



Agenda

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Community Sustainability Advisory Committee Meeting to be held via Zoom

**Public attendance at committee meetings continues to be restricted due to limited space and the physical distancing requirements. If you'd like to watch or listen to the live Committee meeting, please email Committees@Penticton.ca 24-hours prior to the commencement of the meeting for the Zoom meeting participation details. You will have an opportunity to ask questions related to the agenda at the end of the meeting.*

**Wednesday, July 22, 2020
at 9:00 a.m.**

1. **Call Regular Committee Meeting to Order**
2. **Adoption of Agenda**
3. **Adoption of Minutes**
 - 3.1 Minutes of June 17, 2020 Community Sustainability Advisory Committee 2-4
Staff Recommendation:
 THAT the Community Sustainability Advisory Committee adopt the minutes of the June 17, 2020 meeting as presented.
4. **New Business**
 - 4.1 Online Public Participation Forum/Strategy Discussion – Chris Allen, Chair Verbal
 - 4.2 CARIP Reserve Fund Spending Plan Discussion – Chris Allen, Chair Verbal
5. **Next Meeting** 5
6. **Public Question Period**
7. **Adjournment**



Minutes

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Community Sustainability Advisory Committee Meeting

to be held via Zoom
 Wednesday, June 17, 2020
 at 9:00 a.m.

Present: Chris Allen, Member at Large (*Chair*)
 Brad Dollevoet, Member at Large (*Vice Chair*)
 Jacqueline Duncan, Interior Health
 Margaret Holm, Member at Large
 Nicolas Stulberg, Member at Large
 Philip Hawkes, Fortis BC
 Randy Boras, Member at Large

Council: Julius Bloomfield, Councillor (*Liaison*)

Staff: Blake Laven, Director of Development Services
 Paula McKinnon, Legislative Assistant

Regrets: Brian Rippy, Okanagan College

1. **Call to Order**

The Community Sustainability Advisory Committee was called to order by the Chair at 9:00 a.m.

2. **Adoption of Agenda**

It was MOVED and SECONDED

THAT the Community Sustainability Advisory Committee adopt the agenda for the meeting held on June 17, 2020 as presented.

CARRIED UNANIMOUSLY

3. **Adoption of Minutes**

It was MOVED and SECONDED

THAT the Community Sustainability Advisory Committee adopt the minutes of the May 20, 2020 meeting as presented.

CARRIED UNANIMOUSLY

4. **New Business**

4.1 Sub Committee Recommendations Re: Community and Corporate Climate Action Plan Updates

The Chair presented to the Committee the Sub Committee's summary of comments regarding the Community and Corporate Climate Action Plans. Focus was given to the following areas during the review:

1. Background
2. Narrowing Scope of Work for the Community Action Plan
3. Narrowing Scope of Work for the Corporate Action Plan
4. Deliverables
5. Timeline

It was MOVED and SECONDED

THAT the Community Sustainability Advisory Committee support the Community Climate Action Plan and Corporate Climate Action Plan revision work plan as presented by the formed Sub Committee on June 17, 2020.

CARRIED UNANIMOUSLY

4.2 Review of CARIP Reporting and Reserves – Blake Laven, Director of Development Services & Phil Hawkes, Fortis BC

The Director of Development Services provided the Committee with a general overview of the City's Climate Action Revenue Incentive Program (CARIP). The Committee was informed that conditional grant money is provided by the Province to local governments that have signed on to the BC Climate Action Charter. The grant is equal to 100% of the carbon taxes that the City pays to support our operations (gas purchased to power fleet, energy used to heat/cool facilities, etc.). Eligibility requirements include working towards being carbon neutral in our operations, measure and report the Community's GHG emissions and commitment towards creating a complete and compact efficient community.

The Committee was also informed that the grant money acquired to date is \$432,000 which has not been utilized yet. The CARIP is reported out on each year as a requirement to receive the grant, however, reporting requirements have been waived for the year 2020 due to COVID-19.

Phil Hawkes, Fortis BC, shared his three observations with the Committee based on Mr. Laven's review of the CARIP as follows:

- With approximately \$50,000 coming in from the CARIP each year, are the funds left to grow to fund a larger future project or can the Committee make recommendation on how and when the funds could be used?
- Location of the CARIP reporting on the City's website is challenging to find, clearer communication of the reporting is needed.
- Wondering if there are GHG emission reductions not currently being accounted to not have to purchase so many offsets.

Discussions ensued regarding the observations shared including how the funds could be utilized through existing and new City initiatives (tree planting, electric/hybrid fleet vehicles, home retrofit programs, etc.), brainstorming and directing portions of the reserves into tangible

projects that can take place now such as helping with economic recovery, use of reserves towards Midgard recommendation regarding the generation study and battery powered peak shaving and the use of reserves to help promote a culture of sustainable thinking in the City.

The Committee generally agreed that the reserve funds should be put to yearly use and that a thorough review and plan is required on how to best utilize the reserve funds for the purpose that they are intended for. Further brainstorming and discussions are to be revisited at a future meeting while proceeding with the Climate Action Plans and evaluate projects from those as they come about.

4.3 Public Participation at Committee Meetings Update – Paula McKinnon, Legislative Assistant

The Legislative Assistant informed the Committee that Staff are currently in the process of creating a plan to allow for electronic public participation at Committee meetings again.

The Chair asked that a discussion regarding the website interface and how it could be improved to include forums for members of the public to submit comments and/or questions as another avenue for participation be added to the next agenda.

5. **Next Meeting**

The next Community Sustainability Advisory Committee is scheduled to be held on July 22, 2020 at 9:00 a.m. via Zoom.

6. **Adjournment**

The Community Sustainability Advisory Committee meeting held on Wednesday, June 17, 2020 adjourned at 10:28 a.m.

CARRIED UNANIMOUSLY

Certified Correct:

Paula McKinnon
Legislative Assistant



2020 Community Sustainability Advisory Committee Meeting Dates

Meeting commences at 9:00 a.m.

Council Chambers, City Hall, 171 Main Street (Second Level)

Month	Date
January	22
February	18
March	18
April	22
May	20
June	17
July	22
August	19
September	16
October	21
November	18
December	9