



Regular Council Meeting
to be held at
City of Penticton Council Chambers
171 Main Street, Penticton, B.C.

Tuesday, November 19, 2019
at 1:00 p.m.

1. **Call Regular Council Meeting to Order**

2. **Introduction of Late Items**

3. **Adoption of Agenda**

4. **Recess to Committee of the Whole**

5. **Reconvene the Regular Council Meeting**

6. **Adoption of Minutes:**

6.1	Minutes of the November 5, 2019 Regular Council Meeting	1-7	Adopt
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7. **Consent Agenda:**

Recommendation: THAT Council approve the Consent Agenda.

Consent Agenda:	8-17
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1. Minutes of the November 5, 2019 Committee of the Whole Meeting;
2. Minutes of the November 5, 2019 Public Hearing Meeting;
3. Agriculture Advisory Committee Meeting Minutes of November 4, 2019;
4. Release of Items from Closed Meeting:
 - THAT Council appoint the following members to the Arts, Creative and Cultural Innovation Committee:
 - Anita Petersen, Brenda Longland, Mairoula Dimopoulos, Juliana Buitenhuis as members at large;
 - Kim Palmer, Shatford Centre and Okanagan School of Arts representative;
 - Paul Crawford, Penticton Art Gallery representative;
 - Timothy Tweed, Penticton and District Community Arts Council representative.
 - THAT Council appoint the following members to the Community Sustainability Advisory Committee:
 - Chris Allen, Margaret Holm, Brad Dollevoet, Randy Boras, Nicolas Stulburg as members at large;
 - Jaqueline Duncan, Interior Health representative;
 - Brian Rippy, Okanagan College representative;
 - Philip Hawkes, Fortis BC representative.
 - THAT Council appoint the following members to the Heritage and Museum Advisory Committee:
 - Anne Hargrave and Gerald Buzzell as members at large;
 - Karen Collins, Shatford Centre and Okanagan School of Arts representative;
 - Brad Hillis, Leir House representative;
 - Arlana Tanner, SS Sicamous Society representative.

- *THAT Council appoint the following members to the Safety and Security Advisory Committee:*
-Matthew Camirand, Cheryl Watts, Matt Taylor, Nicolette Rodriguez and Adam Power as members at large;
-Lynn Allin, Downtown Penticton Association representative;
-Daryl Clarke, Chamber of Commerce representative.
- *THAT Council appoint Sandy Ross, Parks and Recreation Advisory representative to the Penticton and Ellis Creek Restoration Select Committee.*
- *THAT Council appoint Councillor Watt as the Council liaison to Penticton and Area Cycling Association (PACA).*
- *THAT Council receive the resignation of Frank Conci, Penticton Industrial Development Association (PIDA) representative for the Penticton and Ellis Creek Restoration Select Committee; AND THAT Council appoint Gerry Turchak as the Penticton Industrial Development Association (PIDA) representative and Drew Nagy as alternate for the Penticton and Ellis Creek Restoration Select Committee.*

8. **Committee and Board Reports**

9. **Correspondence**

10. **Staff Reports:**

Siebert	10.1	<p>Complimentary Christmas Parking Downtown</p> <p><i>Staff Recommendation: THAT Council approve no charge for on-street parking in the downtown area on the four (4) Saturdays in December, 2019 which includes: December 7, 14, 21, 28, 2019.</i></p>	18-20
Siebert/Kunka	10.2	<p>Consideration of Declaration and Remedial Action Re: 377 Winnipeg Street</p> <p><i>Staff Recommendation: That Council pass the following Resolutions:</i> <i>Whereas the City has authority under section 72(1) (b) of the Community Charter to impose remedial action requirements in relation to a declared nuisance:</i></p> <ol style="list-style-type: none"> 1. <i>THAT Council consider this staff report and presentation and, under the authority provided in Section 74 of the Community Charter, declare the single detached dwelling and detached shed located at 377 Winnipeg Street (the "Property") legally described as Lot 2 District Lot 4 Group 7 Similkameen Division Yale (Formerly Yale-Lytton) District Plan 3853 PID 010-706-241 a nuisance as the buildings are dilapidated, unclean and offensive to the community;</i> 2. <i>AND FURTHER THAT Council require remedial action requirements of the owner of the Property as follows:</i> <ul style="list-style-type: none"> • <i>Pay all outstanding amounts owing to the City; and</i> • <i>Obtain and successfully complete a Building Permit to demolish</i> 3. <i>AND FURTHER THAT Council set the time limit for completing the requirements described in Recommendation No. 2 to be no later than 4:30 p.m. on December 31, 2019 pursuant to Section 76 of the Community Charter;</i> 4. <i>AND FURTHER THAT Council authorize staff to commence a proceeding in the British Columbia Supreme Court after the time for the owners' compliance has expired to enforce the "Good Neighbour Bylaw No. 2012-5030" and "Controlled Substances Property Remediation Bylaw No. 2004-71" the remedial action Orders by way of civil injunction;</i> 5. <i>AND FURTHER THAT Council set the time limit for giving notice of a request for Council to reconsider the remedial action requirements described in Recommendation No. 2 to be no later than 4:30 p.m. on December 6, 2019 pursuant to section 78 of the Community Charter.</i> 	21-30
Lockwood/York	10.3	<p>Safety and Health Policy</p> <p><i>Staff Recommendation: THAT Council approve Safety & Health Policy dated November 19, 2019, a policy that replaces Safety & Health Policy of March 17, 2014 (resolution #136/2014).</i></p>	31-33

Renaud/Bauer	10.4	Fees and Charges Amendment Bylaw No. 2019-37 <i>Staff Recommendation: THAT Council rescind third reading and give third reading as amended to "Fees and Charges Amendment Bylaw No. 2019-37", a bylaw that establishes the rates the City will charge for various services.</i>	34-101
Kemp	10.5	Penticton as an Age Friendly Community <i>Staff Recommendation: THAT Council commit the City of Penticton to becoming a designated 'age friendly community' through the 'Age Friendly BC Community Recognition Program' administered by the Ministry of Health; AND THAT Council direct staff to apply through the Union of BC Municipalities Age Friendly Communities Program, for Stream 1 funding, to complete an 'age-friendly assessment' and 'action plan' in 2020.</i>	102-104
Laven	10.6	Community Food Action Initiative Grant Opportunity <i>Staff Recommendation: THAT Council direct staff to apply for grant funding through the Interior Health multi-year 'Community Food Action Initiative' program to complete a 'food security plan' for Penticton and for plan implementation; AND THAT funds be included in the 2020 (\$5,000), 2021 (\$20,000) and 2022 (\$20,000) budgets to meet the financial matching contributions of the grant program, if the grant process is successful.</i>	105-107
Laven	10.7	Request from RDOS to participate in Regional Housing Needs <i>Staff Recommendation: THAT Council support the request from Regional District of Okanagan Similkameen to apply for, receive and manage grant funding on the City's behalf through the 'UBCM Housing Needs Report Program', to complete a regional Housing Needs Report.</i>	108-109
Hodges	10.8	Budget Request for Hospital Bus Stop Construction <i>Staff Recommendation: THAT Council approve funding for the design and construction of a new bus stop at the Penticton Regional Hospital at a cost of \$35,000 to be funded from the Capital Reserve.</i>	110-112
Hodges	10.9	Development Cost Charges Amendment Bylaw No. 2019-45 <i>Staff Recommendation: THAT Council give first reading to "Development Cost Charges Amendment Bylaw No. 2019-45", a bylaw that increases Development Cost Charges over a two year period to reflect construction pricing increases from 2007 to 2019 (40%).</i>	113-125
Collison	10.10	Council Meeting Schedule for 2020 <i>Staff Recommendation: THAT Council select the following dates for the 2020 Regular Meetings of Council: January 7, 21, February 4, March 3, 17, April 7, 21, May 5, 19, June 2, 16, July 7, 21, August 18, September 1, 15, October 6, 20, November 3, 17, and December 8.</i>	126-127
Collison	10.11	Appointment of Regional District of Okanagan-Similkameen Directors <i>Staff Recommendation: THAT Council approve the following 2020 Regional District of Okanagan-Similkameen (RDOS) director appointments and vote distributions: John Vassilaki (5), Jake Kimberley (5), Frank Regehr (5), Julius Bloomfield (4), Katie Robinson, first alternate director, Judy Sentes, second alternate director and Campbell Watt, third alternate director.</i>	128

11. Public Question Period

12. **Recess to a Closed Meeting:**

Resolution: THAT Council recess to a closed meeting of Council pursuant to the provisions of the Community Charter section 90 (1) as follows:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- (c) labour relations or other employee relations.*

13. **Reconvene the Regular Council Meeting at 6:00 p.m.**

14. **Bylaws and Permits:**

Laven	14.1	Zoning Amendment Bylaw No. 2019-25 Re: 1050 Churchill Avenue	129-130	Adopt
Laven	14.2	Zoning Amendment Bylaw No. 2019-39 Re: 962 Churchill Avenue	131-133	Adopt
Bauer	14.3	Electric Utility Services Amendment Bylaw No. 2019-40 Fees and Charges Amendment Bylaw No. 2019-41 Re: Net Metering	134 135	Adopt Adopt
Collison	14.4	Fire and Life Safety Amendment Bylaw No. 2019-43	136-138	Adopt

