



# Council Report

penticton.ca

**Date:** January 20, 2026 **File No:** RMS/3900 Bylaws  
**To:** Anthony Haddad, City Manager  
**From:** Audrey Tanguay, Planning and Licensing Manager

**Subject:** Business Licence Bylaw No. 2026-01, Municipal Ticketing Information Amendment  
 Bylaw No. 2026-02, Bylaw Notice Enforcement Amendment Bylaw No. 2026-03, Zoning Amendment  
 Bylaw No. 2026-04, Inter-Community Business License Bylaw No. 2026-05

## Staff Recommendation

THAT Council give first, second and third reading to "Business License Bylaw No. 2026-01";

AND THAT Council give first, second and third reading to "Municipal Ticketing Information Amendment Bylaw No. 2026-02";

AND THAT Council give first, second and third reading to "Bylaw Notice Enforcement Amendment Bylaw No. 2026-03";

AND THAT Council give first, second and third reading to "Inter-Community Business License Bylaw No. 2026-05", a bylaw to replace "Mobile Business License Bylaw No. 2007-78;

AND THAT Council give first reading to "Zoning Amendment Bylaw No. 2026-04";

AND THAT Council forward "Zoning Amendment Bylaw No. 2026-04" to the February 17, 2026 Public Hearing;

AND THAT Council direct staff to consult with local business organizations prior to adoption of the bylaws.

## Strategic priority objective

**Mission:** Penticton will serve its residents, businesses and visitors through organizational excellence, partnership and the provision of effective and community focused services.

**Livable & Accessible:** The City of Penticton will proactively plan for deliberate growth, focusing on creating an inclusive, healthy, and vibrant community.

## **Background**

The City's Business Licensing Program ensures that businesses operate safely, responsibly, and in compliance with local regulations. By requiring inspections and licenses, the program helps protect public health and safety, supports appropriate land use and zoning, and provides valuable data for planning and economic development. Licensing also benefits the community by reducing nuisances, enhancing consumer confidence, and fostering a fair, well-regulated business environment.

The City's Business Licence Bylaw was last updated in 2017. Since that time, changes to provincial regulations, including new requirements for short-term rentals, liquor and cannabis licensing and other substantive changes have occurred. In addition, over that time, the City has adopted an updated Official Community Plan and Zoning Bylaw. As a result, the bylaw requires modernization to align with current legislation and best practices.

Staff have also reviewed inquiries and enforcement matters over the past several years and incorporated this feedback into proposed amendments. The intent of these changes is to simplify and improve the City's business licensing processes, provide consistency with zoning bylaw definitions, and clarify licensing requirements. These updates support the City's vision for a streamlined and transparent regulatory framework.

In addition to updating the Business Licence Bylaw, minor updates are proposed to:

- Bylaw Notice Enforcement Bylaw and Municipal Ticketing Enforcement Bylaw to align with the changes in the Business Licence Bylaw.
- Mobile Business Licensing Bylaw to maintain consistency across all participating communities in the Inter-Community Business Licence (ICBL) program.
- Zoning Bylaw to align with the Short-Term rental changes

The proposed bylaw also addresses previous Council direction on Shopping Carts(351/2023), requiring stores to affix contact information on carts and retrieve carts from the City Yards within a reasonable time.

## **Proposal**

This report proposes several bylaw amendments, including a new business license bylaw. The other bylaw amendments are intended to align with the new business license bylaw. The main elements of the revised business license bylaw include:

### *General Updates*

- Revised regulations for improved procedural clarity.

- Updated or removed provisions to align with the **Local Government Act** and **Community Charter**.
- Modernized language and structure throughout the bylaw.
- Business Licence Fees will be no longer refundable.

#### *Specific Updates – Short-Term Rentals*

- Added definition of *principal residence* consistent with provincial regulations.
- Removed reference to “major occupants.”
- Increased maximum occupancy from **6 to 8 persons**.

#### *New Section – Shopping Carts*

At its meeting on September 23, 2023, Council directed staff to prepare a bylaw amendment to assist the Public Works and Bylaw Services departments in managing abandoned shopping carts on public property.

From the October 3, 2023 meeting:

#### 8.7 Shopping Cart Regulation Options

351/2023

**It was MOVED and SECONDED**

THAT Council receive into the record, the report dated October 3, 2023, titled “Shopping cart regulation options”;

AND THAT Council give staff direction to bring back bylaw(s) with the following regulatory framework:

- Businesses must label shopping carts with store information and register contact information with the City
- Businesses must retrieve carts belonging to the store within a specified time and accept carts belonging to the business
- Minimal storage fee for cart storage at City Yards

AND THAT Council direct staff to engage organizations that provide service to the unhoused population in options for managing possessions without the use of retail store shopping carts.

**CARRIED**

**Councillors Boulton, Graham and Konanz, Opposed**

The proposed amendment will require businesses that provide shopping carts for customer use to ensure each cart is clearly marked with store identification and contact information. Carts that remain unclaimed for more than 30 days will be subject to a \$50 fee in accordance with the Bylaw Notice Enforcement Bylaw. Carts left unclaimed for more than 60 days may be recycled or otherwise disposed of by the City at its discretion.

#### *Inter-Community Business License Bylaw No. 2026-05*

The Licensing team meets quarterly with partners in the Okanagan-Similkameen Inter-Community Business Licence (ICBL) program, which includes 21 municipalities and regional districts. This program

allows mobile businesses—such as contractors, caterers, and service providers—to operate across all participating communities with **one licence**, rather than applying for separate licences in each jurisdiction.

