



# Agenda

penticton.ca

**Regular Council Meeting**  
to be held at  
**City of Penticton Council Chambers**  
171 Main Street, Penticton, B.C.

**Monday, January 19, 2015**  
**Following the Public Hearing at 6:00 p.m.**

1. **Call Regular Council Meeting to Order**
  2. **Introduction of Late Items**
  3. **Adoption of Agenda**
  4. **Adoption of Minutes:**
    - 4.1 Minutes of the January 7, 2015 Special Council Meeting 1-9 Adopt
    - 4.2 Minutes of the January 7, 2015 Special Council Meeting 10-11 Adopt
    - 4.3 Minutes of the January 12, 2015 Special Council Meeting 12-16 Adopt
    - 4.4 Minutes of the January 12, 2015 Regular Council Meeting 17-21 Adopt
  5. **Presentations (5 minutes maximum):**
  6. **Delegations (5 minutes maximum):**
    - 6.1 Penticton 2016 BC Winter Games – Bill Bidlake
  7. **Reconsideration of Bylaws and Permits:**
    - 7.1 Zoning Amendment Bylaw No. 2014-49 22-23 2<sup>nd</sup>/3<sup>rd</sup>/Adopt  
Re: 2750 Cedar Road
    - 7.2 Zoning Amendment Bylaw No. 2014-50 24-25 2<sup>nd</sup>/3<sup>rd</sup>/Adopt  
Re: 101 Brunswick Street
    - 7.3 Fees and Charges Amendment Bylaw No. 2015-03 26-93 Adopt
  8. **Staff Reports:**
    - 8.1 Zoning Amendment Bylaw No. 2015-04 & DVP PL2014-099 94-109  
Re: 739 Birch Avenue  
*Staff Recommendation:* THAT Zoning Amendment Bylaw No. 2015-04, being a bylaw to amend Zoning Bylaw 2011-23 to rezone Lot 16, District Lot 2, Group 7, Yale Lytton District, Plan 3445, located at 739 Birch Avenue, from RM2 (Low Density Multiple Housing) to RD2 (Duplex Housing: Lane), be given first reading and forwarded to the February 2, 2015 Public Hearing;
- PM

THAT Council support "Development Variance Permit PL2014-099" for Lot 16, District Lot 2, Yale Lytton District, Plan 3445, located at 739 Birch Avenue, a permit to reduce the minimum lot width in the RD2 zone to allow for a two lot subdivision; AND THAT staff are directed to issue the permit, subject to adoption of "Zoning Amendment Bylaw No. 2015-04".

- DO 8.2 Irrigation, Sewer and Water Amendment Bylaw No. 2015-05 110-116  
Re: Amendment to Irrigation, Sewer and Water Bylaw 2005-02 – Service Connections  
Staff Recommendation: THAT Treated Water System – Service Connections, Section 75 of Irrigation, Sewer and Water Bylaw 2005-02 be amended to provide additional flexibility regarding the number of water service connections allowable to a property as contained in Attachment "A"; THAT Sanitary Sewer System – Service Connections, Section 105 of Irrigation, Sewer and Water Bylaw 2005-02 be amended to provide additional flexibility regarding the number of sanitary sewer service connections allowable to a property as contained in Attachment "B"; AND THAT Storm Sewer System – Service Connections, Section 123 of Irrigation, Sewer and Water Bylaw 2005-02 be amended to provide additional flexibility regarding the number of storm sewer service connections allowable to a property as contained in Attachment "C"; AND FURTHER THAT "Irrigation, Sewer and Water Amendment Bylaw No. 2015-05" be introduced and read for the first, second and third time.
- PM 8.3 Zoning Amendment Bylaw No. 2015-06 117-127  
Re: 264 Wade Avenue West  
Staff Recommendation: THAT "Zoning Amendment Bylaw No. 2015-06", being a bylaw to amend City of Penticton Zoning Bylaw 2011-23 by adding Section 10.6.4.3: " In the case of lot 3, District Lot 4 Similkameen Division Yale (Formerly Yale-Lytton), Plan 2580, located at 264 Wade Avenue W, an office shall be permitted", be introduced, read a first time and be forwarded to the February 2, 2015 Public Hearing.  
AND THAT prior to adoption of the bylaw, a road dedication of 2.4m along Wade Avenue West frontage be registered with the land title office.
- CFO 8.4 Credit Card Processing Fees Bylaw No. 2015-07 128-131  
Staff Recommendation: THAT Council give first, second and third reading to "Credit Card Processing Fees Bylaw No. 2015-07" to allow Paymentus to accept payments for Visa customers.
- CFO 8.5 Five Year Financial Plan Bylaw No. 2015-08 (Report & Schedule On-Table) 131  
Staff Recommendation: THAT Council give first, second and third reading to "Five Year Financial Plan Bylaw No. 2015-08".

9. **Correspondence:**

10. **Committee and Board Reports:**

11. **Notice of Motion**

Councillor Konanz would like Council to consider the following:  
THAT staff base the 2016 budget on the wholesale power purchase level from FortisBC.

12. **Other Business**

13. **RDOS Update**

14. **Business Arising from In-Camera**

15. **Media and Public Question Period**

16. **Adjournment**



# Agenda

penticton.ca

**Regular Council Meeting**  
to be held at  
**City of Penticton Council Chambers**  
**171 Main Street, Penticton, B.C.**

**Monday, January 19, 2015**  
**Following the Public Hearing at 6:00 p.m.**

1. **Call Regular Council Meeting to Order**
  2. **Introduction of Late Items**
  3. **Adoption of Agenda**
  4. **Adoption of Minutes:**
    - 4.1 Minutes of the January 7, 2015 Special Council Meeting 1-9 Adopt
    - 4.2 Minutes of the January 7, 2015 Special Council Meeting 10-11 Adopt
    - 4.3 Minutes of the January 12, 2015 Special Council Meeting 12-16 Adopt
    - 4.4 Minutes of the January 12, 2015 Regular Council Meeting 17-21 Adopt
  5. **Presentations (5 minutes maximum):**
  6. **Delegations (5 minutes maximum):**
    - 6.1 Penticton 2016 BC Winter Games – Bill Bidlake
  7. **Reconsideration of Bylaws and Permits:**
    - 7.1 Zoning Amendment Bylaw No. 2014-49 22-23 2<sup>nd</sup>/3<sup>rd</sup>/Adopt  
Re: 2750 Cedar Road
    - 7.2 Zoning Amendment Bylaw No. 2014-50 24-25 2<sup>nd</sup>/3<sup>rd</sup>/Adopt  
Re: 101 Brunswick Street
    - 7.3 Fees and Charges Amendment Bylaw No. 2015-03 26-93 Adopt
  8. **Staff Reports:**
    - 8.1 Zoning Amendment Bylaw No. 2015-04 & DVP PL2014-099 94-109  
Re: 739 Birch Avenue  
*Staff Recommendation: THAT Zoning Amendment Bylaw No. 2015-04, being a bylaw to amend Zoning Bylaw 2011-23 to rezone Lot 16, District Lot 2, Group 7, Yale Lytton District, Plan 3445, located at 739 Birch Avenue, from RM2 (Low Density Multiple Housing) to RD2 (Duplex Housing: Lane), be given first reading and forwarded to the February 2, 2015 Public Hearing;*
- PM

THAT Council support "Development Variance Permit PL2014-099" for Lot 16, District Lot 2, Yale Lytton District, Plan 3445, located at 739 Birch Avenue, a permit to reduce the minimum lot width in the RD2 zone to allow for a two lot subdivision; AND THAT staff are directed to issue the permit, subject to adoption of "Zoning Amendment Bylaw No. 2015-04".

- DO 8.2 Irrigation, Sewer and Water Amendment Bylaw No. 2015-05 110-116  
Re: Amendment to Irrigation, Sewer and Water Bylaw 2005-02 – Service Connections  
Staff Recommendation: THAT Treated Water System – Service Connections, Section 75 of Irrigation, Sewer and Water Bylaw 2005-02 be amended to provide additional flexibility regarding the number of water service connections allowable to a property as contained in Attachment "A"; THAT Sanitary Sewer System – Service Connections, Section 105 of Irrigation, Sewer and Water Bylaw 2005-02 be amended to provide additional flexibility regarding the number of sanitary sewer service connections allowable to a property as contained in Attachment "B"; AND THAT Storm Sewer System – Service Connections, Section 123 of Irrigation, Sewer and Water Bylaw 2005-02 be amended to provide additional flexibility regarding the number of storm sewer service connections allowable to a property as contained in Attachment "C"; AND FURTHER THAT "Irrigation, Sewer and Water Amendment Bylaw No. 2015-05" be introduced and read for the first, second and third time.
- PM 8.3 Zoning Amendment Bylaw No. 2015-06 117-127  
Re: 264 Wade Avenue West  
Staff Recommendation: THAT "Zoning Amendment Bylaw No. 2015-06", being a bylaw to amend City of Penticton Zoning Bylaw 2011-23 by adding Section 10.6.4.3: "In the case of lot 3, District Lot 4 Similkameen Division Yale (Formerly Yale-Lytton), Plan 2580, located at 264 Wade Avenue W, an office shall be permitted", be introduced, read a first time and be forwarded to the February 2, 2015 Public Hearing.  
AND THAT prior to adoption of the bylaw, a road dedication of 2.4m along Wade Avenue West frontage be registered with the land title office.
- CFO 8.4 Credit Card Processing Fees Bylaw No. 2015-07 128-131  
Staff Recommendation: THAT Council give first, second and third reading to "Credit Card Processing Fees Bylaw No. 2015-07" to allow Paymentus to accept payments for Visa customers.
- CFO 8.5 Five Year Financial Plan Bylaw No. 2015-08 (Report & Schedule On-Table) 131  
Staff Recommendation: THAT Council give first, second and third reading to "Five Year Financial Plan Bylaw No. 2015-08".

9. **Correspondence:**

10. **Committee and Board Reports:**

11. **Notice of Motion**

Councillor Konanz would like Council to consider the following:  
THAT staff base the 2016 budget on the wholesale power purchase level from FortisBC.

12. **Other Business**

13. **RDOS Update**

14. **Business Arising from In-Camera**

15. **Media and Public Question Period**

16. **Adjournment**

**Special Meeting of Council**  
held in Council Chambers, City Hall  
171 Main Street, Penticton, B.C.

**Wednesday, January 7, 2015**  
**at 10:00 a.m.**

- Present:** Mayor Jakubeit  
Councillor Sentes  
Councillor Konanz  
Councillor Martin  
Councillor Picton  
Councillor Sayeed (10:06 a.m.)
- Staff:** Annette Antoniak, City Manager  
Dana Schmidt, Corporate Officer  
Chuck Loewen, General Manager Recreation Services  
Mitch Moroziuk, Director of Operations  
Colin Fisher, Chief Financial Officer  
Angela Campbell, Controller  
Simone Blais, Communications Officer  
Angie Collison, Deputy Corporate Officer

**1. Call to Order**

Mayor Jakubeit called the Special Meeting of Council to order at 10:01 a.m.

**2. Adoption of Agenda**

01/2015

**It was MOVED and SECONDED**

THAT Council adopt the agenda for the January 7, 2015 Special Meeting of Council as presented.

**CARRIED UNANIMOUSLY**

**3. Public Comment (10:02 a.m. – 10:14 a.m.)**

Bridgit Kemp, Warren Avenue West, asked if budget talks will conclude today.

Cal Meiklejohn, Front Street, looking at downtown revitalization of north and south park, concerned with detail plans. Don't spend money to change Main Street through the park, don't pave, leave until the park gets more attention. Connect Main Street and Martin Street for vehicular traffic.

**4. Budget Deliberations:**

Okanagan Trestle Tours

02/2015 **It was MOVED and SECONDED**  
THAT Council approve the \$1000 in kind for park rental for Okanagan Trestle Tours.

**CARRIED UNANIMOUSLY**

South Okanagan Trail Alliance

03/2015 **It was MOVED and SECONDED**  
THAT Council approve the funding request for \$1,000 from South Okanagan Trail Alliance.

**CARRIED UNANIMOUSLY**

Pinnacles Football Club

04/2015 **It was MOVED and SECONDED**  
THAT Council deny the funding request for \$47,180 from Pinnacles Football Club.

**CARRIED UNANIMOUSLY**

Red Cross HELP Depot

05/2015 **It was MOVED and SECONDED**  
THAT Council approve the funding request for \$5,000 from the Red Cross HELP Depot.

**DEFEATED**  
Councillors Watt, Picton, Martin, Konanz, Opposed

06/2015 **It was MOVED and SECONDED**  
THAT Council approve funding of \$2,500 for the Red Cross HELP Depot.

**CARRIED**  
Councillors Sayeed, Sentes, Opposed

Penticton and Area Access Society

07/2015 **It was MOVED and SECONDED**  
THAT Council approve the funding request for \$4,300 from the Penticton and Area Access Society.

**CARRIED**  
Councillor Martin, Opposed

Okanagan Fest-of-Ale

08/2015 **It was MOVED and SECONDED**  
THAT Council deny the funding request for \$10,000 from Okanagan Fest-of-Ale.

**CARRIED UNANIMOUSLY**

DPA – BC Family Day

3/2015

**It was MOVED and SECONDED**

THAT Council deny the funding request for \$2,500 and approve the in-kind request of \$1,500 from the Downtown Penticton Association for BC Family Day.

**CARRIED**

Mayor Jakubeit, Councillors Sayeed, Sentes, Opposed

Wiltse Elementary Parent Advisory Council

10/2015

**It was MOVED and SECONDED**

THAT Council approve the funding request for \$5,000 from the Wiltse Elementary Parent Advisory Council.

**DEFEATED**

Councillors Konanz, Sentes, Picton, Martin, Opposed

Okanagan Fruit Tree Project Society

**It was MOVED no Seconder**

THAT Council approve the funding request for \$13,959 from the Okanagan Fruit Tree Project Society.

11/2015

**It was MOVED and SECONDED**

THAT Council approve funding of \$10,000 for the Okanagan Fruit Tree Project Society.

**CARRIED**

Councillors Sayeed, Konanz, Martin, Opposed

Henning Emergency Clinic of Kindness

12/2015

**It was MOVED and SECONDED**

THAT Council approve the funding request for \$12,800 from the Henning Emergency Clinic of Kindness.

**CARRIED UNANIMOUSLY**

Apex Ski Club

13/2015

**It was MOVED and SECONDED**

THAT Council approve funding of \$10,000 for the Apex Ski Club.

**DEFEATED**

Mayor Jakubeit, Councillors Sayeed, Watt, Konanz, Sentes, Martin, Picton, Opposed

14/2015

**It was MOVED and SECONDED**

THAT Council deny the funding request for \$15,000 from the Apex Ski Club.

**CARRIED UNANIMOUSLY**

DARE BC Society

15/2015

**It was MOVED and SECONDED**

THAT Council approve the funding request for \$2,000 from DARE BC Society.

**CARRIED UNANIMOUSLY**

Penticton Minor Hockey – Midget Female Championship

Councillor Konanz declared a conflict of interest and left the meeting at 11:23 a.m.

16/2015

**It was MOVED and SECONDED**

THAT Council approve the funding request for \$4,000 from the Penticton Minor Hockey – Midget Female Championship.

**DEFEATED**

Mayor Jakubeit, Councillors Sayeed, Watt, Sentes, Martin, Picton, Opposed

17/2015

**It was MOVED and SECONDED**

THAT Council approve in-kind funding for Penticton Minor Hockey for \$4,000 in the event the Midget Female Championship tournament has a shortfall.

**CARRIED UNANIMOUSLY**

Councillor Konanz returned to the meeting at 11:34 a.m.

Penticton Historic Automobile Society - Peach City Beach Cruise

18/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$7,000 from Peach City Beach Cruise.

**CARRIED UNANIMOUSLY**

DPA - New Year's Eve Fireworks

19/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$255 from the DPA for New Year's Eve Fireworks.

**CARRIED UNANIMOUSLY**

DPA – Canada Day Fireworks

20/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$255 from the DPA for Canada Fireworks.

**CARRIED UNANIMOUSLY**

Okanagan Motorcycle Riders Association

21/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$500 from the Okanagan Motorcycle Riders Association.

**CARRIED UNANIMOUSLY**

Penticton & District Community Arts Council

22/2015

**It was MOVED and SECONDED**

THAT Council approve the funding request for \$12,312 from the Penticton & District Community Arts Council.

**CARRIED**

Councillors Konanz and Picton, Opposed

South Okanagan Seniors Wellness Society

23/2015

**It was MOVED and SECONDED**

THAT Council approve funding of \$15,000 for the South Okanagan Seniors Wellness Society.

**CARRIED**

Mayor Jakubeit, Councillors Watt and Sentes, Opposed

Boston Pizza Jr. Triathlon

24/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$800 from Boston Pizza Jr. Triathlon.

**CARRIED UNANIMOUSLY**

The meeting recessed at 12:08 p.m. and reconvened at 12:45 p.m.

Okanagan Symphony Society

25/2015

**It was MOVED and SECONDED**

THAT Council approve funding of \$9,000 for the Okanagan Symphony Society.

**CARRIED**

Councillor Konanz, Opposed

Penticton Jazz Festival

26/2015

**It was MOVED and SECONDED**

THAT Council approve funding of \$6,000 and \$7,000 in-kind for the Penticton Jazz Festival.

**CARRIED**

Councillor Sentes, Opposed

Penticton Kiwanis Music Festival

27/2015

**It was MOVED and SECONDED**

THAT Council approve the funding request for \$5250 from Penticton Kiwanis Music Festival.

**CARRIED UNANIMOUSLY**

Okanagan International Children's Festival

28/2015

**It was MOVED and SECONDED**

THAT Council approve funding of \$5000 in-kind and \$13,665 cash for the Okanagan International Children's Festival.

**DEFEATED**

Mayor Jakubeit, Councillors Sayeed, Watt, Sentes, Martin, Picton, Opposed

29/2015

**It was MOVED and SECONDED**

THAT Council approve funding of \$20,000 cash and \$5,000 in-kind for the Okanagan International Children's Festival.

**CARRIED**

Councillors Konanz and Sentes, Opposed

Penticton Scottish Festival Society

30/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$6,500 from the Penticton Scottish Festival Society.

**CARRIED UNANIMOUSLY**

Penticton Triathlon Club

31/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$407 from the Penticton Triathlon Club.

**CARRIED UNANIMOUSLY**

Penticton and Area Cycling Association

32/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$4,707 from the Penticton and Area Cycling Association.

**DEFEATED**

Mayor Jakubeit, Councillors Sayeed, Watt, Konanz, Sentes, Martin, Picton, Opposed

33/2015

**It was MOVED and SECONDED**

THAT Council approve funding of \$2,500 for the Penticton and Area Cycling Association.

**CARRIED UNANIMOUSLY**

Penticton Dragon Boat Festival

34/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$12,210 from the Penticton Dragon Boat Festival.

**CARRIED UNANIMOUSLY**

Granfondo/Axel Merckx Events

35/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$42,000 for Granfondo/Axel Merckx Events.

**CARRIED UNANIMOUSLY**

Okanagan School of the Arts (Shatford Centre)

36/2015

**It was MOVED and SECONDED**

THAT Council approve funding of \$7,700 for the Okanagan School of the Arts (Shatford Centre).

**DEFEATED**

Mayor Jakubeit, Councillors Watt, Sentes, Picton, Opposed

37/2015 **It was MOVED and SECONDED**  
THAT Council approve the funding request for \$15,000 to increase and enhance programming for the Okanagan School of the Arts (Shatford Centre).  
**CARRIED**  
Councillors Konanz and Martin, Opposed

Councillor Martin declared a conflict of interest and left the meeting at 1:49 p.m.

Canadian Mental Health Association

38/2015 **It was MOVED and SECONDED**  
THAT Council approve the funding request for \$2,500 from the Canadian Mental Health Association.  
**DEFEATED**  
Councillors Picton, Sentes, Konanz, Opposed

39/2015 **It was MOVED and SECONDED**  
THAT Council approve funding of \$1,500 for the Canadian Mental Health Association.  
**DEFEATED**  
Mayor Jakubeit, Councillors Sentes, Sayeed, Opposed

40/2015 **It was MOVED and SECONDED**  
THAT Council approve funding of \$2,000 for the Canadian Mental Health Association.  
**CARRIED**  
Councillors Konanz and Picton, Opposed

Councillor Martin returned to the meeting at 1:55 p.m.

Okanagan Similkameen Healthy Living Fair Society

41/2015 **It was MOVED and SECONDED**  
THAT Council approve the in-kind funding request for \$8,400 from Okanagan Healthy Living Fair Society.  
**CARRIED**  
Councillor Sentes, Opposed

Okanagan Similkameen Conservation Alliance

42/2015 **It was MOVED and SECONDED**  
THAT Council approve funding of \$5,000 for the Okanagan Similkameen Conservation Alliance.  
**CARRIED UNANIMOUSLY**

United Way Emergency Transportation Assistance Program

43/2015 **It was MOVED and SECONDED**  
THAT Council approve the in-kind funding request for \$7,200 from United Way Emergency Transportation Assistance Program.  
**CARRIED UNANIMOUSLY**

Upper Deck Vees

44/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$4,200 from Upper Deck Vees.

**CARRIED UNANIMOUSLY**

Royal Canadian Legion – Remembrance Day Event

45/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$7,200 from the Royal Canadian Legion for the Remembrance Day Event.

**CARRIED UNANIMOUSLY**

Salvation Army – Christmas Hamper Event

46/2015

**It was MOVED and SECONDED**

THAT Council approve the in-kind funding request for \$6,000 from Salvation Army for the Christmas Hamper Event.

**CARRIED UNANIMOUSLY**

DPA – Sunshine Cabaret

47/2015

**It was MOVED and SECONDED**

THAT Council approve the funding request for \$16,500 and \$2,500 in-kind from the DPA for the Sunshine Cabaret.

**CARRIED**  
Councillor Konanz, Opposed

DPA – Canada Day Celebration

48/2015

**It was MOVED and SECONDED**

THAT Council approve the funding request for \$5,000 and \$2,000 in-kind from the DPA for Canada Day Celebration.

**CARRIED UNANIMOUSLY**

**Standing Grants:**

Miss Penticton Royalty

49/2015

**It was MOVED and SECONDED**

THAT Council approve funding for \$7,650 and \$1,500 in-kind for Miss Penticton Royalty.

**CARRIED UNANIMOUSLY**

Peach Festival Society

50/2015

**It was MOVED and SECONDED**

THAT Council approve funding of \$18,000 cash and \$20,000 in-kind for Peach Festival Society.

**DEFEATED**  
Mayor Jakubeit, Councillors Watt, Sentes, Picton, Sayeed, Opposed

51/2015

**It was MOVED and SECONDED**

THAT Council approve funding of \$20,000 and \$20,000 in-kind for Peach Festival Society.

**CARRIED**

Councillors Konanz and Martin, Opposed

The meeting recessed at 2:50 p.m. and reconvened at 3:10 p.m.

A Committee of the Whole meeting will be held before the end of March to discuss the grant policy and how Council would like to address grant requests in the future.

**5. Media and Public Question Period**

**6. Adjournment**

52/2015

**It was MOVED and SECONDED**

THAT Council adjourn the Special Meeting of Council held on Wednesday, January 7, 2015 at 4:11 p.m.

**CARRIED UNANIMOUSLY**

Certified correct:

Confirmed:

\_\_\_\_\_  
Dana Schmidt  
Corporate Officer

\_\_\_\_\_  
Andrew Jakubeit  
Mayor

# Minutes

penticton.ca

## Special Meeting of Council held in Council Chambers, City Hall 171 Main Street, Penticton, B.C.

Wednesday, January 7, 2015  
at 6:00 p.m.

**Present:** Mayor Jakubeit  
Councillor Sentes  
Councillor Konanz  
Councillor Martin  
Councillor Picton  
Councillor Sayeed

**Staff:** Annette Antoniak, City Manager  
Dana Schmidt, Corporate Officer  
Chuck Loewen, General Manager Recreation Services  
Mitch Moroziuk, Director of Operations  
Colin Fisher, Chief Financial Officer  
Simone Blais, Communications Officer  
Angie Collison, Deputy Corporate Officer

### 1. Call to Order

Mayor Jakubeit called the Special Meeting of Council to order at 6:02 p.m.

### 2. Adoption of Agenda

53/2015

**It was MOVED and SECONDED**

THAT Council adopt the agenda for the January 7, 2015 Special Meeting of Council as presented.

**CARRIED UNANIMOUSLY**

### 3. Public Comment regarding Electrical Rates

Frank Conci, Ridgedale Avenue, on behalf of the Penticton Industrial Association, provided Council with a power point presentation regarding the impact of an electrical rate increase on an industrial customer. Recommend long term pricing planning.

Darryl Clark, Power Street, Plant Manager of Cut Technologies, understand services cost money, this isn't the year to hit us with a big increase, power should not be looked at as a revenue stream, keep costs as low as possible.

**4. Staff Reports:**

4.1 Fees and Charges Amendment Bylaw No. 2015-01  
Re: Electrical Rates

54/2015

**It was MOVED and SECONDED**

THAT Council select Electrical Rate increase Alternative 2.

**DEFEATED**

Mayor Jakubeit, Councillors Picton, Sentes, Sayeed, Opposed

55/2015

**It was MOVED and SECONDED**

THAT Council select Electrical Rate increase Alternative 3.

**CARRIED**

Councillors Watt, Konanz and Martin, Opposed

56/2015

**It was MOVED and SECONDED**

THAT "Fees and Charges Amendment Bylaw No. 2015-01" be read a first, second and third time.

**CARRIED**

Councillors Watt, Konanz, Martin, Opposed

**5. Media and Public Question Period**

**6. Adjournment**

57/2015

**It was MOVED and SECONDED**

THAT Council adjourn the Special Meeting of Council held on Wednesday, January 7, 2015 at 7:27 p.m.

