



Agency Agreement

Planning & Building Department – Development Services
 171 Main St. | Penticton B.C. | V2A 5A9
 P: (250) 490-2501 | F: (250) 490-2502
 24 Hour Inspection Line: (250) 490-2511



SUBJECT PROPERTY(IES)	
PID(s) & LEGAL DESCRIPTION(S)	

AGENT'S NAME (& COMPANY NAME)	MAILING ADDRESS

I/We, the **Registered Owner(s)** of the property identified above, hereby appoint the person(s), identified above, as my/our agent with authority to endorse on my/our behalf, applications, documents and/or permits, other than documents to be registered in the Land Title Office, pertaining to the construction of a building, structure, or other improvement in, on, over or under the aforementioned property (the "project") and to represent me/us in all discussions with the City of Penticton and its employees regarding the construction of the building, structure or improvement.

Any correspondence in relation to the project may be sent to the Agent's address indicated above. Yes No

If no, please use this address for all correspondence: _____

The above agent(s) shall be authorized to act on my behalf on the applications below and/or to access the information below (initial all that apply):

APPLICATION	INITIAL	APPLICATION	INITIAL
OCP Amendment Application		Subdivision Permit Application	
Rezoning Application		Strata Conversion Application	
Development Permit Application		Strata Subdivision Application	
Development Variance Application		Building Permit Application**	
Board of Variance Application		Plumbing Permit Application**	
Access to property files		Demolition Permit Application**	
ALR Application		Sign Permit Application**	
Temporary Use Permit Application			

Specific to Building Permit Applications**

I/We accept and understand that during any construction I/we have the overall responsibility for assuring the building conforms to the requirements of the Building Code. The process of assessing conformity to the requirements during construction is the responsibility of the registered professionals for complex (Part 3 BC Building Code) buildings, and the designer/builder for standard (Part 9 BC Building Code) buildings.

I/we further understand that this authorization will remain in full force and effect until the permit expires, which is two (2) years after the permit has been issued OR until I/we notify the City of Penticton in writing that it has been revoked. Person(s) wishing to extend the Agency agreement must have the request in writing to the Development Services Director."

Signature(s) of Registered Owner(s) or Signing Officer(s):

Please Print Name

Signature

Date