15. **Land Matters:**

Laven	15.1	Development Variance Permit PL2019-8529 Development Permit PL2019-8530 Re: 308 and 310 Abbott Street <i>Staff Recommendation: THAT Council approve "Development Variance Permit PL2019-8529", for Lots 3 and 4, Block 30, District Lot 202, Similkameen Division Yale District, Plan 479, located at 308 and 310 Abbott Street, a permit to increase the maximum lot coverage from 40% to 42%, and to decrease the minimum number of required parking spaces from 4 to 3, to support a duplex development with suites; AND THAT staff be directed to issue "Development Variance Permit PL2019-8529". THAT Council, subject to issuance of "Development Variance Permit PL2019-8529", approve "Development Permit PL2019-8530", for 308 Abbott Street and "Development Permit PL2019-8531", for 310 Abbott Street, permits to allow for the construction of front-to-back duplexes with suites.</i>	139-163	Del/Sub
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16. **Notice of Motion**

17. **Business Arising**

18. **Council Round Table**

19. **Public Question Period**

20. **Adjournment**

Regular Council Meeting
held at City of Penticton Council Chambers
171 Main Street, Penticton, B.C.

Tuesday, November 5, 2019
at 1:00 p.m.

Present: Mayor Vassilaki
Councillor Bloomfield
Councillor Regehr
Councillor Robinson
Councillor Sentes
Councillor Watt

Absent: Councillor Kimberley

Staff: Donny van Dyk, Chief Administrative Officer
Angie Collison, Corporate Officer
Jim Bauer, Chief Financial Officer
Ben Johnson, Acting Director of Development Services
Bregje Kozak, Director Recreation and Facilities (left at 4:44 p.m.)
Mitch Moroziuk, General Manager of Infrastructure (left at 4:44 p.m.)
Caitlyn Anderson, Deputy Corporate Officer

1. Call to Order

The Mayor called the Regular Council Meeting to order at 1:02 p.m.

2. Introduction of Late Items

3. Adoption of Agenda

466/2019

It was MOVED and SECONDED

THAT Council adopt the agenda for the Regular Council Meeting held on November 5, 2019 as presented.

CARRIED UNANIMOUSLY

4. Recess to Committee of the Whole

Council recessed to a Committee of the Whole Meeting at 1:02 p.m.

5. Reconvene the Regular Council Meeting

Council reconvened the Regular Council Meeting at 2:33 p.m.

6. Adoption of Minutes:

- 6.1 Minutes of the October 15, 2019 Regular Meeting of Council
- Minutes of the October 18, 2019 Special Meeting of Council
- Minutes of the October 24, 2019 Special Meeting of Council

467/2019

It was MOVED and SECONDED

THAT Council adopt the minutes of the October 15, 2019 Regular Meeting of Council as presented; AND THAT Council adopt the minutes of the October 18, 2019 and October 24, 2019 Special Meetings of Council as presented.

CARRIED UNANIMOUSLY

7. Consent Agenda:

468/2019

It was MOVED and SECONDED

THAT Council approve the Consent Agenda:

1. Minutes of the October 15, 2019 Committee of the Whole Meeting;
2. Release of Items from Closed Meeting:

THAT Council support applying for a grant under the provincial Childcare BC New Spaces Fund to build a new child care facility at Kiwanis Park to replace the Edmonton Avenue Centre and existing day care building; AND THAT Council support the issuance of an 'expression of interest' for a partner to construct and operate the new facility.

CARRIED UNANIMOUSLY

8. Committee and Board Reports

9. Correspondence

10. Staff Reports:

- 10.1 Community Engagement Policy and Framework

469/2019

It was MOVED and SECONDED

THAT Council approve the Community Engagement Policy to articulate the City's commitment to community engagement.

CARRIED UNANIMOUSLY

470/2019

It was MOVED and SECONDED

THAT Council receive the Community Engagement Framework to guide staff in the implementation of the policy and inform citizens about the City's commitment to community engagement.

CARRIED UNANIMOUSLY

- 10.2 Online Accommodation Platforms Funds

471/2019

It was MOVED and SECONDED

THAT Council approve the allocation of Online Accommodation Platforms (OAP) funds for 2019, 2020 and 2021 towards tourism marketing and be included in the Municipal and Regional District Tax forwarded to Travel Penticton.

CARRIED UNANIMOUSLY

10.3 Fees and Charges Amendment Bylaw No. 2019-37

472/2019

It was MOVED and SECONDED

THAT Council give first, second, and third reading to "Fees and Charges Amendment Bylaw No. 2019-37".

CARRIED UNANIMOUSLY

10.4 Fire and Life Safety Amendment Bylaw No. 2019-43

473/2019

It was MOVED and SECONDED

THAT Council give first, second and third reading to "Fire and Life Safety Amendment Bylaw No. 2019-43", a bylaw that amends the open-air burning conditions to align with the Province of British Columbia Open Burning Smoke Control Regulation.

CARRIED UNANIMOUSLY

10.5 Penticton Seniors' Drop-In Centre Society 20 Year Lease

474/2019

It was MOVED and SECONDED

THAT Council approve the 20-year nominal lease agreement with the Penticton Seniors' Drop-In Centre Society, located at 2965 South Main Street;
AND THAT the disposition of City improvements be advertised pursuant to Section 26 of the Community Charter;
AND THAT the Mayor and Corporate Officer be directed to execute the lease agreement on behalf of the City.

CARRIED UNANIMOUSLY

10.6 Sharps Response Update

475/2019

It was MOVED and SECONDED

THAT Council receive into the record the report dated November 5, 2019 titled "Sharps Response Update".

CARRIED UNANIMOUSLY

10.7 Local Government Support for Cannabis Retail
Re: 114-2436 Skaha Lake Road

476/2019

It was MOVED and SECONDED

THAT Council direct staff to send a recommendation of support to the British Columbia Liquor and Cannabis Regulation Branch (LCRB) for non-medical cannabis retail store licenses, in accordance with Council policy, for Green Light Cannabis located at 114 – 2436 Skaha Lake Road;
AND THAT the letter of recommendation include the following comments:

- The proposed location meets local government bylaw requirements and is in-line with the adopted Council policy for cannabis retail sales and as such no negative impacts are anticipated;
- The views of the public were captured during a public comment period; and
- The local government recommends that the application be approved because of compliance with local regulations and policies.

**CARRIED
Mayor Vassilaki, Opposed**

10.8 Asset and Amenity Management Project Charter

477/2019

It was MOVED and SECONDED

THAT Council approve the Asset and Amenity Project Charter and approve the proposed budget of \$378,000 in 2020 and \$205,000 in 2021, which will be incorporated into the 2020-2024 Five Year Financial Plan.

CARRIED
Councillor Robinson, Opposed

11. Public Question Period

12. Recess to a Closed Meeting:

478/2019

It was MOVED and SECONDED

THAT Council recess at 4:44 p.m. to a closed meeting of Council pursuant to the provisions of the Community Charter section 90 (1) as follows:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED UNANIMOUSLY

13. Reconvene the Regular Council Meeting following the Public Hearing at 6:00 p.m.

Council reconvened the Regular Council Meeting at 7:15 p.m.

14. Bylaws and Permits:

- 14.1 Zoning Amendment Bylaw No. 2019-38
Re: 3790 South Main Street

479/2019

It was MOVED and SECONDED

THAT Council give second and third reading to "Zoning Amendment Bylaw No. 2019-38"; AND THAT Council adopt "Zoning Amendment Bylaw No. 2019-38".

CARRIED UNANIMOUSLY

- 14.2 Zoning Amendment Bylaw No. 2019-39
Re: 962 Churchill Avenue

480/2019

It was MOVED and SECONDED

THAT Council give second and third reading to "Zoning Amendment Bylaw No. 2019-39".

CARRIED UNANIMOUSLY

15. Land Matters:

- 15.1 Black Antler Restaurant Patron Participation Entertainment Endorsement and Change of Hours
Re: 101-215 Winnipeg Street

Delegations/Submissions:

- Lynn Pepin, owner, spoke in support of the application.

481/2019

It was MOVED and SECONDED

THAT Council recommend to the Liquor & Cannabis Regulation Branch (LCRB) that it supports the application from Black Antler located at 101-215 Winnipeg Street for:

- Patron Participation Entertainment Endorsement
- Extension of hours on Fridays and Saturdays from Midnight to 2:00 am (Interior Only)

CARRIED UNANIMOUSLY

- 15.2 Development Variance Permit PL2019-8571
Development Permit PL2019-8570
Re: 1675 Fairview Road

Delegations/Submissions:

- No one spoke.

482/2019

It was MOVED and SECONDED

THAT Council approve "Development Variance Permit PL2019-8571", for Lot 1, District Lot 5, Group 7 Similkameen Division Yale (Formerly Yale Lytton) District Plan KAP75189, located at 1675 Fairview Road, a permit to reduce the front yard from 4.5m to 0.3m for the construction of a car wash building;

AND THAT staff be directed to issue "Development Variance Permit PL2019-8571".