**CARRIED UNANIMOUSLY**

Certified correct:

Confirmed:

---

Dana Schmidt  
Corporate Officer

---

Andrew Jakubeit  
Mayor

**Special Meeting of Council**  
held in Council Chambers, City Hall  
171 Main Street, Penticton, B.C.

**Monday, January 12, 2015**  
**at 10:00 a.m.**

**Present:** Mayor Jakubeit  
Councillor Sentes  
Councillor Konanz  
Councillor Martin  
Councillor Picton  
Councillor Sayeed

**Staff:** Annette Antoniak, City Manager  
Dana Schmidt, Corporate Officer  
Chuck Loewen, General Manager Recreation Services  
Shawn Filice, Manager of Electric Dept.  
Colin Fisher, Chief Financial Officer  
Angela Campbell, Controller  
Simone Blais, Communications Officer  
Angie Collison, Deputy Corporate Officer

**1. Call to Order**

Mayor Jakubeit called the Special Meeting of Council to order at 10:01 a.m.

**2. Adoption of Agenda**

58/2015

**It was MOVED and SECONDED**

THAT Council adopt the agenda for the January 12, 2015 Special Meeting of Council as presented.

**CARRIED UNANIMOUSLY**

**3. Public Comment (10:01 a.m. – 10:01 a.m.)**

None.

**4. Budget Deliberations:**

LED street lighting project

59/2015

**It was MOVED and SECONDED**

THAT Council split the LED street lighting project over two years.

**DEFEATED**

Mayor Jakubeit, Councillors Sayeed, Watt, Sentes, Picton, Opposed

Training Officer Position

Chief Williams explained the Training Officer position.

Strategic Priorities

60/2015

**It was MOVED and SECONDED**

THAT Staff report back to Council the cost saving of eliminating the street and underground infrastructure in the 100 Block - North Green.

**DEFEATED**

Mayor Jakubeit, Councillors Sayeed, Watt, Sentes, Picton, Opposed

Economic Development

No changes.

Tourism

Council would like to see Tourism make a mobile kiosk a priority and provide information about Penticton at local events.

SOEC

No changes.

Engineering

No changes.

Transit

No changes.

Electrical

No changes.

Public Works

No changes.

Purchasing

No changes.

Dog Control

No changes.

RCMP

No changes.

Fire Department

No changes.

Corporate Administration

61/2015

**It was MOVED and SECONDED**

THAT Council reduce the Council convention budget by \$5000.

**CARRIED UNANIMOUSLY**

The meeting recessed at 12:02 p.m. and reconvened at 12:51 p.m.

Communications

No changes.

Human Resources

No changes.

Information Technology

No changes.

Accounting and Finance

No changes.

Revenue & Collections

No changes.

Library

No changes.

Museum

No changes.

Facilities

No changes.

Recreation

No changes.

Development Services

No changes.

Mayor Jakubeit declared a conflict of interest regarding approved funding for Granfondo, Peachfest, Challenge and the Jazz Festival and requested Council revisit the four grant requests. Mayor Jakubeit left the room at 1:05 p.m.

62/2015 **It was MOVED and SECONDED**  
THAT Council continue to support the four organizations as previously agreed.  
**DEFEATED**  
Councillors Sayeed, Watt, Konanz, Sentes, Martin, Picton, Opposed

63/2015 **It was MOVED and SECONDED**  
THAT Council approve funding for \$20,000 and \$20,000 in-kind for the Peach Festival Society.  
**CARRIED**  
Councillor Konanz, Opposed

64/2015 **It was MOVED and SECONDED**  
THAT Council approve the in-kind funding request for \$42,000 for Grand Fondo/Axel Merckx Events.  
**CARRIED UNANIMOUSLY**

65/2015 **It was MOVED and SECONDED**  
THAT Council approve funding for Challenge Penticton.  
**CARRIED UNANIMOUSLY**

66/2015 **It was MOVED and SECONDED**  
THAT Council approve funding of \$6,000 and \$7,000 in-kind for the Penticton Jazz Festival.  
**CARRIED UNANIMOUSLY**

Mayor Jakubeit returned to the meeting at 1:17 p.m.

MMBC Recycling

67/2015 **It was MOVED and SECONDED**  
THAT Council give the 2014 MMBC amount in a rebate to taxpayers with lower rates.  
**DEFEATED**  
Mayor Jakubeit, Councillors Picton, Sentes, Sayeed, Watt, Opposed

Capital Budget

Council discussed acrylic glass replacement in the SOEC.

68/2015 **It was MOVED and SECONDED**  
THAT Council approve \$400,000 for the Lakeview Cemetery expansion.  
**CARRIED UNANIMOUSLY**

**It was MOVED no Seconder**  
THAT Council reconsider and award the full amount requested for pickle ball.

69/2015 **It was MOVED and SECONDED**  
THAT Council accept the budget as presented and apply a tax rate increase of 1.3 %.

**CARRIED**  
Councillor Konanz, Opposed

The meeting recessed at 2:33 p.m. and reconvened at 3:00 p.m.

Business Tax Multiple

70/2015 **It was MOVED and SECONDED**  
THAT Council set the business class tax rate multiplier at 1.55 effective immediately.

**DEFEATED**  
Mayor Jakubeit, Councillors Sayeed, Watt, Konanz, Sentes, Picton, Opposed

71/2015 **It was MOVED and SECONDED**  
THAT Council reduce the business class tax rate multiplier to 1.5 by equal increments over the next four years.

**CARRIED**  
Councillors Sentes and Picton, Opposed

**5. Media and Public Question Period**

**6. Adjournment**

72/2015 **It was MOVED and SECONDED**  
THAT Council adjourn the Special Meeting of Council held on Monday, January 12, 2015 at 3:39 p.m.

**CARRIED UNANIMOUSLY**

Certified correct:

Confirmed:

\_\_\_\_\_  
Dana Schmidt  
Corporate Officer

\_\_\_\_\_  
Andrew Jakubeit  
Mayor

**Regular Council Meeting**  
held at City of Penticton Council Chambers  
171 Main Street, Penticton, B.C.

**Monday, January 12, 2015**  
**at 6:00 p.m.**

**Present:** Mayor Jakubeit  
Councillor Sentes  
Councillor Konanz  
Councillor Sayeed  
Councillor Martin  
Councillor Watt  
Councillor Picton

**Staff:** Annette Antoniak, City Manager  
Chuck Loewen, General Manager Recreation Services  
Dana Schmidt, Corporate Officer  
Colin Fisher, Chief Financial Officer  
Blake Laven, Planning Manager  
Shawn Filice, Manager of Electric Dept.  
Simone Blais, Communications Officer  
Angie Collison, Deputy Corporate Officer

**1. Call to Order**

The Mayor called the Regular Council meeting to order at 6:00 p.m.

**2. Introduction of Late Items**

**3. Adoption of Agenda**

73/2015

**It was MOVED and SECONDED**

THAT Council adopt the agenda for the Regular Council meeting held on January 12, 2015 as presented.

**CARRIED UNANIMOUSLY**

**4. Adoption of Minutes**

4.1 Minutes of the December 8, 2014 Special Council Meeting

74/2015

**It was MOVED and SECONDED**

THAT Council adopt the minutes of the December 8, 2014 Special Meeting of Council as circulated.

**CARRIED UNANIMOUSLY**

4.2 Minutes of the December 10, 2014 Special Council Meeting

75/2015

**It was MOVED and SECONDED**

THAT Council adopt the minutes of the December 10, 2014 Special Council Meeting as circulated.

**CARRIED UNANIMOUSLY**

4.3 Minutes of the December 15, 2014 Committee of the Whole Meeting

76/2015

**It was MOVED and SECONDED**

THAT Council receive the minutes of the December 15, 2014 Committee of the Whole Meeting as circulated.

**CARRIED UNANIMOUSLY**

4.4 Minutes of the December 15, 2014 Public Hearing

77/2015

**It was MOVED and SECONDED**

THAT Council receive the minutes of the December 15, 2014 Public Hearing as circulated.

**CARRIED UNANIMOUSLY**

4.5 Minutes of the December 15, 2014 Regular Council Meeting

78/2015

**It was MOVED and SECONDED**

THAT Council adopt the minutes of the December 15, 2014 Regular Council Meeting as circulated.

**CARRIED UNANIMOUSLY**

4.6 Minutes of the December 16, 2014 Special Council Meeting

79/2015

**It was MOVED and SECONDED**

THAT Council adopt the minutes of the December 16, 2014 Special Council Meeting as circulated.

**CARRIED UNANIMOUSLY**

4.7 Minutes of the December 17, 2014 Special Council Meeting

80/2015

**It was MOVED and SECONDED**

THAT Council adopt the minutes of the December 17, 2014 Special Council Meeting as circulated.

**CARRIED UNANIMOUSLY**

**5. Presentations**

5.1 Certificate of Commendation – Curtis Gibbons

On behalf of the Governor General of Canada, Council presented Firefighter Curtis Gibbons with a certificate of commendation for his act of bravery.

**6. Delegations**

**7. Reconsideration of Bylaws and Permits**

- 7.1 Phase 1 – Main Street Local Area Service Bylaw No. 2014-42  
Re: Street Improvement 100 – 200 Block Main Street

81/2015

**It was MOVED and SECONDED**

THAT Council adopt "Phase 1 – Main Street Local Area Service Bylaw No. 2014-42".

**CARRIED UNANIMOUSLY**

- 7.2 Fees and Charges Amendment Bylaw No. 2015-01  
Re: Electrical Rates

82/2015

**It was MOVED and SECONDED**

THAT Council adopt "Fees and Charges Amendment Bylaw No. 2015-01".

**CARRIED**  
Councillor Konanz, Opposed

**8. Staff Reports**

- 8.1 Section 57 Notice on Title and Injunctive Action  
Re: 890 Three Mile Road

Delegations/Submissions: Richard Giles, representing owner, presented Council with a power point presentation, does not agree with Section 57 process or staff decision to proceed with this action.

83/2015

**It was MOVED and SECONDED**

THAT Council resolve to place a Notice on Title under Section 57 of the *Community Charter* with respect to contraventions of the City of Penticton Building Bylaw 94-45 on Lot 04, District Lot 199 SDYD, Plan 7508 located at 890 Three Mile Road, stating the following:

"Failure to obtain a Building Permit (retaining) for earthworks, which is a violation of City Building Bylaw 94-45, Part 9.1(r) and failure to complete a building permit under Part 13.3 for an addition and retaining wall."

AND THAT further injunctive action be commenced by staff within 120 days of Section 57 Notice on Title being registered if no building permit is issued and/or geotechnical covenant registered on title.

**DEFEATED**  
Mayor Jakubeit, Councillors Watt, Picton, Sayeed, Konanz, Martin, Sentes, Opposed

84/2015

**It was MOVED and SECONDED**

THAT Council grant the owner of 890 Three Mile Road 60 days to allow for a geotechnical assessment and/or building permit to address the situation and to close the old permit, failing this, a Section 57 will be registered on title.

**CARRIED**  
Councillor Martin, Opposed

8.2 Zoning Amendment Bylaw No. 2015-02  
Re: 96 Yorkton Avenue

85/2015

**It was MOVED and SECONDED**

THAT "Zoning Amendment Bylaw No. 2015-02" being a bylaw to amend City of Penticton Zoning Bylaw 2011-23 by adding Section 10.1.3.5 "In the case of Lot 1, District Lot 189 Similkameen Division Yale (Formerly Yale-Lytton) District, Plan 18867, located at 96 Yorkton Avenue, a day care centre, major shall be permitted", be introduced, read a first time and forwarded to the February 2, 2015 Public Hearing.

**CARRIED UNANIMOUSLY**

8.3 Fees and Charges Amendment Bylaw No. 2015-03

86/2015

**It was MOVED and SECONDED**

THAT Council read "Fees and Charges Amendment Bylaw No. 2015-03" a first, second and third time.

**CARRIED UNANIMOUSLY**

**9. Correspondence**

9.1 Okanagan Fest-of-Ale

Re: Request for letter of endorsement for 20<sup>th</sup> Annual Okanagan Fest-of-Ale

87/2015

**It was MOVED and SECONDED**

THAT Council send a letter of endorsement for the 20<sup>th</sup> Annual Okanagan Fest-of-Ale, April 10 and 11, 2015.

**CARRIED UNANIMOUSLY**

9.2 Okanagan Nation Alliance

Re: Request for resolution supporting grant application to the OBWB-WCQI

88/2015

**It was MOVED and SECONDED**

THAT Council support the grant application submitted by the Okanagan Nation Alliance to OBWB – Water Conservation and Quality Improvement Grant for environmental monitoring during the construction works in the Penticton Channel.

**CARRIED UNANIMOUSLY**

**10. Committee and Board Reports**

10.1 Penticton Creek Restoration Select Committee of December 15, 2014

89/2015

**It was MOVED and SECONDED**

THAT Council receive the minutes of the Penticton Creek Restoration Select Committee meeting of December 15, 2014.

**CARRIED UNANIMOUSLY**

**11. Notice of Motion**

Councillor Konanz will be putting forward a notice of motion requesting Council direct staff to base the 2016 budget on the wholesale power purchase level from FortisBC.

- 12. **Business Arising from In-Camera**
- 13. **Media and Public Question Period**
- 14. **Adjournment**

90/2015

**It was MOVED and SECONDED**

THAT Council adjourn the Regular Council meeting held on Monday, January 12, 2015 at 8:13 p.m.

**CARRIED UNANIMOUSLY**

Certified correct:

Confirmed:

---

Dana Schmidt  
Corporate Officer

---

Andrew Jakubeit  
Mayor

**The Corporation of the City of Penticton**

**Bylaw No. 2014 -49**

*A Bylaw to Amend Zoning Bylaw 2011-23*

---

WHEREAS the Council of the City of Penticton has adopted a Zoning Bylaw pursuant the *Local Government Act*;

AND WHEREAS the Council of the City of Penticton wishes to amend Zoning Bylaw 2011-23;

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the City of Penticton, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. **Title:**

This bylaw may be cited for all purposes as "Zoning Amendment Bylaw 2014 -49".

2. **Amendment:**

2.1 Zoning Bylaw 2011-23 Schedule 'A' is hereby amended as follows:

Rezone Lot 1, District Lot 2710, Similkameen Division Yale District, Plan 16865, located at 2750 Cedar Road, from A (Agriculture) to R1 (Large Lot Residential).

2.2 Schedule 'A' attached hereto forms part of this bylaw.

READ A FIRST time this	15	day of	December, 2014
A PUBLIC HEARING was held this	19	day of	January, 2015
READ A SECOND time this		day of	, 2015
READ A THIRD time this		day of	, 2015
ADOPTED this		day of	, 2015

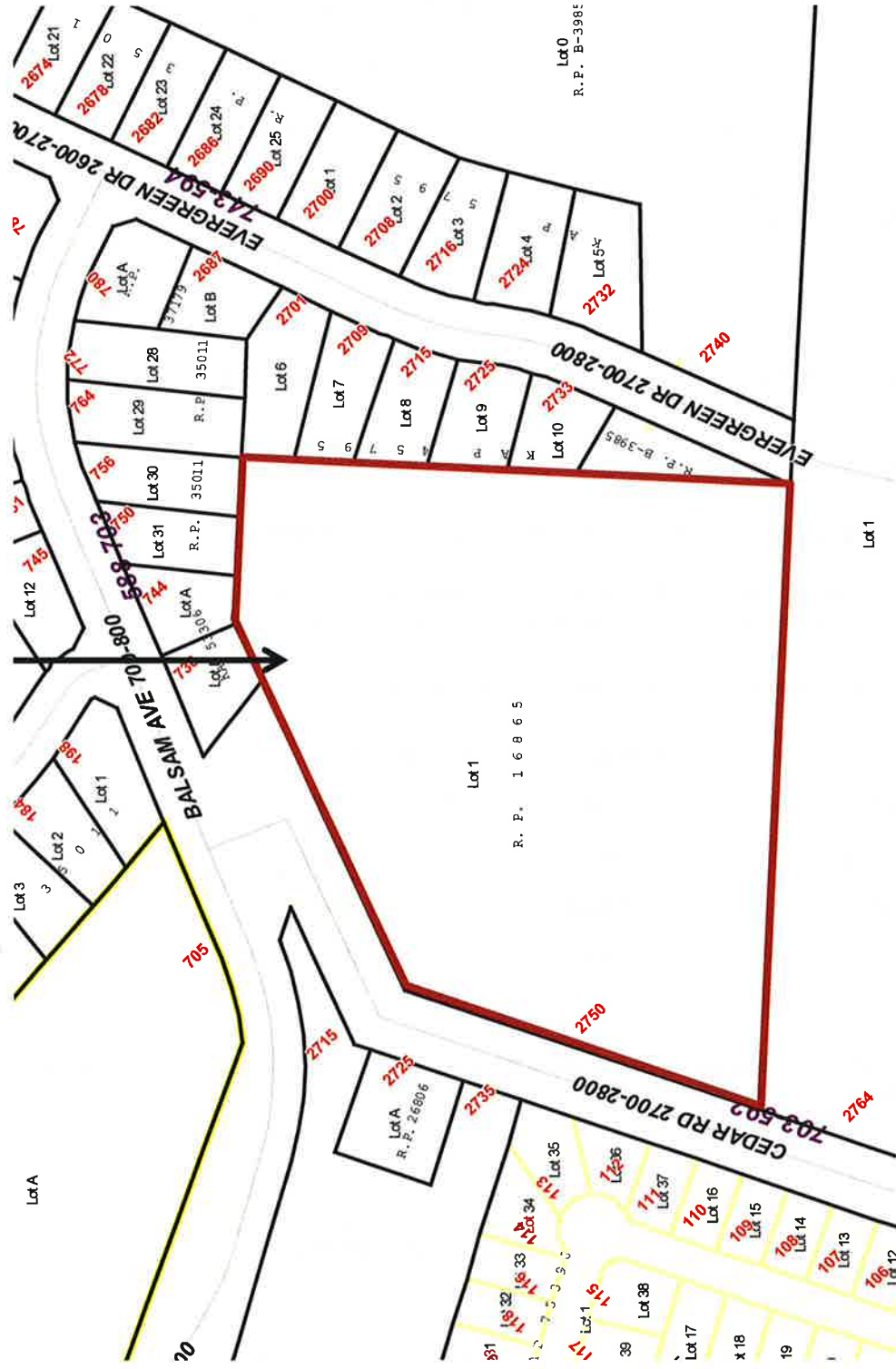
Notice of intention to proceed with this bylaw was published on the 9 day of January, 2015 and the 14 day of January, 2015 in the Penticton Western newspaper, pursuant to Section 94 of the *Community Charter*.

\_\_\_\_\_  
Andrew Jakubeit, Mayor

\_\_\_\_\_  
Dana Schmidt, Corporate Officer

# 2750 Cedar Road

## Rezone from A (Agriculture) to R1 (Large Lot Residential)



CITY OF PENTICTON – SCHEDULE 'A'

ZONING BYLAW AMENDMENT NO. 2014-49

DATE: \_\_\_\_\_

CORPORATE OFFICER: \_\_\_\_\_

**The Corporation of the City of Penticton**

**Bylaw No. 2014 -50**

*A Bylaw to Amend Zoning Bylaw 2011-23*

---

WHEREAS the Council of the City of Penticton has adopted a Zoning Bylaw pursuant the *Local Government Act*;

AND WHEREAS the Council of the City of Penticton wishes to amend Zoning Bylaw 2011-23;

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the City of Penticton, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. **Title:**

This bylaw may be cited for all purposes as "Zoning Amendment Bylaw 2014 -50".

2. **Amendment:**

2.1 Zoning Bylaw 2011-23 Schedule 'A' is hereby amended as follows:

Rezone Lot 1, District Lot 4, Group 7, Similkameen Division Yale (Formerly Yale-Lytton) Plan 368 from RD2 (Duplex Housing; Lane) to RM2 (Low Density Multiple Housing).

2.2 Schedule 'A' attached hereto forms part of this bylaw.

READ A FIRST time this	15	day of	December, 2014
A PUBLIC HEARING was held this	19	day of	January, 2015
READ A SECOND time this		day of	, 2015
READ A THIRD time this		day of	, 2015
ADOPTED this		day of	, 2015

Notice of intention to proceed with this bylaw was published on the 9 day of January, 2015 and the 14 day of January, 2015 in the Penticton Western newspaper, pursuant to Section 94 of the *Community Charter*.

\_\_\_\_\_  
Andrew Jakubeit, Mayor

\_\_\_\_\_  
Dana Schmidt, Corporate Officer

# Rezone 101 Brunswick Street From RD2 (Duplex Housing: Lane) to RM2 (Low Density Multiple Housing)



CITY OF PENTICTON – SCHEDULE 'A'

ZONING BYLAW AMENDMENT NO. 2014-50

DATE: \_\_\_\_\_ CORPORATE OFFICER: \_\_\_\_\_

**The Corporation of the City of Penticton**

**Bylaw No. 2015-03**

*A bylaw to amend the Fees and Charges Bylaw No. 2014-07*

---

WHEREAS the Council of the City of Penticton has adopted a Fees and Charges Bylaw pursuant to the *Community Charter*;

AND WHEREAS the Council of the City of Penticton wishes to amend the "Fees and Charges Bylaw No. 2014-07";

NOW THEREFORE BE IT RESOLVED that the Council of the City of Penticton in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Title:

This Bylaw may be cited as "Fees and Charges Amendment Bylaw No. 2015-03".

2. Amendment:

i. Amend "Fees and Charges Bylaw No. 2014-07" by deleting and replacing the following appendices in their entirety:

- Appendix 1 – Administrative
- Appendix 2 – Animal Control
- Appendix 3 – Arena
- Appendix 4 – Building
- Appendix 6 – Cemetery
- Appendix 8 – Equipment
- Appendix 9 – Fire
- Appendix 10 – Fitness
- Appendix 16 - Meeting Rooms / Activity Spaces
- Appendix 18 – Parking
- Appendix 19 – Parks & Sports Fields
- Appendix 20 - Planning and Development
- Appendix 21 – Pool / Aquatics
- Appendix 23 – RCMP
- Appendix 24 – Recreation – Misc.
- Appendix 25 – Sewer
- Appendix 26 – Theatre
- Appendix 28 – Vending
- Appendix 29 - Water

- ii. Appendices 1,2, 3, 4, 6, 8, 9, 10, 16, 18, 19, 20, 21, 23, 24, 25, 26, 28, 29 attached hereto forms part of this bylaw.

3. Effective Date:

This Bylaw shall take effect February 1, 2015.