The updated Inter-Community Business License Bylaw No. 2026-05 is intended to align Penticton's bylaw with the standardized framework adopted by all participating communities. These changes will ensure consistency in definitions, fee structures, and administrative processes across the region.

In addition to the business license bylaw, staff are proposing minor updates to the Bylaw Notice Enforcement Bylaw and Municipal Ticketing Enforcement Bylaw to ensure consistency in fines and penalties in both bylaws.

### **Consultation**

Before adopting the Business Licence Bylaw, the City is required under legislation to provide notice and offer affected individuals an opportunity to make representation to Council. In addition to advertising in accordance with the Public Notice Bylaw, staff propose to consult with the Penticton & Wine Country Chamber of Commerce, the Downtown Penticton Business Improvement Association (DPBIA), Visit Penticton, and the Penticton Industrial Development Association (PIDA) on the proposed changes and are recommending that this consultation be done prior to bringing the bylaw back to Council for consideration on February 17th, 2026.

### **Financial implication**

Development of these bylaw amendments was done within existing City budgets and approval of the changes are not anticipated to have any financial impacts.

### **Analysis**

The intent of the revised bylaws is to modernize and streamline the business license bylaw and to improve the City's business licensing process.

The goal of the proposed amendments is to ensure that the business licensing process remains organized, effective, and modernized, supporting consistency and clarity for both businesses and staff.

Staff are recommending first, second and third reading of the Bylaws and for the City to consult with the business community prior to adoption of the bylaws.

### **Alternate recommendations**

That Council deny first reading to "Business License Bylaw No. 2026-01".

**Attachments**

Attachment A – Summary of proposed changes

Attachment B – Business License Bylaw No. 2026-01

Attachment C – Bylaw Notice Enforcement Amendment Bylaw No. 2026-03

Attachment D – Municipal Ticketing Enforcement Amendment Bylaw No. 2026-02

Attachment E – Zoning Amendment Bylaw No. 2026-04

Attachment F – Inter-Community Business License Bylaw No. 2026-05

Respectfully submitted,

Audrey Tanguay

Planning and Licensing Manager

Concurrence

<p>GM of Development Services</p> <p><i>BL</i></p>	<p>GM of Public Safety and Partnerships</p> <p><b><u>FDB</u></b></p>	<p>GM of Corporate Services</p> <p><i>AMC</i></p>	<p>City Manager</p> <p><i>AT</i></p>
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<b>Business Licences Bylaw</b>	<b>Updates</b>
Section 2 - Definitions	<p>Updated the definitions to reflect zoning</p> <p>Removed all business Types and Categories</p> <p>Removed Minor and high occupant Short Term Rental</p>
Section 3 -Business license Requirements	Modernize the wording
Section 4.-Authority	Updated the bylaw to allow the license inspector and General Manager to grant, issue, transfer, suspend or cancel a business license
Section 7 -Transfer, Change Or Cancellation Of Business Licence At The Request Of The Business	Where a change in the location of the Business or the type of Business being carried out is contemplated, a new Business License application shall be made.
Section 9- Business License Fees	Business Licence Fees are non-refundable.
Section 12-Refusal, Suspension Or Cancellation Of Business Licence	Clarified the procedure to suspend or cancel a business license
Section 13- Reconsideration of Decision of Licence Inspector Or Manager	<p>Any Person who wishes to appeal a decision of the Licence Inspector or the Director under this Bylaw may request that Council reconsider the decision by giving written notice to the Corporate Officer</p> <p>Clarified the process</p>
<p>Section 14-Regulations</p> <p>Short Term Rental</p> <p>Shopping Carts</p>	<p>Amended this section to include additional requirements for submission</p> <p>Add new section as per Council direction</p>

Section 16- Exemptions	Added: A business License is not required for the rental of a secondary suite or carriage house to residential tenants, for periods of more than thirty days
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## The Corporation of the City of Penticton

### Bylaw No. 2026-01

*A bylaw to provide for licencing of businesses in the City of Penticton*

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WHEREAS pursuant to the *Community Charter*, Council is empowered to regulate in relation to business;

AND WHEREAS Council is empowered to provide for the granting of business licences, to fix and impose licence fees and to regulate certain trades, occupations and businesses in the City of Penticton;

NOW THEREFORE the Municipal Council of The Corporation of the City of Penticton in open meeting assembled ENACTS as follows:

#### 1. Citation

This Bylaw may be cited for all purposes as "Business License Bylaw No. 2026-01."

#### 2. Definitions

For the purpose of this Bylaw, unless the context otherwise requires, the following definitions shall apply and all definitions contained in the Zoning Bylaw shall apply to this Bylaw in the same manner as if they were set out herein.

**BUSINESS** means engaging in a trade, occupation, profession, commercial or industrial activity or undertaking of any kind but does not include an activity carried on by the Provincial Government, by corporations owned by the Provincial Government or by agencies of the Provincial Government.

**BUSINESS LICENCE** means a licence issued pursuant to this Bylaw.

**BUSINESS LICENCE FEE** means the annual fee as set out in the Fees and Charges Bylaw, which each Business must pay to the City for each Business Licence.

**BUSINESS NAME** means the name, words, trademark, and/or symbol which a Business uses to identify, indicate or advertise the Business.

**CANNABIS RETAIL STORE** means a business selling cannabis products through a storefront with a 'cannabis retail store' license issued from the BC Liquor and Cannabis Regulation Branch.

