and parks. Staff suggested this value is maintaining or supplying land. On hold for future discussion.
- Communications
 - Suggestion that this value should be geared more towards communication and to take out the first sentence. Item deferred to a future meeting.
 - Suggested to include "engagement"
 - On hold for future discussion.

4.2 Parks & Recreation Advisory Committee Update

The Recreation & Culture Manager confirmed the process is moving forward commenting that Council will be reviewing the Terms of Reference for this new committee in October.

4.3 Sub-Committee

The Chair outlined the benefit of having a line by line review of sections by sub-committees, stating this is an efficient way in dealing with specific topics contained in the draft master plan and noted that 4-6 members will be needed per sub-committee that will include one staff member. The Chair confirmed sub-committees will not be changing the content in the draft master plan, only to review and provide recommendations for the committee to consider. Discussion and questions followed. Staff provided a list of sections/topics to assign to each sub-committee and asked interested members to sign up for the section they are most interested in. The Chair suggested this review be done by the end of September. It was also suggested that rather than having four sub-committees to have two sub-committees to complete the master plan review.

The Chair recessed the meeting at 10:25 am

The Chair reconvened the meeting reconvened at 10:40 am

4.4 Parks Use Workshop Continuation

The Director of Development Services reviewed the items covered from previous meetings and outlined the direction needed on the Park Protection & Use Policy and park zoning structure.

It was recommended that all future references of Park Use should be stated as Park Protection and Use.

The revised Park Protection & Use Policy was presented for review and discussion. Further revisions were suggested by the committee as follows:

1. PURPOSE

1.1.1

- Insert 'and protection measures that are acceptable' after the word 'uses'. It was further suggested to include 'protection & uses'

1.1.4

- Change the wording 'outstanding' to 'good' park stewardship

2. GUIDING PRINCIPLES

Staff commented this section is where the vision is referenced and section 2.1.2 will reflect the values once they have been finalized.

3. POLICY

The Director of Development Services reviewed the changes suggested from previous discussions and noted there are sections that require additional work and will be updated from further discussions at the committee level.

3.1.2

- A question was raised concerning the fact that there is no mention of an engagement process for non-permitted uses. The community engagement process has yet to be discussed and finalized.

3.3 Protect public ownership

Committee discussion ensued on the definition of a license and a lease. Staff to work on the definitions and bring them back to the committee for review. Staff further commented an engagement piece will also be added and will be brought to the committee for review.

3.4 Protect, Preserve and grow parkland

A suggestion was made to revise the title to read 'Promote, Provide, Protect Penticton Parks'.

4. Legacy Licenses and Leases

The Director of Development Services commented this section goes into the legacy of licenses and leases noting section 4.2 still needs to be finalized. Discussion and questions followed. Staff noted the committee needs to consider the use, if transferable, number of topics inside this section, if long standing leases should be renewed and if agreements already in place are respected. Staff to be bring back a revised document.

5. PROCEDURES – ZONING BYLAW

The Director of Development Services stated this section gets into the actual procedures beyond the permitted uses noting the structure of zoning is based on permitted uses that do not require approval.

Committee discussion followed on accessory uses. Comments included:

- Concerns over the number of accessory uses, outnumbering permitted uses
- Concerns over that it may be too easy to change park zoning to accommodate use requests
- Need to define small, medium and large
- Permitted uses should be well defined
- The percentage of land use allowed to be developed needs to be determined
- The length of events that tie up parks needs to be discussed
- Change accessory to conditional use
- Permitted/conditional uses need to be identified

Staff commented this is the first draft and additional work still needs to be done.

5.2 Accessory Park Uses

The Chair stated this section needs to be an exclusive agenda item to deal with permitted and non-permitted uses.

6. PROCEDURE – LICENSE TO USE RENEWAL

Committee discussion ensued on wording around timelines and the Council and committee review process. A question was raised if licenses are renewable or transferable. Discussion followed on investment anchored around the length of the lease. Staff noted once the zoning is determined, this issue can be addressed. The Director of Development Services asked that

members review the definitions on uses prior to the next meeting. Peter Dooling provided additional clarification of his proposed classification system noting his are only 5 classes that provide more of a geographical analysis of the land base on which the park was established – tableland and waterfront, the 2 most valued assets of the city which provides a total different perspective.

5. **New Business**

5.1 Correspondence received from Hannah Hyland

Correspondence from Hannah Hyland was received for information by the committee.

Next Meeting

6.1 August 30, 2017 Meeting Agenda Review

Staff reviewed agenda items for the next meeting. The next meeting to be determined.

6. **Adjournment**

It was MOVED and SECONDED

That the Parks & Recreation Master Plan Steering Committee adjourn the meeting held on Thursday, August 10, 2017 at 12:00pm

CARRIED UNANIMOUSLY

Certified Correct:



Lorraine Williston
Corporate Committee Secretary