READ A FIRST time this	12	day of	January, 2015
READ A SECOND time this	12	day of	January, 2015
READ A THIRD time this	12	day of	January, 2015
ADOPTED this		day of	, 2015

---

Andrew Jakubeit, Mayor

---

Dana Schmidt, Corporate Officer

## Appendix 1

<b>ADMINISTRATIVE RATES</b>		<b>2014</b>	<b>2015</b>
1	Historical <del>Tax or Utility</del> Information Search (per hour, 1 hour minimum)	\$42.00	\$35.00
2	Mortgage Roll Register (hard or electronic copy) - price per folio	\$10.50	\$10.50
3	N.S.F. Cheques	\$30.00	\$30.00
4	Manual Tax Search - written	\$31.50	\$31.50
5	Manual Tax Search - verbal	\$10.50	\$10.50
6	Online Tax Search - per tax roll	\$10.50	\$10.50
7	Online Tax Search - per utility account	\$10.50	\$10.50
7.1	Monthly Billing/Postage Fee for Electric and Water Bills		<b>\$1.00</b>

### Transferring payments

8	Account Transfer (first time - fee waived)	\$25.00	\$25.00
9	Refund overpayment (excludes final overpaid utility accounts)	\$25.00	\$25.00

10	Photocopying (black and white) - per page (letter and legal)	\$0.32	\$0.32
11	Photocopying (black and white) - per page (ledger)	\$0.53	\$0.53
12	Photocopying (colour) - per page (letter and legal)	\$1.05	\$1.05
13	Photocopying (colour) - per page (ledger)	\$1.31	\$1.31

## Appendix 2

<b>ANIMAL DOG CONTROL - DOG POUND KENNEL, LICENCE AND PENALTY CHARGES</b>		<b>2014</b>	<b>2015</b>
<b>Licence Fee if purchased prior to January 31st.</b>			
1	Unspayed or Unneutered Dog	*\$62.00	*\$62.00
	<del>Dog Licence - Female Dog</del>	<del>*\$62.00</del>	<del>*\$62.00</del>
2	License fees for new dogs brought into the City after June 30th	1/2 of the licence fee	50% off the licence fee
3	Spayed or Neutered Dog (where proof from a veterinarian or sworn declaration is provided)	\$31.00	\$31.00
	<del>Spayed Female</del>	<del>\$31.00</del>	<del>\$31.00</del>

\*If an owner provides proof of spaying or neutering, the difference in the fee will be refunded

4	Foster Care Dog (where sworn declaration is provided)		No Charge
	Where a dog is less than four (4) months old at the time of licence application	<del>\$10.00</del> Reduction	<del>\$10.00</del> Reduction
<b>Licence Fee Late Charge (purchased after January 31st)</b>			
5	Unspayed or Unneutered Dog		\$72.00
6	Spayed or Neutered Dog (where proof from a veterinarian or sworn declaration is provided)		\$41.00
7	Service, Therapy, Guide or RCMP Dog (provided declaration is provided)		No Charge
8	Foster Care Dog (where sworn declaration is provided)		No Charge
<b>Replacement Tag</b>			
9	Replacement for lost tag for the non-expired period of the current licence year		\$5.00
10	Owner holding a valid and current licence from another BC Local Government		\$5.00
	Replacement of a valid dog licence (includes new residents who hold a valid licence from another jurisdiction) for the non-expired period of the City's current licence year.	\$5.00	

**Impoundment of a dog with a valid licence:**

	First offence during a 12 month period	\$25.00	\$25.00
	Second offence during a 12 month period	\$50.00	\$50.00
	Third offence during a 12 month period	\$75.00	\$75.00
	Fourth and each subsequent offence within a 12 month period	\$100.00	\$100.00

**Impoundment of a dangerous dog with a valid licence:**

	First offence during a 12 month period	\$250.00	\$250.00
	Second offence during a 12 month period	\$350.00	\$350.00
	Third offence for a 12 month period	\$450.00	\$450.00
	Fourth and each subsequent offence within a 12 month period	\$550.00	\$550.00

**Impoundment Maintenance Fee**

11	<del>For feeding each day</del> Maintenance fee per day or part day of impoundment	\$15.00	\$15.00
12	Maintenance fee per day or part day for impoundment of a dangerous dog		\$25.00
	<b>Disposal Fees</b>		
13	<del>For destroying</del> Euthenasia	\$50.00	\$50.00
14	Disposal Fees		\$30.00
15	Pick up dog carcass		\$25.00
	<b>Veterinarian Exam/Treatment</b>		
16	Examination or treatment by a licensed veterinarian <del>surgeon</del>	Actual Cost	Actual Cost
	<b>Kennel Operation Permits</b>		
17	Commercial Kennel Operation Permit (includes 2 licence tags)		Requires Business Licence
18	Hobby Kennel Operation Permit		\$10.00

<b>Appendix 3</b>			
<b>ARENA RATES (MCLAREN)</b>		<b>Effective April 1, 2014</b>	<b>Effective April 1, 2015</b>
<b>Ice in</b>			
Non Profit/Local/Regular			
1	Child/Youth	\$79.12	\$80.70
2	Adult	\$149.46	\$152.45
Non Profit/Local/Non-Regular			
3	Child/Youth	\$88.38	\$90.15
4	Adult	\$149.46	\$152.45
5	Local Private	\$149.46	\$152.45
6	Local Commercial	\$180.94	\$184.56
7	Non Resident	\$151.02	\$154.04
<b>Ice Out (Dry Floor)</b>		<b>April 1, 2014</b>	
Non Profit/Local Regular			
8	Child/Youth	\$33.23	\$33.89
9	Adult	\$49.80	\$50.80
Non Profit/Local/Non-Regular			
10	Child/Youth	\$33.23	\$33.89
11	Adult	\$49.80	\$50.80
12	Local Private	\$49.80	\$50.80
13	Local Commercial	\$129.08	\$131.66
14	Non Resident	\$52.25	\$53.30
<b>Admission Rates - Public Skating</b>			
<b>Single Admission</b>			
15	Preschool	\$0.95	\$1.19
16	Child	\$1.91	\$2.14

### Appendix 3

<b>ARENA RATES (MCLAREN)</b>		<b>Effective April 1, 2014</b>	<b>Effective April 1, 2015</b>
17	Youth	\$2.86	\$3.10
18	Adult	\$3.81	\$4.05
19	Senior	\$2.86	\$3.10
20	Super Senior	\$1.91	\$2.14
21	Family	\$9.53	\$10.48
22	Adult Noon hour skate	\$1.91	\$2.14
23	Parent & Tot -Adult	\$1.91	\$2.14
24	Parent & Tot -preschooler	\$0.95	\$1.19
25	Skate Rentals	\$2.86	\$3.10
26	Skate Rentals preschooler	\$1.91	\$2.14
27	Skate rentals - school	\$1.91	\$2.14

**10 Tickets**

28	Preschool	\$8.58	\$10.48
29	Child	\$17.14	\$19.05
30	Youth	\$25.72	\$27.62
31	Adult	\$34.28	\$36.19
32	Senior	\$25.72	\$27.62
33	Super Senior	\$17.14	\$19.05
34	Family	\$85.72	\$94.29
35	Adult Noon hour skate	\$17.14	\$19.05
36	Parent & Tot -Adult	\$17.14	\$19.05
37	Parent & Tot -preschooler	\$8.58	\$10.48

**Community Centre/McLaren Arena Meeting Room**

Non Profit/Local/ Regular

<b>Appendix 3</b>			
<b>ARENA RATES (MCLAREN)</b>		<b>Effective April 1, 2014</b>	<b>Effective April 1, 2015</b>
38	Child/Youth	\$10.57	\$11.10
39	Adult	\$10.57	\$11.10
Non Profit/Local/ Non-Regular			
40	Child/Youth	\$10.57	\$11.10
41	Adult	\$13.37	\$14.04
42	Local Private	\$13.37	\$14.04
43	Local Commercial	\$23.40	\$24.57
44	Non-Resident	\$33.43	\$35.10

<b>Appendix 4</b>	
<b>BUILDING DEPARTMENT FEES</b>	<b>2015</b>

**Building Application Fees**

1	A non-refundable deposit is required at time of building permit application (credited towards end of Building Permit Fee)	\$130.00
2	\$1.00 - \$25,000	\$130.00 Flat Fee
3	\$25,000.01 - \$500,000	\$130.00 + \$12.00 per \$1,000 of Construction Value
4	\$500,001 and above	\$5,830 + \$10.00 per \$1,000 of Construction Value

**Plumbing Fees**

5	Minimum application (up to 10 Fixtures)	\$100.00
6	Per Fixture thereafter	\$8.00
7	For Alteration to an existing system where there are no fixture count changes	\$100.00
8	Per Fixture for connection for existing plumbing fixtures to City Sewer System	\$1.21
9	Per Fixture for connection for existing plumbing fixtures to City Water System	\$1.21

**Sprinkler Permits (Plumbing)**

10	For first ten (10) sprinkler heads	\$130.00
11	For each additional sprinkler head	\$2.00
12	For each Siamese connection, standpipe, hose cabinet, hose outlet	\$20.00

**Mechanical Permits (Building)**

13	New or Replacement of Mechanical System in a Single or Two Family Dwelling	\$130.00
14	New installation or replacement of a spray booth or commercial cooking ventilation system	\$130.00

**Demolition Fees**

15	Removal of Building(s) on a property	\$130.00
16	Security Deposit - refunded upon completion of works and confirmation of hazardous material assessment and appropriate disposal of waste	\$500.00

Appendix 4	
BUILDING DEPARTMENT FEES	2015

**Locating/Relocating a Building or Structure**

17	Minimum Fee for relocating an existing building or structure, modular home or manufactured home, plus	\$250.00
18	Additional Building Permit Fee for new work on site for foundations, cribbing, etc.	Calculated as per Section 01

**Permit Reductions and Additional Charges**

**Reductions**

19	Building & Plumbing Permits - Registered Professionals (Complex Buildings)	5% for Registered Coordinating Professional 5% per Registered Professional discipline up to a maximum of 25% (including RPC if used as well as RP)
20	Building Permits - Registered Professionals (Standard Buildings)	5% for every Registered Professional Discipline up to 10% maximum 5% for HPO Registered Builders for Single Family Construction
21	Plumbing Permit Homeowner Surcharge	\$50 or 25% (whichever is greater) surcharge for Single Family new construction and renovation projects completed by home owners

**Additional Fees**

22	Plan Check Fee - For review of revised drawings where more than two plan checks have been submitted or substantial changes to the approved design during construction that requires additional Building Code or Zoning Reviews	\$130.00 for first hour and \$65.00 for every subsequent hour
23	Re-Inspection Penalty	\$130.00 where more than two inspections have been called for. Fee must be paid in full prior to any additional inspections or completion certificate granted.
24	Alternative Building Code Solutions Review	\$130.00 per alternate solution or substantial revision to approved alternate solution

<b>Appendix 4</b>	
<b>BUILDING DEPARTMENT FEES</b>	
<b>2015</b>	
25	After hours inspections (minimum one hour)
\$130.00 for first hour and \$65.00 for every subsequent hour	

**Other Miscellaneous Building Permit Fees**

26	Permit to install a fireplace/stove or chimney	\$130.00
27	Swimming Pool Permit (Private)	\$130.00
28	Re-Roofing Permit (Other than single and two family buildings)	\$130.00
29	Foundation Permit - Additional Application to above grade Building Permit, plus	\$130.00
30	Additional Fee shall be charged based on the estimated cost of construction	Calculated as per Section 1
31	Secondary Suite	\$500.00
32	Crane Permits	\$130.00
33	Change of Use or Occupancy when a Building Permit is not required	\$130.00
34	Permit Extension Fee - when existing Building Permit has expired	<b>\$130 or 10% of original permit fee(s), whichever is greater</b>
35	Permit Transfer Fee	\$130.00

**Development Application Refunds**

Refunds with respect to development application are to be addressed in the following manner:

**Building and Plumbing Permit Fee Refund:**

Building and or Plumbing Permit application submitted, permit not issued – Upon cancellation of the Building and or Plumbing Permit application, refund Building Permit and or Plumbing Permit fees less an administrative fee of:

36	For Single Family, Duplex and smaller developments	\$440.00 plus \$100.00 for each Alternative Solution requested
37	For all other larger developments	\$690.00 plus \$100.00 for each Alternative Solution Requested

Building and or Plumbing Permit issued, no construction started as determined by the Director of Development Services – Upon cancellation of the Building and or Plumbing Permit, refund Building Permit and or Plumbing Permit fees less an administrative fee of:

38	For Single Family, Duplex and smaller developments	\$540.00 plus \$100.00 for each Alternative Solution Requested
39	For all other larger developments	\$970.00 plus \$100.00 for each Alternative Solution

<b>Appendix 4</b>	
<b>BUILDING DEPARTMENT FEES</b>	<b>2015</b>

Building and or Plumbing Permit issued, construction started as determined by the Director of Development Services – No refund.

**City infrastructure<sup>1</sup> requirements as part of Building Permit:**

Building permit and/or plumbing permit application submitted, permit not issued – Upon cancellation of the building permit and/or plumbing permit application refund City infrastructure costs paid by the developer less an administrative fee of:

40	For Single Family, Duplex and smaller developments	\$470.00
41	For all other larger developments	\$990.00

Building permit and/or plumbing permit issued, construction not started as determined by the Director of Development Services and the City infrastructure has not been installed – Upon cancellation of the building permit and or plumbing permit refund City infrastructure costs paid by the developer less an administrative fee of:

42	For Single Family, Duplex Triplex and smaller developments	\$470.00
43	For all other larger developments	\$990.00

44	Building permit and/or plumbing permit issued, construction not started as determined by the Director of Development Services and the City infrastructure has been installed – No refund.	No Refund
45	Building permit and/or plumbing permit issued, construction started as determined by the Director of Development Services and the City infrastructure has not been installed – The person seeking a refund must make a submission for a refund in the prescribed form to the Director of Development Services or the designate who will prepare a report for Council's consideration.	Council consideration
	Council will consider the matter and may by resolution:	
	a. authorize the density bonus refund subject to conditions as; or	
	b. refuse the request for a density bonus refund;	
	c. refer the matter to staff or a future Council meeting; or	
	d. such other determination as Council may direct.	
	As a requirement of any density bonus refund the development permit and building permit must be cancelled and the development Permit must be discharged from the title of the lands.	
46	Admin. Fee for Single Family, Duplex, Triplex and small Development	\$470.00
47	For all larger Developments will be held	\$990.00

<b>Appendix 4</b>	
<b>BUILDING DEPARTMENT FEES</b>	
<b>2015</b>	
48	Building permit and/or plumbing permit issued, construction started as determined by the Director of Development Services and the City infrastructure has been installed.
No Refund	

**Notes:**

**1. City Infrastructure is defined as:**

- a. Any items related to the City of Penticton water, sanitary, storm system including main line pipe, appurtenances, services etc.
- b. Any items related to roads, sidewalks, curb, gutter, signs etc.

**Sidewalk Uses**

49	Type 1 Sidewalk Café- Annual Fee	\$300.00
50	Type 2 Sidewalk Café - Annual Fee	\$300.00
51	For each parking space or portion thereof occupied by a temporary sidewalk café - Annual Fee	\$105.00
52	Sidewalk Sales Area or sidewalk seating area - (maximum of 2 tables and 8 seats)	\$100.00
53	Martin Street and Westminster Avenue Revitalization Project Area	n/c

<b>VACANT BUILDING REGISTRATION FEES</b>		
54	Fee for special safety inspection prior to registration permit	\$500.00
55	Fee for subsequent inspections not related to Vacant Building Registration Permit	\$130.00 per inspection
56	Fee for Vacant Building Registration Permit (12 months maximum) for each building or structure located on a single and two family zoned properties	\$1,500.00
57	Fee for Vacant Building Registration Permit (24 months maximum) for each building or structure located on all other zoned properties.	\$3,500.00
58	Fee for additional Vacant Building Registration (12 month maximum)	\$1,500.00
59	Attendance by City of Penticton Fire Services	Actual costs incurred by the City for related labour, materials and equipment
60	Refund	75% of Vacant Building Permit Fee may be refunded if it is remediated or demolished within first six (6) months of registration.

<b>Appendix 6</b>		
<b>CEMETERY</b>	<b>2014</b>	<b>2015</b>

**Grave Space**

**Standard Size Plot**

1	Residents (including Care Fund contribution of 25%)	\$971.25	\$1,000.39
2	Non-Residents (including Care Fund contribution of 25%)	\$1,286.25	\$1,324.84

**Small Size Plot (includes infants less than 2 years)**

3	Residents (including Care Fund contribution of 25%)	\$332.50	\$342.48
4	Non-Residents (including Care Fund contribution of 25%)	\$630.00	\$648.90

**Cremation Size Plot**

5	Residents (including Care Fund contribution of 25%)	\$297.50	\$306.43
6	Non-Residents (including Care Fund contribution of 25%)	\$595.00	\$612.85

Any plots reserved as per The Corporation of the City of Penticton Cemetery Management Bylaw No. 2010-09, may be bought back by the Corporation at 80% of the purchase price.

**Services Internment**

7	Standard size	\$680.00	\$700.40
8	Small size	\$337.50	\$347.63
9	Infant under 2 years	\$337.50	\$347.63
10	Cremation size	\$201.25	\$207.29

**Opening and Closing Grave for Exhumation**

11	Standard size	\$1,355.00	\$1,395.65
12	Small size	\$545.00	\$561.35
13	Infant under 2 years	\$545.00	\$561.35
14	Cremation size	\$287.50	\$296.13

15	Extra Deep to Permit Second Burial in Same Grave	\$315.00	\$324.45
----	--	----------	----------

<b>Appendix 6</b>			
<b>CEMETERY</b>		<b>2014</b>	<b>2015</b>
16	Less than 24 Hours Notice - Charge	\$172.50	\$177.68

17	Installation of Memorials (each time) - including care fund contribution of 25%	\$195.00	\$200.85
18	Reset Fee	\$132.25	\$136.22

**Reservation of Side by Side Graves for Extended Family**

19	One time Administration Fee	\$52.50	\$54.08
20	Annual Reservation Fee	\$19.25	\$19.83

**Fairview Internment**

21	Fairview Cemetery Fee	\$262.50	\$270.38
----	-----------------------	----------	----------

**Goods**

22	Grave Liners - Regular	\$352.00	\$362.56
23	Grave Liners - Child	\$148.50	\$152.96
24	Concrete Slab for Lanterns	\$148.75	\$153.21

**Columbarium**

**Resident**

25	Level I	\$3,150.00	\$3,150.00
26	Level II	\$3,045.00	\$3,045.00
27	Level III	\$2,940.00	\$2,940.00

**Non-Resident**

28	Level I	\$4,200.00	\$4,200.00
29	Level II	\$4,095.00	\$4,095.00
30	Level III	\$3,990.00	\$3,990.00

The rates include a one-time opening/closing rate, and initial engraving

<b>Appendix 6</b>		
	<b>2014</b>	<b>2015</b>

<b>CEMETERY</b>		
<b>Care Fund Per Niche Sold</b>		
31	Columbarium	\$340.00
32	Marker	\$25.00

<b>Other Charges</b>		
33	Additional Opening/closing (includes 2nd engraving)	\$210.00
34	Niche Flower Vase	\$60.00
35	Exhumation	\$231.25
36	Overtime	\$304.75

**Mausoleum**

Basic Rate per unit

Resident

37	Level I	\$19,110.00
38	Level II	\$18,375.00
39	Level III	\$17,640.00

Non-Resident

40	Level I	\$25,725.00
41	Level II	\$24,990.00
42	Level III	\$24,255.00

The rates include a one-time opening/closing rate, and initial engraving

**Care Fund Per Unit Sold**

43	Columbarium	\$340.00
44	Marker	\$25.00

**Opening and Closing for Exhumation**

Appendix 6			
CEMETERY		2014	2015
45	Level I	\$1,365.00	\$1,405.95
46	Level II	\$1,155.00	\$1,189.65
47	Level III	\$945.00	\$973.35

**Ossuary and Memorial**

Basic Rate per Unit:

48	Resident	\$330.75	\$340.67
49	Non-resident	\$441.00	\$454.23

Lakeview Cemetery – Cost of Saturday burials is the same as on weekdays

Fairview Cemetery – cost of Saturday burials is subject to additional labour charges

No Sunday or Statutory Holiday Burials

## Appendix 8

<b>EQUIPMENT RATES</b>		<b>2014</b>
1	Backhoe	\$27.15
2	Barge	\$42.00
3	Chipper	\$27.31
4	Compressor	\$27.31
5	Cutoff Saw with Diamond Blade	\$64.89
6	Utility Service Truck	\$13.64
7	Dump Truck	\$34.46
8	Dump Truck with Sander	\$65.97
9	Litter Truck	\$17.31
10	One Ton Dump Truck with Sander	\$49.27
11	One Ton Flat Deck Dump Truck	\$18.99
12	Electric Line Truck	\$34.47
13	Small Insulated Aerial Truck	\$34.02
14	Fork Lift	\$16.80
15	Grader	\$81.27
16	Loader	\$50.37
17	Miscellaneous Tools	\$9.07
18	Park Tractors and Attachments	\$28.35
19	Pick Up Trucks/Cars up to ½ ton	\$6.30
20	Pick Up Trucks/¾ tons up to incl 4 x 4	\$8.69
21	Power Flusher	\$66.50
22	Puller Tensioner	\$11.95
23	Sewer Pump	\$39.69
24	Sidewalk Sweeper	\$27.55

<b>Appendix 8</b>		
<b>EQUIPMENT RATES</b>		<b>2014</b>
25	Sweeper	\$57.93
26	Trailers	\$4.33
27	Utility Truck Electrical	\$8.69
28	Platform Trailer (per day)	\$136.50
29	Power Flusher (comes with two man crew) Regular Hours	\$141.75
30	Power Flusher (comes with two man crew) Overtime	\$214.20
31	Street Sweeper (includes driver) Regular Hours	\$100.80
32	Street Sweeper (includes driver) Overtime	\$152.25
33	Beach Cleaner Regular Hours	\$231.00
34	Beach Cleaner Overtime Hours	\$273.00

<b>Appendix 8</b>		
<b>EQUIPMENT RATES</b>		<b>2015</b>
1	Passenger Vehicle (<5,500 kg)	\$6.00
2	Single / Tandem Dump	\$33.25
3	Trailers	\$4.00
4	Small Aerial	\$32.50
5	1 Ton Dump	\$8.00
6	1 Ton with Utility Box	\$8.00
7	Litter Truck	\$14.50
8	AWWTP - Crane Truck	\$8.00
9	parks Tractor	\$13.00
10	Electrical Line Truck	\$32.50

<b>Appendix 8</b>		
<b>EQUIPMENT RATES</b>		
<b>2014</b>		
11	Grader	\$77.50
12	Back Hoe	\$25.75
13	Sewer Flush Truck	\$63.25
14	Street Sweeper	\$55.00
15	Wheel Loader	\$48.00
16	Rotary Mower - Large	\$27.00
17	Rotary Mower - Small	\$13.00
18	Chipper	\$26.00
19	Tractor	\$13.00
20	Fork Lift	\$14.00
21	Beach Cleaner	\$60.25
22	Air Compressor	\$21.50
23	Large Sander & Blade	\$37.25
24	Small Sander & Blade	\$18.50
25	Ice Resurfacers	\$5.25
26	Leaf Vac	\$27.00
27	utility Truck (Water/Sewer)	\$13.00
28	Passenger Van (15 Passenger)	\$7.25
29	ATV	\$6.00
30	Compost Screener - Trommel	\$8.75
31	Small Equipment	\$3.00
32	Valve Machine	\$4.00
33	Flat Deck Crane Truck	\$32.75
34	Barge - Water Craft	\$42.00

<b>Appendix 8</b>	
<b>EQUIPMENT RATES</b>	<b>2014</b>
35 Pick-Up é Utility Box	\$7.25

## Appendix 9

FIRE DEPARTMENT	2014	2015
-----------------	------	------

The fees hereinafter specified shall be paid to the City by all applicants for any permit required by this bylaw, or under the Code adapted by this bylaw, or by the regulations passed pursuant to the provisions of the Fire Services Act, as amended from time to time, and for inspection of any work or thing for which the said permit is required:

**Installation of compressed gas systems, gasoline tanks, oil tanks, diesel tanks and dispensing pumps or refuelling station:**

1	2,300L (500 I.G.)	\$15.75	\$15.75
2	2,301 to 4,600L (501-1,000 I.G.)	\$21.00	\$21.00
3	4,601 to 23,000L (1,001 to 5,000 I.G.)	\$31.50	\$31.50
4	23,001 to 46,000L (5,001 to 10,000 I.G.)	\$42.00	\$42.00
5	46,001 to 115,000L (10,001 to 25,000 I.G.)	\$63.00	\$63.00
6	115,001 to 230,000L (25,001 to 50,000 I.G.)	\$105.00	\$105.00
7	230,001L to 460,000L (50,001 to 100,000 I.G.)	\$157.50	\$157.50
8	460,001 to 920,000L (100,001 to 200,000 I.G.)	\$210.00	\$210.00
9	920,001L to 2,300,000L (200,001 to 500,000 I.G.)	\$262.50	\$262.50
10	each dispensing pump	\$26.25	\$26.25

**Inspection and installation of domestic and commercial oil burners:**

11	each domestic installation	\$15.75	\$15.75
12	each commercial installation	\$26.25	\$26.25

**Permits**

Public Fireworks Display permit

13	Low Hazard	\$26.25	\$26.25
14	High Hazard	\$100.00	\$100.00
15	Burning Permit as allowed by bylaw	\$50.00	\$50.00
16	Site Inspection - for Burning Permit/Outdoor Fireplace	\$26.25	\$26.25

**Emergency Assist Calls**

17	Charge for responding to Jaws of Life	as per Provincial Emergency Program Fee Schedule	as per Provincial Emergency Program Fee Schedule
18	Ambulance Assist	as per Provincial Emergency Program Fee Schedule	as per Provincial Emergency Program Fee Schedule
19	Public Service	Actual Cost	Actual Cost

## Appendix 9

FIRE DEPARTMENT		2014	2015
20	False Alarms	Actual Cost	1st - n/c 2nd - \$200 3rd - \$300 4th+ - \$400

### Other Fees

21	File Search for Building Deficiencies/Incident Reports/Investigations	\$165.00	\$165.00
22	Fire Investigation (for Fire Damage greater than \$5,000.00)	\$500.00	\$500.00
23	Requested on-site inspection/consultation for commercial purposes	Actual Cost	Actual Cost
24	Fire Extinguisher Training ( <del>per demonstration</del> per person)	\$42.00	\$5.00
25	cost for each employee over 10	\$3.15	\$3.15
26	Failure to keep fire under control and Fire Dept must attend pursuant to Fire and Life Safety Bylaw 2004-57 Section 9.04(g) as amended or superceded	\$450.00/hour	\$450.00/hour
27	Drive over fire hose pursuant to Fire and Life Safety Bylaw 2004-57 Section 8.01 as amended or superceded	Actual cost to repair or replace damaged hose	Actual cost to repair or replace damaged hose
28	Flat rate per fill for both Self Contained Breathing Apparatus (SCBA) and Self Contained Underwater Breathing Apparatus (SCUBA)	\$8.40	\$10.00
29	Fire Flow Testing	Actual Cost	Actual Cost
	Re-Inspection after Order	new	\$100 / hour
	Fire Safety Plan Review - Initial	new	\$100.00
	Fire Safety Plan Review - Subsequent	new	\$50.00

### Training Centre Rental Rates

30	Classroom (projector/screen/TV/sound/flipcharts)	\$118/day	\$118/day
31	Live Fire Burn Building	\$531/day	\$531/day
32	Search Building	\$118/day	\$118/day
33	Engine (including fuel)	\$236/day	\$236/day
34	Full Facility - one day (including Engine)	\$826	\$826
35	Full Facility - two days (including Engine)	\$1,652	\$1,652
36	Instructor	\$300	\$300
37	Safety Officer	\$250	\$250
38	Technician (Rehab/Fire Control/Pump Operator)	\$200	\$200
39	Consumables (artificial smoke, generator, pallets, propane)	\$50	\$50
40	SCBA Rental per pack/per day	\$10	\$25

## Appendix 9

FIRE DEPARTMENT		2014	2015
41	Natural Gas/Fuels		Actual Cost
42	Student User Fee (Consumable Supplies)		\$6/day/student

## Appendix 10

<b>FITNESS ROOM</b>	<b>Effective April 1, 2014</b>	<b>Effective April 1, 2015</b>
---------------------	------------------------------------	------------------------------------