**GENERAL MANAGER OF DEVELOPMENT SERVICES** or **MANAGER** means the person assigned to that position by the City or their designate responsible for acting in their place.

**FEES AND CHARGES BYLAW** means the City of Penticton Fees and Charges Bylaw 2014-07 as amended or superseded.

**LICENCE INSPECTOR** means the person from time to time duly appointed as Licence Inspector for the City of Penticton, any person acting in that capacity, and includes the Manager, Building Official, Property and License Inspector, and Building Licencing Clerk.

**MOBILE VENDING UNIT** means a self-contained mobile unit not exceeding 20 m<sup>2</sup> in ground coverage, intended to be moved from location to location, for the purpose of offering for sale food or retail products.

**OUTDOOR MARKET** means a temporary use where groups of individual sellers offer new and used goods, crafts or produce for sale directly to the public. This may consist of vendors that include liquor sales and/or tasting within an outdoor market in accordance with the requirements of the BC Liquor and Cannabis Regulation Branch (LCRB).

**PERSON** means an individual, corporation, partnership or party, and the personal or legal representatives of a Person, to whom the context can apply according to law.

**PREMISES** means stores, offices, warehouses, factories, buildings, houses, enclosures, yards or other places occupied, or capable of being occupied, by a Business entity for the purpose of carrying on a Business.

**PRINCIPAL RESIDENCE** means the residence in which an individual resides for at least 185 days per calendar year, established to the satisfaction of the City, including by one or more of the following types of records: identification, driver's licence, insurance, bills, taxation, vehicle registration, utility bills, home owner grant.

**PROCEDURE BYLAW** means the Council Procedure Bylaw No. 2018-35 as amended or superseded.

**SPECIAL EVENT** means short term or temporary events, performances, concerts, exhibitions, entertainment or concessions, such as retail sale, auction, trade show, flea market, craft fair, circus or carnival, held at premises that do not have an existing Business Licence that permits the event.

**SHORT TERM RENTAL** means the rental of all or a portion of a dwelling unit to the vacationing public for a period of 90 days or less to a maximum of eight (8) guests.

**VENDING MACHINE** means any machine or device operated mechanically or otherwise by inserting a coin, token or slug, or operated by credit or debit card, for the sole purpose of selling or dispensing any goods, wares, merchandise, or providing music, and includes machines or devices dispensing refreshments, confections and food, tobacco products, detergents and machines or devices providing a service but does not include clothes washers/dryers.

**ZONING BYLAW** means the City of Penticton Zoning Bylaw No. 2024-22 as amended or superseded.

### 3. Business Licence Requirements

- 3.1 Any **person** carrying on **business** in the City must first hold a valid and subsisting **business licence** issued by the City.
- 3.2 No **business** or **person** shall advertise, solicit or promote for a **business** activity without first obtaining a **business licence**.
- 3.3 Except as outlined hereafter, where a **business** is carried on in or from more than one **premises** within the boundaries of the City, each **premise** shall be deemed to be a separate **business** and shall require a separate **business licence** in respect of each said separate **premises**, where a **business** is conducted on two or more **premises** separated by a roadway and/or conducted on two or more contiguous properties, such **business** shall be considered as conducting its **business** on one **premises** only, and only one **business licence** shall be required.
- 3.4 A **business** shall only be carried on at the **premises** for which the **business licence** has been issued.
- 3.5 At the time a **business** undertakes any new activity that would alter the information previously provided on the **business licence** application form, the holder of the **business licence** shall notify the **Licence Inspector** of such change, and a new **business licence** may be required for the new activity as determined by the **Licence Inspector**.

### 4. Authority

- 4.1 The **Licence Inspector** is authorized to grant, issue, transfer, suspend or cancel a **business licence**.
- 4.2 The **Manager** is authorized to grant, issue, transfer, suspend or cancel a **business licence** and to refuse to grant, issue or transfer a **business licence**.
- 4.3 The **Licence Inspector** or **Manager** may only grant or issue a **business licence** if the **business licence fee** has been paid.
- 4.4 All **premises** from which an applicant for a **business licence** proposes to carry on or conduct any **business** in respect of which a **business licence** is required to be held pursuant to this Bylaw shall comply with all relevant Bylaws of the City before a **business licence** is granted.
- 4.5 An applicant for a **business licence** shall upon request produce such certificates or letters of approval as may be required by Federal, Provincial or City authorities with respect to the **business**.
- 4.6 The **Licence Inspector** may require confirmation of approval, in a form satisfactory to the **Licence Inspector**, from the Ministry of Health, R.C.M.P. or the City Fire Department respecting a **business licence** application and in such cases:
- 4.6.1 the **Licence Inspector** must not issue such **business licence** until they have received such approvals; and
- 4.6.2 a **business licence** holder shall immediately notify the **Licence Inspector** of any suspension or cancellation for any such approvals.
- 4.7 A **business licence** issued under this bylaw is not a representation or acknowledgement by the City to an applicant or holder of a **business licence** that the proposed **business** complies with any or all applicable laws or other enactments.

## 5. Application for Business Licence

- 5.1 Every **person** applying for a **business licence** shall complete the **business licence** application form provided by the **Licence Inspector** or apply online on the prescribed application form.
- 5.2 No **person** shall provide incorrect or misleading information on an application for a licence.
- 5.3 If a **person** submits a licence application and additional information or documentation is required by the **Licence Inspector**, the **person** shall supply all required information and documentation within thirty (30) days of the request made by the **Licence Inspector**, after which time the application may be refused and a new application for a licence must be submitted.

