The Accounting Division is accepting applications for the position of Accounting Clerk III.

The successful candidate will:

- Have completed a minimum of 2nd year of a professional accounting program (CA, CGA or CMA) and be actively working toward formal designation as a CA, CGA or CMA
- Possess 5-7 years experience working in a high volume accounting environment (i.e. accounts payable, accounts receivable, reconciliations, year end financial statements etc.)
- Be proficient with Microsoft Office software (specifically Excel and Word)
- Have strong oral and written communication skills and attention to detail

Experience with Great Plains and WorkTech would be an asset. Payroll experience in a large, unionized environment would also be an asset.

The salary for this position is $26.44-$29.38 per hour with an attractive benefit package and pension plan. If you possess these qualifications, are self-motivated and have excellent interpersonal skills, send your resume by 4:00 pm, Friday, August 10 2012 to:

The City of Penticton, Human Resources
171 Main Street, Penticton BC V2A 5A9
apply@city.penticton.bc.ca
Quote Competition No. 12-57E

We wish to express our appreciation to all applicants for their interest and effort in applying for this position and advise that only candidates selected for interviews will be contacted.