### Single Admission

1	Youth	\$3.81	\$4.05
2	Adult	\$5.72	\$5.95
3	Senior	\$3.81	\$4.05
4	Super Senior	\$2.85	\$3.10

### 10 Tickets

5	Youth	\$34.28	\$36.19
6	Adult	\$51.42	\$53.33
7	Senior	\$34.28	\$36.19
8	Super Senior	\$25.71	\$27.62

### 1 Month

9	Youth	\$34.28	\$36.19
10	Adult	\$51.42	\$53.33
11	Senior	\$34.28	\$36.19
12	Super Senior	\$25.71	\$27.62

### 3 Months

13	Youth	\$94.28	\$99.05
14	Adult	\$132.28	\$139.05
15	Senior	\$94.28	\$99.50
16	Super Senior	\$75.24	\$79.05

### 6 Months

<b>Appendix 10</b>			
<b>FITNESS ROOM</b>		<b>Effective April 1, 2014</b>	<b>Effective April 1, 2015</b>
17	Youth	\$160.95	\$169.52
18	Adult	\$227.62	\$239.05
19	Senior	\$160.95	\$169.52
20	Super Senior	\$132.38	\$139.00

**12 Month Annual Pass**

21	Youth	\$256.19	\$269.52
22	Adult	\$360.95	\$379.05
23	Senior	\$256.19	\$269.52
24	Super Senior	\$208.57	\$219.05

**Fitness Room/Pool Combined**

**Single Admission**

25	Youth	\$6.67	\$7.14
26	Adult	\$9.53	\$10.00
27	Senior	\$6.67	\$7.14
28	Super Senior	\$5.71	\$6.19

**10 Tickets**

29	Youth	\$60.00	\$63.81
30	Adult	\$84.76	\$89.52
31	Senior	\$60.00	\$63.81
32	Super Senior	\$51.43	\$55.24

**1 Month**

33	Youth	\$60.00	\$63.81
----	-------	---------	---------

<b>Appendix 10</b>			
<b>FITNESS ROOM</b>		<b>Effective April 1, 2014</b>	<b>Effective April 1, 2015</b>
34	Adult	\$84.76	\$89.52
35	Senior	\$60.00	\$63.81
36	Super Senior	\$51.43	\$55.24

**3 Months**

37	Youth	\$160.95	\$169.52
38	Adult	\$218.09	\$229.52
39	Senior	\$160.95	\$169.52
40	Super Senior	\$132.38	\$139.05

**6 Months**

41	Youth	\$284.76	\$299.05
42	Adult	\$380.00	\$399.05
43	Senior	\$284.76	\$299.05
44	Super Senior	\$227.62	\$239.05

**12 Month Annual Pass**

45	Youth	\$446.67	\$469.52
46	Adult	\$599.05	\$629.52
47	Senior	\$446.67	\$469.52
48	Super Senior	\$360.95	\$379.05

**FITNESS ROOM / PUBLIC SWIMMING DAY PASS - Admission Rates**

**Single Admission**

<b>Appendix 10</b>			
<b>FITNESS ROOM</b>		<b>Effective April 1, 2014</b>	<b>Effective April 1, 2015</b>
49	Youth	\$9.53	\$10.48
50	Adult	\$13.33	\$14.29
51	Senior	\$9.53	\$10.48
52	Super Senior	\$7.62	\$8.57

**Clinic Rates**

**Weekly Fitness**

53	Senior	\$9.33	\$10.00
54	Adult	\$14.01	\$14.76

**Weekly Fitness/Pool**

55	Senior	\$16.33	\$17.62
56	Adult	\$23.34	\$24.76

**Monthly Fitness**

57	Senior	\$25.72	\$27.62
58	Adult	\$38.57	\$40.24

**Monthly Fitness/Pool**

59	Senior	\$45.00	\$48.33
60	Adult	\$63.57	\$67.62

Appendix 16		
MEETING ROOMS/ACTIVITY SPACES	Effective April 1, 2014	Effective April 1, 2015

**Community Centre/McLaren Arena Meeting Room**

Non Profit/Local/ Regular

1	Child/Youth	\$10.57	\$10.78
2	Adult	\$10.57	\$10.78

Non Profit/Local/ Non-Regular

3	Child/Youth	\$10.57	\$10.78
4	Adult	\$13.37	\$13.64
5	Local Private	\$13.37	\$13.64
6	Local Commercial	\$23.40	\$23.87
7	Non-Resident	\$33.43	\$34.10

**Community Centre Large Meeting Room**

Note: Meeting Room #4, Meeting Room #7, and Combined #2 & #3 Rate is 1.75X Meeting Room Rate

Non Profit/Local/ Regular

8	Child/Youth	\$18.50	\$18.87
9	Adult	\$18.50	\$18.87

Non Profit/Local/ Non-Regular

10	Child/Youth	\$18.50	\$18.87
11	Adult	\$23.40	\$23.87
12	Local Private	\$23.40	\$23.87
13	Local Commercial	\$40.94	\$41.77
14	Non-Resident	\$58.49	\$59.67

**Community Centre Conference Room**

Note: Conference Room Rate is 75% X Meeting Room Rate

Non Profit/Local/ Regular

15	Child/Youth	\$7.93	\$8.09
16	Adult	\$7.93	\$8.09

Non Profit/Local/ Non-Regular

17	Child/Youth	\$7.93	\$8.09
18	Adult	\$10.03	\$10.23
19	Local Private	\$10.03	\$10.23
20	Local Commercial	\$17.54	\$17.90
21	Non-Resident	\$25.07	\$25.57

**Library/Museum Auditorium**

<b>Appendix 16</b>		
<b>MEETING ROOMS/ACTIVITY SPACES</b>	<b>Effective April 1, 2014</b>	<b>Effective April 1, 2015</b>

Note - Security premium of \$10.50 added to base rates. To be increased by CPI.

Non Profit/Local/ Regular

22	Child/Youth	\$16.44	\$16.77
23	Adult	\$23.09	\$23.55

Non Profit/Local/ Non-Regular

24	Child/Youth	\$18.98	\$19.36
25	Adult	\$27.19	\$27.73
26	Local Private	\$27.19	\$27.73
27	Local Commercial	\$47.59	\$48.54
28	Non-Resident	\$67.99	\$69.35

**Activity Spaces**

**Community Centre Dance Studio**

Non Profit/Local/ Regular

29	Child/Youth	\$18.50	\$18.87
30	Adult	\$18.50	\$18.87

Non Profit/Local/ Non-Regular

31	Child/Youth	\$18.50	\$18.87
32	Adult	\$23.40	\$23.87
33	Local Private	\$23.40	\$23.87
34	Local Commercial	\$40.94	\$41.77
35	Non-Resident	\$58.49	\$59.67

**Community Centre Gymnasium**

Non Profit/Local/ Regular

36	Child/Youth	\$16.17	\$16.49
37	Adult	\$33.50	\$34.17

Non Profit/Local/ Non-Regular

38	Child/Youth	\$22.33	\$22.77
39	Adult	\$44.67	\$45.56
40	Local Private	\$44.67	\$45.56
41	Local Commercial	\$78.16	\$79.73
42	Non-Resident	\$111.66	\$113.89

**Community Centre 1/2 Gymnasium**

<b>Appendix 16</b>		
<b>MEETING ROOMS/ACTIVITY SPACES</b>	<b>Effective April 1, 2014</b>	<b>Effective April 1, 2015</b>

Note: 1/2 Gymnasium Rate 66.7% X Gymnasium Rate

Non Profit/Local/ Regular

43	Child/Youth	\$10.78	\$11.00
44	Adult	\$22.34	\$22.79
Non Profit/Local/ Non-Regular			
45	Child/Youth	\$14.89	\$15.19
46	Adult	\$29.79	\$30.39
47	Local Private	\$29.79	\$30.39
48	Local Commercial	\$52.13	\$53.18
49	Non-Resident	\$74.47	\$75.97

**Community Centre Viewing Room**

Note: Viewing Room Rate is 1.667% X Meeting Room Rate

Non Profit/Local/ Regular

50	Child/Youth	\$17.62	\$17.97
51	Adult	\$17.62	\$17.97
Non Profit/Local/ Non-Regular			
52	Child/Youth	\$17.62	\$17.97
53	Adult	\$22.29	\$22.73
54	Local Private	\$22.29	\$22.73
55	Local Commercial	\$39.00	\$39.79
56	Non-Resident	\$55.71	\$56.84

## Appendix 18

<b>PARKING</b>		<b>2014</b>	<b>2015</b>
1	Off Street Scramble Parking <b>permit (unassigned stall lots)</b>	\$25.00/month	\$25.00/month
2	Off Street Reserved Parking <b>Permit - monthly rate</b>	\$42.00	\$42.00
3	Meters Bagged, No Parking or Reserved Parking - first day	\$10.50	\$10.50
4	- each day thereafter	\$6.30	\$6.30
5	Off-Street Parking Rental - first day	\$10.50	\$10.50
6	- each day thereafter	\$6.30	\$6.30

### Resident Only Parking Areas

7	Resident Parking Only Application - non refundable deposit	\$157.50	\$157.50
8	Resident Parking Only Sign and Each Timed Parking Sign	\$84.00	\$84.00
9	Resident Parking Only <del>Placard</del> <b>Permit</b>	\$15.00	\$15.00
10	Replacement Parking Only <del>Placard</del> <b>Permit</b>	\$15.00	\$15.00

### Parking Meters

11	For each six (6) minutes	\$0.10	\$0.10
12	For each 1/2 hour up to the maximum time on the meter	\$0.50	\$0.50
13	For two (2) hours <del>on meters that allow for two hour parking</del> <b>up to the maximum time on the meter</b>	\$2.00	\$2.00

### Ticket Spitters

14	Martin Street Extension Lot, 200, 300, 400 and 500 Blocks of Main Street parking Lots (first one (1) hour free and for each 1/2 hour thereafter	\$0.50	\$0.50
15	For all other ticket spitters, for each 1/2 hour up to the maximum time on ticket	\$0.50	\$0.50

### Boat Trailer Parking (South Main & Skaha Parking Lot)

-	Half Day <b>Permit</b> (up to 5 hours)	\$5.00	\$5.00
---	--	--------	--------

## Appendix 18

<b>PARKING</b>		<b>2014</b>	<b>2015</b>
17	Full Day <b>Permit</b> (5 or more hours)	\$10.00	\$10.00
18	Annual <b>Pass Permit</b> for Residents of Penticton	\$70.00	\$70.00
18.1	<b>Annual Permit for Non-Residents</b>		<b>\$105.00</b>

### Parking Violations

19	Towing and Impound Charges (made payable to the "Contractor" as designed in the Municipal Towing Contract)	As set under: Motor Vehicle Act Regulations, or ICBC Payment Schedule	As set under: Motor Vehicle Act Regulations, or ICBC Payment Schedule
20	Administration Fee: collected by the "Contractor" payable to the City of Penticton	\$35.00	\$35.00
21	Storage of Materials or Impounding per 30 days	\$35.00	\$35.00

### Permit Parking Sign Installation Fees

22	Supply of Placard	\$2.00 ea	\$2.00 ea
23	Supply of sign post	\$20.00 ea	\$20.00 ea
24	Supply of sign post sleeve	\$10.00 ea	\$10.00 ea
25	Supply of Residential Parking Only or Special Event Parking Only sign	\$10.50 ea	\$10.50 ea
26	Labour to erect a sign and post	\$21.00 ea	\$21.00 ea
27	Labour to erect and remove a sign from existing infrastructure	\$7.00 ea	\$7.00 ea

Note: i) In all instances Public Works Staff will endeavor to erect permit Parking Signs on existing sign posts; ii) In instances where Special Event Permit Parking signs are being erected in areas where it is likely that multiple or re-occurring Special Events will occur there will be no charge for the sign, or post of sleeve. The only charge will be for the labor to erect and remove the sign.

## Appendix 19

<b>PARKS &amp; SPORTS FIELDS</b>	<b>Effective April 1,2014</b>	<b>Effective April 1,2015</b>
----------------------------------	-----------------------------------	-----------------------------------

**Sports Fields**

Non Profit/Local/ Regular

1	Child/Youth	\$3.46	\$3.53
2	Adult	\$10.37	\$10.58

Non Profit/Local/ Non-Regular

3	Child/Youth	\$6.92	\$7.05
4	Adult	\$13.83	\$14.11
5	Local Private	\$13.83	\$14.11
6	Local Commercial	\$24.20	\$24.69
7	Non-Resident	\$34.57	\$35.26

**Kings Park**

Non Profit/Local/ Regular

8	Child/Youth	\$4.20	\$4.29
9	Adult	\$10.79	\$11.01

Non Profit/Local/ Non-Regular

10	Child/Youth	\$8.43	\$8.59
11	Adult	\$16.21	\$16.53
12	Local Private	\$16.21	\$16.53
13	Local Commercial	\$28.37	\$28.93
14	Non-Resident	\$40.52	\$41.34

**Major Event Park**

Non Profit/Local/ Regular

15	Child/Youth	\$5.54	\$5.65
16	Adult	\$16.60	\$16.93

Non Profit/Local/ Non-Regular

## Appendix 19

<b>PARKS &amp; SPORTS FIELDS</b>		<b>Effective April 1,2014</b>	<b>Effective April 1,2015</b>
17	Child/Youth	\$11.07	\$11.29
18	Adult	\$22.13	\$22.58
19	Local Private	\$22.13	\$22.58
20	Local Commercial	\$38.73	\$39.50
21	Non-Resident	\$55.34	\$56.44

### Minor Event Park

Non Profit/Local/ Regular

22	Child/Youth	\$4.93	\$5.03
23	Adult	\$14.78	\$15.08

Non Profit/Local/ Non-Regular

24	Child/Youth	\$9.86	\$10.06
25	Adult	\$19.71	\$20.10
26	Local Private	\$19.71	\$20.10
27	Local Commercial	\$34.49	\$35.18
28	Non-Resident	\$49.28	\$50.26
29	*Major event users	\$20.82	\$21.23

**Major Event Parks:** Okanagan Lake Park, Gyro Park/Bandshell, Rotary Park, Skaha East

**Minor Event Parks:** Penticton Youth Park, Lakawanna, Gyro South Lawn, Rose Garden and Marina Way

30	Wedding Ceremony Rate - Minimum 4 hour booking (additional hours subject to hourly park rates)	\$204.00	\$208.08
----	--	----------	----------

### Passive Parks and Play Courts

Passive Parks

## Appendix 19

<b>PARKS &amp; SPORTS FIELDS</b>	<b>Effective April 1,2014</b>	<b>Effective April 1,2015</b>
----------------------------------	-----------------------------------	-----------------------------------

Non Profit/Local/ Regular

31	Child/Youth	\$3.00	\$3.06
32	Adult	\$9.00	\$9.18

Non Profit/Local/ Non-Regular

33	Child/Youth	\$5.99	\$6.11
34	Adult	\$11.99	\$12.22
35	Local Private	\$11.99	\$12.22
36	Local Commercial	\$20.96	\$21.38
37	Non-Resident	\$29.96	\$30.56
38	Admin Rate User	\$8.19	\$8.35

Passive Parks: Neighbourhood parks, Parking lots, Riverside and Beaches

39	Parking Space Rental (per parking space/per day)	\$5.10	\$5.20
----	--	--------	--------

**Play Courts**

Non Profit/Local/ Regular

40	Child/Youth	\$1.57	\$1.60
41	Adult	\$4.70	\$4.80

Non Profit/Local/ Non-Regular

42	Child/Youth	\$3.13	\$3.19
43	Adult	\$6.26	\$6.39
44	Local Private	\$10.97	\$11.18
45	Local Commercial	\$12.54	\$12.79
46	Non-Resident	\$15.67	\$15.98

**Misc Park Fees**

47	Garbage Removal	Actual Cost	Actual Cost
48	Double Cut and Tournament Preparation for Sports Fields on Weekends	Actual Cost	Actual Cost

## Appendix 19

<b>PARKS &amp; SPORTS FIELDS</b>		<b>Effective April 1,2014</b>	<b>Effective April 1,2015</b>
49	Field Mowing - Regular Time - Soccer / Field	\$76.50	\$78.03
50	Field Mowing - Over Time - Soccer / 2 Fields - First 2 Fields	\$230.52	\$235.13
51	Field Mowing - Over Time - Soccer / Additional Field	\$115.26	\$117.57
52	Field Lining - Regular Time - Soccer / First Field	\$190.74	\$194.55
53	Field Lining - Regular Time - Soccer / Additional Field	\$143.82	\$146.70
54	Field Lining - Over Time - Soccer / First Field	\$270.30	\$275.71
55	Field Lining - Over Time - Soccer / Additional Field	\$183.60	\$187.27

Rates listed are per day

56	Picnic Table (per table)	\$7.65	\$7.80
57	Picnic Table Delivery & Return (per table)	\$30.60	\$31.21

Mobile Washroom Unit Rental

58	Non Profit/Local	\$30.59	\$31.20
59	Local Private/ Commercial	\$71.39	\$72.82
60	Gyro Park Connect & Disconnect	\$50.99	\$52.01
61	All other Parks Delivery, Connect, Disconnect, Return	\$458.99	\$468.17

Note: Additional washroom cleaning charges are applied (when required for an event) as set by contracted cleaning company.

Rates listed are per day

Three - Five Tiered Bleacher Rental

62	Non Profit/Local	\$9.17	\$9.35
63	Local Private/ Commercial	\$20.39	\$20.80
64	Moving and Set Up One Time Fee	\$183.59	\$187.26

Rates listed are per day

Ten Tiered Bleacher Rental

65	Non Profit/Local	\$20.39	\$20.80
----	------------------	---------	---------

<b>Appendix 19</b>			
<b>PARKS &amp; SPORTS FIELDS</b>		<b>Effective April 1,2014</b>	<b>Effective April 1,2015</b>
66	Local Private/ Commercial	\$45.89	\$46.81
67	Moving and Set Up One Time Fee	\$387.59	\$395.34

\*Moving and set up costs are in addition to rental fees. Actual Costs of labour and equipment to be added. Prior to confirmation of the booking, users will receive a quote for the estimated moving charges. Users may receive permission to move on their own. A damage deposit may be required.

Rates listed are per day

**Mobile Stage**

68	Non Profit/Local	\$142.79	\$145.65
69	Local Private/ Commercial	\$305.99	\$312.11
70	Moving and Set Up One Time Fee	\$183.59	\$187.26

Rates listed are per day

**Mobile Stage with Awning**

71	Non Profit/Local	\$163.19	\$166.45
72	Local Private/ Commercial	\$387.59	\$395.34
73	Moving and Set Up One Time Fee	\$1,019.99	\$1,040.39

\*\*Mobile stage daily rates to be calculated annually as part of the City Fleet and approved by Council. Moving and set up costs are in addition to rental fees. Actual Costs of labour and equipment to be added. Prior to confirmation of the booking, users will receive a quote for the estimated moving charges. Users may receive permission to move on their own. A damage deposit may be required.

**Park Donation Program**

74	Park Bench Donation - New Bench - 15 year - Council Policy 1037 - December 17, 2012 as ammended from time to time.	\$2,500.00	\$2,500.00
75	Park Bench Donation - Refurbished Bench - 10 year renewal - Council Policy 1037 - December 17, 2012 as ammended from time to time.	50% of original donation	50% of current donation
76	Picnic Table Donation - New Table - 15 year - Council Policy 1037 - December 17, 2012 as ammended from time to time.	\$3,000.00	\$3,000.00
77	Picnic Table Donation - Refurbished Table - 10 year renewal - Council Policy 1037 - December 17, 2012 as ammended from time to time.	50% of original donation	50% of current donation

## Appendix 19

<b>PARKS &amp; SPORTS FIELDS</b>		<b>Effective April 1,2014</b>	<b>Effective April 1,2015</b>
78	Plaque Addition or Replacement	\$400.00	\$400.00
79	Tree Donation	\$400.00	\$400.00
80	Bike Rack - New Rack - 15 year - Council Policy 1037 - December 17, 2012 as ammended from time to time.	\$1,000.00	\$1,000.00
81	Bike Rack - Refurbished Rack - 10 year renewal - Council Policy 1037 - December 17, 2012 as ammended from time to time.	50% of original donation	<b>50% of current donation</b>
82	Pet Stand - New Pet Stand - 5 year - Council Policy 1037 - December 17, 2012 as ammended from time to time.	\$300.00	\$300.00
83	Hanging Basket Sponsor - 1 season - location determined by City	\$250.00	\$250.00
84	Park Stewardship - contribution towards favorite park, trail or beach	\$200.00	\$200.00
85	Floral Display Sponsor - 1 season - Sponsor one of the City's garden displays	\$2,500.00	\$2,500.00
86	Park Improvement Projects - Platinum Sponsor	\$10,000.00	\$10,000.00
87	Park Improvement Projects - Gold Sponsor	\$2,500.00	\$2,500.00
88	Park Improvement Projects - Silver Sponsor	\$500.00	\$500.00

**Appendix 20**

**PLANNING AND DEVELOPMENT**

**2014**

**Effective March  
1, 2015**

**Subdivision and Development Costs**

1	Every applicant for a subdivision approval shall submit with their application, a non-refundable fee equal to \$330.00 for the first parcel to be created and the fees as prescribed in section 8 of this appendix (Subdivision) (Fee Simple & Bareland Strata) for each additional parcel to be created by the proposed subdivision.
Every person who obtains:	
2	a) approval of the subdivision of a parcel of land under the "Land Registry Act" or the "Strata Titles Act" for any purpose other than the creation of three (3) or less lots to provide sites for a total of three (3) or less self-contained dwelling units; or
3	b) a Building Permit authorizing the construction or alteration of buildings or structures for any purpose other than the construction of three (3) or less self-contained dwelling units; or
4	c) a building Permit authorizing construction, alteration or extension of a building or structure, other than a building or portion of it used for residential purposes, where the value of the work exceeds Twenty-five Thousand Dollars (25,000);
5	d) prior to commencement of the construction or installation of any works or services required under the Subdivision and Development Bylaw 2004-81, the owner shall pay to the City an administration fee of 1% of all works and services to be provided;
6	e) prior to commencement of the construction or installation of any works or services required under the Subdivision and Development Bylaw 2004-81, as amended from time, the owner shall pay to the City a Rectification and Repair Contingency fee of 2% of the estimated cost of construction. This fee shall be used to repair or replace existing City infrastructure that has been altered or damaged by activity related to the installation of the works and services for the development. The remainder of the fee will be returned to the owner upon issuance of the Total Performance Certificate.
7	shall pay, prior to the approval of the subdivision or the issue of the Building Permit, as the case may be, to the Municipality, the applicable development cost charges.

**OCP Amendments**

8	a) Stand alone OCP Amendments in Country Residential, Low Density Residential and Agricultural designated areas	\$1,312.50	\$1,400.00
9	b) All other stand alone OCP Amendments	\$1,575.00	\$1,680.00
10	c) OCP Amendments in Country Residential, Low Density Residential and Agricultural designated areas (where in conjunction with a Rezoning Application)	\$881.25	\$940.00
11	d) All other stand alone OCP Amendments (where in conjunction with a Rezoning Application)	\$1,068.75	\$1,140.00
12	e) OCP Text Amendments	\$1,256.25	\$1,340.00

**Rezoning**

13	a) Stand alone Rezoning applications in Country Residential, Low Density Residential and Agricultural designated areas.	\$1,012.50	\$1,080.00
14	b) All other stand alone Rezoning applications.	\$1,387.50	\$1,480.00
	c) Zoning Bylaw Text Amendments	\$937.50	\$1,000.00

**Appendix 20**

<b>PLANNING AND DEVELOPMENT</b>		<b>2014</b>	<b>Effective Mar. 1, 2015</b>
16	d) Comprehensive Development Zone	\$1,875.00	\$2,000.00

**Public Notice Signs (OCP and Zoning Amendments)**

17	a) Initial OCP or Zoning Bylaw Sign	\$225.00	\$225.00
18	b) Repair of Damaged Signs	\$80.00	\$80.00
19	c) Replacement of damaged signs	\$120.00	\$120.00
20	d) Additional Public Hearing Fee	\$550.00	\$550.00

**Development Permit Application**

21	a) Major Development Permit (Council Decision)	\$937.50	\$1,000.00
22	b) Minor Development Permit (Staff issuable)	\$562.50	\$600.00
23	c) Major Amendments to Development Permits (Council Decision)	\$468.75	\$500.00
24	d) Minor Amendments to Development Permits (Staff issuable)	\$281.25	\$300.00
25	e) Appeal to Council of a Staff Decision on a Development Permit	\$562.50	\$600.00
26	f) Reissuance of an expired Development Permit	\$375.00	\$400.00
27	g) Riparian / Environmental Assessment Development Permit	\$225.00	\$225.00

**Development Variance Permit Application or Board of Variance Application**

28	a) Major Variance (3+ Variances per development)	\$937.50	\$1,000.00
29	b) Major Variance (3+ Variances per development) if in conjunction with a Development Permit Application	\$562.50	\$600.00
30	c) Minor Variance (1 or 2 Variances per development)	\$562.50	\$600.00
31	d) Minor Variance (1 or 2 Variances per development) if in conjunction with a Development Permit Application	\$375.00	\$400.00
32	e) Reissuance of expired Development Variance Permit	\$375.00	\$400.00
33	f) Note: No additional fee is required for a Variance where it is issued under Section 920 (2) of the <i>Local Government Act</i> .		