## 6. Inspection of Premises

- 6.1 Every owner, occupier or **business licence** holder of any **business** in the City shall give to the **Licence Inspector** and to such **persons** as the **Licence Inspector** may designate from time to time such access at any reasonable hour to such **premises** from which such **business** is carried on or any part thereof and such information with respect thereto as may be reasonably required to enable inspections of the **premises**.
- 6.2 The **Licence Inspector** may inspect the **premises** for which a **business licence** application is made or a **business licence** is issued.

## 7. Transfer, Change or Cancellation of Business Licence at the Request of the Business

- 7.1 A holder of a **business licence** shall notify the **Licence Inspector** in writing prior to:
- 7.1.1 closing the **business**;
  - 7.1.2 changing the **business name**, phone number, emergency contact name, or mailing address (business information);
  - 7.1.3 changing the **business** owner or **business licence** holder;
  - 7.1.4 changing a liquor licence or adding a liquor licence for the **business**.
- 7.2 a holder of a **business licence** shall pay the applicable transfer and change fee as set out in the **Fees and Charges Bylaw**.
- 7.3 Where more than one change is contemplated involving the **business** owner or **business** type, the existing **business licence** shall be deemed to be cancelled and a new **business licence** application shall be made.
- 7.4 Where a change in the location of the **business** or the type of **business** being carried out is contemplated, a new **business licence** application shall be made.

## 8. Period of Business Licence

- 8.1 All **business licences** issued under this Bylaw shall be for the anniversary year and will expire on the last day of the month in the subsequent year of issuance except if:
- 8.1.1 a **business licence** is previously forfeited under this Bylaw;
  - 8.1.2 a **business licence** is issued on a daily, weekly, monthly or seasonal basis.

## 9. Business Licence Fees

- 9.1 The **Licence Inspector** shall calculate and levy a **business licence fee** as set out in the **Fees and Charges Bylaw**.
- 9.2 An applicant for a **business licence** must pay to the City the applicable **business licence fee** for that **business** and a **business licence** is not valid until it has been issued by the **Licence Inspector** and the **business licence fee** has been paid.
- 9.3 **Business licence fees** are non-refundable.

## 10. Form and Display of Licence

- 10.1 Every **business licence** issued pursuant to this Bylaw shall be in such a form as may be prescribed by the **Licence Inspector** from time to time.
- 10.2 Every **business** shall display the current **business licence** in a prominent location within the **premises** for which the **business licence** has been issued. Every **person** doing **business** in other than a fixed or permanent place of **business** shall carry such **business licence** on his **person** and prior to the commencement of **business** or solicitation shall display the **business licence** in such manner as will allow the **business licence** to be viewed and read.

## 11. Renewal of Business Licence

- 11.1 Each **business** shall ensure that their **business licence** is renewed annually, in advance of its expiry date, whether notice is given by the City or not, and the **business** shall pay the annual **business licence fee**.

## 12. Refusal, Suspension or Cancellation of Business Licence

- 12.1 An application for **business licence** may be refused in any specific case but:
- 12.1.1 the application cannot be unreasonably refused; and
- 12.1.2 on request, the **Licence Inspector** must give written reasons for the refusal.
- 12.2 A **business licence** may be suspended or cancelled for reasonable cause including, but not limited to, failure to comply with a term or condition of a **business licence**, failure to comply with this or any other Bylaw of the City, or repeated bylaw infractions or nuisance enforcement files in relation to the **business**.
- 12.3 Before suspending or canceling a **business licence**, the City shall:
- 12.3.1 give written notice to the holder of the **business licence** that the **business licence** may be suspended or cancelled, the reasons for the proposed suspension or cancellation; and
- 12.3.2 provide the opportunity for the **business licence** holder to be heard before the suspension or cancellation of the **business licence**.
- 12.4 Written notice of intention to cancel or suspend shall be addressed to the address of the **business** and the address of the contact **person** as indicated on the **business licence** application.

- 12.5 No **person** shall carry on a **business** during a period of suspension or cancellation of such **business licence**.

### 13. Reconsideration of Decision of Licence Inspector or Manager

- 13.1 Any **person** who wishes to appeal a decision of the **Licence Inspector** or the **Manager** under this Bylaw may request that Council reconsider the decision by giving written notice to the Corporate Officer:
- 13.1.1 within ten (10) business days of the decision; and
  - 13.1.2 by written notice, stating the grounds upon which the request is made.
- 13.2 Upon receipt of a written notice of reconsideration the Corporate Officer shall set a time and a place for a hearing of the matter pursuant to the Delegations section of the **Procedure Bylaw**.
- 13.3 After hearing the matter, Council may confirm, vary or set aside the decision made by the **Licence Inspector** or the **Manager**.

### 14. Regulations

#### 14.1 Short Term Rentals

- 14.1.1 A maximum of one **short term rental business licence** may be issued per parcel.
- 14.1.2 Any person applying for the issuance or renewal of a licence to operate a **short term rental** must, in addition to meeting the requirements of the **Zoning Bylaw** provide, in the form satisfactory to the **Licence Inspector**, evidence that:
- a) the operator owns the dwelling unit where the **short term rental** accommodation will be offered, or the owner of the dwelling unit where the **short term rental** accommodation will be offered has consented to this use of the dwelling unit;
  - b) if the **short term rental** accommodation is offered within a strata lot, on the prescribed form approved by the **Licence Inspector**, confirmation from strata council that a **short term rental** accommodation does not contradict a Bylaw of the affected strata corporation.
  - c) provide in the form satisfactory to the **Licence Inspector**, evidence that the dwelling unit where the **short term rental** accommodation will be offered is occupied by the operator as their **principal residence**.
- 14.1.3 **Short term rental business licence** holders shall:
- a) post contact numbers and the maximum overnight occupant load in a visible location from the street and must display decal;
  - b) list contact numbers on the City of Penticton Business Directory; and
  - c) include the City of Penticton **business licence** number in all listings, advertising and promotion for the **business**.