THAT Council, approve "Development Permit PL2019-8570" for 1675 Fairview Road, a permit to allow for the construction of a car wash building subject to approval of "Development Variance Permit PL2019-8571".

CARRIED UNANIMOUSLY

Mayor Vassilaki declared a conflict of interest as he lives in the neighbourhood and left the meeting at 7:39 p.m. Deputy Sentes chaired the meeting.

- 15.3 Development Variance Permit PL2019-8594
Re: 4037 Lakeside Road

Delegations/Submissions:

- Chris Allen, agent for property owner, available for questions, challenging lots, wants variances as in line with the neighboring properties and no variance to height.
- Lynn Kelsey, Oakville Street, steep slope, asked and not considered a hillside permit area.

483/2019

It was MOVED and SECONDED

THAT Council approve "Development Variance Permit PL2019-8594" for Lot 21, Block 209, District Lot 190, Similkameen Division Yale District, Plan 466, located at 4037 Lakeside Road, a permit to reduce the minimum front yard from 6.0m to 3.0m, reduce the north interior side

yard of a principal building from 1.5m to 0.9m, increase the height of a retaining wall from 1.2m to 4.3m and reduce the driveway setback from 0.5m to 0.0m;
AND THAT staff be directed to issue "Development Variance Permit PL2019-8594."

CARRIED
Deputy Mayor Sentes, Opposed

15.4 Development Variance Permit PL2019-8596
Re: 4039 Lakeside Road

Delegations/Submissions:

- Austin, Architect, representing owner, available to answer questions, removing one parking spot from site, there will be a retaining wall to support and protect users of parking on road side.
- Drew Mitchell, Finnerty Road, gravel gets thinner going further up the hill, has concerns with construction and traffic, speed is an issue and need to be cautious as its getting busier.
- Kendra Mitchell, Finnerty Road, concerned for parking, broader concern for safety and infrastructure not being safe, speed is an issue and the corridor is dangerous.

484/2019

It was MOVED and SECONDED

THAT Council approve "Development Variance Permit PL2019-8596" for Lot 22, Block 209, District Lot 190, Similkameen Division Yale District, Plan 466, located at 4039 Lakeside Road, a permit to: increase the permitted height of a single family house from 10.5m to 11.2m; increase the permitted size of a rooftop appurtenance from 10% to 12.9%; and, reduce the required parking from 2 spaces to 1 space;
AND THAT staff be directed to issue "Development Variance Permit PL2019-8596."

CARRIED
Deputy Mayor Sentes, Opposed

Mayor Vassilaki returned to the meeting at 8:14 p.m.

15.5 Development Permit PL2019-8569
Re: 3790 South Main Street

485/2019

It was MOVED and SECONDED

THAT Council approve "Development Permit PL2019-8569", a permit to allow for the construction of a 180-unit multi-family development in the form of two apartment buildings for the consolidated property of Lots 1, 2, 3 and 4 of District Lots 197 and 587, Similkameen Division Yale District Plan 27190, located at 3790, 3700, 3650 and 3600 South Main Street upon adoption of Zoning Amendment Bylaw No. 2019-38;
AND THAT staff are directed to issue DP PL2019-8569 upon completion of the lot consolidation.

CARRIED UNANIMOUSLY

Council agreed by consensus to alter the order of the agenda and address item 15.7 first.

15.7 Placement of Rock Pit in Environmental Protection Area
Re: 2883 Partridge Drive

486/2019

It was MOVED and SECONDED

THAT Council support the placement of a rock pit in a covenant area at 2883 Partridge Drive.

CARRIED UNANIMOUSLY

15.6 Zoning Amendment Bylaw No. 2019-44
Development Permit PL2019-8587
Re: 589 Churchill Avenue

487/2019

It was MOVED and SECONDED

THAT "Zoning Amendment Bylaw No. 2019-44", a bylaw to rezone Lot 1 District Lot 2 Group 7 Similkameen Division Yale (Formerly Yale Lytton) District Plan EPP18269, located at 589 Churchill Avenue, from R3 (Small Lot Residential: Lane) to RD3 (Residential Infill), be given first reading as amended and be forwarded to the December 3, 2019 Public Hearing;
AND THAT Council consider "Development Permit PL2019-8587", a permit that allows for the construction of a duplex development with an accessory building for 589 Churchill Avenue, after adoption of "Zoning Amendment Bylaw No. 2019-44".

CARRIED UNANIMOUSLY

16. Notice of Motion

17. Business Arising

18. Council Round Table

Scroll lights

488/2019

It was MOVED and SECONDED

THAT Council direct staff to contact the scroll lights petition organizers and provide them with the opportunity to do the necessary repair work to the scrolls.

CARRIED UNANIMOUSLY

19. Public Question Period

20. Adjournment

489/2019

It was MOVED and SECONDED

THAT Council adjourn the Regular Council meeting held on Tuesday, November 5, 2019 at 8:39 p.m.

CARRIED UNANIMOUSLY

Certified correct:

Confirmed:

Angie Collison
Corporate Officer

John Vassilaki
Mayor

Committee of the Whole
held at City of Penticton Council Chambers
171 Main Street, Penticton, B.C.

Tuesday, November 5, 2019
Recessed from the Regular Council Meeting at 1:00 p.m.

Present: Mayor Vassilaki
Councillor Bloomfield
Councillor Regehr
Councillor Robinson
Councillor Sentes
Councillor Watt

Absent: Councillor Kimberley

Staff: Donny van Dyk, Chief Administrative Officer
Angie Collison, Corporate Officer
Jim Bauer, Chief Financial Officer
Bregje Kozak, Director of Recreation and Facilities
Ben Johnson, Acting Director of Development Services
Mitch Moroziuk, General Manager of Infrastructure
Caitlyn Anderson, Deputy Corporate Officer

1. **Call to order**

The Mayor called the Committee of the Whole meeting to order at 1:02 p.m.

2. **Adoption of Agenda**

It was MOVED and SECONDED

THAT the agenda for the Committee of the Whole meeting held on November 5, 2019 be adopted as presented.

CARRIED UNANIMOUSLY

3. **Delegations and Staff Presentations:**

3.1 Community Volunteers for Events/Festivals

Wendy Weisner, Executive Director, SOS Volunteer Centre and Janell Wartenby, provided Council with an update on SOS Volunteer Centre work in the community and a brief review of Events/Festivals and Projects.

3.2 Cool It! Climate Leadership Training Program in two Middle Schools in Penticton in the spring of 2020

Kathleen Davies provided Council with a presentation introducing a Climate Leadership Training Program into two middle schools located in Penticton for the Spring of 2020.

3.3 Progress Report on the Shatford Centre

Kim Palmer and Keith MacIntyre provided Council with a progress report on the Okanagan School of the Arts and the Shatford Centre which included accomplishments and their goals to increase membership.

3.4 Childcare BC New Spaces Fund

Ben Johnson, Acting Director of Development Services provided Council with a presentation on new spaces for childcare in Penticton through the Childcare BC New Spaces Fund.

3.5 Arena Update – McLaren Ice Plant

Bregje Kozak, Director Recreation & Facilities provided Council with an update to the McLaren Arena and the upcoming capital request to replace the ice plant.

3.6 Lake-to-lake Cycling Route Engagement Update

JoAnne Kleb, Engagement Strategist and Philip Cooper, Communications Manager, provided Council with a presentation on the Lake-to-lake Cycling Route Engagement responses and next steps.

4. **Adjourn to Regular Meeting**

It was MOVED and SECONDED

THAT Council adjourn the Committee of the Whole meeting held November 5, 2019 at 2:32 p.m. and reconvene the Regular Meeting of Council.

CARRIED UNANIMOUSLY

Certified correct:

Confirmed:

Angie Collison
Corporate Officer

John Vassilaki
Mayor

Public Hearing
held at City of Penticton, Council Chambers
171 Main Street, Penticton, B.C.

Tuesday, November 5, 2019
at 6:00 p.m.

- Present:** Mayor Vassilaki
Councillor Bloomfield
Councillor Regehr
Councillor Robinson
Councillor Sentes
Councillor Watt
- Absent:** Councillor Kimberley
- Staff:** Donny van Dyk, Chief Administrative Officer
Angie Collison, Corporate Officer
Jim Bauer, Chief Financial Officer
Ben Johnson, Acting Director of Development Services
Blake Laven, Planning Manager
Caitlyn Anderson, Deputy Corporate Officer

1. Call to order

Mayor Vassilaki called the public hearing to order at 6:00 p.m. for Zoning Amendment Bylaw No. 2019-38 and Zoning Amendment Bylaw No. 2019-39.

The Corporate Officer read the opening statement and introduced the purpose of the bylaws. She then explained that the public hearing was being held to afford all persons who considered themselves affected by the proposed bylaws an opportunity to be heard before Council. She further indicated that the public hearing was advertised pursuant to the *Local Government Act*.