**Temporary Use Permit**

34	a) Temporary Use Permit	\$787.00	\$800.00
35	b) Temporary Use Permit Renewal	\$393.75	\$400.00

**Subdivision (Fee Simple & Bareland Strata)**

a) Preliminary Layout Approval Review

36	1-2 Lots	\$330.00	\$330.00
----	----------	----------	----------

**Appendix 20**

<b>PLANNING AND DEVELOPMENT</b>		<b>2014</b>	<b>Effective March 1, 2015</b>
37	3-10 Lots	\$330.00 + \$300.00 per lot in excess of 2 lots	\$330.00 + \$300.00 per lot in excess of 2 lots
38	11-20 Lots	\$2,885.00 + \$220.00 per lot in excess of 10 lots	\$2,885.00 + \$220.00 per lot in excess of 10 lots
39	21-30 Lots	\$5,085.00 + \$190.00 per lot in excess of 20 lots	\$5,085.00 + \$190.00 per lot in excess of 20 lots
40	31-40 Lots	\$7,010.00 + \$165.00 per lot in excess of 31 lots	\$7,010.00 + \$165.00 per lot in excess of 31 lots
41	41 Lots or Greater	\$8,660.00 + \$110.00 per lot in excess of 40 lots	\$8,660.00 + \$110.00 per lot in excess of 40 lots
42	b) Preliminary Layout Approval Renewal or Amendment	\$110.00	\$110.00
43	c) Legal Plan Approval Fee	\$60.00	\$60.00
44	d) Early Registration Agreement (Applicable to Fee Simple Subdivisions)	\$750.00	\$750.00

**Strata Conversion**

45	a) First lot	\$300.00	\$301.00
46	b) Each Additional Lot	\$150 per conversion to a max. of \$2,000.	\$150 per conversion to a max. of \$2,000.
	c) Report Inspection Fees		
47	Third Party Review of Professional Reports submitted with an Application	Actual Cost	Actual Cost
48	d) Legal Plan Approval Fee	\$60.00	\$60.00

**Phased Strata**

49	a) Phasing Approval Fee	\$105.00	\$400.00
50	b) Legal Plan Approval Fee	\$60.00	\$60.00
51	c) Form P Approval	\$75.00	\$100.00

**ALR**

52	ALR Exclusion/Inclusion/Subdivision/Non Farm Use	\$600.00	\$600.00
----	--	----------	----------

**Other Administrative Fees**

53	a) Earthworks Permit	\$250.00	\$250.00
----	----------------------	----------	----------

**Appendix 20**

<b>PLANNING AND DEVELOPMENT</b>		<b>2014</b>	<b>Effective Mar. 1, 2015</b>
54	b) Boulevard Trees	\$472.50	\$472.50
55	c) Ministry of Environment-Site Profile Referral	\$100.00	\$100.00
56	d) Address Number Change Request (owner initiated)	\$150.00	\$150.00
57	e) Road Name Change Fee (owner initiated)	\$500.00	\$500.00
58	f) Land Title Search (when not provided at time of application)	\$20.00	\$20.00
59	g) File Search or comfort letter initial fee for first hour	\$160.00	\$160.00
60	File search hourly rate	\$60.00	\$60.00
60.1	<b>Removal of Section 57 Notice on Title</b>		<b>\$250.00</b>

**Map and Bylaw Rates**

61	a) Plotter Printing Fees for all documents over 11" X 17"/sq. ft.	\$4.50 /sq ft	\$4.50 /sq ft
62	b) Bylaws (OCP, Zoning, Subdivision and Development)/page (note: large bylaw maps shall be charges separately as above (documents over 11" x 17"/sq.ft.)	As outlined in Appendix 1 Administrative Rates	As outlined in Appendix 1 Administrative Rates

**Land Administration Services**

63	a) Prepare document and register with Land Titles Office	\$850.00	\$850.00
64	b) Prepare amended document and register with LTO	\$420.00	\$420.00
65	c) Prepare discharge document and register with LTO	\$420.00	\$420.00
66	d) Prepare document (lease, licence, sub-licence) not registered with LTO	\$290.00	\$290.00
67	e) Amend or renew document (lease, licence, sub-licence)	\$150.00	\$150.00
68	f) Location Certificate (Licenced BC Land Surveyor prepared)	Actual cost	Actual cost
69	g) Use of City Owned Lands	Market Value	Market Value
70	h) Appraisals	Actual cost	Actual cost
71	i) To raise title on Park for Road for the purposes of Disposition	\$850.00	\$850.00
72	j) Road Closure Permit	\$96.60	\$96.60
73	k) Amended Road Closure Permit	\$25.20	\$25.20
74	l) Legal Fees and City Survey Costs	Actual cost	Actual cost

Any additional city legal and/or survey costs which are required in the processing of any of the applications listed in this Application Fee Schedule will be borne by the applicant including but not limited to the preparation and registration of restrictive covenants, land use Contract Amendments, Statutory Rights-of-Way, Road Closure and Disposition, etc.

**Development Applications Refunds**

Development Cost Charges, DCC, Refund:

75	Refunds for development cost charges are to be addressed as per City of Penticton Development Cost Charges Bylaw No. 2007-79 as amended or superceded.
----	--

**Appendix 20**

<b>PLANNING AND DEVELOPMENT</b>	<b>2014</b>	<b>Effective March 1, 2015</b>
---------------------------------	-------------	--------------------------------

**Density Bonus Refund:**

76	Density bonus paid as part of building permit issuance, construction beyond the footings not started, as determined by the Director of Development Services – Upon cancellation of the building permit or building permit application refund all density bonus paid less an administrative fee of \$250.
77	Density bonus paid as part of building permit issuance, construction beyond the footings started as determined by the Director of Development Services – The person seeking a refund must make a submission for a refund in the prescribed form to the Director of Development Services or the designate who will prepare a report for Council's consideration.

**Council will consider the matter and may by resolution:**

78	a. authorize the density bonus refund subject to conditions as; or		
79	b. refuse the request for a density bonus refund;		
80	c. refer the matter to staff or a future Council meeting; or		
81	d. such other determination as Council may direct.		
82	As a requirement of any density bonus refund the development permit and/or building permits must be cancelled and the development permit must be discharged from the title of the land – all density bonus paid shall be refunded less an administration fee of:	\$250.00 and a discharge notice of fee of \$250.00	\$250.00 and a discharge notice of fee of \$250.01

**City infrastructure<sup>1</sup> requirements as part of Subdivision:**

Subdivision not approved and infrastructure not installed – Upon cancellation of the preliminary layout approval, refund infrastructure charges less an administrative fee of:

83	a. For Single Family, Duplex and smaller developments	\$470.00	\$470.00
84	b. For all other larger developments	\$990.00	\$990.00
85	Subdivision not approved and infrastructure installed	No Refund	No Refund
86	Subdivision approved	No Refund	No Refund

**City infrastructure<sup>1</sup> requirements as part of Zoning:**

Zoning Bylaw amendment not adopted and infrastructure not installed – Upon rescinding all readings of the Zoning Bylaw amendment refund infrastructure charges less an administrative fee of:

87	a. For Single Family, Duplex and smaller developments	\$470.00	\$470.00
88	b. For all other larger development	\$990.00	\$990.00
89	Zoning Bylaw amendment not adopted and infrastructure installed	No Refund	No Refund
90	Zoning Bylaw Amendment adopted	No Refund	No Refund

**Development Variance Permit Application Fee:**

a.	Development variance permit application has not been scheduled for a Technical Planning Committee meeting – Upon cancellation of the application refund the application fee less an administrative fee of <del>\$250-\$500</del> .
----	--

Appendix 20		
PLANNING AND DEVELOPMENT	2014	Effective March 1, 2015
92	b. Development variance permit application has been scheduled for a Technical Planning Committee meeting but has not been to delegations and submissions at Council – Upon cancellation of the application refund <del>\$400</del> \$250	
93	c. Development variance permit application has been to Council - No refund.	

**Development Permit Application Fee:**

94	a. Development permit application has not been scheduled for a Technical Planning Committee meeting – Upon cancellation of the application refund the application fee less an administrative fee of <del>\$250</del> \$500	
95	b. Development permit application has been scheduled for a Technical Planning Committee meeting but has not been to delegations and submissions at Council – Upon cancellation of the application refund <del>\$400</del> \$250.	
96	c. Development permit application has been to Council - No refund.	

**Rezoning Application Fee:**

97	a. Rezoning application has not been scheduled for a Technical Planning Committee meeting – Upon cancellation of the application refund the application fee less an administrative fee of <del>\$250</del> \$500	
98	b. Rezoning application has been scheduled for a Technical Planning Committee meeting but has not been to Council – Upon cancellation of the application refund <del>\$400</del> \$250.	
99	c. Rezoning application has been to Council - No refund.	

**Official Community Plan, (OCP) Amendment Application Fee:**

100	a. OCP amendment application has not been scheduled for a Technical Planning Committee meeting – Upon cancellation of the application refund the application fee less an administrative fee of <del>\$250</del> \$500.	
101	b. OCP amendment application has been scheduled for a Technical Planning Committee meeting but has not been to Council – Upon cancellation of the application refund <del>\$400</del> \$250.	
102	c. OCP amendment application has been to Council - No refund.	

**Landscaping Security Refund:**

103	a. Development permit has lapsed in accordance with Section 926(1) of the <i>Local Government Act</i> , no building permit has been issued and no substantial construction has begun as determined by the Director of Development Services - Upon cancellation of the development permit and discharging the notice of the development permit from title of the lands, refund of the landscaping security deposit plus interest less an administrative fee of \$350.	
104	b. <del>Development permit has not lapsed in accordance with Section 926(1) of the <i>Local Government Act</i>, no building permit has been issued and no substantial construction has begun as determined by the Director of Development Services – Following an application for a minor amendment to an existing development permit and payment of the prescribed fee the matter will be forwarded to Council for consideration. The decision regarding cancellation rests with Council. Upon cancellation of the development permit by Council and discharging the notice of the development permit from title of the land, refund of the landscaping security deposit plus interest less an administrative fee of \$350 and a discharge notice fee of \$250.</del>	

## Appendix 20

<b>PLANNING AND DEVELOPMENT</b>	<b>2014</b>	<b>Effective March 1, 2015</b>
---------------------------------	-------------	--------------------------------

105	<p><del>c. — Development permit has not lapsed in accordance with Section 926(1) of the Local Government Act, and a building permit has been issued but no construction has begun as determined by the Director of Development Services— Following an application for a minor amendment to an existing development permit and payment of the prescribed fee, the matter will be forwarded to Council for consideration. The decision regarding cancellation rests with Council. Upon cancellation of the development permit by Council, cancellation of the building permit by staff and discharging the notice of the development permit from the title of the land, refund of the landscaping security deposit plus interest less an administrative fee of \$350 and a discharge notice fee of \$250.</del></p>
-----	---

(NOTE: Also see Building and Plumbing Permit Refunds)

106	<p><del>d. — Development permit has not lapsed in accordance with Section 926(1) of the Local Government Act, and a building permit has been issued and construction has begun as determined by the Director of Development Services— Following an application for a minor amendment to an existing development permit and payment of the prescribed fee and an application for a refund in the prescribed form to the Director of Development Services or the designate who will prepare a report for Council's consideration.—</del></p>
-----	--

Council will consider the matter and may by resolution:

107	a. <del>authorize the landscape security refund subject to conditions;</del>
108	b. <del>refuse the request for a Landscape Security refund;</del>
109	c. <del>refer the matter to staff or a future Council meeting; or</del>
110	d. <del>such other determination as Council may direct.</del>
111	<p><del>As a requirement of any landscape security refund the development permit and building permits must be cancelled and the discharge the notice of the development permit from the title of the land refund the landscape security less an administrative fee of \$350 and a discharge notice fee of \$250.</del></p>

**Agriculture Land Reserve (ALR) Application Fee:**

112	a. An ALR application that has not been scheduled for a Technical Planning Committee meeting – Upon cancellation of the application, refund of the application fee less an administrative fee of \$250.	
113	b. An ALR application that has been presented at a Technical Planning Committee meeting but has not been forwarded to the Agricultural Land Commission – Upon cancellation of the application, refund \$300.	

**Notes:**

**1. City Infrastructure is defined as:**

- a. Any items related to the City of Penticton water, sanitary, storm system including main line pipe, appurtenances, services etc.
- b. Any items related to roads, sidewalks, curb, gutter, signs etc.

**Sign Permit Fees:**

For the purpose of calculating the fee for a sign permit, the value of construction shall be the total contract price for the work, including all subcontractors, or the value of construction as determined by the Building Inspector on the basis of the plans, specifications and information available, whichever value shall be the greater.

114	for enlargement, conversion, alteration or relocation of a sign for which a permit has been issued	\$30.00	\$30.00
-----	--	---------	---------

**Appendix 20**

<b>PLANNING AND DEVELOPMENT</b>		<b>2014</b>	<b>Effective Mar 1, 2015</b>
115	signs with a value of \$1,000 or less (per sign)	\$40.00	\$40.00
116	for each \$1,000 of part thereof, by which the value exceeds the sum of \$1,000 (per sign)	\$8.00	\$8.00
117	Variance to the Sign Bylaw	\$525.00	\$600.00
118	Where any sign has been erected without a permit having previously been obtained, the fee for obtaining such permit shall be double the amount of the regular permit fee	minimum \$100 fine	minimum \$100 fine

## Appendix 21

<b>POOL/AQUATICS</b>	<b>Effective April 1,2014</b>	<b>Effective April 1,2015</b>
----------------------	-----------------------------------	-----------------------------------

Note: Lifeguard/Instructor wages + 5% Admin Fee to be added to rental rate when appropriate

### 1 Lane (minimum 3 lane rental required for booking unless special permission)

Non Profit/Local/Regular

1	Child/Youth	\$4.87	\$4.97
2	Adult	\$11.53	\$11.76
3	Non Profit/Local/Regular		
4	Child/Youth	\$8.31	\$8.48
5	Adult	\$14.60	\$14.89
6	Local Private	\$14.60	\$14.89
7	Local Commercial	\$25.53	\$26.04
8	Non-Resident	\$36.48	\$37.20

### 3 Lanes

Non Profit/Local/ Regular

9	Child/Youth	\$14.62	\$14.91
10	Adult	\$34.59	\$35.28
	Non Profit/Local/ Non-Regular		
12	Child/Youth	\$24.94	\$25.44
13	Adult	\$43.79	\$44.66
14	Local Private	\$43.79	\$44.66
15	Local Commercial	\$76.59	\$78.12
16	Non-Resident	\$109.43	\$111.61

<b>Appendix 21</b>		
<b>POOL/AQUATICS</b>	<b>Effective April 1,2014</b>	<b>Effective April 1,2015</b>

**4 Lanes to a Maximum of 13 Lanes Multiply # of Lanes X 1 Lane Rate**

**Leisure Pool**

Note: Leisure Pool Rate is 7 Lane Rate

Non Profit/Local/ Regular

17	Child/Youth	\$34.10	\$34.79
18	Adult	\$80.70	\$82.32

Non Profit/Local/ Non-Regular

19	Child/Youth	\$58.19	\$59.35
20	Adult	\$102.17	\$104.22
21	Local Private	\$102.17	\$104.22
22	Local Commercial	\$178.71	\$182.29
23	Non-Resident	\$255.33	\$260.43

**Full Aquatic Facility**

Note: Full Aquatic Facility Rate is 15 Lane Rate

Non Profit/Local/ Regular

24	Child/Youth	\$73.08	\$74.54
25	Adult	\$172.94	\$176.39

Non Profit/Local/ Non-Regular

26	Child/Youth	\$124.70	\$127.19
27	Adult	\$218.94	\$223.32
28	Local Private	\$218.94	\$223.32
29	Local Commercial	\$382.96	\$390.62
30	Non-Resident	\$547.13	\$558.07

Appendix 21		
POOL/AQUATICS	Effective April 1,2014	Effective April 1,2015

**Public Swimming**

**Single Admission**

31	Preschool	\$0.95	\$1.19
32	Child	\$3.81	\$4.05
33	Youth	\$4.76	\$5.00
34	Adult	\$5.72	\$5.95
35	Senior	\$4.76	\$5.00
36	Super Senior	\$3.81	\$4.05
37	Family	\$14.28	\$15.24

**10 Tickets**

38	Preschool	\$8.58	\$10.48
39	Child	\$34.28	\$36.19
40	Youth	\$42.86	\$44.76
41	Adult	\$51.42	\$53.33
42	Senior	\$42.86	\$44.76
43	Super Senior	\$34.28	\$36.19
44	Family	\$128.58	\$137.14

**1 Month**

45	Preschool	\$8.58	\$10.48
46	Child	\$34.28	\$36.19
47	Youth	\$42.86	\$44.76
48	Adult	\$51.42	\$53.33
49	Senior	\$42.86	\$44.76
50	Super Senior	\$34.28	\$36.19
51	Family	\$128.58	\$137.14

<b>Appendix 21</b>		
<b>POOL/AQUATICS</b>	<b>Effective April 1,2014</b>	<b>Effective April 1,2015</b>

**3 Months**

52	Preschool	\$23.81	\$25.71
53	Child	\$84.76	\$89.52
54	Youth	\$94.28	\$99.05
55	Adult	\$132.38	\$139.05
56	Senior	\$94.28	\$99.05
57	Super Senior	\$84.76	\$89.52
58	Family	\$313.33	\$329.52

**6 Months**

59	Preschool	\$44.76	\$47.62
60	Child	\$151.42	\$159.05
61	Youth	\$170.47	\$179.05
62	Adult	\$227.62	\$239.05
63	Senior	\$170.47	\$179.05
64	Super Senior	\$151.42	\$159.05
65	Family	\$570.47	\$599.05

**12 Month Annual Pass**

66	Preschool	\$68.57	\$72.38
67	Child	\$237.14	\$249.52
68	Youth	\$265.72	\$279.05
69	Adult	\$360.95	\$379.05
70	Senior	\$265.72	\$279.05
71	Super Senior	\$237.14	\$249.52
72	Family	\$884.76	\$929.52

**Fitness Room/Pool Combined**

Appendix 21		
POOL/AQUATICS	Effective April 1,2014	Effective April 1,2015

**Single Admission**

73	Youth	\$6.67	\$7.14
74	Adult	\$9.53	\$10.00
75	Senior	\$6.67	\$7.14
76	Super Senior	\$5.71	\$6.19

**10 Tickets**

77	Youth	\$60.00	\$63.81
78	Adult	\$84.76	\$89.52
79	Senior	\$60.00	\$63.81
80	Super Senior	\$51.43	\$55.24

**1 Month**

81	Youth	\$60.00	\$63.81
82	Adult	\$84.76	\$89.52
83	Senior	\$60.00	\$63.81
84	Super Senior	\$51.43	\$55.24

**3 Months**

85	Youth	\$160.95	\$169.52
86	Adult	\$218.09	\$229.52
87	Senior	\$160.95	\$169.52
88	Super Senior	\$132.38	\$139.05

**6 Months**

89	Youth	\$284.76	\$299.05
90	Adult	\$380.00	\$399.05
91	Senior	\$284.76	\$299.05
92	Super Senior	\$227.62	\$239.05

**12 Month Annual Pass**

93	Youth	\$446.67	\$469.52
----	-------	----------	----------

<b>Appendix 21</b>			
<b>POOL/AQUATICS</b>		<b>Effective April 1,2014</b>	<b>Effective April 1,2015</b>
94	Adult	\$599.05	\$629.52
95	Senior	\$446.67	\$469.52
96	Super Senior	\$360.95	\$379.05

**FITNESS ROOM / PUBLIC SWIMMING DAY PASS - Admission Rates**

**Single Admission**

97	Youth	\$9.53	\$10.48
98	Adult	\$13.33	\$14.29
99	Senior	\$9.53	\$10.48
100	Super Senior	\$7.62	\$8.57
101	Agency Activity Pass - Annual	\$570.47	\$599.05
102	Access Passes	Eligible Persons with disabilities: 25% off 10 Ticket, 1, 3, 6, 12, month passes for pool and fitness room	Eligible Persons with disabilities: 25% off 10 Ticket, 1, 3, 6, 12, month passes for pool and fitness room

**Appendix 21**

<b>POOL/AQUATICS</b>	<b>Effective April 1,2014</b>	<b>Effective April 1,2015</b>
----------------------	-----------------------------------	-----------------------------------

**CLINIC RATES**

**Weekly Pool**

103	Senior	\$11.67	\$12.38
104	Adult	\$14.01	\$14.76

**Weekly Fitness/Pool**

105	Senior	\$16.33	\$17.62
106	Adult	\$23.34	\$24.76

**Monthly Pool**

107	Senior	\$32.14	\$33.81
108	Adult	\$38.57	\$40.24

**Monthly Fitness/Pool**

109	Senior	\$45.00	\$48.33
110	Adult	\$63.57	\$67.62

## Appendix 23

RCMP		2014	2015
1	Criminal Record Checks (includes VISA and Liquor Control Board Applications)	\$40.00	\$40.00
2	Volunteers – require stamped self addressed envelope	n/c	n/c
3	Chauffer's Permits (annual renewal)	\$40.00	\$40.00
4	Private Investigators Applications	\$40.00	\$40.00
5	Name Change or Private Investigators Applications - Ottawa Print Search Fee	\$40.00	\$25.00
6	Name Change or Private Investigators Applications - Fingerprinting Fee		\$25.00
	Fingerprinting (any agency including US Waiver & VISA applications)	\$25.00	\$25.00
	Canadian Police Certificate (any agency including Visa applications Foreign Travel/Work Permits) Admin Fee		\$40.00

### Police Reports

7	Accident reports	\$35.00	\$35.00
8	Detailed police reports	\$40.00	\$40.00
9	File copy – up to and including 60 pages	\$40.00	\$40.00
10	File copy in excess of 60 pages - per page	\$0.53	\$0.55
11	q	\$16.00	\$16.00
12	Scale drawing	\$55.00	\$55.00
13	Photographs (per photo)	\$2.10	\$2.10
14	Mechanical inspections	\$105.00	\$105.00
15	CD & Video tape/cd reproductions	\$20.00	\$30.00

### False Alarms

16	1 <sup>st</sup> occurrence	n/c	n/c
17	2 <sup>nd</sup> occurrence	\$55.00	\$55.00
18	3 <sup>rd</sup> occurrence	\$80.00	\$80.00
19	4 <sup>th</sup> occurrence and subsequent	\$105.00	\$105.00

### False Alarms - Hold Up Alarms (Robbery in Progress)

20	1 <sup>st</sup> occurrence	n/c	n/c
21	2 <sup>nd</sup> and subsequent	\$160.00	\$160.00

(False alarm and hold up alarms will be counted on a calendar year basis. Each January 1<sup>st</sup> all businesses and residences will start with a clean slate for the purposes of the charges noted above)

22	Disclosure of Information - Ministry of Children & Families	\$50.00/hr (Min 1/2 hr charge)	\$50.00/hr (Min 1/2 hr charge)
----	---	--------------------------------	--------------------------------

## Appendix 24

<b>Recreation - Miscellaneous</b>	<b>Effective April 1,2014</b>	<b>Effective April 1,2015</b>
-----------------------------------	-------------------------------	-------------------------------

### Shower Only

1	Single Visit	\$2.86	\$2.62
2	10 Pass	\$25.71	\$23.57

### Gymnasium Drop -In

3	Single Visit	\$3.81	\$4.05
4	Family	\$9.53	\$10.00

### Service Fees

6	Membership Card Replacement	\$1.91	\$2.14
6	*Non-Profit Sport/Recreation Groups	\$1.91	\$2.14
7	*Non-Profit Theatre Tickets	\$1.91	\$2.14
8	*Commercial Theatre Tickets	\$2.38	\$2.62

\* Subject to applicable taxes and card service (Visa/Master/Amex) fees for credit card use.

9	Agency Activity Pass - Annual	\$570.47	\$599.05
10	Access Passes	Eligible Persons with disabilities: 25% off 10 Ticket, 1, 3, 6, 12, month passes for pool and fitness room	Eligible Persons with disabilities: 25% off 10 Ticket, 1, 3, 6, 12, month passes for pool and fitness room

### Recreation Program Fees

Program fees set at a level sufficient at minimum to cover all instructor, expendable and consumable materials and extraordinary costs plus an additional 20%

**Storage Rental (Community Centre Gym)**

11	4x7x10 compartment (per month)	\$23.95	\$24.43
12	Misc. Storage Rentals/sq feet/month (minimum \$10/month)	\$0.58	\$0.59

**Piano Rental**

13	The Licensee shall be responsible for and shall pay for the tuning of the Piano if required	Actual Cost	Actual Cost
14	Grand/Upright Piano (1/3 of a day)	\$11.21	\$11.43
15	Concert Steinway Piano		
16	Commercial - 1 day of First day	\$172.83	\$176.29
17	Commercial - Subsequent Days	\$86.41	\$88.14
18	Non-Profit 1 day or first day	\$86.41	\$88.14
19	Non-profit - Subsequent days	\$43.21	\$44.07

**Specialty Items**

20	Community Centre Equipment Rentals	market value	market value
21	Community Centre Retail Merchandise	mark up at Retail Price to reflect 25%-50%	mark up at Retail Price to reflect 25%-50%
22	RV Overnight Parking Permit (a window permit is issued to those user groups requiring an RV on site for special event security - pending approval by the PRC Director of designate. Permit is sissued through the RCMP.	\$27.97	\$28.53

## Appendix 25

SEWER CONNECTION CHARGES	2014	2015
--------------------------	------	------

### Sanitary Sewer Fixture Charges

1	A minimum annual charge which includes plumbing fixtures not exceeding six (6) in number	\$141.00	\$141.00
2	Each plumbing fixture exceeding six (6) in number	\$25.70	\$25.70
3	Such charges to be effective immediately upon the expiration of 180 days (60 days in the case of a renovated building) from the date of validation of the building permit, provided however, that this amount may be pro-rated from the effective date to December 31 of the year in which the building is built or renovated.		
4	An extension to the 180 day period will be considered providing the builder applies <b>in writing</b> to Building & Licence Division prior to the expiration of the 180 day period. Should a request come from a builder <b>after</b> the expiration of the 180 day period, an extension may still be granted upon payment of an administration fee:		
5	First Unit	\$15.00	\$15.00
6	Each additional Unit in the same complex	\$5.00	\$5.00

Extensions are only to be granted in multiples of 30 days, ie 30, 60, 90 days.