#### 14.2 Mobile Vending Units

- 14.2.1 Any **person** applying for a **mobile vending unit business licence** shall provide a copy of any contract or agreement with the City which authorizes the **business** on the City park, sidewalk or road, as the case may be.

### 14.3 Cannabis Retail Store

14.3.1 Notwithstanding the application requirements outlined in Section 4.0 of this Bylaw, the following items are required to be submitted with an application for a **cannabis retail store** and will form part of the licence:

14.3.1.1 a document providing an overview of the business, including proposed branding of the business;

14.3.1.2 a safety and security plan; and

14.3.1.3 colour elevations of the storefront, approved by the province, including all signage.

14.3.2 Any proposed changes to the branding of the store, the store name or storefront elevations, are required to conform to the Council Policy on **cannabis retail stores** and constitutes an amendment to the **business licence** and is subject to City approval.

14.3.4 Roll shutters or security bars are not permitted on the exterior of a **cannabis retail store**, except in the case of a window or door facing a lane where permitted by Building Code.

### 14.4 Shopping Carts

14.4.1 **Businesses** that provide shopping carts for customer use must ensure that each cart is clearly marked with store identification and contact information. This information must be securely affixed and easily legible.

14.4.2 Public Works or Bylaw staff may remove a shopping cart found occupying any portion of a highway or public place and transport them to the City Yards.

14.4.3 It is the responsibility of the **business licence** holder to arrange for the pickup of any shopping carts stored at City Yards.

14.4.4 Carts that remain unclaimed for more than 30 days are subject to a fine. Carts left unclaimed for more than 60 days may be recycled or otherwise disposed of by the City at its discretion.

### 14.5 Vending Machines

14.5.1 No **person** owning or occupying any **premises** shall keep or permit to be kept therein or thereon any **vending machine** or bank machine unless the **vending machine business** or the bank machine **business** holds a **business licence** and has paid the appropriate **business licence fee** for each **vending machine** or bank machine.

### 14.6 Non-Profit Organizations

14.6.1 Non-profit organizations as designated under Non-Profit Registration Bylaw No. 2011-47 are not required to obtain a **business licence** but shall register with the City.

### 14.7 Outdoor Markets

14.7.1 **Outdoor markets** shall obtain one **business licence** in respect of all vendors participating in the market.

### 14.8 Special Events

14.8.1 Unless otherwise provided herein, every **person** desirous of holding a **special event** shall obtain a **business licence** prior to holding the **special event**.

- 14.8.2 **Business licence** for each user or occupant at a **special event** is not required if the **person** holding the **special event** holds a valid **business licence** for that **special event**.
- 14.8.3 A **business licence** for each user or occupant at a **special event** is not required if the **person** holding the **special event** holds a valid **business licence** for that **special event**.
- 14.8.4 The applicant for a **business licence** for a **special event** being held on City property shall submit, along with the **business licence** application, written authorization from the City to hold the **special event** on City property.

## 15. Indemnity

- 15.1 Any **business** providing **outdoor markets** or **special events** shall, at the request of the **Licence Inspector**:
  - 15.1.2 prior to the issuance or renewal of a **business licence**, deposit with the City an indemnity bond in an amount of not less than \$2,000,000.00, or a comprehensive liability insurance policy in the same amount, obtained from an insurance company licensed in the Province of British Columbia, naming the City as an additional insured, and stating that the policy applies to each insured as if a separate policy had been issued to each; and/or
  - 15.1.3 prior to the issuance or renewal of a **business licence** enter into a save and harmless agreement to protect, indemnify and save harmless the City, its elected and appointed officials and employees from and against any and all losses, claims, damages, actions, costs and expenses that the City may sustain, incur or suffer or be put to at any time with respect to the events or activities carried on pursuant to the event described in the **business licence** or as a result of any matter, act or omission of the licensee or any agent, Employee, officer, director or subcontractor of the licensee.

## 16. Exemptions

- 16.1 A **business licence** is not required for garage/yard sales held at residential premises; provided that such garage/yard sales shall be limited to two (2) sale days per year per residence in single and two-family residential areas, or two sale days per building per year in multiple family areas.
- 16.2 A **business license** is not required for the rental of a secondary suite or carriage house to residential tenants, for periods of more than ninety days

## 17. Offences

- 17.1 Any **person** who violates any of the provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention of this Bylaw, or who refuses, or omits or neglects to fulfill, observe, carry out or perform any duty or obligations imposed by this Bylaw, commits an offence and is liable on summary conviction to a fine of not more than \$50,000.
- 17.2 Each day an offence continues constitutes a separate offence.

**18. Severability**

18.1 If any section, subsection, sentence, clause, sub clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Bylaw.

**19. Repeal**

19.1 The City of Penticton Business Licence Bylaw No. 2012-5020 and any amendments thereto are hereby repealed upon adoption of this Bylaw.