2. "Zoning Amendment Bylaw No. 2019-38" (3790 South Main Street)

The purpose of "Zoning Amendment Bylaw No. 2019-38" is to amend Zoning Bylaw No. 2017-08 as follows:

Rezone Lots 1,2,3 and 4 of District Lots 197 and 587, Similkameen Division Yale District Plan 27190, located at 3790, 3700, 3650 and 3600 South Main Street, from CT2 (Campground Commercial) to RM3 (Medium Density Multiple Housing).

The applicant is requesting to rezone 3790, 3700, 3650 and 3600 South Main Street from CT2 (Commercial Campground) to RM3 (Medium Density Multiple Housing). This rezoning will facilitate the consolidation of four parcels into one large parcel, which will allow for the construction of two 5 ½ storey apartment buildings, containing a total of 180-units.

The Corporate Officer advised that three letters have been received since the printing of the agenda and distributed to Council.

DELEGATIONS

Mayor Vassilaki asked the public for the first time if anyone wished to speak to the application.

- Christina Wilson, Highstreet Ventures, spoke in support of the application and explained the project.

Mayor Vassilaki asked the public for the second time if anyone wished to speak to the application.

- Hannah Hyland, problem for neighbourhood, traffic congestion a concern and need to plan for the traffic, safety is a concern, did survey of people in the area and they didn't know about the meeting tonight, don't want to congest the community.
- Bob Vincent, Crescent Hill Road, home directly above proposal, big building but need rental homes, good job for making it environmentally friendly, put energy into parking lot behind the building with greenery such as large trees that will blend into neighbourhood. Doesn't want the footprint to go any further south or higher, doesn't object to the development and good use of the property,
- Judy Schinz, Lee Avenue, lived on Yorkton Avenue for thirty years, increased traffic on Lee Avenue than Yorkton Avenue and think it's going to get worse, people use Lee Avenue instead of Yorkton Avenue, maybe traffic calming on Lee Avenue to slow down and avoid big trucks and no delivery trucks. Looks like a good development and need rentals, sad to see campground go.
- Mike Adzul, South Main Street, need for traffic light or four-way stop to slow down traffic on South Main Street, traffic starts on Green Avenue and goes to Yorkton and no stops in between.
- Kevin Cockrin, Lee Avenue, magnificent development and good things for the community, brings employment with construction, study traffic problems on Lee Avenue and Yorkton Avenue, stop signs are being ignored, speeding and cars being hit, need enforcement, neighbours don't want to park on street, main concern is safety.
- Bruce Barker, Lee Avenue, traffic is big issue, block off Lee Avenue at East end with cul-de-sac, reduce speed limits and direct traffic over to Yorkton Avenue.
- John Crowder, Finnerty Road, asked how long the project will take and what impact will construction have on traffic flow.
- Garry Hoolaeff, Spruce Place, not worried about traffic, Government Street is busier and South Main Street has a ways to go. Lee Avenue has alleys and doesn't require street parking, main concern is bottom of Crescent Hill which is very narrow and people walk up and down it, needs to be widened.
- Kendra Mitchell, Finnerty Road, it's not a matter of widening the road, it's the speed of the cars going too fast, runners, cyclists, someone is going to get hurt.
- Chris Mckay, Finnerty Road, access and egress onto and out of the property, how are you going to accommodate the turn into the property, not a lot of crosswalks and not close to a bus line, water pressure is not good, cars will end up parked on the road, silt hill and speed is a problem.
- Barb Hoolaeff, Spruce Place, property almost touches the development and now there are 100 spots, 180 units should be fine.

Mayor Vassilaki asked the public for the third and final time if anyone wished to speak to the application.

- Christina Wilson, Highstreet Ventures, answered questions, one access to the site which is what is already there, 14 -16 months to build, construction for traffic is up to the construction company, no additional crosswalk identified and one phase project.
- Jeff Kaminski, Lee Avenue, asked why the crosswalk isn't necessary since there's a school bus stop near by and not in an economic investment zone.
- Brigid Kemp, Warren Avenue West, frequently in the area, look to the future in the South end of town and densification, we have a speed issue and people not obeying signs.

The public hearing for "Zoning Amendment Bylaw No. 2019-38" was terminated at 6:43 p.m. and no new information can be received on this matter.

3. "Zoning Amendment Bylaw No. 2019-39" (CD6 Zone- Comprehensive Development - 962 Churchill Avenue)

The purpose of "Zoning Amendment Bylaw No. 2019-39" is to amend Zoning Bylaw No. 2017-08 as follows:

Add Section 14.6 CD6 - Comprehensive Development Zone (962 Churchill Avenue) and rezone 962 Churchill Avenue from R2 (Small Lot Residential) to CD 6 - Comprehensive Development Zone (962 Churchill Avenue).

The applicant(s) are proposing to construct a six-storey, eight-unit apartment building.

The Corporate Officer advised that no letters have been received since the printing of the agenda.

DELEGATIONS

Mayor Vassilaki asked the public for the first time if anyone wished to speak to the application.

- No one spoke.

Mayor Vassilaki asked the public for the second time if anyone wished to speak to the application.

- Selena DeMelo, Sydney Street, letter attached to agenda package, the development will overwhelm the area with six stories high of concrete. On behalf of Don Diffin, concerned with height, does not meet the affordable concept.
- George DeMelo, Sydney Street, rental property and ties their hands as investors. May get rented a lot for the location and has limited number of parking spots. Height doesn't fit the four stories.

Mayor Vassilaki asked the public for the third and final time if anyone wished to speak to the application.

- Lynn Kelsey, Oakville Street, height is a concern and have to conform with the neighbourhood.
- Drew Barnes, agent for proponent, redesigned for on street parking, six stories tall but recessed on all sides. Met required parking and visitor parking. E-bikes in apartments, and parking spots are electric ready, roof has solar panels and plant spots. Had open house in December 2018, at that time all was positive and changed front lobby to be

more street accommodating.

- Krystal Reed, project manager for properties on Churchill Avenue, spoke in support of the project, addressed concerns with regarding the need for sidewalks.
- Matt Hopkins, Balfour Street, high level of walkability and everything is close by. Bike ability is good too. Affordable housing is hard to put on the developer. Having three bedroom units is needed for the community.
- Garth Bathgate, Churchill Avenue, walkable area, see improvements by reducing speed to reduce 30km/h and to match the other streets nearby. No sidewalks, but really busy with people and cars.
- Rob Perret, part of development on Churchill Avenue, had some conversations with neighbours.
- Fran McCracken, Churchill Avenue, spoke in support of the application. Attended meetings and spoke to neighbours. It is the first of many high end developments and the neighbourhood is ready for this type of development.

The public hearing for "Zoning Amendment Bylaw No. 2019-39" was terminated at 7:15 p.m. and no new information can be received on this matter.

Certified correct:

Confirmed:

Angie Collison
Corporate Officer

John Vassilaki
Mayor

Agriculture Advisory Committee Meeting

held at City of Penticton Committee Room A
171 Main Street, Penticton, B.C.

Monday, November 4, 2019
at 2:00 p.m.

Present: Rod King, Chair
Paul Gardner
Annelise Simonsen
Doug Mathias
Jesse Chapman
Kristi Tatebe
Darshan Jassar
Chris Holler
Councillor Bloomfield

Staff: Blake Laven, Planning Manager (*left the meeting at 3:00 p.m.*)
Audrey Tanguay, Senior Planner
Steven Collyer, Planner 1
Len Robson, Manager of Public Works
David Best, Public Works Utilities Supervisor
Paula McKinnon, Legislative Assistant

Guest: Kristi Estergaard (*Left the meeting at 2:36p.m.*)
Benjamin Becker (*Left the meeting at 3:00 p.m.*)
Eric Thor (*Left the meeting at 3:00 p.m.*)

1. **Call to Order**

The Agriculture Advisory Committee was called to order by the Chair at 2:01 p.m.

2. **Adoption of Agenda**

It was MOVED and SECONDED

THAT the Agriculture Advisory Committee adopt the agenda for the meeting held on November 4, 2019 as presented.

CARRIED UNANIMOUSLY

3. **Adoption of Minutes**

3.1 Minutes of the June 12, 2019 Agriculture Advisory Committee Meeting

It was MOVED and SECONDED

THAT the Agriculture Advisory Committee adopt the minutes of the June 12, 2019 meeting as presented.

CARRIED UNANIMOUSLY

4. **Business Arising from Prior Meetings**

5. **New Business**

5.1 2020 Community Food Action Initiative Funding Program

Kristi Tatebe declared herself to be in a conflict of interest due to a potential future direct pecuniary benefit as a planning consultant and left the meeting at 2:04 p.m.

The Planning Manager provided the Committee with an overview of the 2020-2023 Community Food Action Initiatives (CFAI) Multi-year Funding Opportunity and how the program coincides with the City’s Official Community Plan.

Main Motion:

It was MOVED and SECONDED

THAT the Agriculture Advisory Committee recommends to Council to direct staff to submit an application for funding to the 2020 Community Food Action Initiative funding program, to support the creation of food strategy for the City.

