

City of Penticton: Financial Plan Reporting Structure

General

Utilities



| General Government | Transportation Services | Recreation and Culture | Environmental Health Services | Public Health and Safety | Protective Services | Environmental Development Services | Electrical Supply | Sewer System | Water Utility |
|--------------------------|-------------------------|------------------------|-------------------------------|--------------------------|----------------------|------------------------------------|--------------------|------------------|--------------------|
| Mayor and Council | Transit | Parks | Solid Waste Management | Cemetery | RCMP | Tourism | Electrical Utility | Engineering | Engineering |
| Corporate Administration | Operations | SOEC | | | Fire Services | Development Services | | AWWTP | WTP |
| Communications | Fleet | Recreation | | | Building and License | Development Engineering | | Sewer Collection | Water Distribution |
| Facilities | Roads and Maintenance | Library | | | Bylaw Enforcement | Planning | | | |
| Finance | Street Lighting | Museum | | | Dog Control | Economic Development | | | |
| Information Technology | Traffic Control | | | | | Land Management | | | |
| Human Resources | | | | | | Engineering | | | |
| Revenue & Collections | | | | | | | | | |
| Procurement | | | | | | | | | |
| Municipal Grants | | | | | | | | | |

Public Works Engineering Electric Development Services Financial Services Recreation & Culture



Overview

- Design review and approval
- Oversight of developers construction
- Coordinating servicing of new buildings and lots
- Determine required infrastructure upgrades



2017 Accomplishments

- Facilitated the new infrastructure to Bylaw requirements of approximately 150 new lots in both major and minor subdivisions
- Servicing of approximately 50 new buildings and created over 180 work orders (over \$700K invoiced)
- Carried out extensive planning and investigations to facilitate three future major subdivision.



2018 Initiatives

- A planned focus on process improvement.
- Updating the DCC bylaw to bridge the gap between the current bylaw and when the OCP is completed.
- Finalising the update of the Subdivision and Development Bylaw.
- Continue focusing on maintaining quality of works.



Staffing Summary

| <u>2017</u> | <u>2018</u> |
|-------------|-------------|
| 2.5 | 2.5 |

*Environmental Development Services
Development Engineering*



2018 Highlights

*Environmental Development Services
Development Engineering*

| | 2018 Budget | % change | Trend |
|-------------------------------|-------------|----------|-------|
| Total Revenue | -73,000 | | ↓ |
| Operational Expense | 284,082 | | → |
| Total Internal Allocation In | 0 | | → |
| Total Internal Allocation Out | 0 | | → |
| Net Operating Expense | 211,082 | 1.44% | → |
| Total Capital | 0 | | → |
| Cost per Capita | 6.25 | | ↑ |
| % of Property Tax | 0.66% | | ↑ |



2018 Budget

Environmental Development Services Development Engineering

| Expenses | 2017 Budget | 2017 Forecast | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|--------------------------|----------------|------------------|----------------|----------------|----------------|----------------|----------------|
| DCC Bylaw Update | 10,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Subdivision & Dev. Bylaw | 11,000 | 11,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| Engineering Bylaw Review | 0 | 0 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Salary and Wages | 271,298 | 271,843 | 266,082 | 268,814 | 271,601 | 274,442 | 277,340 |
| Operational Expense | 292,298 | 287,843 | 284,082 | 286,814 | 289,601 | 292,442 | 295,340 |
| Revenue | -71,000 | -79,750 | -73,000 | -73,200 | -73,404 | -73,612 | -73,824 |
| Net Operating Expense | 221,298 | 208,093 | 211,082 | 213,614 | 216,197 | 218,830 | 221,515 |



Summary

- The plan is to build on the success of this year with no major deviations expected.