READ A FIRST time this	day of	, 2026
READ A SECOND time this	day of	, 2026
READ A THIRD time this	day of	, 2026
ADOPTED this	day of	, 2026

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Julius Bloomfield, Mayor

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Angie Collison, Corporate Officer

**The Corporation of the City of Penticton**

**Bylaw No. 2026-02**

*A bylaw to amend the Municipal Ticketing Information Bylaw No. 2012-5021*

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WHEREAS the Council of the City of Penticton has adopted a Municipal Ticketing Information Bylaw pursuant to the *Community Charter*;

AND WHEREAS the Council of the City of Penticton wishes to amend the "City of Penticton Ticket Information Bylaw No. 2012-5021";

NOW THEREFORE BE IT RESOLVED that the Council of the City of Penticton in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. **Title:**

This Bylaw may be cited as "Municipal Ticketing Information Amendment Bylaw No. 2026-02".

2. **Amendment:**

2.1 Amend "City of Penticton Ticket Information Bylaw No. 2012-5021" by updating Schedule A:

- i. In column 1 under Designated Bylaws, delete "4. Business Licence Bylaw No. 2012-5020" and replace with the following:

"4. Business Licence Bylaw No. 2026-01"

2.2 Delete "Schedule B4" and replace with the following Schedule:

- "Schedule B4 – Business Licence Bylaw No. 2026-01"

2.3 "Schedule B4 – Business Licence Bylaw No. 2026-01" attached hereto forms part of this bylaw.

READ A FIRST time this                      day of    , 2026

READ A SECOND time this                      day of    , 2026

READ A THIRD time this                      day of    , 2026

ADOPTED this                                      day of    , 2026

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Julius Bloomfield, Mayor

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Angie Collison, Corporate Officer

**Schedule B4 to "City of Penticton Ticket Information Bylaw No. 2012-5021"**

**Business Licence Bylaw No. 2026-01**

<b>Description of Offence</b>	<b>Bylaw Section</b>	<b>Fine</b>
Carry on business without a licence	3.1	\$500
Advertise, solicit or promote without a licence	3.2	\$500
Failure to notify the Manager prior to transfer, change or cancellation of a business licence	7.1	\$100
Fail to display the current business licence	10.2	\$75
Carrying on business while licence is under suspension	12.5	\$1000
Failure of business to pick up unclaimed shopping cart	14.4.4	\$50

**The Corporation of the City of Penticton**

**Bylaw No. 2026-03**

*An amendment to regulate enforcement of bylaw notices*

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WHEREAS pursuant to the *Local Government Bylaw Notice Enforcement Act* and the *Community Charter*, the City may establish fine amounts for contravention of City bylaws;

AND WHEREAS the City of Penticton has adopted "Bylaw Notice Enforcement Bylaw No. 2012 – 5037";

AND WHEREAS the City of Penticton wishes to amend Schedule 'A' to "Bylaw Notice Enforcement Bylaw No. 2012 - 5037";

NOW THEREFORE the Municipal Council of The Corporation of the City of Penticton in open meeting assembled ENACTS as follows:

**1. Title:**

This Bylaw may be cited as the "Bylaw Notice Enforcement Amendment Bylaw No. 2026-03".

**2. Amendment:**

2.1 Amend Bylaw Notice Enforcement Bylaw No. 2012-5037 by updating Schedule 'A':

- i. In "Schedule A – Appendices Index – Appendix 4" delete "Business Licence Bylaw No. 2012-5020" and replace with the following:

"Business Licence Bylaw No. 2026-01"

2.2 Delete "Appendix 4" and replace with the following Schedule:

- "Appendix 4 – Business Licence Bylaw No. 2026-01"

2.3 "Appendix 4 – Business Licence Bylaw No. 2026-01" attached hereto forms part of this bylaw.

READ A FIRST time this                      day of    , 2026

READ A SECOND time this                      day of    , 2026

READ A THIRD time this                      day of    , 2026

ADOPTED this                                      day of    , 2026

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Julius Bloomfield, Mayor

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Angie Collison, Corporate Officer

**Schedule 'A'**

## APPENDIX 4

**Business Licence Bylaw No. 2026-01**

<b>Description of Offence</b>	<b>Bylaw Section</b>	<b>Column A1 Fine</b>	<b>Column A2 Early Payment Penalty</b>	<b>Column A3 Late Payment Penalty</b>	<b>Column A4 Compliance Agreement Available</b>
Carry on business without a licence	3.1	\$450	\$425	\$500	No
Advertise, solicit or promote without a licence	3.2	\$450	\$425	\$500	No
Obstructing a Licence Inspector	4.1	\$150	\$130	\$170	No
Failure to notify the Manager prior to transfer, change or cancellation of a business licence	7.1	\$50	\$45	\$55	No
Fail to display the current business licence	10.2	\$75	\$65	\$85	Yes
Failure to renew a Business Licence	11.1	\$250	\$225	\$275	Yes
Carrying on business while licence is under suspension	12.5	\$450	\$425	\$500	No
Failure of business to pick up unclaimed shopping cart	14.4.4	\$50	\$45	\$55	No

**The Corporation of the City of Penticton**

**Bylaw No. 2026-04**

*A Bylaw to Amend Zoning Bylaw 2024-22*

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WHEREAS the Council of the City of Penticton has adopted a Zoning Bylaw pursuant the *Local Government Act*;

AND WHEREAS the Council of the City of Penticton wishes to amend Zoning Bylaw No. 2024-22;

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the City of Penticton, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. **Title:**

This bylaw may be cited for all purposes as "Zoning Amendment Bylaw No. 2026-04".