Amendment:

It was MOVED and SECONDED

THAT the following words “and/or Regional District” be inserted at the end of the main motion.

CARRIED UNANIMOUSLY

Main Motion as Amended:

It was MOVED and SECONDED

THAT the Agriculture Advisory Committee recommends to Council to direct staff to submit an application for funding to the 2020 Community Food Action Initiative funding program, to support the creation of food strategy for the City and/or Regional District.

CARRIED UNANIMOUSLY

Kristi Tatebe returned to the meeting at 2:35 p.m.

5.2 1853 Sutherland Road – Development Variance Permit

The Senior Planner provided the Committee with an overview of the application requesting a variance to allow for the subdivision of the parcel into two lots. The applicants were present to provide any clarification where required.

Continued...

5.3 1853 Sutherland Road – Development Variance Permit - Continued

Main Motion:

It was MOVED and SECONDED

THAT the Agriculture Advisory Committee support “DVP PL2019-8615” application for Lot 1, District Lot 369, Similkameen Division Yale District Plan KAP76817 located at 1853 Sutherland Road, subject to the following conditions:

1. A covenant be placed on the remainder parcel to restrict residential buildings on the vineyard parcel; and
2. The remainder parcel be incorporated in the Agriculture Land Reserve as part of an Agriculture Land Reserve Inclusion application.

Amendment:

It was MOVED and SECONDED

THAT the word “restrict” be replaced with the word “prohibit”.

CARRIED UNANIMOUSLY

Main Motion as Amended:

It was MOVED and SECONDED

THAT the Agriculture Advisory Committee support “DVP PL2019-8615” application for Lot 1, District Lot 369, Similkameen Division Yale District Plan KAP76817 located at 1853 Sutherland Road, subject to the following conditions:

3. A covenant be placed on the remainder parcel to prohibit residential buildings on the vineyard parcel; and
4. The remainder parcel be incorporated in the Agriculture Land Reserve as part of an Agriculture Land Reserve Inclusion application.

CARRIED UNANIMOUSLY

5.4 Penticton Agricultural Irrigation Design Options – David Best, Utilities Supervisor

The Utilities Supervisor presented to the Committee the preliminary design options that have been provided by consultants. Discussion ensued regarding the preliminary design and the Committee provided their feedback and comments for consideration in moving forward.

5.5 Modification of Irrigation Shut-off Dates – Len Robson, Manager of Public Works

The Manager of Public Works informed that Committee that a request has been received by a member of the public to modify the irrigation shut-off dates. A brief discussion ensued, however, no action was recommended.

6. **Council Outcome**

7. **Next Meeting**

The next scheduled meeting of the Agriculture Advisory Committee is to be determined.

8. **Adjournment**

It was MOVED and SECONDED

THAT the Agriculture Advisory Committee adjourn the meeting held on Monday, November 4, 2019 at 4:02 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Paula McKinnon
Legislative Assistant

Council Report

penticton.ca

Date: November 19, 2019
To: Donny van Dyk, Chief Administrative Officer
From: Tina Siebert, Bylaw Services Supervisor
Subject: **Complimentary Christmas Parking Downtown**

Staff Recommendation

THAT Council approve no charge for on-street parking in the downtown area on the four (4) Saturdays in December, 2019 which includes: December 7, 14, 21, 28, 2019.

Strategic priority objective

A vibrant, innovative, healthy waterfront city focused on sustainability, community and economic opportunity.

The City of Penticton recognizes that small businesses play a vital role in Penticton's local economy by providing jobs and preserving the Downtown neighborhood. The City of Penticton and the Downtown Penticton Association strive to promote shopping local by supporting small business and encourage citizens to shop downtown.

Background

For the past several years, the City has approved no charge on-street Saturday parking during the month of December in the Downtown area. This has been done as a Christmas promotion, at the request of the Downtown Penticton Association. Both Kelowna and Vernon support the requests each year from their respective Downtown Associations.

The Downtown Penticton Association has requested the City's approval for no charge parking again this year. (Attachment A).

Please note this will only apply to on-street metered parking stalls in Downtown Penticton. City parking lots and private parking lot rules remain in effect. The on street pay parking system will resume on Wednesday January 1st, 2020.

Financial implication

The total impact on downtown parking revenue for the dates indicated in December 2019 is approximately \$5,000.

Analysis

The request submitted by the Downtown Penticton Association will assist in supporting the downtown business community, which contribute significantly to the vibrancy and vitality of our community. With the additional activities taking place downtown during the Christmas season, the addition of free parking on Saturdays will provide an additional incentive for customers to visit downtown and shop at one of our many local businesses.

Attachments

Attachment A – Letter of Request from Downtown Penticton Association

Respectfully submitted,

Tina Siebert
Bylaw Services Supervisor

Concurrence

Director <i>KL</i>	Acting Chief Administrative Officer JB
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Attachment A – Letter of Request from Downtown Penticton Association



Thursday November 7, 2019

City of Penticton
171 Main Street
Penticton BC V2A5A9

Attention: Tina Siebert, Bylaw Services Supervisor

Re: Free Parking on Saturday's throughout December 2019

The Downtown Penticton Association would like to request free parking on streets and city parking lots on Saturday's only throughout the month of December. Dates we are requesting are Dec 7, 14, 21 and 28th.

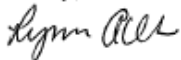
We recognize this ask will have impact on parking revenue earned and appreciate your consideration as having free parking will inspire people to shop, dine and enjoy the downtown core when preparing for the holiday season.

Due to the 200-block lane way east construction project, which began September 2018 through to March 2019, the parking lot on Backstreet (behind Guerard's) was closed off and parking stalls along Main St, Front St & Backstreet were regularly closed off due to open construction work. The amount of lost parking over the 2018 holiday season resulted in a substantial decline of retail sales. Approving free Saturday parking this year will be truly appreciated by our local merchants.

When we have received your approval, we will embark on a social media, print media and radio campaign to get the word out on city parking lot locations and the dates free parking is available.

Thank you very much for your consideration of our request.

Kindly,



Lynn Allin
Executive Director
Downtown Penticton Association

Council Report

penticton.ca

Date: November 19, 2019
To: Donny van Dyk, Chief Administrative Officer
From: Tina Siebert, Bylaw Services Supervisor
Ken Kunka, Building and Permitting Manager
Address: 377 Winnipeg Street
Subject: **Consideration of Declaration and Remedial Action**

Staff Recommendation

That Council pass the following Resolutions:

Whereas the City has authority under section 72(1) (b) of the *Community Charter* to impose remedial action requirements in relation to a declared nuisance:

1. THAT Council consider this staff report and presentation and, under the authority provided in Section 74 of the *Community Charter*, declare the single detached dwelling and detached shed located at 377 Winnipeg Street (the "Property") legally described as Lot 2 District Lot 4 Group 7 Similkameen Division Yale (Formerly Yale-Lytton) District Plan 3853 PID 010-706-241 **a nuisance as the buildings are dilapidated, unclean and offensive to the community;**
2. AND FURTHER THAT Council require remedial action requirements of the owner of the Property as follows:
 - Pay all outstanding amounts owing to the City; and
 - Obtain and successfully complete a Building Permit to demolish
3. AND FURTHER THAT Council set the time limit for completing the requirements described in Recommendation No. 2 to be no later than 4:30 p.m. on December 31, 2019 pursuant to Section 76 of the *Community Charter*;
4. AND FURTHER THAT Council authorize staff to commence a proceeding in the British Columbia Supreme Court after the time for the owners' compliance has expired to enforce the "Good Neighbour Bylaw No. 2012-5030" and "Controlled Substances Property Remediation Bylaw No. 2004-71" the remedial action Orders by way of civil injunction;
5. AND FURTHER THAT Council set the time limit for giving notice of a request for Council to reconsider the remedial action requirements described in Recommendation No. 2 to be no later than 4:30 p.m. on December 6, 2019 pursuant to section 78 of the *Community Charter*.

Executive Summary

Staff recommends Council declare the dwelling and shed at 377 Winnipeg Street a nuisance and impose remedial action on the owner to remedy the situation and if no action is taken, to proceed to injunctive action through the court.

Staff considers that this nuisance condition discourages economic development and negatively impacts neighboring property values. Derelict or vacant properties project a negative image of the city, impacting tourism, investment in business and development, and new resident attraction.

The Property is the subject of significant enforcement action since 2011. A summary of the Bylaw Department's file chronology is included in Attachment A.

Strategic priority objective

Community Safety: The City of Penticton will support a safe, secure and healthy community.

Background

The Property contains a single detached dwelling and detached shed. A Land Title and Survey Authority of British Columbia recent title search indicates that there are two property owners.

On October 16, 2018 the Property Use- License Inspector mailed a letter to the property owner outlining two options for consideration in order to resolve the issues at the property:

Option One:

Provide the following reports to the Building Department to bring the structures up to standard specified by the Controlled Substances Property Remediation Bylaw No. 2004-71

- Provide a report from a Certified Occupational Industrial Hygienist to identify actions or works needed to ensure the structures are free of pesticides, fertilizers, toxic chemicals, moulds or fungi;
- Provide a report by a Certified Electrician to certify that the household electrical system is safe for its intended use;
- Provide a report by a Certified Plumber to identify any corrective measures required to certify that the plumbing is safe and fully operational; and
- Pay all outstanding amounts owing to the City.

