



# 2026 Application for Mobile Food Vending

penticton.ca

Please read and understand all terms and conditions outlined in this agreement, as they are an essential part of the Mobile Food Vending License to Use Agreement. Continued tenure is contingent upon compliance with these requirements.

**Definition: "Food Truck" or "Hitched Trailer"** means a mobile food service vehicle or trailer in which food and/or beverages are prepared inside the unit and served externally. These units may be parked in on-street locations where permitted by the City.

Food truck locations can accommodate vehicles up to 36 feet (11 meters) in length. Units exceeding 36 feet (11 meters) are permitted only at designated Hitched Trailer locations. Mobile trailers must remain hitched to a vehicle at all times and must not exceed a combined length of 41 feet (12.5 meters), in accordance with the City's Traffic By-law 94-39 (Section 3, Part II A.31 and Section 12 B.2(iii)).

## 1. Application Information

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

BC Company Registry Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone No: \_\_\_\_\_ Cell No: \_\_\_\_\_

Email: \_\_\_\_\_

\* If requested by other parties, your contact information will be provided. \_\_\_\_\_ (please initial)

## 2. Indicate what food items will be offered for sale:

**3. Truck and Trailer Information**

Size of Truck (Feet/Inches): \_\_\_\_\_

Size of Truck with Trailer (Feet/Inches): \_\_\_\_\_ (mobile trailers must remain hitched to a vehicle)

Required Amp for Truck: \_\_\_\_\_ (Receptacle size 15A, 20A, 30A, 50A)


*NOTE: Vendors must supply their own power except where a power hookup is available. There is a fee for an additional cost.*

How many receptacles will you be using: \_\_\_\_\_

Approximately how many hours per day will you be operating: \_\_\_\_\_

Approximately how many days per season do you estimate you will be operating: \_\_\_\_\_

Please submit a photograph and a detailed description of your mobile food truck, trailer, equipment, and/or display. You may also include any additional information you believe would support your application, such as details about your equipment, menu offerings, personal or business profile, staff qualifications and experience, community involvement, financial capacity, and business history.



**4. Conditions of Approval, Disqualification, and Termination**

The City reserves the right, at its sole discretion, to amend, restrict, or remove the types of products and services permitted at vending locations at any time prior to awarding a License to Use Agreement (LTU). Vendors may be disqualified or have their LTU terminated at the sole discretion of the City for any of the following reasons:

- Failure to comply with any requirements, terms, or conditions outlined in the Mobile Food Vending Application, or License to Use Agreement.
- Proposing a vending location or products that are deemed by the City to present a safety hazard or risk.

- Selling products deemed inappropriate or inconsistent with the family-oriented nature of the vending location, including but not limited to drugs; alcohol; drug paraphernalia; e-cigarettes; tobacco products; or lighters.
- Selling fireworks; weapons or replica weapons; counterfeit or illegal items; or items containing toxic or hazardous materials, including but not limited to lead, cadmium, or mercury, or materials that do not comply with Canadian health and safety standards. Vendors are responsible for ensuring that any items sourced outside of Canada comply with Health Canada limits and Technical Safety BC requirements.
- Selling or displaying items that use the City of Penticton logo without authorization, or that contain offensive material, including nudity, sexually explicit content, violence, vulgar language, or material promoting illegal activities (including drug use) or violence.
- Engaging in unprofessional or inappropriate conduct, including but not limited to illegal activity, consumption of alcohol or drugs, use of profanity, aggressive solicitation or harassment of pedestrians, or smoking at the vending location.
- Failing to remain within the assigned vending location or using an area larger than that allocated by the City.
- Any illegal activity occurring at the vending location will result in immediate termination of the License to Use Agreement and may be subject to enforcement by the RCMP.
- Except for location-related matters monitored by City Bylaw Enforcement, the City will not intervene in disputes between vendors. The City supports fair competition in a free and open marketplace, and vendors are expected to resolve any issues independently.

## 5. Application Timing and Consideration

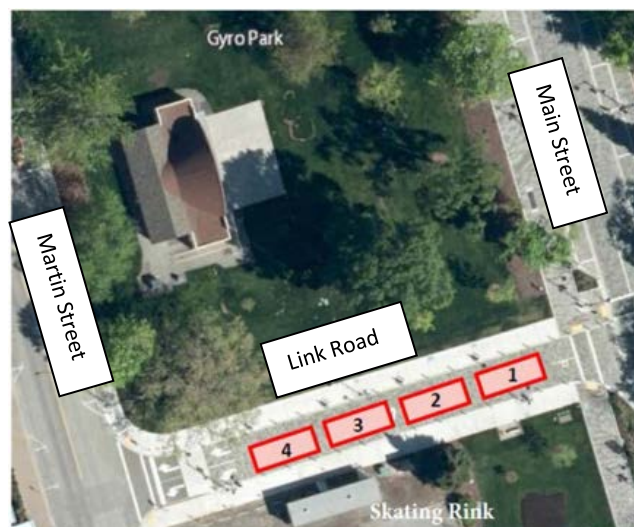
The City encourages applications to be submitted by 4:00 p.m. on Wednesday, May 31, 2026. Applications received after this date may be considered at the sole discretion of the City and, if reviewed, will be assessed only after all applications received by that date have been processed and/or licenses have been awarded.