2. **Amendment:**

"Zoning Bylaw No. 2024-22" is hereby amended as follows:

2.1 Delete definition of "***SHORT TERM RENTAL***" and replace with:

***"SHORT TERM RENTAL*** means the rental of all or a portion of a ***dwelling unit*** to the vacationing public for a period of 90 days or less to a maximum of eight (8) guests."

2.2 Delete definition of "***SHORT TERM RENTAL, HIGH OCCUPANT***" and replace with:

***"SHORT TERM RENTAL, HIGH OCCUPANT*** means a ***short term rental*** in which more than eight (8) persons are accommodated."

2.3 Remove and replace Section 7.6.2.2 with:

"A minor ***home occupation*** sign is permitted according to the provisions of the City Sign Bylaw, as amended from time to time."

2.4 Remove and replace Section 7.6.3.2 with:

"A maximum of two (2) persons per bedroom is permitted per ***short term rental dwelling unit*** up to eight (8) guests."

READ A FIRST time this	day of	, 2026
A PUBLIC HEARING was held this	day of	, 2026
READ A SECOND time this	day of	, 2026
READ A THIRD time this	day of	, 2026
RECEIVED the approval of the Ministry of Transportation & Transit on the	day of	, 2026
ADOPTED this	day of	, 2026

Notice of intention to proceed with this bylaw was published on the \_\_\_ day of \_\_\_\_, 2026 and the \_\_\_ day of \_\_\_\_, 2026 in an online news source and the newspaper, pursuant to Section 94.2 of the *Community Charter*.

<p>Approved pursuant to section 52(3)(a) of the <i>Transportation Act</i>  this _____ day of _____, 2026</p> <p>_____</p> <p>for Minister of Transportation &amp; Transit</p>
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\_\_\_\_\_  
Julius Bloomfield, Mayor

\_\_\_\_\_  
Angie Collison, Corporate Officer

## The Corporation of the City of Penticton

### Bylaw No. 2026-05

#### *A bylaw to enter into an inter-community business licence scheme*

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WHEREAS British Columbia municipalities wish to enter into an agreement with one-another to permit certain kinds of Businesses to operate across jurisdictions within the province while minimizing the need to obtain a separate Municipal Business Licence in each jurisdiction;

AND WHEREAS each of the undersigned local governments (herein called singularly the Participating Municipality or as a group the "Participating Municipalities") has adopted this Bylaw;

NOW THEREFORE the Municipal Council of The Corporation of the City of Penticton, in open meeting assembled, enacts as follows:

1. There is hereby established an inter-municipal business licence scheme, pursuant to Section 14 of the *Community Charter* and according to the terms and conditions of this Bylaw.

#### **Citation**

2. This bylaw may be cited for all purposes as "Inter-Community Business Licence Bylaw No. 2026-05".

#### **Definitions**

3. In this Bylaw unless the context otherwise requires, the definitions in the *Community Charter* and *Interpretation Act* govern and the following definitions apply:

**BUSINESS** has the meaning as defined by the *Community Charter* SCHEDULE – Definitions and Rules of Interpretation.

**EXCLUDED BUSINESSES** means all Business types which are excluded from application for a Inter-Community Business Licence and includes those Businesses referred to in Schedule A.

**MOBILE BUSINESS** means a Business that performs a service or activity within more than one Participating Municipality but not from or in Premises in one or more Participating Municipalities, and who provides the service or activity by moving from client to client.

**INTER-COMMUNITY BUSINESS LICENCE** means a Business that performs a service or activity within more than one Participating Municipality but not from or in Premises in one or more participating municipalities, and who provides the service or activity by moving from client to client.

**MUNICIPAL BUSINESS LICENCE** means a licence or permit, other than an Inter-Community Business Licence, issued by a Participating Municipality that authorizes a Business to be carried on within the jurisdictional boundaries of that Participating Municipality.

**PARTICIPATING MUNICIPALITY** means those of the following municipalities that have adopted this inter-municipal community business license bylaw and any other municipalities that adopt this bylaw at a later date:

City of Armstrong	Central Okanagan Regional District	District of Coldstream
City of Enderby	City of Kelowna	Village of Keremeos
District of Lake Country	Village of Lumby	City of Merritt
Town of Oliver	Town of Osoyoos	District of Peachland
City of Penticton	Town of Princeton	City of Revelstoke
District of Salmon Arm	District of Sicamous	Township of Spallumcheen
District of Summerland	City of Vernon	City of West Kelowna

**PERSON** includes an individual, corporation, organization, partnership, proprietorship, firm and the personal or other legal representative of a person to whom the context may apply under this Bylaw.

**PREMISES** means a fixed or permanent location where the applicant ordinarily carries on Business.

**PRINCIPAL MUNICIPALITY** means the Participating Municipality where a Business is located or has a Premise(s), or where the licensee does not maintain a Premise(s) in any of the Participating Municipalities the jurisdiction that issues the Inter-Community Business Licence.

