



UTILITIES SUPERVISOR

The City of Penticton is a vibrant, innovative, adventurous waterfront City focused on sustainability, community and economic opportunity. Our Public Works Department is seeking a dynamic and highly motivated individual for the position of **Utilities Supervisor**.

Reporting to the Public Works Manager, the **Utilities Supervisor** is responsible for domestic, reclaimed, and irrigation water distribution and sewer collection. The position plans, organizes, leads and controls utility operations, including procurement, maintenance, asset preservation, safe work practices and crew development through regulations, sustainable best practices, corporate policies and procedures.

The **Utilities Supervisor** is responsible for overseeing a team of 13, in addition to seasonal employees, and must:

- Demonstrate leadership and people skills, including conflict resolution, ability to encourage, motivate, delegate, and be an effective team player and team builder;
- Exhibit technical and practical knowledge of methods and procedures used in municipal water and sewer repair and preventative maintenance;
- Demonstrate extensive knowledge of management and contract management acquired by working in a leadership role;
- Demonstrate knowledge of regulations and management best practices for the operation of municipal dam infrastructure and operations;
- Demonstrate experience in development and administration of capital and operating budgets, project management, and procurement processes.

The City of Penticton welcomes applications from individuals who possess the following qualifications:

- EOCP Certification in Water Distribution (minimum Level 3) and Waste Water Collection (minimum Level 2);
- Certifications or training in dam inspection and maintenance operations;
- 5 years of management experience in a unionized environment, dealing with administration, supervision, budget development, procurement of goods and services, underground utilities maintenance and contract administration;
- Civil or Water Engineering Technology Diploma or equivalent would be an asset. An equivalent combination of education and experience may be considered;
- Valid Class 3 drivers licence with air brake endorsement;
- Proficient verbal communication and writing skills sufficient to draft documents, including technical reports, procurement documents, specifications, procedures and policies;
- Practical analytical thought process, and a proven mechanical aptitude;
- Excellent organizational skills including the ability to maintain and organize accurate records, prioritize, delegate and track workload to subordinates;
- Computer literacy and demonstrated proficiency with a multitude of computer programs including all aspects of Microsoft Suite, financial software, GIS, social media, SCADA, and data bases;
- Knowledge of Health and Safety Regulations and WorkSafe BC regulations and responsibilities.

This exempt position offers an attractive salary, fringe benefit and pension package. If you are seeking a challenging opportunity and possess the above mentioned qualifications, we would love to hear from you! We welcome your resume and cover letter prior to 4:00pm February 8th, 2019 to:

Email: apply@penticton.ca

PLEASE QUOTE COMPETITION NO: 19-10E