## 6. 2026 Mobile Vending Fee and Power

The Mobile Vending fee is \$2,335.00, plus applicable GST. Electrical power hookups are available at an additional cost at sites 1 – 4. Rates and setup requirements will be communicated upon approval.

## 7. Locations

Sites 1 – 4 Gyro Park / Link Road



Site 6 - Lakeshore Drive / Winnipeg Street



Site 7 - Lakeshore Drive and Riverside Drive



Site 8 - Poplar Grove and Naramata Road (Pump Track)



## 8. License and Location Requests

Total number of Licenses Requested \_\_\_\_\_

1<sup>st</sup> Site Choice: \_\_\_\_\_

2<sup>nd</sup> Site Choice: \_\_\_\_\_

*Location selections are requests only and do not guarantee assignment.*

## 9. Special Events

Special events take place several times throughout the year within the City. A list of known special events and related closures will be provided prior to the start of each vending season.

Vendors are advised that during special events, some vending locations may be unavailable. The City of Penticton is not responsible for providing alternate vending locations and will not compensate vendors for any loss of access or business during these periods. At its discretion, the City may approve additional vendors for the duration of a special event.

## 10. Refund Policy

Refund of the License to Use Fee:

- 75% refund up to 15 days before first day of permitted vending.
- 50% refund 14-1 day(s) before first day of permitted vending
- 0% refund on or after first day of permitted vending

Refund of the Business License Fee:

- 75% refund if the business has not yet operated.
- No refund if the business has operated.

## 11. Application and Required Documentation

All applicants must submit the required documentation outlined below. Failure to provide all required items may delay or prevent the issuance of a Mobile Food Vending License.

### a) Items Required at Time of Application

Applicants must submit the following as part of their initial application:

- Completed Mobile Food Vending Application
- Completed Business License Application

### b) Annual and Pre-Season Requirements

All approved vendors are required to submit the following items annually and prior to the start of each vending season:

- Completed Mobile Food Vending Application
- Proof of a valid Business License
- BC Company Business Registration
- Liability insurance binder naming the City of Penticton as an additional insured, with coverage of not less than five million dollars (\$5,000,000.00)
- Automotive insurance with a minimum of five million dollars (\$5,000,000.00) in public liability and property damage coverage for all mobile vending vehicles

- Proof of WorkSafe BC (WCB) coverage
- Interior Health Mobile Inspection Report, where applicable
- Penticton Fire Department inspection checklist, where applicable
- Executed Mobile Vending License to Use Agreement
- Payment of the Mobile Food License to Use Agreement fee
- Signed City of Penticton Terms and Conditions for Mobile Food Vending
- Confirmation that all gas and electrical equipment has the required approved labels

**Submit completed applications via mail or email to:**

**City of Penticton - Land Department**  
**171 Main Street**  
**Penticton BC V2A 4V8**

**Phone: 250-490-2519**  
**Email: Land@penticton.ca**

## **12. Criteria Award**

Licenses will be awarded based on the following criteria, including but not limited to:

- Returning vendors who are in good standing with the City
- Preference for City of Penticton residents
- Previous vending agreements and compliance history with the City
- Proximity to existing brick-and-mortar businesses offering similar products and potential neighborhood impacts
- Overall visual appearance and condition of the vending truck or trailer

## **13. Notification and Submission Requirements**

Once an applicant is notified of their successful application, all required documentation and full payment must be submitted to City Hall before the final license is issued.

If required inspections or WorkSafe (WCB) coverage have not been completed by this date, the applicant must submit email confirmation of scheduled inspections or pending coverage requests. Licenses will not be issued until all required documentation, inspections, and payments have been received and processed.

Applicants who anticipate being unable to meet the submission deadline must notify the City in advance.

## **14. Limitation of Liability**

Notwithstanding anything else contained herein, the City shall not be responsible for any loss of or damage to the Licensee's equipment, including loss of use. Licensees are encouraged to obtain appropriate insurance coverage for their equipment and for business interruption or loss of use.

## **15. Authorization of Application**

I hereby certify that all information provided in this application is true and accurate. I agree to comply with all applicable bylaws, policies, and regulations of the City of Penticton, whether or not they are specifically referenced in this application. I confirm that I have read and agree to comply with the requirements set out above.

The undersigned hereby applies for permission to operate a Mobile Food Vending business within the City of Penticton.

**Applicant Name(s):** \_\_\_\_\_  
*(Please print)*

**Signature(s):** \_\_\_\_\_

**Date:** \_\_\_\_\_

**16. Additional Conditions**

The City of Penticton reserves the right, at its sole discretion, to terminate any approved vending location prior to placement or operation.

For additional information, please contact the **Land Department** at **250-490-2519** or by email at [land@penticton.ca](mailto:land@penticton.ca).