#### Provisions

4. Subject to sections 6 and 8, a **person** who has obtained an **Inter-Community Business Licence** may carry on **business** within a **participating municipality** for the term authorized by the **Inter-Community Business Licence** without obtaining a **Municipal Business Licence** in the other **participating municipalities**.
5. A **participating municipality** may issue an **Inter-Community Business Licence** to an applicant for an **Inter-Community Business Licence** provided the **business** type is not an **excluded business**, and the applicant meets the requirements of this Bylaw in addition to the requirements of the **Municipal Business Licence** of that **participating municipality**.
6. Notwithstanding that a person may hold an **Inter-Community Business Licence** that would make it unnecessary to obtain a **Municipal Business Licence** in other **participating municipalities**, the **person** must still comply with all other regulations of any **Municipal Business Licence** bylaw or regulation in addition to any other bylaws that may apply within any jurisdiction in which the **person** carries on **business**.
7. A **business** that operates a **mobile business** may only apply for an **Inter-Community Business Licence** from the **participating municipality** in which they maintain a **premise(s)**.
8. Neither this Bylaw nor the issuance of an **Inter-Community Business Licence** eliminates the requirement of a holder of an **Inter-Community Business Licence** to obtain a **Municipal Business Licence** for each **premise(s)** that is maintained within the jurisdiction of the **participating municipality**.

9. Notwithstanding Sections 5, 6 and 7, the **participating municipalities** agree that where an applicant for an **Inter-Community Business Licence** does not maintain **premises** in any of the **participating municipalities**, then the applicant may apply at any one of them. The **participating municipality's Municipal Business Licence** must be purchased prior to the application for an **Inter-Community Business Licence**.
10. The fee for an **Inter-Community Business Licence** is \$150 and shall be retained by the **participating municipality** that issues the licence. The fee for an **Inter-Community Business Licence** is separate and additional to any **Municipal Business Licence** that may be required, and will not be prorated.
11. Every **Inter-Community Business Licence** shall be issued in a standard form to be agreed upon from time-to-time by the **participating municipalities**. Each **participating municipality** shall periodically provide the other **participating municipalities** with a list of **Inter-Community Business Licences** that it has issued during the calendar year.
12. A **participating municipality** may exercise the authority of the **principal municipality** and suspend an **Inter-Community Business Licence** in relation to conduct by the holder within the **participating municipality** which would give rise to the power to suspend a business licence under the *Community Charter* or the business licence or regulation bylaw of the **participating municipality**. The suspension shall be in effect throughout all of the **participating municipalities**, and it shall be unlawful for the holder to carry on the **business** authorized by the **Inter-Community Business Licence** in any **participating municipality** for the period of the suspension.
13. If the Council of a **participating municipality** is of the opinion that reasonable cause exists to cancel an **Inter-Community Business Licence** issued by another of the **participating municipalities**, then it may by resolution reciting the details of such reasonable cause request the **principal municipality** that issued the licence to consider whether or not the licence should be cancelled pursuant to Sections 15 or Section 60(2) of the *Community Charter* and amendments thereto.
14. Any resolution made under Section 13 shall be communicated in writing to the **principal municipality** that issued the **Inter-Community Business Licence**, together with such documentary evidence of the reasonable cause as may be available, and such **principal municipality** shall as soon thereafter as reasonably possible consider whether the **Inter-Community Business Licence** should be cancelled.
15. In making any decision as to whether to cancel an **Inter-Community Business Licence** under Section 14 or Section 60(2) of the *Community Charter* and amendments thereto, the **principal municipality** shall approach the matter as if the conduct complained of had occurred within its own boundaries.
16. The **principal municipality** will retain the authority to hear related reconsiderations or appeals of suspensions and cancellations of the **Inter-Community Business Licence**.
17. Nothing in this Bylaw affects the authority of a **participating municipality** to suspend or cancel any business licence issued by that municipality or to enact regulations in respect of any class of Business under Section 15 of the *Community Charter* or amendments thereto.

18. A **participating municipality** may, by notice in writing to each of the other **participating municipalities**, withdraw from the **Inter-Community Business Licence** scheme established by this Bylaw, and notice must:
  - a. set out the date on which the withdrawing municipality will no longer recognize the validity within its boundaries of business licences issued pursuant to this Bylaw, which date must be at least six months from the date of the notice; and
  - b. include a certified copy of the Bylaw authorizing the withdrawal.
19. An **Inter-Community Business Licence** issued prior to the effective date of the withdrawal shall, until it expires, remain valid within the boundaries of the withdrawing Municipality.
20. The invalidity or unenforceability of any provision of this Bylaw shall not affect the validity or enforceability of any other provisions of this Bylaw and any such invalid or unenforceable provision shall be deemed to be severable.
21. In the event of an inconsistency between this Bylaw and any other bylaw relating to business licensing of a **participating municipality**, the provisions of this Bylaw shall take precedence.

**Repeal**

22. The City of Penticton Mobile Business License Bylaw No. 2007-78 and any amendments thereto are hereby repealed upon adoption of this bylaw.

READ A FIRST time this	day of	, 2026
READ A SECOND time this	day of	, 2026
READ A THIRD time this	day of	, 2026
ADOPTED this	day of	, 2026

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Julius Bloomfield, Mayor

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Angie Collison, Corporate Officer

## The Corporation of the City of Penticton

### Schedule 'A'

The following Business types are **excluded businesses** for the purposes of application for an **Inter-Community Mobile Business Licence** under the intermunicipal business licensing scheme set out in this Bylaw:

1. Social escort services
2. Special Authorization Licence (for example, taxis, limousines, buses or any other passenger directed transportation)
3. Body-rub services (which includes the manipulating, touching or stimulating by any means, of a person's body or part thereof, but does not include medical, therapeutic or cosmetic massage treatment given by a person duly licensed or registered under any statute of the Province of British Columbia governing such activities or a therapeutic touch technique.)
4. Boat rental companies (includes tours, carriers, fishing, parasailing and any other hired/rental boat related activities)