

Your address is a unique number assigned to your property by the City. It identifies where your property is in the City and is essential for emergency response services (Fire, Police and Ambulance). It is critical that your address is clearly displayed so that your home can be found quickly.

Your House Address

- The address numbers must be a contrasting color to the background, in a place that is easily visible from the property line and in conformance with the following minimum size of address characters:

Distance from The Property Line	Minimum Character Size (non-illuminated)	Minimum Character Size (illuminated)
0-6 m	10 cm (4 in)	7.5cm (3 in)
6-20 m	15 cm (6 in)	10 cm (4 in)
Greater than 20 m	20 cm (8 in)	15 cm (6 in)

Table 1

- For buildings which are greater than 20 metres from the property line or where numbers are not visible from all directions on the street or in the case of a panhandle lot, the following also applies:
 - in addition to the civic address on the building, a duplicate set of numbers must be permanently displayed beside the driveway at the property line to which the civic number applies; and
 - the numbers must meet the requirements as outlined in Table 1.
- Where landscaping or other structures obscure the visibility of a building from the street, the owner must erect on the property, a sign not exceeding 0.4m² in size, clearly visible from the property line displaying the street numbers in accordance with the minimum character sizes in Table 1.
- For properties with back lanes, the assigned civic address must be affixed to a building, sign or fence so that the property's civic address is also identifiable from the property line adjacent to the back lane.

Secondary Suites, Carriage Houses, Duplexes & Townhomes

- Secondary suite and carriage house addresses must be posted so that it is visible from the front property line.
- Where an exterior entry is not visible from the street, the owner must erect directional signage on the building or property clearly visible from the property line indicating the direction that unit is located.
- Every owner shall place and maintain the assigned unit number, on a contrasting background and of a size in conformance with Table 1, on the unit entry door or in close proximity to the unit entry.



Properties Sharing Common Driveways

- When more than one property or building is accessed via a common driveway:
 - (a) individual civic numbers and/or unit numbers must be clearly posted on each building as outlined in Table 1;
 - (b) each civic address must be displayed at the street, beside the driveway at the property line; and
 - (c) if a driveway branches to provide access to more than one property, addresses shall be displayed at each point of intersection to indicate which driveway leads to which address.

Properties with Access from an Un-Named Lane, Easement or Private Road

- In the case where physical access to a property is only from an un-named lane, easement or private road, an address marker will be placed at the property line and directional signage will be installed at the lane entrance to where the property may be accessed.

For More Information

Please visit our Addressing page at www.penticton.ca/planning/addressing

Contact the Planning Dept. at 250-490-2501 or planning@penticton.ca

Please contact Canada Post at 250-492-5717 for information on mail box placement and postal codes.