Option Two:

- Pay all outstanding amounts owing to the City; and
- Obtain and successfully complete a Building Permit to demolish.

The owner has not completed either option to date. Staff continue to receive complaints from the community and consistently attend to inspect and often re-secure the house since there is no action being taken by the property owner.

There is a history of disregard and building and bylaw non-compliance with this property owner. Over the last eight (8) years, the City has had to address a number of non-compliance issues with this owner, including:

- 287 Basset – Remedial Action to remove fire damaged building (2012)
- 360 Martin Street – BC Fire Commissioners order, Non-Occupancy/evacuation of Three Gables Motel due to the building conditions that might seriously endanger life or property in the event of a fire (2014)

Financial implication

Section 17(1) of the *Community Charter* allows a municipality to undertake remedial action requirements (“RAR”) if not carried out within the time set by a Council resolution. The City will collect the amount incurred from the Owner in the same manner and remedies as property taxes. Therefore, the taxes are deemed in arrears if unpaid. Also, the unpaid taxes would constitute a charge on the land and have priority over any other claim, lien, privilege or encumbrance of any person (except the Crown).

The 2019 BC Assessment provides that the land is valued at \$277,000 and Buildings at \$114,000.

Outstanding Fines and Fees:

- Outstanding Fines/Bylaw Offence Notices= \$1,530.00 owing
- Outstanding Fees= \$2,590.37 owing, total amount owing= \$4,120.37

There will be potential legal costs for of approximately \$5,000 to \$10,000 for Supreme court injunction proceedings. These costs would be collected with a successful injunction.

Analysis

Division 12 of the *Community Charter* provides authority for Council to declare and impose remedial action on items such as a building, something in or around a building, or something Council considers dilapidated or unclean as to be an offense to the community. The remedial action may require the owner to demolish, fill, cover, alter, bring the property up to a standard specified by bylaw, or otherwise deal with it in accordance with the directions of Council.

Staff have followed the *Good Neighbor Bylaw Compliance Policy*, (Adopted September 17th, 2019 – Res 411/2019), a policy that outlines a fair, consistent and progressive approach to obtain compliance with municipal bylaws. Without any resulting action from the property owner, staff have exhausted all efforts and are prepared to proceed to injunctive action as outlined in ss.260(2)(c) and 274 of the Community Charter, and s. 420 of the Local Government Act if no action is taken by the end of the year.

Alternate Recommendation

THAT Council provide the property owner the option to remediate to occupy the building for January 1, 2020 by providing the required reports to the Building and Bylaw departments as originally requested in Option 1 (including payment of all outstanding amounts owed to the City).

Attachments

Attachment A – Bylaw Chronology overview

Attachment B – October 16, 2018 Registered Letter

Respectfully submitted,

Tina Siebert
Bylaw Services Supervisor

Concurrence

Acting Director of Development Services <i>BS</i>	Acting Chief Administrative Officer JB
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Attachment A – Bylaw Chronology overview

2012-2019- 68 separate Calls for Service to Bylaw Department about issues ranging from Dogs, Unsightly property, snow and/or vegetation removal, nuisance issues, drug activity.

November 8, 2017- Bylaw Officer sent property owner updated Final Notice of outstanding Bylaw tickets and listed violation sections.

October 16, 2018- Property Use- License Inspector mailed letter to property owner outlining two options for the property to consider to resolve the issues at the property.

January 22, 2019- discarded material and re boarding of property by contractor

January 23, 2019- Property Use- License Inspector e mailed property owner with October 16, 2018 dated letter and excerpts from the Community Charter requesting immediate follow up with plans for the property.

March 27, 2019- property re boarded up by contractor

May 8, 2019- Complaint that people were attempting to get inside the property

May 29, 2019- E mail from property owner to Tina Siebert requesting to stop interfering with monitoring the property.

August 1, 2019- Bylaw Officer sent property owner updated Final Notice of outstanding Bylaw tickets and listed violation sections for a total owing of \$1,530.00

August 7, 2019- Bylaw Services Supervisor e mailed property owner a follow up inquiry with attached letter from October 16th, 2018 which outlines what he is required to complete. Property owner also requested list of all outstanding bylaw fines and invoices to be printed in a package for him to pick up, which was picked up from the Bylaw office.

August 8th, 2019- Complaint that weeds/vegetation is over grown onto sidewalk at front of property.

September 9, 2019- Complaint of trees/bushes overgrown on property and rats are crawling the property. Remedial Notice issued and provided to property owner.

Attachment B- October 16, 2018 Registered Letter



City of Pentiction
171 Main St. | Pentiction B.C. | V2A 5A9
www.pentiction.ca | ask@pentiction.ca

REGISTERED MAIL



October 16, 2018

Dear [Redacted]

RE: Lot 2 District Lot 4 Group 7 Similkameen Division Yale (Formerly Yale-Lytton) District Plan 3853; PID 010-706-241

As a result of multiple complaints received in this office, our Bylaw Enforcement Officers inspected your property legally described above and located at 377 Winnipeg Street, Pentiction BC and observed the eviction of your tenants on August 15, 2018. The tenants advised that they have been residing within the property without power or plumbing. The City of Pentiction was advised by the *Royal Canadian Mounted Police (RCMP)* that the property was involved in the ingestion, use, share, sale, trade, and/or barter of a Controlled Substance. You were issued a Notice on August 15, 2018 that advised that the property was in a *Hazardous Situation*. You were reminded of the issues and requirements to comply on September 21, 2018.

I can advise the following: further complaints have been received; the requested reports have not been submitted to this office; outstanding fees have not been paid; and the property remains in a *Hazardous Situation*.

Photograph taken on August 15, 2018



Under Division 12 of Part 3, section 73 of the *Community Charter*, Council has the authority to impose remedial action if Council considers that a structure is in or creates an unsafe condition and to direct that the structure be remedied. A copy of Division 12, of Part 3, of the *Community Charter* is enclosed.

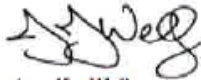
Staff believes that the dwelling and detached garage is in and creates an unsafe condition. I therefore serve this notice and request that you complete the following by midnight on **October 31, 2018**:

- Option One:
Provide the following reports to the Building Department to bring the structures up to standard specified by the Controlled Substances Property Remediation Bylaw No. 2004-71
 - o Provide a report from a Certified Occupational Industrial Hygienist to identify actions or works needed to ensure the structures are free of pesticides, fertilizers, toxic chemicals, moulds or fungi;
 - o Provide a report by a Certified Electrician to certify that the household electrical system is safe for its intended use;
 - o Provide a report by a Certified Plumber to identify any corrective measures required to certify that the plumbing is safe and fully operational; and
 - o Pay all outstanding amounts owing to the City.
- Option Two:
 - o Pay all outstanding amounts owing to the City; and
 - o Obtain and successfully complete a Building Permit to demolish the two structures.

In the event that you fail to comply with this notice by midnight on October 31, 2018, I must file a report with Council for their attention and further action.

I trust that you will cooperate with the City of Penticton in this regard and see that this matter is resolved to the satisfaction of all concerned.

Respectfully,



Jennifer Wells
Property Use – Licence Inspector
Development Services
City of Penticton

cc: Judgement Holder [Redacted] via CA489846
Mortgage Holder Bank of Montreal via Registration No. CA 207856
Mortgage Holder Bobby Singh Auliy via Registration No. CA489846
Pending Litigant [Redacted] via Registration No. CA551327

encl: Division 12 of Part 3 of the Community Charter
Notice dated August 15, 2018
Building Permit Application

COMMUNITY CHARTER
[SBC 2003] CHAPTER 26
Part 3 — Additional Powers and Limits on Powers

Division 12 — Remedial Action Requirements

Council may impose remedial action requirements

- 72** (1) A council may impose remedial action requirements in relation to
- (a) matters or things referred to in section 73 [*hazardous conditions*],
 - (b) matters or things referred to in section 74 [*declared nuisances*], or
 - (c) circumstances referred to in section 75 [*harm to drainage or dike*].
- (2) In the case of matters or things referred to in section 73 or 74, a remedial action requirement
- (a) may be imposed on one or more of
 - (i) the owner or lessee of the matter or thing, and
 - (ii) the owner or occupier of the land on which it is located, and
 - (b) may require the person to
 - (i) remove or demolish the matter or thing,
 - (ii) fill it in, cover it over or alter it,
 - (iii) bring it up to a standard specified by bylaw, or
 - (iv) otherwise deal with it in accordance with the directions of council or a person authorized by council.
- (3) In the case of circumstances referred to in section 75, a remedial action requirement
- (a) may be imposed on the person referred to in that section, and
 - (b) may require the person to undertake restoration work in accordance with the directions of council or a person authorized by council.