7	Sanitary sewer charges based on the treated water meter reading	Fee to be developed	Fee to be developed
	Sanitary sewer charges based on the treated water service size	Fee to be developed	Fee to be developed
9	Sanitary sewer charges based on a negotiated agreement	Fee to be as per the agreement approved by Council	Fee to be as per the agreement approved by Council
10	Minimum flat rate charge for sanitary sewer for properties adjacent to a sanitary sewer main but not connected.	\$141.00 per year	\$141.00 per year
11	Permit to Discharge	\$231.00	\$231.00
12	Evaluation of restricted wastes of over strength matter	Actual cost	Actual cost
13	Over strength B.O.D. charge (over 300 mg/l)	\$0.45/kg	\$0.45/kg
14	Over strength C.O.D. surcharge (over 600 mg/l)	Fee to be developed	Fee to be developed
15	Over strength oil and grease surcharge (over 100 mg/l)	\$0.203/kg	\$0.203/kg
16	Over strength phosphorous surcharge (over 10 mg/l)	Fee to be developed	Fee to be developed
17	Over strength total suspended solids surcharge (over 300 mg/l)	\$0.46/kg	\$0.46/kg

### Septic Waste Receiving Facility Rate - Tipping Fee

18	Tipping Fee for receiving septic waste	\$33.50 per cubic meter	\$33.50 per cubic meter
----	--	-------------------------	-------------------------

## Appendix 25

<b>SEWER CONNECTION CHARGES</b>		<b>2014</b>	<b>2015</b>
<b>Sanitary or Storm Sewer Service Connections</b>			
19	(a) 100mm (4") sanitary or storm sewer service and connections	\$2,709.00	\$2,709.00
20	(b) Two – 100mm (4") sanitary or storm sewer service and connections installed in the same trench	\$3,150.00	\$3,150.00
21	(c) All other sanitary or storm sewer and service and connections	Actual Cost	Actual Cost
22	(d) When winter conditions prevail or hot mix asphalt is not available, if installation is to proceed, add \$525.00 each to the estimated and flat rate costs for service provided by the city that requires excavation.	\$525.00	\$525.00
23	(e) Repair of service failure or interruption	Actual Cost	Actual Cost
24	(f) Winter Trench Repair maintenance	\$441.00	\$441.00
25	(g) Reconnecting to a capped sewer service - No work by City - Reconnection Fee Only	\$210.00	\$210.00
26	(h) Sanitary or Storm Sewer Service Video Inspection	\$165.38	\$171.00
27	In the event problem is determined to be caused by the City or the responsibility of the City all associated costs shall be applied to the City.		

**Other:**

28	(a) Service inspection of an irrigation water service, treated water service, sanitary sewer service and storm sewer service.	\$157.50	\$163.00
29	(b) Termination of an irrigation water service, treated water service, sanitary sewer service and storm sewer service	\$1,575.00	\$1,575.00
30	(c) Service calls regarding water service, treated water service, sanitary sewer service and storm sewer service	Actual Cost	Actual Cost

<b>Appendix 26</b>			
	<b>THEATRE</b>	<b>Effective April 1, 2014</b>	<b>Effective April 1, 2015</b>
1	Theatre Technician Rate Rate of \$33.00/hr effective April 1, 2014 is included. To be increased by CPI in non-review years.		
2	Theatre may be rented for a minimum of 4 hours. First half hour and last half hour of rental is for staff to ensure safety requirements and is not available to licensee.		
3	Theatre rental comes with the Basic House Wash Lighting. Any additions or changes and the reversal back to the Basic House Wash will be charged at actual hours required X Theatre Technician rate per hour.		

Non-Profit/Local Public/Rehearsal/Set up/Take down

4	Child/Youth	\$45.73	\$46.64
5	Adult	\$71.38	\$72.81

Non-Profit/ Local Public/ Performance

6	Child/Youth	\$58.56	\$59.73
7	Adult	\$84.20	\$85.89
8	Local Private/Commercial/ Rehearsal/Set up/Take Down	\$84.20	\$85.89
9	Convention Rate	\$84.20	\$85.89
10	Local Private/ Commercial/ Performance	\$147.36	\$150.31
11	Non-Resident/Private/Commercial: Rehearsal Set Up/Take Down	\$168.41	\$171.78
12	Non-Resident/Private/Commercial: Performance	\$210.52	\$214.73
13	Non-Resident/Non Profit: Rehearsal Set Up/Take Down	\$84.20	\$85.89
14	Non-Resident/Non Profit: Performance	\$147.37	\$150.32
15	Non-Resident Commercial Day Rate*	\$1430/day	\$1460/day
16	Non-Resident Non Profit Day Rate*	\$799/day	\$715/day

\*Additional rental hours past 8 hours on Day Rate will be charged Technician Rate for each additional hour

**Dark Days**

17	Non-profit Child/Youth	\$12.82	\$13.08
18	Adult/Private/ Commercial/Non-Resident	\$25.65	\$26.17
19	Set Shop Only	\$6.33	\$6.46

20	*Non-Profit Theatre Tickets	\$1.91	\$2.14
21	*Commercial Theatre Tickets	\$2.38	\$2.62

\* Subject to applicable taxes and card service (Visa/Master/Amex) fees for credit card use.

<b>Appendix 28</b>		
<b>VENDING FEES</b>	<b>2014</b>	<b>Effective 2015</b>

**Park, Beach and Street Vending Fees**

One Year Permits (Victoria Day - Labour Day weekends)

1	Beach and Park Vending Fee (annually) 10'*10'	\$1,250.00	\$1,300.00
2	Beach and Park Vending Fee (annually) 10'*15'	\$1,875.00	\$1,950.00
3	Beach and Park Vending Fee (annually) 10'*20'	\$2,500.00	\$2,600.00

Two Year Permits (Victoria Day - Labour Day weekends)

4	Beach and Park Vending Fee (annually) 10'*10'	\$2,650.00	\$2,650.00
5	Beach and Park Vending Fee (annually) 10'*15'	\$3,975.00	\$3,975.00
6	Beach and Park Vending Fee (annually) 10'*20'	\$5,300.00	\$5,300.00

**Street Vending Fees**

7	One Year Permit 6' x 12'	\$1,250.00	\$1,300.00
8	Two Year Permit 6' x 12'	\$2,650.00	\$2,650.00

**Motorized and Non-Motorized Mobile Vending (Victoria Day - Labour Day weekends)**

9	Seasonal Motorized Mobile Vending Fee	\$1,800.00	\$1,800.00
10	Seasonal Non-Motorized Mobile Vending Fee	\$600.00	\$600.00
11	Off-Seasonal Motorized Mobile Vending Fee	\$600.00	\$600.00

**Appendix 29**

<b>WATER</b>			<b>2014</b>	<b>2015</b>
<b>Utility Administration Rates</b>				
1	Utility credit references (current or recent account)		\$15.75	\$15.75
2	Archived account		\$26.25	\$26.25
3	Utility account history		\$15.75	\$15.75
4	Interest rate on delinquent utility accounts		10% per annum	10% per annum
5	Special water meter reading		\$26.25	\$27.25
6	Special water meter inspection fee		\$26.25	\$27.25

**AMR OPT OUT**

7	AMR Opt Out manual electric meter reading for an individual meter		\$11.00 per meter read	\$11.00 per meter read
8	AMR Opt Out manual water meter reading for an individual meter		\$11.00 per meter read	\$11.00 per meter read
9	AMR Opt Out manual combined electric and water meter reading for an individual for an individual meter read		\$13.00 per combined meter read	\$13.00 per combined meter read
10	AMR Opt Out manual electric meter reading for a meter bank installation		\$11.00 for the first meter and \$1.00 per read for ea additional meter in the meter bank per meter read. The total cost for the electric meter bank read is to be equally split between all customers serviced by the bank meter	\$11.00 for the first meter and \$1.00 per read for ea additional meter in the meter bank per meter read. The total cost for the electric meter bank read is to be equally split between all customers serviced by the bank meter
11	AMR Opt Out manual water reading for ameter bank installation		\$11.00 for the first meter and \$1.00 for each additional meter in the meter bank per meter read. The total cost for the water meter bank read is to be equally split between all customers served by the meter bank.	\$11.00 for the first meter and \$1.00 for each additional meter in the meter bank per meter read. The total cost for the water meter bank read is to be equally split between all customers served by the meter bank.
12	AMR Opt Out combined electric and water meter reading for a combined electric and water meter bank installation		\$13.00 for the first meter and \$1.00 per read for each additional meter in the meter bank per meter read. The total cost for the combined electric and water meter bank read is to be equally split between all customers served by the meter bank.	\$13.00 for the first meter and \$1.00 per read for each additional meter in the meter bank per meter read. The total cost for the combined electric and water meter bank read is to be equally split between all customers served by the meter bank.

**Applications / Connect / Disconnect / Reconnect**

13	City padlocks		\$20.00	\$20.00
14	City lock boxes (Installed by City)		\$63.00	\$63.00
15	City lock boxes (installed by customer)		\$47.25	\$47.25
16	Utility application fee – next day service		\$30.00	\$30.00
17	Utility application fee – same day service (accounts with combined electric and water)		\$90.00	\$90.00
18	Utility application fee (water only) same day service (accounts that only have water services)		\$57.75	\$59.75

<b>Appendix 29</b>			
<b>WATER</b>		<b>2014</b>	<b>2015</b>
19	Water disconnect / re-connect fee (for non payment during regular City hall hours)	\$56.00	\$58.00
20	Water disconnect / re-connect fee (for non payment after hours without call-out)	\$81.00	\$83.85
21	Water disconnect / re-connect fee (for non payment after hours with call-out)	\$190.00	\$196.65
22	Water disconnect (customer / agent request during City hall hours)	\$28.00	\$29.00
23	Water disconnect (customer / agent request after hours without call-out)	\$41.00	\$42.50
24	Water disconnect (customer / agent request after hours with call-out)	\$190.00	\$196.65
25	Water re-connect (customer / agent request during City hall hours)	\$28.00	\$29.00
26	Water re-connect (customer / agent request after hours without call-out)	\$41.00	\$42.50
27	Water re-connect (customer / agent request after hours with call-out)	\$190.00	\$196.65
28	Illegal reconnection administration charge	\$255.00	\$264.00
29	Utility fee - Leave on Authorized	\$10.20	\$10.20
30	Water Disconnection (for non-payment)	\$204.00	\$211.00
31	Special Administration charge per service	\$25.50	\$25.50

**Non Treated Irrigation Water Charges**

**No Meter**

32	Non-treated irrigation water per acre per year	\$140.00	\$145.60
33	Minimum charge for non-treated irrigation water / year	\$140.00	\$145.60
34	Household use from a connection to the untreated irrigation water system, unless metered, in which case metered rates then apply. (per annum per residence)	\$327.00	\$340.08

Monthly Fixed Non Treated Irrigation Water Meter Rates based on Meter Size

35	13mm / 16mm / 19mm (1/2 inch, 5/8 inch and 3/4 inch /month)	\$9.06	\$9.42
36	25mm (1 inch) / month	\$19.43	\$20.20
37	38 mm (1 1/2 inches) / month	\$57.23	\$59.51
38	50 mm (2 inches) / month	\$126.00	\$131.04
39	75 mm (3 inches) / month	\$361.73	\$376.19
40	100 mm (4 inches) / month	\$795.38	\$827.19
41	150 mm (6 inches) / month	\$2,232.30	\$2,321.59

PLUS Variable Consumption Charge for all Meter Sizes

42	Variable Consumption Charge / 2.83 cubic meters (100 cubic feet)	\$0.22	\$0.23
----	--	--------	--------

**Reclaimed Treated Effluent for Irrigation Charges**

Monthly Fixed Reclaimed Treated Effluent Meter Rates Based on Meter Size

43	13mm / 16mm / 19mm (1/2 inch, 5/8 inch and 3/4 inch /month)	\$9.06	\$9.42
44	25mm (1 inch) / month	\$19.43	\$20.20
45	38 mm (1 1/2 inches) / month	\$57.23	\$59.51
46	50 mm (2 inches) / month	\$126.00	\$131.04

### Appendix 29

Appendix 29			
WATER		2014	2015
47	75 mm (3 inches) / month	\$361.73	\$376.19
48	100 mm (4 inches) / month	\$795.38	\$827.19
49	150 mm (6 inches) / month	\$2,232.30	\$2,321.59
<b>PLUS Variable Consumption Charge for all Meter Sizes</b>			
50	Variable Consumption Charge / 2.83 cubic meters (100 cubic feet)	\$0.66	\$0.69

**Treated Water Rates**

Monthly Fixed Treated Water Meter Rates Based on Meter Size

51	13mm / 16mm / 19mm (1/2 inch, 5/8 inch and 3/4 inch /month)	\$19.01	\$19.77
52	25mm (1 inch) / month	\$40.74	\$42.37
53	38 mm (1 1/2 inches) / month	\$120.23	\$125.03
54	50 mm (2 inches) / month	\$264.60	\$275.18
55	75 mm (3 inches) / month	\$759.68	\$790.06
56	100 mm (4 inches) / month	\$1,669.50	\$1,736.28
57	150 mm (6 inches) / month	\$4,688.25	\$4,875.78
58	200 mm (8 inches) / month	\$10,437.00	\$10,854.48
59	250 mm (10 inches) / month	\$20,424.60	\$21,241.58
60	300 mm (12 inches) / month	\$36,837.15	\$38,310.64

**PLUS Variable Consumption Charge for all Meter Sizes**

61	Variable Consumption Charge / 2.83 cubic meters (100 cubic feet)	\$1.61	\$1.67
----	--	--------	--------

Notwithstanding the above basic charges, should a 150 mm (6") meter be provided in conjunction with a 150 mm (6") line for the purpose of providing the dual requirements of domestic water and fire protection, the basic charge will be based on the size of meter that would be required to service the domestic water needs of the complex as determined by the Public Works Supervisor. This charge is to commence at the time of the installation of the meter. Prior to the installation of the meter, the service is to be billed at a 25 mm (1") unmetered rate.

**Monthly Fixed Non Metered Treated Water Rates Based on Service Size**

62	13mm / 16mm / 19mm (1/2 inch, 5/8 inch and 3/4 inch /month)	\$31.97	\$33.25
63	25mm (1 inch) / month	\$66.15	\$68.80
64	38 mm (1 1/2 inches) / month	\$196.35	\$204.20
65	50 mm (2 inches) / month	\$425.25	\$442.26
66	75 mm (3 inches) / month	\$1,250.55	\$1,300.57
67	100 mm (4 inches) / month	\$2,712.15	\$2,820.64
68	150 mm (6 inches) / month	\$7,638.75	\$7,944.30
69	200 mm (8 inches) / month	\$16,931.25	\$17,608.50
70	250 mm (10 inches) / month	\$32,979.45	\$34,298.63
71	300 mm (12 inches) / month	\$59,203.20	\$61,571.33
72	Treated water charges based on a negotiated agreement	Fee to be as per the agreement approved by Council	Fee to be as per the agreement approved by Council

Appendix 29			
WATER		2014	2015
73	Minimum charge for treated water for domestic purposes	Fee to be minimum monthly Basic Charge based on the meter size or the minimum monthly charge based on the size of service	Fee to be minimum monthly Basic Charge based on the meter size or the minimum monthly charge based on the size of service

**Minimum Flat Rate Charges for Properties located adjacent to a Treated Water Main but not Connected:**

Fee based on property zoning as follows:

74	For properties zoned Single Family Residential	\$31.97	\$33.25
75	For properties zoned I Multi Family Residential	\$66.15	\$68.80
76	For properties zoned Commercial	\$196.35	\$204.20
77	For properties zoned Industrial	\$2,712.15	\$2,820.64
78	For all other properties	\$196.35	\$204.20
	<b>Sundry Charges</b>	During Regular Other than city Hall office Hours	During Regular Other than city Hall office Hours
79	Sign on of new customer	\$25.00	\$25.00
80	Special Administration charge per service	\$15.00	\$15.00
81	Transfer fee per service	N/A	N/A
82	When a customer applies for electric and water service/transfer of service at the same time, only one application/transfer fee will apply		
83	Any applicable Federal or Provincial taxes are in addition to the above charges		

A discount forfeit equal to 10% of the "current charges" (excluding Goods & Services Tax) will result if full payment of current charges is not received as follows:

84	a) on "residential and residential/special services" (rate codes 10 and 15). On or before the expiration of fifteen (15) days after the date of the mailing of the invoices therefore,
85	b) on all other services not included in the definition of "residential or residential/special services" on or before the expiration of twenty-two (22) days after the date of the mailing of the invoices thereof,
86	provided that when the said day falls on a Saturday, Sunday, or holiday, the discount shall apply if payment is received on the next succeeding day which is not a holiday.
87	In the event of a partial payment of the current charges on or before the discount date, a proportionate discount shall be allowed.
88	The A.R.D.A. rate referred to in this bylaw is billed on the annual property tax notice and is not subject to the 10% discount. Rather a 10% penalty is applicable if unpaid on the tax penalty date in each year.
89	Basic charges will be applicable to accounts that are disconnected from water for seasonal or temporary purposes when the water is being turned off at the account holders request but the account holder(s) is not altering.

**Appendix 29**

<b>WATER</b>	<b>2014</b>	<b>2015</b>
--------------	-------------	-------------

**Treated and Irrigation Services and Metering**

90	AMR Opt Out treated or irrigation water meter, old style meter, use of a digital non radio frequency electric meter	\$190.00 per meter	\$190.00 per meter
91	AMR Opt Out treated or irrigation water meter, new style meter, use of a digital non radio frequency electric meter	\$40.00 per meter	\$40.00 per meter

(a) Treated and Irrigation water service supply and installation, not including meter or meter chamber. Fee to be as follows:

92	19mm (¾") water service	\$2,541.00	\$2,541.00
93	25 mm (1") water service	\$3,024.00	\$3,024.00
94	All other water services	Actual Cost	Actual Cost

(b) Treated and Irrigation water meter supply and installation, not including meter chamber. Fee to be as follows:

95	19mm (¾") water service meter	\$441.00	\$441.00
96	25 mm (1") water service meter	\$567.00	\$567.00
97	38 mm (1½") water meter with register and Radio Frequency	\$882.00	\$882.00
98	50 mm (2") compound water meter with register and Radio Frequency	\$2,709.00	\$2,709.00
99	(c) All other water meters with register and Radio Frequency	Actual Cost	Actual Cost
100	(d) Water meter chamber up to 25 mm (1") supply and installation (in conjunction with service install)	\$840.00	\$840.00
101	(e) Water meter chamber up to 25 mm (1") supply and installation (not installed with service)	\$1,840.00	\$1,840.00
102	(f) Provision of temporary water	Actual Cost	Actual Cost
103	(g) All other water meter chambers supply and installation	Actual Cost	Actual Cost
104	(h) Water meter register and Radio Frequency - Supply and install	\$250.00	\$250.00
105	(i) Water meter testing or repair if replacement is required and deemed the fault of the owner additional charges may be applied.	\$84.00	<b>\$87.00</b>

Note: if the meter is found to be accurate within 98.5% - 101.5%, the party disputing the accuracy of the meter shall bear the cost. If the meter is found not to be accurate within the above limits the City shall bear the costs.

106	Customer request to relocate (or alter due to construction) meter or appurtences	Actual Cost	Actual Cost
<b>Water Connection Charges</b>			
	(a) Service inspection of an irrigation water service, treated water service, sanitary sewer service and storm sewer service.	\$157.50	<b>\$163.00</b>
	(b) Termination of an irrigation water service, treated water service, sanitary sewer service and storm sewer service	\$1,575.00	\$1,575.00
	(c) Service calls regarding water service, treated water service, sanitary sewer service and storm sewer service	Actual Cost	Actual Cost

Appendix 29		
WATER	2014	2015

**Fire Hydrants (both City and private hydrants)**

107	(a) Fire hydrant supply and installation not requiring curb, gutter and asphalt work	\$5,600.00	\$5,600.00
108	(b) Fire hydrant supply and installation requiring curb, gutter and asphalt work	\$7,800.00	\$7,800.00
109	(c) Fire Hydrant rental (includes hook-up and water usage) Note: if total # of days is not known (amount to be billed)	\$110.00 first day and \$21.00 each day thereafter	\$110.00 first day and \$21.00 each day thereafter
110	(d) Portable water meter rental	\$15.75 per day (plus cost of water used at the current metered rate)	\$15.75 per day (plus cost of water used at the current metered rate)
111	(e) Fire Hydrant Implementation	\$157.50	\$163.00

**Other:**

112	(a) Service Inspection of an irrigation water service, treated water service, sanitary sewer service and storm sewer service.	\$157.50	\$163.00
113	(b) Termination of an irrigation water service, treated water service, sanitary sewer service and storm sewer service	\$1,575.00	\$1,575.00
114	(c) Service calls regarding water service, treated water service, sanitary sewer service and storm sewer service	Actual Cost	Actual Cost

# Council Report

penticton.ca

**Date:** January 19<sup>th</sup>, 2014 **File No:** RZ PL2014-098 AND DVP PL2014-099  
**To:** Annette Antoniak, City Manager  
**From:** Lindsey Fraser, Planner  
**Address:** 739 Birch Avenue  
**Subject:** **Support "Zoning Amendment Bylaw No. 2015-04 and approve "DVP PL2014-099"**

---

## Staff Recommendation

### Zoning Amendment

THAT "Zoning Amendment Bylaw No. 2015-04", being a bylaw to amend Zoning Bylaw 2011-23 to rezone Lot 16, District Lot 2, Group 7, Yale Lytton District, Plan 3445, located at 739 Birch Avenue, from RM2 (Low Density Multiple Housing) to RD2 (Duplex Housing: Lane), be given first reading and be forwarded to the February 2<sup>nd</sup>, 2015 Public Hearing.

### Development Variance Permit

AND THAT Council support "Development Variance Permit PL2014-099" for Lot 16, District Lot 2, Yale Lytton District, Plan 3445, located at 739 Birch Avenue, a permit to reduce the minimum lot width in the RD2 zone to allow for a two lot subdivision

AND THAT staff are directed to issue the permit, subject to adoption of "Zoning Amendment Bylaw No.2015-04".

## Strategic priority objective

N/A

## Background

The subject property (Attachment 'A') is zoned RM2 and is designated by the City's Official Community Plan as MFLD (Medium Family Low Density). Currently, the lot is vacant and the proposal to subdivide the lot and erect two duplexes (one per lot) would be in keeping with the intent of the OCP; duplexes are specifically listed in the OCP under this designation. The surrounding area is a mixture of single family dwellings, duplexes, townhomes, and small apartment buildings. Recent developments in the area include a duplex on Bassett Street, a four-plex on Birch and Bassett (a few properties away from the subject property), and a duplex on Swift Street.

In 2011, the owner of the property had rezoned the lot from a single family to a multifamily designation; however, the market was not right for the follow-through on the construction of that project. The owner of the property has been holding it for several years in hopes that the real estate market would begin

demanding new development. With an increasing market appetite for smaller duplex units and access to downtown, combined with the relatively new allowance that duplexes may contain secondary suites, the owner has elected to develop his property with duplexes that contain secondary suites. Thus, in total, this property will contain 8 new units: four regular duplex units and four secondary suites. All parking for these units will be accessed from the rear lane. Please note that secondary suites cannot be stratified from the suite above.

**Financial implication**

N/A

**Proposal**

The applicant is requesting that the subject property be rezoned from RM2 (Low Density Multiple Housing) to RD2 (Duplex Housing: Lane). The applicant is also requesting a development variance permit to vary the following sections of Zoning Bylaw 2011-23, to accommodate subdivision of the lot:

- Section 10.6.2.1: reduce minimum lot width from 13m to 10.5m

**Technical Review**

This application was forwarded to the City’s Technical Planning Committee and reviewed by the Engineering and Public Works Departments. No conditions prior to rezoning or variance permit approval were identified through this referral process. Typical frontage upgrade and servicing requirements have been identified for the subdivision and building permit stage of the project, if the rezoning and variance permit applications are supported by Council. These items have been communicated to the applicant.

**Development Statistics**

The following table outlines the proposed development statistics on the plans submitted with the rezoning application:

Item	Requirement RD2 Zone	Provided on Plans (PER LOT)
<b>Minimum Lot Width:</b>	13 m	10.5 m (variance required)
<b>Minimum Lot Area:</b>	390 m <sup>2</sup>	430 m <sup>2</sup>
<b>Maximum Lot Coverage:</b>	40 %	28%
<b>Maximum Density:</b>	0.95 FAR	0.85 FAR
<b>Vehicle Parking:</b>	4 spaces	4 spaces
<b>Required Setbacks</b>		
Front yard (Birch Avenue):	4.5m	4.5m
Side yard (east):	1.5m	1.5m
Side yard (west):	1.5m	1.5m
Rear yard (lane):	6.0m	6.0m
<b>Maximum Building Height:</b>	10.5m	8.5m
<b>Other Information:</b>	<input type="checkbox"/> Staff note that no variances are being requested to the development regulations, only lot size. <input type="checkbox"/> Property is in the ‘Downtown Multiple’ Development Permit Area and a	

	DP will be required.
--	----------------------

**Analysis – Zoning Amendment**

Support Zoning Amendment

The subject property is designated for Low Density Residential Development by the City’s OCP. As mentioned, this designation supports the requested duplex zone and this designation is popular for the construction of duplexes across the city. When reviewing an application for the rezoning of a lot to “duplex” the OCP encourages staff to focus on extensive criteria, including:

- Duplex development in areas designated Multi Family Low Density within the downtown west area is encouraged, however, since these areas encompass many changing single family neighbourhoods, duplexes shall be constructed in a manner sensitive to the surrounding neighbourhoods.
- Duplex development should be of a high aesthetic value and be consistent with the character of the recipient neighbourhood.

The proposed development is located in an area that is diverse by Penticton standards, containing many forms of housing within the span of a few blocks. It is an area with close proximity to downtown, schools, beaches, the Community Centre, fitness facilities, and health professionals. Its character is diverse, low to medium density buildings, of varying ages. There is generally a strong relationship with the street that is observed when walking in the area. The proposed duplexes, thus, would fit into the mix of housing common of the area and the design of the buildings (Attachment ‘D’) will lend favourably to the overall character of the community.

