

**Penticton Child Care Action Plan
Community Mobilization Group (Committee)
Approved Terms of Reference**

Approved by Penticton City Council on September 7, 2021

Background

Penticton developed a [community child care plan](#) in 2020. One of the recommended actions for the community is to develop a group that could support the implementation of the plan.

Purpose of the Group (Committee)

To mobilize actions in the Penticton Child Care Action Plan, as amended, to support the community's efforts towards increasing the accessibility, affordability, and quality of child care in Penticton. The City of Penticton will convene and coordinate the group. This group is supported by City staff; it is not a committee of/to Council.

Term of the Group (Committee)

The group shall exist on a pilot basis from October 2021 to December 2023. The group's term may be extended for up to an additional one (1) year, until December 2024, at which time any further extensions will require Council approval.

Membership of the Group

The group shall include, a minimum of:

- One (1) City staff person (non-voting),
- One (1) employee/owner of a child care facility/program in Penticton,
- One (1) parent who is the parent of a child that attends a child care facility/program in Penticton, and
- One (1) individual from a tertiary/supplementary organization to child care in Penticton (e.g., school district, Interior Health's child care inspections department, Child Care Resource and Referral, a staff person from a post-secondary institution's child care program).

There may be a maximum of seven (7) voting members at any one time, one of which shall be identified by the group as the group chair. A minimum of four (4) voting members must be in attendance at a meeting.

Term of Membership

Terms shall be from October 2021 to December 2023, and may be extended for up to one (1) additional year.

Decision Making

This is a non-statutory body, therefore its decisions are not binding on the City. The group shall make decisions by consensus. All decisions must be made in accordance with all relevant laws, bylaws, and policies.

Seed Funding

To support the group's work, when possible, the City will attempt to provide a minimum of \$2,500 per year for the group to mobilize and leverage other resources.