Hazardous conditions

- 73** (1) Subject to subsection (2), a council may impose a remedial action requirement in relation to any of the following:
- (a) a building or other structure, an erection of any kind, or a similar matter or thing;
 - (b) a natural or artificial opening in the ground, or a similar matter or thing;
 - (c) a tree;
 - (d) wires, cables, or similar matters or things, that are on, in, over, under or along a highway;
 - (e) matters or things that are attached to a structure, erection or other matter or thing referred to in paragraph (a) that is on, in, over, under or along a highway.
- (2) A council may only impose the remedial action requirement if
- (a) the council considers that the matter or thing is in or creates an unsafe condition, or
 - (b) the matter or thing contravenes the Provincial building regulations or a bylaw under section 8 (3) (l) [*Spheres of authority — buildings and other structures*] or Division 8 [*Building Regulation*] of this Part.

Declared nuisances

- 74** (1) A council may declare that any of the following is a nuisance and may impose a remedial action requirement in relation to the declared nuisance:
- (a) a building or other structure, an erection of any kind, or a similar matter or thing;
 - (b) a natural or artificial opening in the ground, or a similar matter or thing;
 - (c) a drain, ditch, watercourse, pond, surface water, or a similar matter or thing;
 - (d) a matter or thing that is in or about any matter or thing referred to in paragraphs (a) to (c).
- (2) Subsection (1) also applies in relation to a thing that council considers is so dilapidated or unclean as to be offensive to the community.

Harm to drainage or dike

- 75** A council may impose a remedial action requirement if a person has
- (a) obstructed, filled up or damaged a ditch, drain, creek or watercourse that was constructed or improved under this Act or the *Local Government Act*, or
 - (b) damaged or destroyed a dike or other drainage or reclamation work connected with it.

Time limit for compliance

- 76** (1) The resolution imposing a remedial action requirement must specify the time by which the required action must be completed.
- (2) Subject to section 79 [shorter time limits in urgent circumstances], the time specified under subsection (1) must not be earlier than 30 days after notice under section 77 (1) [notice to affected persons] is sent to the person subject to the remedial action requirement.
- (3) The council may extend the time for completing the required action even though the time limit previously established has expired.

Notice to affected persons

- 77** (1) Notice of a remedial action requirement must be given by personal service or by registered mail to
- (a) the person subject to the requirement, and
 - (b) the owner of the land where the required action is to be carried out.
- (2) In addition, notice of the remedial action requirement must be mailed to
- (a) each holder of a registered charge in relation to the property whose name is included on the assessment roll, at the address set out in that assessment roll and to any later address known to the corporate officer, and
 - (b) any other person who is an occupier of that land.
- (3) A notice under this section must advise
- (a) that the person subject to the requirement, or the owner of the land where the required action is to be carried out, may request a reconsideration by council in accordance with section 78 [person affected may request reconsideration], and
 - (b) that, if the action required by the remedial action requirement is not completed by the date specified for compliance, the municipality may take action in accordance with section 17 [municipal action at defaulter's expense] at the expense of the person subject to the requirement.

Person affected may request reconsideration by council

- 78** (1) A person who is required to be given notice under section 77 (1) [notice to affected persons] may request that the council reconsider the remedial action requirement.
- (2) Subject to section 79 [shorter time limits in urgent circumstances], a request under subsection (1) must be made by written notice provided within 14 days of the date on which the notice under section 77 (1) was sent or a longer period permitted by council.
- (3) If the council receives a notice that complies with subsection (2), it must provide the person with an opportunity to make representations to the council.
- (4) After providing the opportunity referred to in subsection (3), the council may confirm, amend or cancel the remedial action requirement.
- (5) Notice of a decision under subsection (4) must be provided in accordance with section 77 (1) and (2) [notice to affected persons].

Shorter time limits in urgent circumstances

- 79** If the council considers that there is a significant risk to health or safety if action is not taken earlier, the resolution imposing the remedial action requirement may
- (a) set a time limit under section 76 [time limit for compliance] that is shorter than the minimum otherwise applicable under subsection (2) of that section, and

(b) set a time limit for giving notice under section 78 [persons affected may request reconsideration] that is shorter than the limit otherwise applicable under subsection (2) of that section.

Recovery of municipal costs through sale of property

- 80** (1) This section applies to remedial action requirements in relation to the following:
- (a) matters or things referred to in section 73 (1) (a) [unsafe and non-complying structures];
 - (b) matters or things referred to in section 74 (1) (a) [nuisances in relation to structures];
 - (c) matters or things referred to in section 74 (1) (d) [nuisances in relation to things in or near structures] that are in or about a matter or thing referred to in section 74 (1) (a).
- (2) Subject to this section, if a remedial action requirement has not been satisfied by the date specified for compliance, the municipality may sell the matter or thing in relation to which the requirement was imposed or any part or material of it.
- (3) The earliest date on which the municipality may sell property referred to in subsection (2) is the later of
- (a) the date specified for compliance, and
 - (b) 60 days after the notice under section 77 (1) [notice to affected persons] is given.
- (4) If a municipality sells property under this section, it
- (a) may retain from the proceeds
 - (i) the costs incurred by the municipality in carrying out the sale, and
 - (ii) if applicable, the costs incurred by the municipality in exercising its power under section 17 [municipal actions at defaulter's expense] that have not yet been paid by the person subject to the requirement, and
 - (b) must pay the remainder of the proceeds to the owner or other person lawfully entitled.
- (5) For certainty, the authority under this section is in addition to that provided by section 17 [municipal action at defaulter's expense].

Council Report

penticton.ca

Date: November 19, 2019
To: Donny van Dyk, Chief Administrative Officer
From: Kerri Lockwood, Director, People & Community Safety Strategy
Subject: **Safety & Health Council Policy**

File No:

Staff Recommendation

THAT Council approve Safety & Health Policy dated November 19, 2019, a policy that replaces Safety & Health Policy of March 17, 2014 (resolution #136/2014).

Background

The last update to the Safety & Health Council Policy was made in March of 2014. The Policy's language has been updated to reflect current OH&S regulations and to reaffirm everyone's commitment to health and safety at the City of Penticton.

At present, the City is undertaking safety-related activities focused towards achieving its Certificate of Recognition (COR) from WorkSafeBC. COR is a voluntary incentive program that financially recognizes companies who develop and implement health and safety and injury management systems that meet an industry standard.

Part of preparing to achieve COR involves reviewing and updating all health and safety related documents. The updated Safety & Health Policy provides more comprehensive overviews of everyone's specific responsibilities and highlights the important role that is played by Joint Health and Safety Committees.

Attachments

Attachment A – Safety & Health Policy – dated March 17, 2014

Attachment B- Safety & Health Policy – dated November 19, 2019

Respectfully submitted,

Kerri Lockwood,
Director, People & Community Safety Strategy

Concurrence

Acting Chief
Administrative Officer

JB

Attachment A



Council Policy



Approval date: March 17, 2014

Resolution # 136/2014

Subject: Safety & Health Policy

Purpose

To provide a safe, healthy work environment and to conducting its various operations in a safe and protective manner.

Scope

The Policy applies to all City employees, the City Administrator, the Mayor and City Councillors. It also applies to contractors, visitors and other parties who attend at City of Penticton worksites or interact with City of Penticton employees during the course of their employment.

Policy

In fulfilling this commitment to protect both people and property, management will provide and maintain a safe and healthy work environment in accordance with industry standards and in compliance with legislative requirements, and will strive to eliminate any foreseeable hazards which may result in property damage, accidents or personal injury/illness.

All management functions will comply with the City of Penticton safety and health requirements as they relate to planning, operation and maintenance of facilities and equipment. All employees will perform their jobs properly in accordance with established procedures and safe work practices.

Accidental loss can be controlled through good management in combination with active employee involvement. Safety is the direct responsibility of all managers, supervisors and employees.

Garry Litke, Mayor of Penticton – 2014. "With the participation of each employee, we can fulfill our commitment to provide a safe, healthy work environment and make our goal of no incidents in the work place a reality"

Previous revisions n/a

Approval

Garry Litke, Mayor

Attachment B



Council Policy

pentiction.ca

Approval date: November 19, 2019

Resolution No.

Subject: Safety & Health Policy

Goal

To provide a safe, healthy work environment by conducting its various operations in a safe and proactive manner.

Scope

The Policy applies to all City employees, the City Administrator, the Mayor and City Councillors. It also applies to contractors, visitors and other parties who attend at City of Penticton worksites or interact with City of Penticton employees during the course of their employment.

Policy

The City of Penticton and its Council are committed to supporting a safe, secure and healthy community by maintaining an effective safety management system that promotes a strong safety culture, healthy workplaces and continual improvement.

Everyone is responsible for actively participating in activities that promotes safe work habits, healthy workplaces, identifying, reporting and mitigating hazards, and following all relevant safety laws and City policies and procedures.

The City's Senior Leadership Team, will provide support, funding and resources for the effective implementation and continual improvement of the City's safety management system, and ensure a system is in place to monitor and maintain compliance to safety legislation and regulation.

