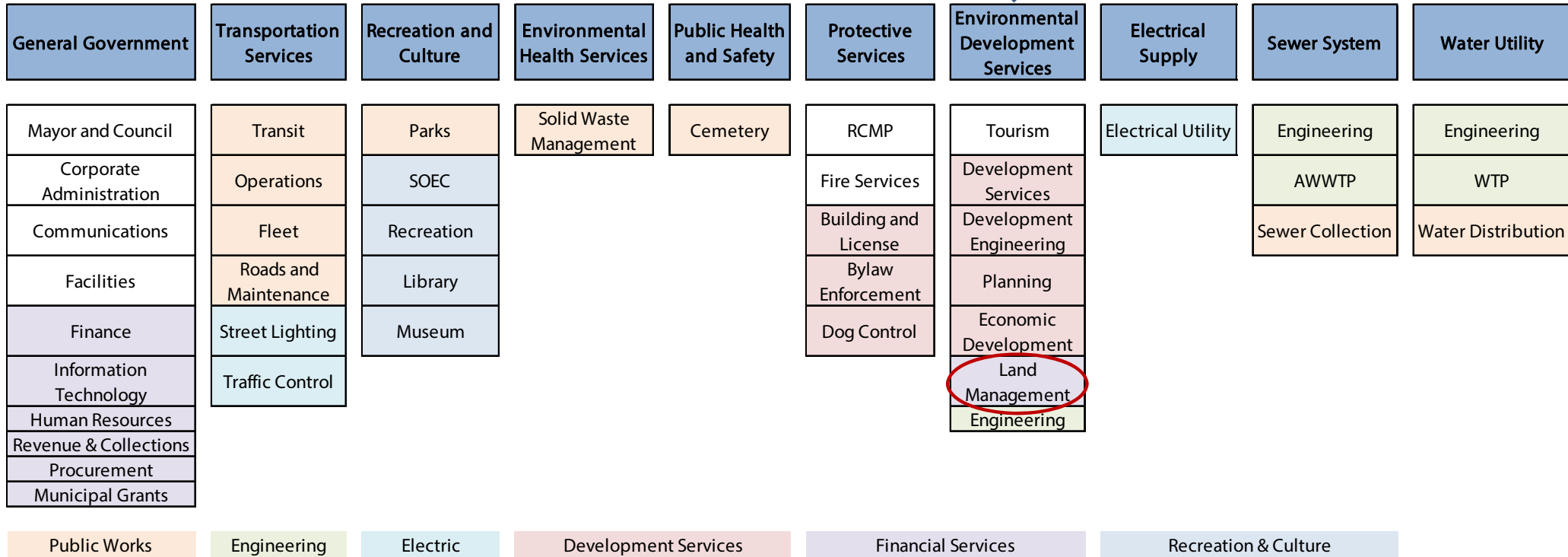


City of Penticton: Financial Plan Reporting Structure

General

Utilities



Environmental Development Services: Land Management



Overview

Environmental Development Services Land Management

- Administers over \$45 million in City property
 - leases, licences, & residential tenancies (0% vacancy)
- Identify, negotiate and draft sales, purchase and lease agreements ensuring legal and Charter requirements are met while protecting the City's interest.
- Answer inquiries, provide advise, complete legal documents for other departments and register documents at Land Titles
- Assisting CFO with administration of the City's liability insurance program was added in late 2017.

Stats: Administer
110 Licences/Leases
9 residential Tenancies

13 Beach vendors in 23 vending spots
5 concession
Completed 62 Land Titles Registrations



2017 Accomplishments

*Environmental Development Services
Land Management*

- Brunswick Affordable Housing Lease negotiated and signed.
- All leases, licences and residential tenancies maintained in current and fully paid status (excluding non-profits and one residential tenant which resulted in eviction).
- Beach vending program reviewed and changes resulting from public input implemented.
- Purchase of northeast corner Westminster and Main Street for placement of Public Art.
- Received purchase offers for City owned land totalling over \$3.5MM



2018 Initiatives

- Re-establish long term lease for Okanagan Lake Marina
- Develop & implement a policy to deal with sale/disposal of City Owned properties, including unsolicited requests to purchase City owned land
- Implement a Nominal Lease Policy for non-profit societies tenancies.
- Utilize new 2017 aerials to continue with the Encroachment Project.



Staffing

Environmental Development Services Land Management

<u>2016</u>	<u>2017</u>	<u>2018</u>
3	3	3



2018 Highlights

Environmental Development Services Land Management

	2018 Budget	% change	Trend
Total Revenue	-1,286,766		→
Operational Expense	438,913		↑
Total Internal Allocation In	0		→
Total Internal Allocation Out	<u>0</u>		↓
Net Operating Surplus	-847,853	-6.89%	↓
Total Capital	0		→
Cost per Capita	-25.11		↑
% of Property Tax	-2.64%		↑



2018 Budget

Environmental Development Services Land Management

Expenses	2017 Budget	2017 Forecast	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Goods and Services	304,136	188,931	186,975	186,975	186,975	186,975	186,975
Salaries and Benefits	211,344	240,963	251,938	254,658	257,432	260,262	263,149
Total Operating Expense	515,480	429,895	438,913	441,633	444,407	447,237	450,124
Revenues	-1,389,964	-1,292,702	-1,286,766	-1,304,667	-1,302,233	-1,320,850	-1,340,621
Internal Allocation Out	-97,700	-47,800	0	0	0	0	0
Net Operating Surplus	-972,184	-910,608	-847,853	-863,034	-857,825	-873,613	-890,497



Key Changes

- Removing \$48k Land expenses that have been allocated to Planning budget for past few years.
- Continuation of third staff on project basis to establish formalized land administration practices.



Summary

Land will :

- administer City land while maximizing revenues;
- respond to land and legal related inquiries from all departments and the public;
- identify land suitable for disposal and at Council's direction liquidate;
- utilize the new aerial photographs to continue with the Encroachment Project hold those encroaching on City property without an agreement accountable to the tax payers.
- Assist in the administration of the City's liability insurance program



Questions

