



Pre-Authorized Plan Revision

171 Main St, Penticton, BC V2A 5A9
Utilities: 250-490-2489 utilities@penticton.ca
Taxes: 250-490-2485 tax.clerk@penticton.ca
Fax: 250-490-2422

Utilities

Taxes

penticton.ca

Effective Date: _____

First Name: _____ Last Name: _____

Property Address: _____

Utility Account Number: _____

Tax Folio: _____ Phone Number: _____

Check One:

- Change by bank account number (attach one of your cheques marked "VOID")
- Reinstate my participation in the pre-authorized payment plan with Utilities
- Change my monthly withdrawals for Utilities to \$ _____
- Change my monthly withdrawals for Taxes to \$ _____
- Cancel Participation in pre-authorization plan

*NOTE: for taxes there are no refunds under this plan. Selling your property: Credit payments remain with the property and should be adjusted at the time of sale on the Statement of Adjustments prepared by the Lawyer or Notary.

Signature of Signing Authority

Date

Please Note

Utilities: If you wish to change or cancel your participation in the pre-authorization plan, notification is required 5 days prior to the due date.

Property Taxes: If you wish to change or cancel your participation the pre-authorization plan and/or if you sell your property, notification of cancellation is required on or before the 1st of the month or prior to date of sale.

OFFICE USE ONLY

FINANCIAL INSTITUTION INFORMATION: (Requires "VOID" cheque attached with completed form)

Name of Bank or Financial Institution

Branch Address

Branch #

Institution #

Bank Account #

Date Entered

Utilities Initials

Taxes Initials

FORMNO: (U) _____

(T) _____

White: Taxes

Yellow: Utilities

Pink: Customer