

**SINCE
1909**

**PENTICTON
PUBLIC LIBRARY**

785 Main St. Penticton BC V2A 5E3

Mayor and Council
City of Penticton
171 Main St.,
Penticton, B.C. V2A 5A9

October 29, 2012

Re: 2013 contribution request for library operations.

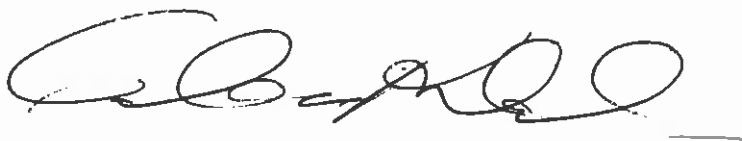
Dear Mayor and Council;

The Penticton Public Library continues to serve the residents of Penticton at a lower cost per capita than any other library in the Okanagan. In 2011, the library welcomed 296,215 visitors and circulated over 360,000 items. We are committed to delivering excellent library services and remaining a dynamic part of our community. In 2013, the Library Board and staff will complete a new Strategic Plan which will guide our services over the next five years.

Please find attached our proposed budget including all revenue and expenses. The Library Board respectfully requests an increase of 2.84% or \$27,000 in 2013 over the total amount granted to the library in 2012. This will bring the city contribution to the library's operating budget to \$789,419 plus the \$188,800 for the library facility. This increase includes the previously agreed upon 1% increase for CUPE staff and the funds necessary to maintain the Sunday openings. You will note that the library has again committed the use of reserve funds for our operations; however this is not sustainable beyond 2013. In addition the increase will allow our library to address the changing needs of our community with a modest amount of staff training.

I would be pleased to make myself available if you have any questions, comments or concerns about our proposed budget. Please feel free to contact Chief Librarian, Heather Buzzell, at (250) 770-7784 or myself at (250) 488-5898.

Sincerely;



Alan Kidd, Chair
Penticton Public Library Board

Cc: Doug Leahy, Treasurer
Annette Antoniak, City Manager

2013 BUDGET - DRAFT v5

City request of \$978,219 (2.84% or \$27,000 over monies received in 2012)

ACCT#	DESCRIPTION	2006	2007	2008	2009	2010	2011	2012	2012	2013
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	date	BUDGET	BUDGET
	<u>REVENUE</u>								<u>REVISED</u>	
23001	Non-resident fees	3,113	1,762	782	1,417	576	0		500	500
23002	Fines-lost books	2,494	2,409	2,281	2,026	2,833	2,569	1,388	2,800	2,800
23003	Revenue-miscellaneous	15,805	11,106	12,509	15,783	14,535	19,511	5,314	16,000	16,000
23004	Fines and fees - general	28,425	27,323	26,796	26,092	23,909	25,030	11,631	26,000	27,000
23005	Revenue-photocopy	2,710	2,944	3,051	3,299	2,929	3,297	1,583	3,300	3,300
23006	Book bags	388	318	248	1,460	408	269	130	300	300
23010	Public donations	910	1,041	926	1,092	789	939	703	1,000	1,000
23015	Library Legacy Fund	4,713	4,857	5,159	0	3,306	6,082	3,511	3,700	4,000
23020	Grant -provincial	105,297	109,834	109,834	109,369	109,884	123,256	123,256	112,256	123,256
23021	Grant -interest earned	3,996	4,778	3,120	1,288	890			1,000	2,000
23030	City funding - operating	874,117	893,934	910,576	934,719	934,719	932,883	951,219	942,883	978,219
23040	Grant -Legal Services	0	601	5,000	2,500	0	1,875	1,625	1,625	1,625
23045	Grant-Outlook (ILL)	2,387	2,732	2,689	2,686	2,134	2,027		2,156	2,153
23046	Grant-Technology/Equity	15,200	14,000	14,000	14,890	22,387			11,000	
23050	ORL contract	52,360	54,780	52,800	58,410	66,110	65,450	68,090	68,090	69,000
23080	Transfer from reserve								16,667	13,729
23090	Transfer equip. repl.	31,149	6,654	6,901	11,906	27,684		19,193	19,193	0
	New Furnishings Fund-2011							4,430	4,430	
	New Furnishings Fund-2012							2,715	2,715	
TOTALS		1,143,064	1,139,073	1,156,672	1,186,937	1,213,093	1,183,188	1,194,788	1,235,615	1,244,882

Expense Changes

- 21810 (training) and 21815 (conferences) Combined and renamed Professional development and meetings
- Programming for the public, including teen programs and author visits.
- Acquisitions budget for books increased back to \$160,000 which is no higher than it has been in the last 5 years

Income Changes:

- Request from City covers Sundays (\$10,000), plus previously agreed upon 1% increase for CUPE staff