

2020-10-08

Bulletin No. BL20-01

Revised (2020-10-08)

Temporary Expanded Liquor Service Areas

Local Government approval for LCRB Policy Directive 20-26

PURPOSE

The following information is provided to notify food primary, liquor primary and manufacturer licensees (i.e., wineries, breweries, distilleries) of the City's approval involvement outlined within Liquor & Cannabis Regulation Branch (LCRB) – **Policy Directive 20-26** - Temporary Expanded Service Area Authorizations.

REFERENCE

Liquor & Cannabis Regulation Branch (LCRB) – [Policy Directive 20-26](#)
City of Penticton Council Resolution 317/2020
Storefront Use Bylaw No. 2020-22

IMPLEMENTATION

On October 6, 2020, Penticton City Council resolved (317/2020) to select local government input **Option 02 – requiring individual reviews by the City prior to LCRB application for Liquor Primary and Manufacturer's temporary expanded service area authorizations**. Staff consider this approach the most suitable option to ensure the safety of occupants due to potential changes to interior spaces.

Changes Involving City Lands

Any changes to service areas on city lands (sidewalks and parking areas) are regulated through Storefront Use Bylaw No. 2020-22 and require a Storefront Use Permit review. See [Sidewalk & Storefront Usage](#) web link: <https://www.penticton.ca/business-building/business-licences/sidewalk-storefront-usage> for more information.

Review process for Liquor Primary and Manufacturer TESA's

For service area changes to Liquor Primary and Manufacturer operations, owner/agents should contact the Business Licensing Department to make an application for the change request. To make an application please include the following:

- Liquor Review Application. Here is the web link: <https://www.penticton.ca/business-building/business-licences/liquor-licensing> (Please choose Temporary Change under Type of Application);
- Provide an intent/impact letter for the change; and
- Provide a proposed layout.

Email completed applications to businesslicences@penticton.ca or deliver in person to City Hall, 171 Main St. Please refer to the City website [How to Contact City Hall During COVID-19](#) for current hours of operation.

All complete applications will be expedited and there will be no charge for this review. Staff may require a site visit to confirm your request.

In developing your service area change request please consider the following:

- **Safety Requirements:** When interior storage/manufacturing areas are converted to public space it may affect safety requirements such as exit routes and signage, emergency lighting, etc.
- **Storage and Manufacturing Areas:** How storage/manufacturing areas will be separated from the temporary public space.
- **Parking:** Ensure the site meets minimum parking requirements.
- **Exit Routes:** Ensure existing exit routes from the building (exterior sales/tasting areas) are maintained.
- **Accessibility:** Ensure accessible travel paths for persons with disabilities are maintained.
- **Neighbours:** Any negative effects like patron noise (expanded areas) may have on neighbouring properties.
- **Properties in the ALR:** Wineries within the ALR cannot exceed the City's Zoning Bylaw maximum area allowances of 125 m² indoors and 125 m² outdoors.

Please visit the LCRB [online licensing application portal](#) to submit a TESA authorization application request once the temporary change application has been approved by the City.

Have questions? We're here to help. Please contact Business Licensing at 250-490-2488 or businesslicences@penticton.ca for more information.