The proposed zoning amendments also meet these other OCP development goals:

- Facilitate the provision of a variety of housing types, tenures and densities that will continue to respond to diverse needs
- Facilitate the residential densification in areas where existing services can accommodate this density

Given the above, staff find adequate policy to support the proposal to rezone the subject property from RM2 (Low Density Multiple Housing) to RD2 (Duplex Housing: Lane) and recommend that Council support the zoning amendment bylaw and forward it to the February 2<sup>nd</sup>, 2015 Public Hearing for comment from the public.

Deny / refer

Council may feel that duplex development is not appropriate for this lot and the developer should conform to the existing zoning. Council should deny first reading of the amendment bylaw if that is the case.

Alternatively Council could refer the application back to staff.

## **Analysis – Development Variance Permit**

### Support Development Variance Permit

Council may support the zoning amendment but feel that the variance being requested is not reasonable. Staff, however, feel that the variance would allow for the development of a building that is well suited to its location and to the broader community. Staff note, that since the allowance of secondary suites within duplex units was added to Zoning Bylaw 2011-23 in 2014, this development will be the first purpose-built building that contains secondary suites within the duplex. The construction of these buildings will, thus, give City staff and Council a better understanding of the popularity of these units, understand their contributions to overall density objectives, and, generally, understand how they operate in the context of the City of Penticton.

Further, staff support the variance for the following reasons:

- No variances are being requested to setbacks, keeping the buildings adequately contained on the property. The only variances being requested are to create the lots.
- Utilization of the rear laneway for all vehicle access enables the development to present an attractive design to the street.

Staff feel that the variance will complement the rezoning of the property and will facilitate the construction of two duplexes which staff feel represents good planning practice. As such, staff recommend that Council support the application for variance and direct staff to issue the permit upon adoption of the associated zoning amendment bylaw.

### Deny / refer

Council may feel that the creation of these smaller lots will have a negative impact on the neighbourhood. If that is the case, Council should deny the variance request.

### **Alternate recommendations**

1. THAT Council deny first reading of "Zoning Amendment Bylaw 2015-04" and not support "DVP PL2014-099".
2. THAT Council support "Zoning Amendment Bylaw 2015-04" but not support "DVP PL2014-099".
3. THAT Council support "Zoning Amendment Bylaw 2015-04" and "DVP PL2014-099" with conditions that Council feels are appropriate.




**Attachments**

- Attachment A: Subject property location map
- Attachment B: Zoning map of neighbourhood
- Attachment C: Images of subject property
- Attachment D: Proposed site plan and renderings
- Attachment E: Draft DVP
- Attachment F: Zoning Amendment Bylaw No. 2015-04

Respectfully submitted,

Lindsey Fraser  
Planner I

**Approvals**

Director  <hr/> 	City Manager 
--	--

Attachment 'A' – Subject Property Location Map



Attachment 'B' – Zoning Map of Neighbourhood



Attachment 'C' – Images of Subject Property



Figure 1: Aerial photo of subject property



Figure 2: Image of subject property from Birch Avenue looking north



Figure 3: Image of subject property looking south

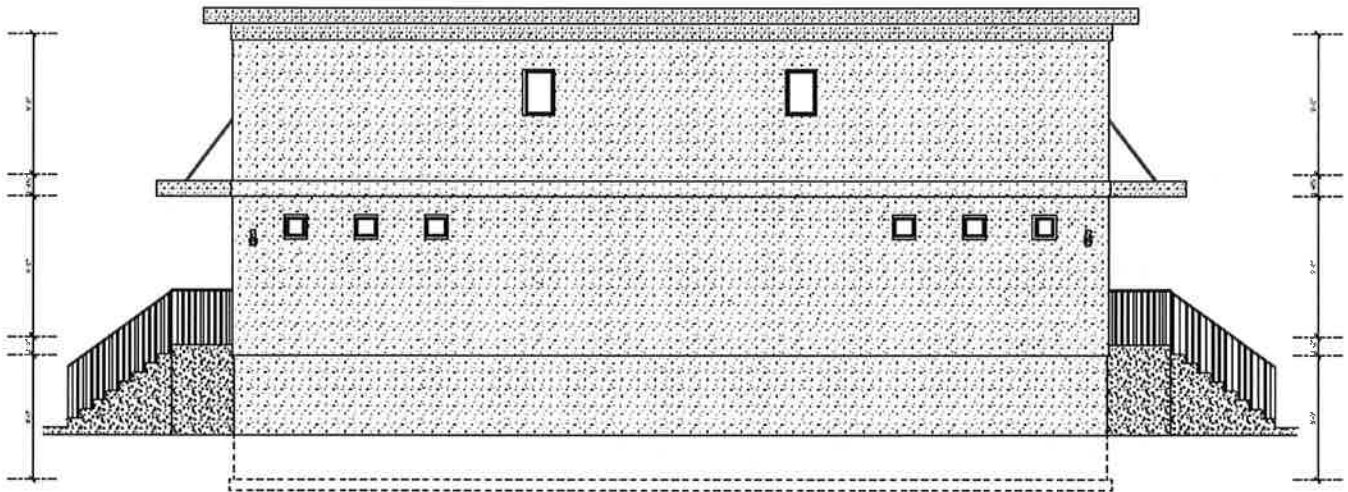


Figure 4: Image of subject property and back lane looking toward apartment building, southeast





**LOTS A & B DUPLEXES - FRONT ELEVATIONS**  
SCALE 1/4" = 1'-0"



**LOT A DUPLEX - RIGHT ELEVATION**  
**LOT B DUPLEX - LEFT ELEVATION**

Figure 6: Elevation plan for 739 Birch Avenue



# GIROUX DESIGN group

*Custom Home and Building Design Since 1950.*

*Development Permit Application for 739 Birch Avenue, Penticton, BC*



WP-5408



Figure 7: Colour rendering of proposed duplexes

Attachment 'E' – Draft DVP



City of Penticton  
171 Main St. | Penticton B.C. | V2A 5A9  
www.penticton.ca | ask@penticton.ca

## Development Variance Permit

**Permit Number: DVP PL2014-099**

Bruce Dilley  
Westridge Contracting Ltd.  
151 Westview Drive  
Penticton, BC V2A 7V9

bhdilley@shaw.ca

### Conditions of Permit

1. This permit is issued subject to compliance with all of the bylaws of the City, except as specifically varied or supplemented by this Permit.
2. This permit applies to:  
  
Legal: Lot 16, District Lot 2, Group 7, Yale Lytton District, Plan 3445  
Civic: 739 Birch Avenue  
PID: 010-601-791
3. This permit has been issued in accordance with Section 922 of the *Local Government Act*, to vary Section 10.6.2.1 of Zoning Bylaw 2011-23 to allow for a reduction of the minimum lot width from 13m to 10.5m, as shown in the plans attached in Schedule A.

### General Conditions

4. In accordance with Section 928(2) of the *Local Government Act*, the lands subject to this permit shall be developed in general accordance with this permit and the plans attached as Schedule A.
5. In accordance with Section 926 of the *Local Government Act*, if the holder of this permit does not commence the development authorized by this permit within 2 years of the date of this permit, this permit shall lapse.
6. This permit is not a building permit. In order to proceed with this development, the holder of this permit must hold a valid building permit issued by the Building Inspection Department.
7. This permit does not constitute any other municipal, provincial or federal approval. The holder of this permit is responsible to obtain any additional municipal, federal, or provincial approvals prior to commencing the development authorized by this permit.
8. This permit does not include off-site infrastructure costs that may be required at the building permit stage, such as Development Cost Charges (DCC's), road improvements and electrical servicing. There may be substantial infrastructure and servicing costs payable at a later date. For more information on servicing and infrastructure requirements please contact the Development Engineering Department at (250) 490-2501. For more information on electrical servicing costs,

please contact the Electric Utility at (250) 490-2535.

Authorized by City Council, the \_\_\_\_\_ day of \_\_\_\_\_, 2014

Issued this \_\_\_\_\_ day of \_\_\_\_\_, 2014

---

Dana Schmidt,  
Corporate Officer

**The Corporation of the City of Penticton**

**Bylaw No. 2015-04**

*A Bylaw to Amend Zoning Bylaw 2011-23*

---

WHEREAS the Council of the City of Penticton has adopted a Zoning Bylaw pursuant the *Local Government Act*;

AND WHEREAS the Council of the City of Penticton wishes to amend Zoning Bylaw 2011-23;

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the City of Penticton, in open meeting assembled, hereby ENACTS AS FOLLOWS:

**1. Title:**

This bylaw may be cited for all purposes as "Zoning Amendment Bylaw 2015-04".

**2. Amendment:**

2.1 Zoning Bylaw 2011-23 Schedule 'A' is hereby amended as follows:

Rezone Lot 16, District Lot 2, Group 7, Yale Lytton District, Plan 3445, located at 739 Birch Avenue, from RM2 (Low Density Multiple Housing) to RD2 (Duplex Housing: Lane).

2.2 Schedule 'A' attached hereto forms part of this bylaw.

READ A FIRST time this	day of	, 2015
A PUBLIC HEARING was held this	day of	, 2015
READ A SECOND time this	day of	, 2015
READ A THIRD time this	day of	, 2015
RECEIVED the approval of the Ministry of Transportation on the	day of	, 2015
ADOPTED this	day of	, 2015

Notice of intention to proceed with this bylaw was published on the \_\_ day of \_\_\_\_, 2015 and the \_\_ day of \_\_\_\_, 2015 in the Penticton Western newspaper, pursuant to Section 94 of the *Community Charter*.

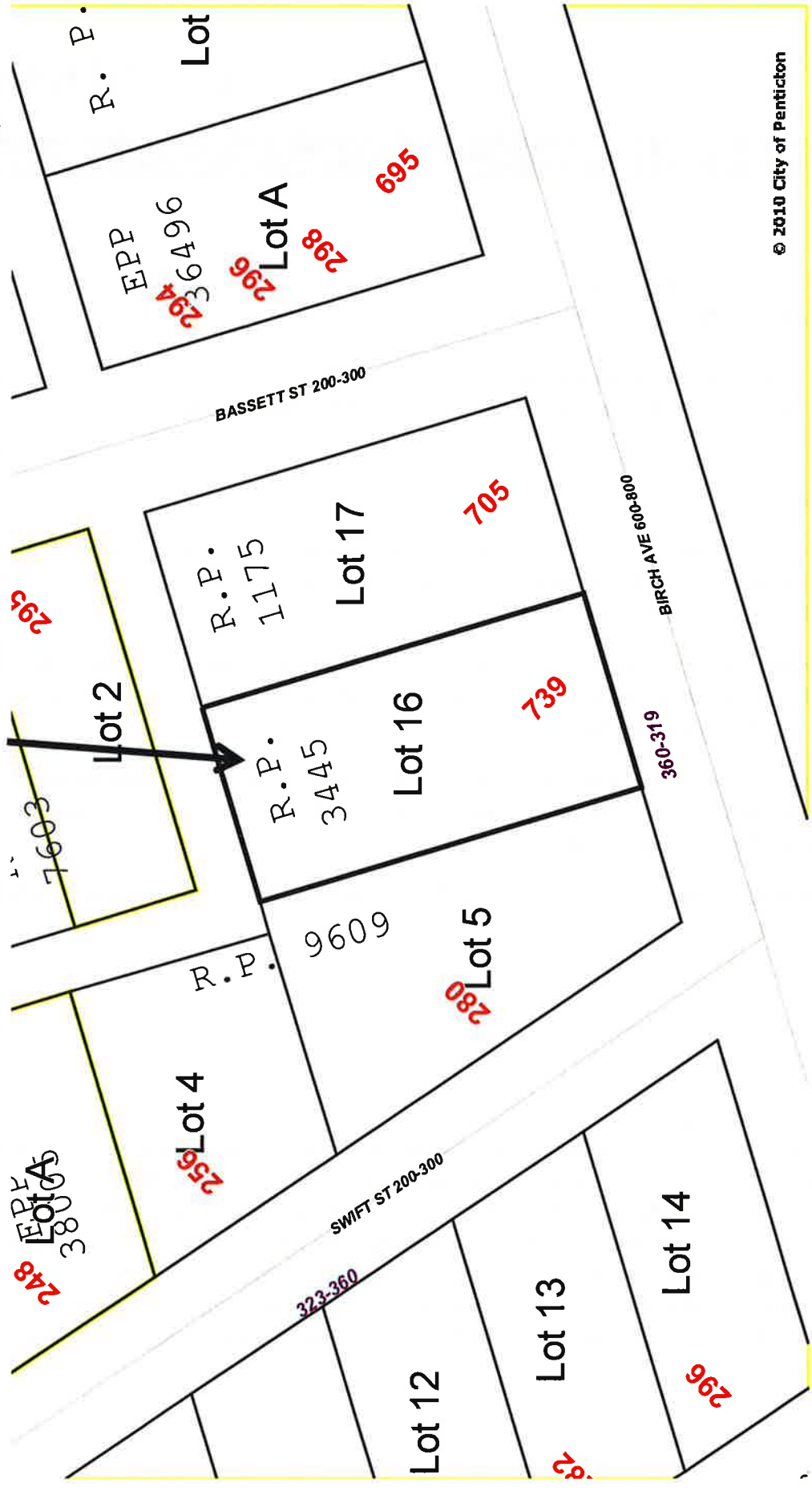
\_\_\_\_\_  
Andrew Jakubeit, Mayor

\_\_\_\_\_  
Dana Schmidt, Corporate Officer

# Rezone 739 Birch Avenue

## From RM2 (Low Density Multiple Housing) to RD2 (Duplex Housing: Lane)

- 109 -



City of Penticton – Schedule 'A'

Zoning Amendment Bylaw No. 2015-04

Date: \_\_\_\_\_

Corporate Officer: \_\_\_\_\_

# Council Report

penticton.ca

Date: January 19, 2015  
To: Annette Antoniak, City Manager  
From: Mitch Moroziuk, Director of Operations

File No:

Re: Irrigation, Sewer and Water Amendment Bylaw No. 2015-05  
Amendment to Irrigation, Sewer and Water Bylaw 2005-02 – Service Connections

---

## Staff Recommendation

THAT Treated Water System – Service Connections, Section 75 of Irrigation, Sewer and Water Bylaw 2005-02 be amended to provide additional flexibility regarding the number of water service connections allowable to a property as contained in Attachment “A”;

THAT Sanitary Sewer System – Service Connections, Section 105 of Irrigation, Sewer and Water Bylaw 2005-02 be amended to provide additional flexibility regarding the number of sanitary sewer service connections allowable to a property as contained in Attachment “B”;

AND THAT Storm Sewer System – Service Connections, Section 123 of Irrigation, Sewer and Water Bylaw 2005-02 be amended to provide additional flexibility regarding the number of storm sewer service connections allowable to a property as contained in Attachment “C”;

AND FURTHER THAT “Irrigation, Sewer and Water Amendment Bylaw No. 2015-05” be introduced and read for the first, second and third time.

## Strategic Priority

N/A

## Background

In the process of addressing development proposals staff have noted that from time to time issues can arise with respect to the ability to authorize more than one water, sanitary sewer or storm sewer service connection to a property. Irrigation, Sewer and Water Bylaw 2005-02 contains sections that restrict the number of service connections allowed. If during the development process, especially when lot consolidation is involved, the conditions as cited in the Bylaw cannot be met, the Developer would either have to address the matter by removing or enlarging a water, sanitary sewer or storm sewer service connections or applying for a variance to Irrigation, Sewer and Water Bylaw 2005-02. This is a process that requires financial resources and takes time.

To remedy this situation it is proposed that three sections of Irrigation, Sewer and Water Bylaw 2005-02 be amended to provide the Designated Officer with the flexibility to authorize more than one water, sanitary sewer or storm sewer service connection per property.

**Financial implications**

There are no financial implications to the City flowing from the proposed Bylaw amendments. The Developer will save time and money should they be involved with construction where a lot consolidation is required.

**Analysis**

An amendment to Irrigation, Sewer and Water Bylaw 2005-02 to provide more flexibility for the approval of more than one water, sanitary sewer and storm sewer service connection to a property will reduce cost and wait time for developers undertaking construction on consolidated lots. The impact to the City will be considered and minimized.

Should Council elect they could refer the proposed amendment back to staff with direction or elect not to proceed with an amendment to Irrigation, Sewer and Water Bylaw 2005-02.

**Alternate recommendations**

1. That Council refer the matter back to staff with specific direction; or
2. That Council elect not to proceed with Irrigation, Sewer and Water Amendment Bylaw No. 2015-05.

**Attachments**

- Attachment "A" – Amendment to Treated Water System – Service Connections, Section 75, Bylaw 2005-02
- Attachment "B" - Amendment to Sanitary Sewer System – Service Connections, Section 105, Bylaw 2005-02
- Attachment "C" – Amendment to Storm Sewer System – Service Connections, Section 123, Bylaw 2005-02
- Attachment "D" – Irrigation, Sewer and Water Amendment Bylaw No. 2015-05

Respectfully submitted,

Mitch Moroziuk P.Eng. MBA  
Director of Operations  
Approvals



**Attachment "A"**

**Amendment to Treated Water System – Service Connections, Section 75, Bylaw 2005-02**

Current wording of Section 75

75. A Property may have only one (1) Treated Water Service connection unless the following conditions exist or such other conditions as the Designated Officer may determine:
- (a) The second Treated Water Service connection is being provided to serve an adjacent Property and it is impractical, and not for financial reasons alone, to service the adjacent Property:
    - i. If a main extension would result in a long dead end main;
    - ii. If a main extension would not serve any further development;
    - iii. If a main extension would severely impact the environment; or
    - iv. If topography or pressure constraints require service through the adjacent Property.

or

  - (b) The second Treated Water Service connection results from a Property consolidation and the following conditions exist:
    - i. The two (2) Treated Water Service connections combined are able to provide the capacity that is required with out Cross Connection concern, otherwise the existing Treated Water Service connections shall be terminated and a new properly sized Treated Water Service shall be installed at the Owner's expense; and
    - ii. The Designated Officer has examined the age and maintenance history of the Treated Water Service connection and is not satisfied as to the reliability thereof and as a result the existing Treated Water Service connection shall be terminated and a new properly sized Treated Water Service connection shall be installed at the Owner's expense; or
  - (c) The second Treated Water Service connection is a dedicated fire line.

Proposed wording of New Section 75

75. A Property may have only one (1) Treated Water Service connection unless authorization is obtained from the Designated Officer who will consider the following in making a determination:
- (a) The reason an additional Treated Water Service connection is being requested.
  - (b) The impact of the additional Treated Water Service connection on the Property Owner or adjacent Property Owner.
  - (c) The impact of the additional Treated Water Service connection on the Treated Water System.
  - (d) Age and maintenance history of the Treated Water Service(s).
  - (e) The required capacity of the Treated Water Service connections combined or otherwise.

**Attachment "B"**

**Amendment to Sanitary Sewer System – Service Connections, Section 105, Bylaw 2005-02**

Current wording of Section 105

105. A Property may have only one (1) Sanitary Sewer Service connection unless the following conditions exist and such other conditions as the Designated Officer may require:
- (a) The second Sanitary Sewer Service connection is being provided to an adjacent Property and it is impractical, not for financial reasons alone, to service the adjacent Property:
    - i. If a main extension would result in a long dead end main;
    - ii. If a main extension would never serve any further development;
    - iii. If a main extension would have a severe negative impact on the environment; or
    - iv. If topography or pressure constraints require service through the adjacent Property; or
  - (b) The second Sanitary Sewer Service connection results from a Property consolidation and the following conditions exist:
    - i. The two (2) Sanitary Sewer Service connections combined are able to provide the capacity that is required otherwise the existing Sanitary Sewer Service connections shall be terminated and a new properly sized Sanitary Sewer Service connection shall be installed at the Owner's expense; and
    - ii. The Designated Officer has examined the age and maintenance history of the Sanitary Sewer Service connection and is satisfied as to the condition and reliability thereof otherwise the existing Sanitary Sewer Service connection shall be Terminated and a new properly sized Sanitary Sewer Service connection shall be installed at the Owner's expense.

Proposed wording of New Section 105

105. A Property may have only one (1) Sanitary Sewer Service connection unless authorization is obtained from the Designated Officer who will consider the following in making a determination:
- (a) The reason an additional Sanitary Sewer Service connection is being requested.
  - (b) The impact of the additional Sanitary Sewer Service connection on the Property Owner or adjacent Property Owner.
  - (c) The impact of the additional Sanitary Sewer Service connection on the Sanitary Sewer System.
  - (d) Age and maintenance history of the Sanitary Sewer Service(s).
  - (e) The required capacity of the Sanitary Sewer Service connections combined or otherwise.

**Attachment "C"**

**Amendment to Storm Sewer System – Service Connections, Section 123, Bylaw 2005-02**

Current wording of Section 123

123. A Property may have only one (1) Storm Sewer Service connection unless the following conditions exist and such other conditions as the Designated Officer may require:
- (a) The second Storm Sewer Service connection is being provided to an adjacent Property and it is impractical, not for financial reasons alone, to Service the adjacent Property:
    - i. If a main extension would result in a long dead end main;
    - ii. If a main extension would not serve any further development;
    - iii. If a main extension would have a severe and negative impact on the environment; or
    - iv. If topography or pressure constraints require Service through the adjacent Property; or
  - (b) The second Storm Sewer Service connection results from a Property consolidation and the following conditions exist:
    - i. The two Storm Sewer Service connections combined are able to provide the capacity that is required otherwise the existing Storm Sewer Service connections shall be terminated and a new properly sized Storm Sewer Service connection shall be installed at the Owner's expense; and
    - ii. The Designated Officer has examined the age and maintenance history of the Storm Sewer Service connections and is satisfied with the condition and reliability thereof otherwise the existing Storm Sewer Service connections shall be Terminated and a new properly sized Storm Sewer Service connections shall be installed at the Owner's expense.

Proposed wording of New Section 123

123. A Property may have only one (1) Storm Sewer Service connection unless authorization is obtained from the Designated Officer who will consider the following in making a determination:
- (a) The reason an additional Storm Sewer Service connection is being requested.
  - (b) The impact of the additional Storm Sewer Service connection on the Property Owner or adjacent Property Owner.
  - (c) The impact of the additional Storm Sewer Service connection on the Storm Sewer System.
  - (d) Age and maintenance history of the Storm Sewer Service(s).
  - (e) The required capacity of the Storm Sewer Service connections combined or otherwise.

**The Corporation of the City of Penticton**

**Bylaw No. 2015-05**

*A bylaw to amend the Irrigation, Sewer and Water Bylaw No. 2005-02*

---

WHEREAS the Council of the City of Penticton has adopted an Irrigation, Sewer and Water Bylaw pursuant to the *Local Government Act* and *Community Charter*;

AND WHEREAS the Council of the City of Penticton wishes to amend the "Irrigation, Sewer and Water Bylaw No. 2005-02";

NOW THEREFORE BE IT RESOLVED that the Council of the City of Penticton in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Title:

This Bylaw may be cited as "Irrigation, Sewer and Water Amendment Bylaw No. 2015-05".

2. Amendment:

Amend "Irrigation, Sewer and Water Bylaw No. 2005-02" by:

2.1 Deleting Section 75 and replacing it with:

75. A Property may have only one (1) Treated Water Service connection unless authorization is obtained from the Designated Officer who will consider the following in making a determination:

- (a) The reason an additional Treated Water Service connection is being requested.
- (b) The impact of the additional Treated Water Service connection on the Property Owner or adjacent Property Owner.
- (c) The impact of the additional Treated Water Service connection on the Treated Water System.
- (d) Age and maintenance history of the Treated Water Service(s).
- (e) The required capacity of the Treated Water Service connections combined or otherwise.

2.2 Deleting Section 105 and replacing it with:

105. A Property may have only one (1) Sanitary Sewer Service connection unless authorization is obtained from the Designated Officer who will consider the following in making a determination:

- (a) The reason an additional Sanitary Sewer Service connection is being requested.

- (b) The impact of the additional Sanitary Sewer Service connection on the Property Owner or adjacent Property Owner.
- (c) The impact of the additional Sanitary Sewer Service connection on the Sanitary Sewer System.
- (d) Age and maintenance history of the Sanitary Sewer Service(s).
- (e) The required capacity of the Sanitary Sewer Service connections combined or otherwise.

2.3 Deleting Section 123 and replacing it with:

123. A Property may have only one (1) Storm Sewer Service connection unless authorization is obtained from the Designated Officer who will consider the following in making a determination:

- (a) The reason an additional Storm Sewer Service connection is being requested.
- (b) The impact of the additional Storm Sewer Service connection on the Property Owner or adjacent Property Owner.
- (c) The impact of the additional Storm Sewer Service connection on the Storm Sewer System.
- (d) Age and maintenance history of the Storm Sewer Service(s).
- (e) The required capacity of the Storm Sewer Service connections combined or otherwise.

READ A FIRST time this                    day of                    , 2015  
 READ A SECOND time this                day of                    , 2015  
 READ A THIRD time this                 day of                    , 2015  
 ADOPTED this                                day of                    , 2015

---

Andrew Jakubeit, Mayor

---

Dana Schmidt, Corporate Officer

# Council Report

penticton.ca

**Date:** January 19, 2015  
**To:** Annette Antoniak, City Manager  
**From:** Audrey Tanguay, Senior Planner  
**Address:** 264 Wade Avenue West

File No: RZ PL2014-093

**Subject: Zoning Amendment Bylaw No.2015-06**

## Staff Recommendation

THAT "Zoning Amendment Bylaw No. 2015-06", being a bylaw to amend City of Penticton Zoning Bylaw 2011-23 by adding Section 10.6.4.3: " In the case of lot 3, District Lot 4 Similkameen Division Yale (Formerly Yale-Lytton), Plan 2580, located at 264 Wade Avenue W, an office shall be permitted", be introduced, read a first time and be forwarded to the February 2, 2015 Public Hearing.

