

**Parks & Recreation Master Plan
Steering Committee Meeting
to be held at
City of Penticton, Committee Room A
171 Main Street, Penticton, BC**

**Monday, March 5, 2018
At 6:00 p.m.**

1. **Call Regular Committee Meeting to Order**
2. **Adoption of Agenda**
3. **Adoption of Minutes**
 - 3.1 Minutes of the February 15, 2018 Parks & Recreation Master Plan Steering Committee Meeting
4. **Business Arising from Prior Meetings**
 - 4.1 Park Dedication Bylaw Discussion
 - 4.2 Committee's Recommendations for Priority Projects
 - 4.3 Master Plan Document Update – March/April Review
5. **New Business**
6. **Next Meeting**
7. **Adjournment**

Parks & Recreation Master Plan Steering Committee Meeting

Held at City of Penticton, Committee Room A
171 Main Street, Penticton, B.C.

Thursday, February 15, 2018
at 6:00 p.m.

Present: Andrew Jakubeit, Mayor
Judy Sentes, Councillor
James Palanio, Vice-Chair
Ezra Cremers, Organized Field Sport Representative
Roland Curnow, Organized Field Sport Representative
Adolf Steffen, Development Community Representative
Peter Dooling, Member at Large
Gary Denton, Member at Large

Staff: Anthony Haddad, Director of Development Services
Lorraine Witowski, Corporate Committee Secretary

1. Call to Order

The Parks & Recreation Master Plan Steering Committee was called to order by the Vice-Chair at 6:00 p.m.

2. Adoption of Agenda

It was MOVED and SECONDED

THAT the Parks & Recreation Master Plan Steering Committee adopt the agenda for the meeting held on February 15, 2018.

CARRIED UNANIMOUSLY

3. Adoption of Minutes

3.1 Minutes of the February 7, 2018 Parks & Recreation Master Plan Steering Committee Meeting

It was MOVED and SECONDED

THAT the Parks & Recreation Master Plan Steering Committee adopt the minutes of the February 7, 2018 meeting as circulated.

CARRIED UNANIMOUSLY

4. Business Arising from prior meetings

4.1 Proposed Park Land Protection & Use Policy

The Director of Development Services reviewed the revised policy that included clause and wording recommendations from committee members in the sections previously reviewed at the Feb. 7 meeting. One question was asked if other municipalities have similar policies. Staff noted that there were not aware of any policies relating to this topic and stated this policy will provide good guidance for Council and staff. Review continued on the remaining sections.

Section 4.1 Legacy Licenses and Leases

Discussion and questions followed on existing legacy leases, expiry and renewal terms for the golf course and LocoLanding and a recommendation was made to remove LocoLanding from park designation to protect this community asset. By consensus it was agreed to revise the wording to read "may or may not" in the first sentence of this section. Further discussion was deferred until after the zoning bylaw amendment review.

Section 5.2.2

Wording amendments were noted by staff.

Section 6.1 Licence to Use (LTU)

Extensive debate ensued on the pros and cons of short terms vs. long terms, and the consideration of investments made by business owners in some cases. The Mayor pointed out there are a lot of variances to consider and some of the City's existing LTU's licensees have become very good community partners and that fact should be acknowledged. The Mayor further stated all LTU's do contain a cancellation clause and do differ from a lease term. It was suggested that LTU's be looked at on a case by case basis and should be renegotiated a year prior to the expiry of the term. Staff noted the Parks and Recreation Advisory Committee can look at each Licence to Use on a case by case basis. Following much discussion on reducing the term for LTU's to a maximum of three years and renewals, it was generally agreed to remove the renewal wording in the first sentence and amend the wording in Section 6.1 and Section 3.3.1 to read 'up to a maximum of three years'.

Staff to revise the policy to reflect all amendments and bring back to the committee for final approval and recommendation.

4.2 Proposed Zoning Bylaw Amendments

The Director of Development Services reviewed the proposed park zones and amendments. Suggestions were noted as follows:

- Marina and day marina should have separate definitions;
- Day moorage should be added as it is referenced and part of the SS Sicamous Master Plan and the Kiwanis Pier revitalization;

PSa – City Wide Park Zone

- Add 'Large Building' to this zone. An example would be a boathouse structure by the SS Sicamous or for the dragon boats at Skaha Lake. Staff commented there will be a process to deal with any requests and a site specific provision can be added to a zone that includes the details for the building/structure and location.

13.2.2 Subdivision and Development Regulations

- Any zoning amendment requests will be dealt with on a case by case basis.

13.3 P2b – Community Park Zone

The Director of Development Services provided aerial maps of existing park zones and proposed park zones for review and discussion. It was noted that the current dog parks and skateboard park on Warren Avenue are located within industrial zones and staff are looking for direction from the committee on whether to rezone these areas to park. By consensus the committee agreed to keep these specific areas as originally zoned.

Existing zoning issues were highlighted that require resolution. An example noted by staff is the SOEC and Queen's Park ball diamond and if this particular zone needs to be split to include the ball diamond as park. By consensus the committee agreed the Queen's Park ball diamond should be zoned as 'park'. Members commented it is important to make these zones as defined as possible for Council and staff to understand more easily.

4.3 Review of Tracking List and Agenda

The Director of Development Services reviewed outstanding items for the next agenda that includes finalizing zoning, review of the Park Dedication Bylaw and final review and recommendation of the master plan (if completed in time by Urban Systems). The master plan will be sent out at least one week prior to the meeting to allow members time to review. It was further suggested members select their top 15 priorities out of those recommendations contained in the master plan prior to the next meeting.

5. **New Business**

6. **Next Meeting**

The next scheduled meeting of the Parks & Recreation Master Plan Steering Committee is Monday, March 5, 2018.

7. **Adjournment**

It was MOVED and SECONDED

That the Parks & Recreation Master Plan Steering Committee adjourn the meeting held on Thursday, February 15, 2018 at 9:01 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Lorraine Witowski
Corporate Committee Secretary