

**Santa Claus Parade**  
Sunday, December 3, 2023



penticton.ca

Parade start is **4:30 pm SHARP**

**Entry Fee - \$50**  
**Entry Fee & Copy of Insurance to accompany Application Form**

Name of Applicant: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address (including postal code): \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Full Length of Entry (including hitch) : \_\_\_\_\_

Will music be played (YES / NO ) If so, will music be amplified? Yes / No

**Please provide a short blurb you would like the community to hear from our parade announcer:**

\_\_\_\_\_  
\_\_\_\_\_

All parade entry fees will be awarded as prizes. Prize money will be awarded to the winner's charity of choice.  
Please nominate your charity of choice: \_\_\_\_\_

**Insurance Requirements:**

The City of Penticton shall be included as an "Additional Insured" on any Commercial General Liability policy.  
-Such policy shall be written on a comprehensive basis with inclusive limits of not less than \$3 million per occurrence and up to \$5 million aggregate at the discretion of the City's Risk Manager, Chief Financial Officer or their designate.  
-The policy shall contain a clause providing that the insurer will give the City thirty (30) days prior written notice in the event of cancellation or material change.

**Note:** The City of Penticton is not in any way liable for any claims by any person or company. All entry forms must have a copy of your liability insurance. By signing this form, you show that you fully understand and accept this condition.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Completed application forms, entry fee and copy of insurance can be mailed or dropped off at:

**Penticton Community Centre. 325 Power St, Penticton, BC V2A 7K9 Attention: Jeff Plant**

Please make cheques payable to: **City of Penticton**

Deadline for applications is FRIDAY November 24<sup>th</sup> 2023.

Contact: [events@penticton.ca](mailto:events@penticton.ca) or call 250 276 2165

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### IMPORTANT INFORMATION - PLEASE READ

#### 1.0 SANTA PARADE ENTRY AND PARTICIPATION GUIDELINES

The City of Penticton's priority is to ensure the safety of all parade participants and members of the public watching the Santa parade and to ensure that entries comply with local health and safety regulations. The City of Penticton reserves the right to decline any entry and grants authority to the parade organizers and their staff to remove any entry at their discretion.

#### 2.0 GENERAL PARADE REGULATIONS

- 2.1 Santa Claus has requested he be the **ONLY** Santa in the parade – please respect this request and do not have any Santa impersonators.
- 2.2 The ultimate responsibility for safety lies with each individual entry. Entries must comply with all regulations and must adhere to any relevant government regulations, safety codes, manufacturers' recommendations and similar standards necessary to safely operate floats and equipment.
- 2.3 Throwing any item, including candy or promotional items, from floats is not allowed. Individuals may walk alongside the float to distribute these items to people.
- 2.4 Smoking, alcoholic beverages and other controlled substances are forbidden on any float, in any vehicle, or on the person of any parade participant. Violators of this rule are subject to removal from the parade.
- 2.5 Children under 10 must be supervised by an adult at all times.

#### 3.0 FLOAT REGULATIONS

- 3.1 Proper parade route distance is 50 to 75 feet from the entry in front of you. Please cooperate with the Parade Marshals should they ask you to speed up or slow down.
- 3.2 All entries must be identified and clearly marked with the name of business or organization.
- 3.3 Floats must be capable of clearing all obstacles. Inflatable items are permissible on a float, but must not be inflated while driving outside of the parade route.
- 3.4 Vehicle insurance is mandatory and is the responsibility of the parade participant.
- 3.5 Motorized vehicles towing a float or motorized floats must carry a working and fully serviced fire extinguisher. All fire extinguishers must be readily accessible to the driver operator.
- 3.6 No flammable gas, flammable liquids or open flame may be carried on the float.
- 3.7 The driver of each float must have a valid driver's license and remain with the vehicle at all times.
- 3.8 Float drivers must have unobstructed 180 degree vision.
- 3.9 Each float rider must have appropriate body support, seatbelts or hand holds bolted to the float. In special cases, the parade organizer may authorize the use of railings around the perimeter of the deck. This railing must be of solid construction.
- 3.10 Float drivers and float riders must have rapid means of escape in an emergency. No person shall be wired or tied in a manner which means they cannot release themselves quickly.
- 3.11 Float riders are not permitted on vehicle roofs or on roof racks.
- 3.12 Offenders of this policy will not be permitted to participate in future parades until improvements to their float are completed to the satisfaction of the parade organizer.