AND THAT prior to adoption of the bylaw, a road dedication of 2.4m along Wade Avenue West frontage be registered with the land title office.

## Strategic priority objective

N/A

## Background

The subject property (Attachment 'A') is designated as MFLD (Multiple Family Low Density) by the City's Official Community Plan and is zoned RD2 (Duplex Housing: Lane) by Zoning Bylaw 2011-23. The 931 m<sup>2</sup> (0.23 acre) property currently features a single detached dwelling (Attachment 'D') and is located in an area with a mix of institutional, apartment, single family and duplex housing. The applicant, on behalf of Interior Health, intends to convert the house to an office use for the "Supported Employment Program" operated by Interior Health (Attachment F). The program aims to provide pre-employment, transition to employment and paid employment opportunities as well as training and education for Mental Health clients in Penticton and the South Okanagan. There is no intention to keep the residential use of the property. Given that 'office' is not listed as a permitted use in the RD2 zone, an amendment to the zoning bylaw is required prior to renovation and operation of the employment centre.

## Proposal

The applicant has applied for site specific zoning on the property to add the use 'office' into the RD2 zone for this property only.

### **Financial implication**

The City will incur some legal and survey costs with the transfer of the road dedication but it is needed as Wade Avenue West is designated as a corridor for a future bike lane as per OCP Bylaw 2002-20.

### **Technical Review**

The Development Engineering Department has reviewed the proposed development and have not identified any significant concerns other than the required road dedication. The applicant has met with the City's Building Department. The BC Building Code treats office uses differently than residential uses. Because of this, several upgrades to the building are required. These include: increases to the fire separations, installation of an interconnected smoke alarm system, emergency lighting, HVAC improvements, installation of a wheel-chair ramp, widening of doorways, renovations to the washroom. The applicant is aware of these requirements and is also planning other renovations to the building and property. A dedicated parking area is also being intended to be installed in the rear yard of the property to be accessed from the rear lane.

### **Analysis**

#### Support zoning amendment

The subject property is designated for Multiple Family Low Density Residential by OCP Bylaw 2002-20. The MFLD designation encourages a wide range of housing forms, parks and minor institutional uses, which staff consider the proposed use. The OCP has criteria for staff and Council to consider when reviewing applications in this designation. The guidelines and staff's comments are as follows:

- The size, scale and scope of the proposed use are compatible with the character of the area: Small scale institutional uses, including the proposed employment program, helps create neighborhoods that have a feeling of "community", provide transition with the higher density residential buildings and support the OCP residential policies.
- The proposed use will not have a negative impact including noise, unacceptable traffic generation or invasion of privacy on the adjacent residential uses: Staff do not feel that any negative externalities will impact any neighbouring residences, given that the proposed use of the property is an office.

The plans submitted in support of the rezoning application show that the proposed development meets the guidelines for small scale institutional uses in the MFLD (Multiple Family Low Density) designation as outlined in the OCP. As such, staff recommend that Council support the application to rezone the property and refer the application to the February 2, 2015 Public Hearing.

#### Deny/Refer

Council may feel that the proposed amendment is not suitable for this site. If this is the case, Council should deny the bylaw amendment. If the zoning amendment does not go forward, the property will be restricted

to the single family use. Alternatively, Council may refer the application back to staff with further instructions.

**Alternate recommendations**

Zoning Amendment

1. That Council deny first reading of Zoning Amendment Bylaw No. 2015-06.
2. That Zoning Amendment Bylaw No.2014-06 be read a first time without any conditions.
3. That Zoning Amendment Bylaw No. 2015-06 be referred back to staff for further research.

**Attachments**

- Attachment A: Subject Property Location Map
- Attachment B: OCP and Zoning Map
- Attachment C: Images of Subject Property
- Attachment D: Site Plan
- Attachment E: Letter of rational
- Attachment F: Zoning Amendment Bylaw No. 2015-06

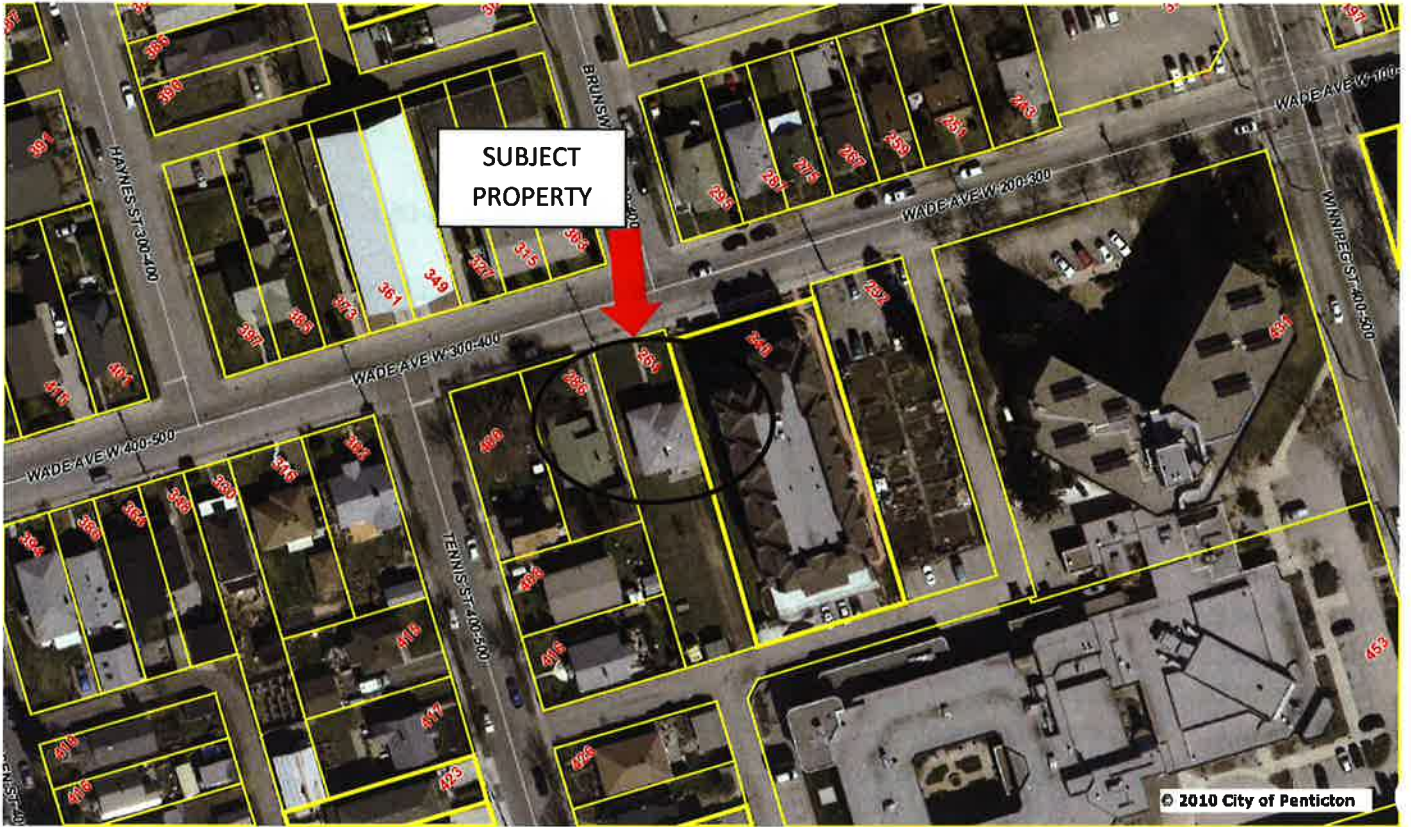
Respectfully submitted,

Audrey Tanguay, MCIP  
Senior Planner

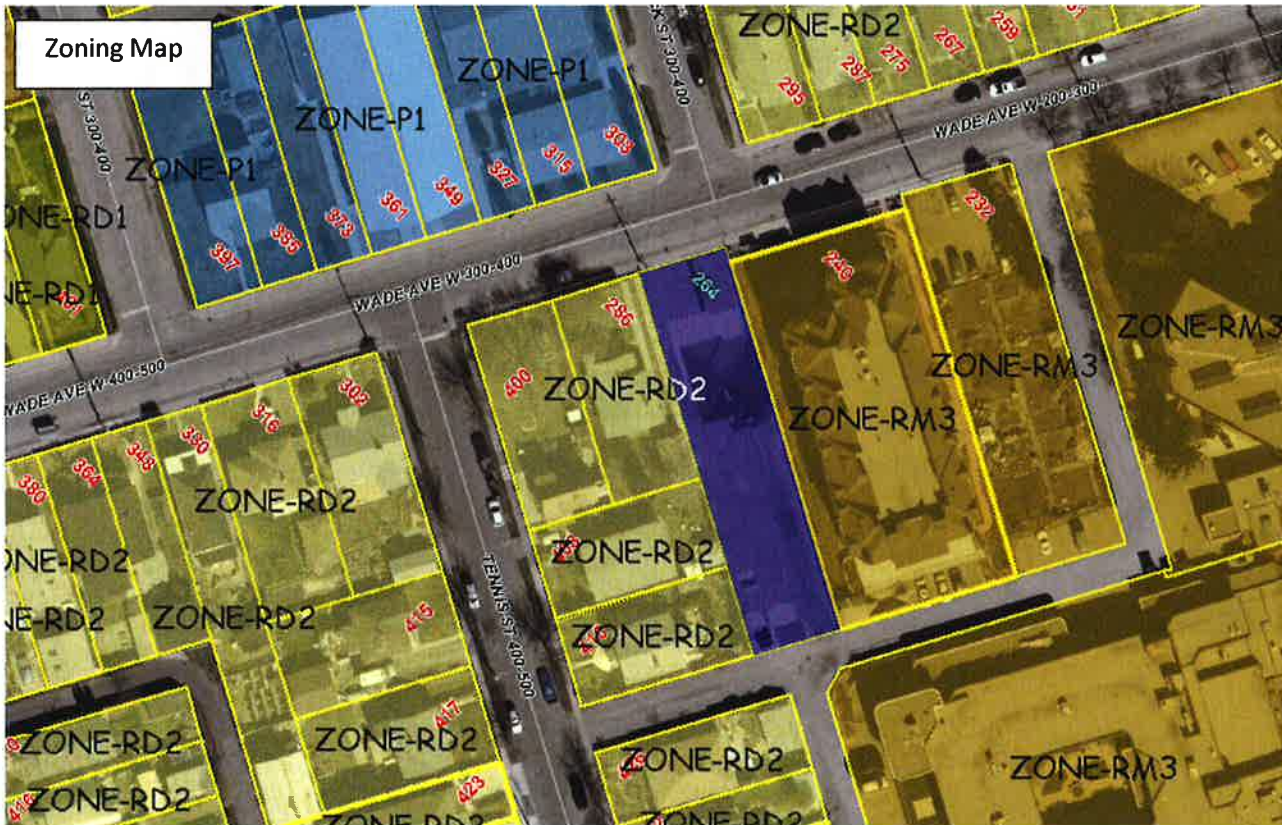
Approvals

Planning Manager 	City Manager 
---	---

### Attachment A - Subject Property



### Attachment B - OCP and Zoning Maps



**Attachment C - Images of the Subject Property**

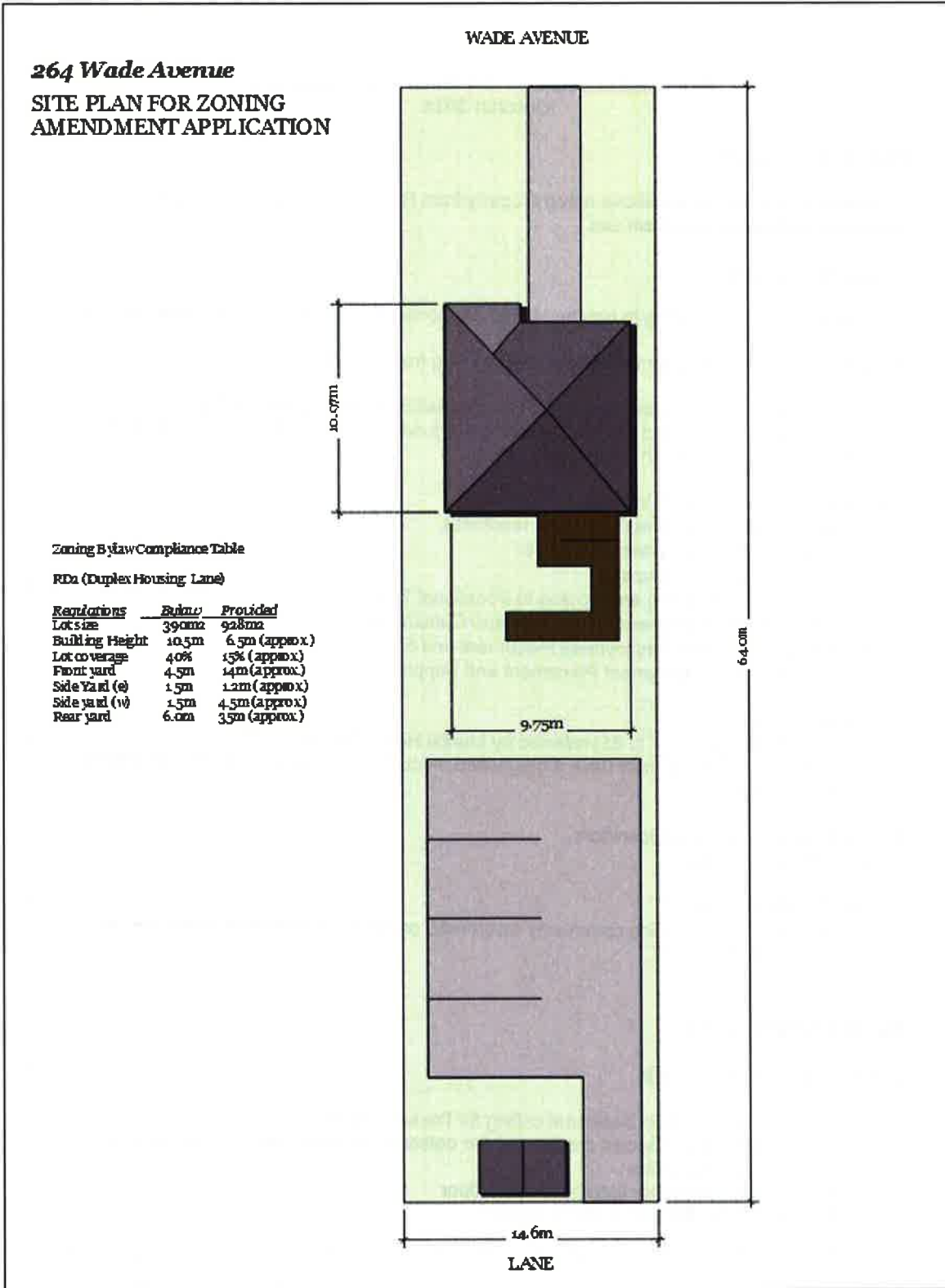


View from Wade Avenue W



View from the lane

**Attachment D - Site Plan**



## Attachment "E" –Letter of Rational

### Zoning submission for 264 Wade Ave – Penticton October 2014

#### Application Proposal

To amend the zoning for the above noted property from RD2 to C1 to support proposed supported employment program use.

#### Proposed Program

Interior Health (IH) is planning to run the MHSU Supported Employment Program from this site.

We will have 2 FT employment specialist staff working from this site

Aim of the Program: To provide pre-employment, transition to employment and paid employment opportunities and access to training & education opportunities for Mental Health Clients in Penticton and South Okanagan.

Components of this program include:

- Intakes and Assessments for work readiness
- Transition to employment programs
- Pre-Employment groups
- Specific Skill Training and Access to Vocational Training
- Consumer Run Business Workshops and Consultation
- Non-Conventional Employment Placement and Support
- Conventional Employment Placement and Support

Population Served:

- Adult clients (ages 17 to 65) referred by Mental Health Services in the community. Clients must have a diagnosed mental illness and an open file with Mental Health Services.

Service Provision/Hours of Operation:

- 8:00 am to 5:00pm

Cultural Considerations:

- Our aim is on improving community awareness on the issue of mental health and our client's ability to work.

#### Building Requirements

##### Fire and Safety Requirements

1. Install drywall on basement ceiling for fire separation
2. Install interconnected smoke and fire detectors on both levels and connect to monitoring service
3. Install emergency lighting for main floor
4. Install fire damper in HVAC system

Accessibility Requirements

1. Build outdoor ramp to allow for wheel chair accessibility (I am presuming this will be at the back of the building)
2. Install new exterior doors with 36 inch width to accommodate wheel chair access
3. Renovate main floor bathroom to accommodate wheel chair/disability access which requires widening door opening to 36 inch width, removal of tub, installation of accessible toilet, sink and grab rails and installation of bathroom vent fan
4. Replace fence at front of property

Aesthetic Requirements

1. Replace carpet in current living room with laminate flooring
2. Ensure lighting is adequate in intended office space
3. Upgrade landscaping at front of property

**The Corporation of the City of Penticton**

**Bylaw No. 2015-06**

*A Bylaw to Amend Zoning Bylaw 2011-23*

---

WHEREAS the Council of the City of Penticton has adopted a Zoning Bylaw pursuant the *Local Government Act*;

AND WHEREAS the Council of the City of Penticton wishes to amend Zoning Bylaw 2011-23;

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the City of Penticton, in open meeting assembled, hereby ENACTS AS FOLLOWS:

**1. Title:**

This bylaw may be cited for all purposes as "Zoning Amendment Bylaw 2015-06".

**2. Amendment:**

2.1 Zoning Bylaw 2011-23 is hereby amended as follows:

Add Section 10.6.4.3: "In the case of lot 3, District Lot 4 Similkameen Division Yale (Formerly Yale-Lytton) Plan 2580, located at 264 Wade Avenue W, an office shall be permitted."

2.2 Schedule 'A' attached hereto forms part of this bylaw.

READ A FIRST time this	day of	, 2015
A PUBLIC HEARING was held this	day of	, 2015
READ A SECOND time this	day of	, 2015
READ A THIRD time this	day of	, 2015
RECEIVED the approval of the Ministry of Transportation on the	day of	, 2015
ADOPTED this	day of	, 2015

Notice of intention to proceed with this bylaw was published on the \_\_ day of \_\_\_\_, 2015 and the \_\_ day of \_\_\_\_, 2015 in the Penticton Western newspaper, pursuant to Section 94 of the *Community Charter*.

\_\_\_\_\_  
Andrew Jakubeit, Mayor

\_\_\_\_\_  
Dana Schmidt, Corporate Officer



# Council Report

penticton.ca

**Date:** January 19, 2015  
**To:** Annette Antoniak, City Manager  
**From:** Deb Clipperton, Revenue Supervisor  
**Subject:** Credit Card Processing Fees Bylaw No. 2015-07

File No:

Paymentus Third Party Payment System for Credit Cards and Visa Canada

## Staff Recommendation

THAT Council give first, second and third reading to "Credit Card Processing Fees Bylaw No. 2015-07", to allow Paymentus to accept payments for Visa customers.

## Background

In 2013 the City of Penticton entered into an agreement with Paymentus Canada Corporation to allow Paymentus to accept credit card payments on behalf of the City for certain services.

In 2014 Visa Canada changed the rules for processing transactions under the Visa International Operating Regulations; alleging that transactions that involve the application of a surcharge are contrary to Visa's Rules. If we do not have a bylaw in place, Paymentus cannot accept Visa payments on our behalf.

In May of 2014 the City adopted Bylaw 2014-15 with the wording required by Visa Canada. Visa Canada now requires a change in the wording in the bylaw in order for Visa to be accepted.

The original wording:

### 2. Purpose

Where a credit card is used to pay for City of Penticton services and activities, the payment card processing service fee or surcharge **is authorized to** be charged in addition to the originating cost.

The new wording is as follows:

### 2. Purpose

Where a credit card is used to pay for City of Penticton services and activities, the payment card processing service fee or surcharge **shall** be charged in addition to the originating cost.

In order for Paymentus to continue to take payments from our customers and charge the cost of using Paymentus as a separate charge the city needs to have a bylaw in place stating that Paymentus will charge their fee on top of the service that is being paid for by our customer.

Until this bylaw has been adopted we cannot accept Visa payments with Paymentus, but will still be able to accept MasterCard transactions.



**Financial implication**

No impact for the City.

Respectfully submitted,

Deb Clipperton  
Revenue Supervisor

Approvals

Director 	City Manager 
---	---

**The Corporation of the City of Penticton**

**Bylaw No. 2015-07**

*A bylaw to permit the charging of a service fee for credit card processing services with respect to payment for City services and activities.*

---

WHEREAS the City of Penticton accepts payment by credit cards for services and activities through a third-party processor;

AND WHEREAS a service charge or surcharge shall be assessed to the payor for the use of such third-party payment processor services and for the credit card payment processing fees;

NOW THEREFORE the Council of The Corporation of the City of Penticton in open meeting assembled, hereby ENACTS AS FOLLOWS:

**1. Title**

This bylaw may be cited as "Credit Card Processing Fees Bylaw No. 2015-07".

**2. Purpose**

Where a credit card is used to pay for City of Penticton services and activities, the payment card processing service fee or surcharge shall be charged in addition to the originating cost.

**3. Repeal**

Bylaw No. 2014-15 and all amendments thereto are repealed upon the adoption hereof.

READ A FIRST time this	day of	, 2015
READ A SECOND time this	day of	, 2015
READ A THIRD time this	day of	, 2015
ADOPTED this	day of	, 2015

---

Andrew Jakubeit, Mayor

---

Dana Schmidt, Corporate Officer

**The Corporation of the City of Penticton**

**Bylaw No. 2015-08**

*A bylaw to adopt the financial plan*

---

WHEREAS the *Community Charter* states a municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw is adopted;

AND WHEREAS the planning period for a financial plan is five (5) years, that period being the year in which the plan is specified to come into force and the following four (4) years;

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the City of Penticton in open meeting assembled, hereby ENACTS AS FOLLOWS:

**1. Title**

This bylaw may be cited as "Five Year Financial Plan Bylaw No. 2015-08".

**2. Purpose**

Schedule "A" attached hereto and forming part of this bylaw shall be the Five Year Financial Plan of the City of Penticton for the period of January 1, 2015 to December 31, 2019.

READ A FIRST time this	day of	, 2015
READ A SECOND time this	day of	, 2015
READ A THIRD time this	day of	, 2015
ADOPTED this	day of	, 2015

---

Andrew Jakubeit, Mayor

---

Dana Schmidt, Corporate Officer

# Council Report

A horizontal bar consisting of a series of colored squares in blue, red, and orange, followed by a solid blue bar containing the text "penticton.ca".

penticton.ca

**Date:** January 19, 2015  
**To:** Annette Antoniak, City Manager  
**From:** Colin Fisher, Chief Financial Officer  
**Subject:** **Five Year Financial Plan Bylaw No. 2015-08**

File No:

---

## Staff Recommendation

THAT Council gives first, second, and third reading to the "Five Year Financial Plan Bylaw No. 2015-08", a bylaw that adopts the City of Penticton financial plan for the period of January 1, 2015 to December 31, 2019.

## Background

Under section 165 of the *Community Charter*, a municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw is adopted on or before May 15. The financial plan may be amended by bylaw at any time and the planning period for a financial plan is five years, that period being the year in which the plan is specified to come into force and the following four years.

The City of Penticton undertakes a rigorous zero based and transparent annual budget process that is unique to most if not all local governments in British Columbia. In 2011, the traditional budget process was modified to include multiple staff sessions whereby the budgets prepared by management and supervisory staff in each cost centre are challenged by their peers in all of the other cost centres. The resulting budgets are not only lean and aggressive but also lead to a greater understanding and appreciation by management and staff in each segment of the City operations and challenges. The Staff sessions include brainstorming sessions whereby opportunities for cost reduction and/or revenue increases are explored.

The Staff sessions are then followed up by multiple public Council sessions whereby not only are the budgets presented to Council in detail, affording not only the opportunity to further challenge any and all parts of the budget, but also creating full transparency to the taxpayers of the City.

For the 2015 budget and financial plan, the process commenced in August 2014, starting firstly with training for the new Agresso Planner budget tool. The training was undertaken in-house by staff after which staff completed their individual cost centre budgets in the application. Following the completion of the individual cost centre budgets, four budget workshops and ad hoc revenue generating sessions were held with all managers aggressively trimming costs from the original submissions.

The public Council budget sessions were subsequently held as follows: December 8, 10, 16 and 17 of 2014 and January 7 and 12 of 2015. The culmination of this process is a taxation increase of 1.3% for the 2015 tax year.


**Attachments**

Attachment A – Five Year Financial Plan Bylaw No. 2015-08

Respectfully submitted,

Colin Fisher  
Chief Financial Officer

Approvals

Director	City Manager 
----------	--

**The Corporation of the City of Penticton**

**Bylaw No. 2015-08**

*A bylaw to adopt the financial plan*

---

WHEREAS the *Community Charter* states a municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw is adopted;

AND WHEREAS the planning period for a financial plan is five (5) years, that period being the year in which the plan is specified to come into force and the following four (4) years;

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the City of Penticton in open meeting assembled, hereby ENACTS AS FOLLOWS:

**1. Title**

This bylaw may be cited as "Five Year Financial Plan Bylaw No. 2015-08".

**2. Purpose**

Schedule "A" attached hereto and forming part of this bylaw shall be the Five Year Financial Plan of the City of Penticton for the period of January 1, 2015 to December 31, 2019.

READ A FIRST time this	day of	, 2015
READ A SECOND time this	day of	, 2015
READ A THIRD time this	day of	, 2015
ADOPTED this	day of	, 2015

---

Andrew Jakubeit, Mayor

---

Dana Schmidt, Corporate Officer