Managers will ensure that all levels within their department(s) conform to the City's safety policies and procedures, ensure adequate resources are allocated to maintain safe worksites, provide training and education, hazard/incident reporting, and support to the Joint Health and Safety Committees.

Supervisors are responsible for ensuring the health and safety of all employees under their direct supervision and that all work being conducted complies to the City's safe work practices and relevant legislation and regulation. Hazards must be reasonably controlled or eliminated and communicated to the employees.

Employees are responsible for following established safe work procedures and policies. All employees have the duty to report unsafe conditions or practices to their direct supervisor and have the right to refuse unsafe work.

Joint Health and Safety Committees (JHSC) will demonstrate positive safety leadership and contribute to the safety management system by participating in regular meetings and safety communication of trends and analysis, program and procedure reviews, workplace inspections, incident investigations, refusals of unsafe work, and providing safety related technical advice and recommendations.

Previous revisions March 17, 2014

Certified Correct

Angie Collison, Corporate Officer

Council Report

penticton.ca

Date: November 19, 2019
To: Donny van Dyk, Chief Administrative Officer
From: Wesley Renaud, Budget Analyst
Subject: **Fees and Charges Amendment Bylaw No. 2019-37**

File No: 1715-05

Staff Recommendation

THAT Council rescind third reading and give third reading as amended to "Fees and Charges Amendment Bylaw No. 2019-37", a bylaw that establishes the rates the City will charge for various services.

Background

As provided for in the *Community Charter*, fees and charges are used to recover the cost of services provided wherever possible, and as an alternative to property taxation.

On November 5 Staff brought a report forward and Council approved first, second and third readings of the Fees and Charges bylaw No 2019-37.

10.3 Fees and Charges Amendment Bylaw No. 2019-37

472/2019 It was **MOVED and SECONDED**
THAT Council give first, second, and third reading to "Fees and Charges Amendment Bylaw No. 2019-37".
CARRIED UNANIMOUSLY

Subsequently staff determined that an error exists in Appendix 4 – Building Department Fees.

Financial implication

The revised Fees and Charges rates are an important component in finalizing the proposed 2020-2024 Financial Plan.

Analysis of changes

Below are highlights of what has been corrected in Appendix 4

Appendix 4: Building Department Fees

For permits based on value of construction:

Amendment to Appendix 4 to correct an administrative error for the rate structure for permit fees over \$1,500,000. The schedule now reflects the correct current permit fee structure for 2019 in comparison to increase proposed for 2020 in this new valuation range. The increase is proposed for additional staff resources for plan review and site inspections for more complex residential and mid-sized commercial projects. The changes are in orange.

Alternate recommendations

THAT Council direct staff to make changes to the appendices.

Attachments

Attachment – Fees and Charges Amendment Bylaw No. 2019-37

Respectfully submitted,



Wes Renaud
Budget Analyst

Chief Financial Officer <i>JWB</i>	Acting Director Development Services <i>BJ</i>	Acting Chief Administrative Officer JB
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The Corporation of the City of Penticton

Bylaw No. 2019-37

A bylaw to amend the Fees and Charges Bylaw No. 2014-07

WHEREAS the Council of the City of Penticton has adopted a Fees and Charges Bylaw pursuant to the *Community Charter*,

AND WHEREAS the Council of the City of Penticton wishes to amend the "Fees and Charges Bylaw No. 2014-07";

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the City of Penticton in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. **Title:**

This Bylaw may be cited as "Fees and Charges Amendment Bylaw No. 2019-37".

2. **Amendment:**

"Fees and Charges Bylaw No. 2014-07" is amended as follows:

2.1 Delete and replace the following appendices in their entirety:

- Appendix 1 – Administrative Rates
- Appendix 2 – Dog Control – Dog Kennel, Licence and Penalty Charges
- Appendix 3 – Arena Rates (McLaren)
- Appendix 4 – Building Department Fees
- Appendix 5 – Business Licence Fee
- Appendix 6 – Cemetery
- Appendix 7 – Electric
- Appendix 8 – Equipment Rates
- Appendix 9 – Fire Department
- Appendix 10 – Fitness Room
- Appendix 11 – Garbage Rates
- Appendix 13 – Information Technology
- Appendix 14 – Liquor Licences
- Appendix 16 – Meeting Rooms/Activity Spaces
- Appendix 18 - Parking
- Appendix 19 – Parks and Sports Fields
- Appendix 20 – Planning and Development
- Appendix 21 – Pool/Aquatics
- Appendix 23 - RCMP
- Appendix 24 – Recreation – Miscellaneous
- Appendix 25 – Sewer
- Appendix 28 – Vending Fees
- Appendix 29 – Water
- Appendix 31 – Storm Water Utility

2.3 Appendices 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 13, 14, 16, 18, 19, 20, 21, 23, 24, 25, 28, 29, 31 attached hereto forms part of this bylaw.

READ A FIRST time this	5	day of	November, 2019
READ A SECOND time this	5	day of	November, 2019
READ A THIRD time this	5	day of	November, 2019
RESCIND THIRD and READ AS AMENDED		day of	,2019
ADOPTED this		day of	, 2019

John Vassilaki, Mayor

Angie Collison, Corporate Officer

Appendix 1

ADMINISTRATIVE RATES	2019	2020
Historical Information Search (per hour, 1 hour minimum)	\$37.00	\$37.00
Mortgage Roll Register (hard or electronic copy) - price per folio*	\$10.00	\$10.00
N.S.F. Cheques	\$30.00	\$30.00
Manual Tax Search - written*	\$30.00	\$30.00
Manual Tax Search - verbal*	\$10.00	\$10.00
Online Tax Search - per tax roll*	\$10.00	\$10.00
Online Tax Search - per utility account*	\$10.00	\$10.00
Monthly Billing/Postage Fee for Electric and Water Bills*	\$1.00	\$1.00
Freedom of Information requests fees shall be as prescribed by BC Reg 155-2012 as amended or replaced from time to time		
Interest rate on Accounts Receivable in arrears	2% per Month	2% per Month
Commercial Freedom of Information Request Minimum Fee (all commercial requests except Media)	\$20.00	
Freedom of Information Protection of Privacy - Requests for Information		
Non Commercial and Media Applicants	<i>Per Regulation B.C.</i>	
Commercial Applicants	Actual Cost	
Transferring payments		
Account Transfer (first time - fee waived)	\$25.00	\$25.00
Refund overpayment (excludes final overpaid utility accounts)	\$25.00	\$25.00
Photocopying (black and white) - per page (letter and legal)*	\$0.30	\$0.30
Photocopying (black and white) - per page (ledger)*	\$0.50	\$0.50
Photocopying (colour) - per page (letter and legal)*	\$1.00	\$1.00
Photocopying (colour) - per page (ledger)*	\$1.25	\$1.25

* **GST applicable**

Appendix 2

DOG CONTROL - DOG KENNEL, LICENCE AND PENALTY CHARGES	2019	2020
Licence Fee if purchased prior to January 31st		
Unspayed or Unneutered Dog*	\$62.00	\$63.50
Dog Licence – Female Dog	*\$62.00	
License fees for new dogs brought into the City after June 30th	50% off the licence fee	50% off the licence fee
Spayed or Neutered Dog (where proof from a veterinarian or sworn declaration is provided)	\$31.00	\$31.50
*If an owner provides proof of spaying or neutering, the difference in the fee will be refunded		
Foster Care Dog (where Foster Care Permit is provided)	No Charge	No Charge
Licence Fee Late Charge (purchased after January 31st)		
Unspayed or Unneutered Dog	\$72.00	\$73.50
Spayed or Neutered Dog (where proof from a veterinarian or sworn declaration is provided)	\$41.00	\$42.00
Service, Guide or RCMP Dog (where certification is provided)	No Charge	No Charge
Foster Care Dog (where Foster Care Permit is provided)	No Charge	No Charge
Replacement Tag		
Replacement for lost tag for the non-expired period of the current licence year	\$10.00	\$10.00
Owner holding a valid and current licence from another BC Local Government	\$10.00	\$10.00
Impoundment of a dog with a valid licence:		
First offence	\$25.00	\$25.50
Second offence	\$50.00	\$51.00
Third offence	\$75.00	\$76.50
Fourth and each subsequent offence**	\$100.00	\$102.00
** increasing by \$200.00 for each subsequent impoundment		
Impoundment of a dog Without a valid licence:		
First offence		\$75.00
Impoundment of an aggressive or dangerous dog with a valid licence:		
First offence	\$250.00	\$255.00
Second offence	\$350.00	\$357.00
Third offence	\$450.00	\$459.00
Fourth and each subsequent offence***	\$500.00	\$510.00
***increasing by \$300.00 for each subsequent impoundment		
Impoundment Maintenance Fee		
Maintenance fee per day or part day of impoundment	\$20.00	\$30.00
Maintenance fee per day or part day for impoundment of a dangerous dog	\$30.00	\$50.00
Disposal Fees		
Euthenasia	\$60.00	\$61.50
Disposal Fees	\$35.00	\$35.50
Pick up dog carcass	\$30.00	\$30.50
Veterinarian Exam/Treatment		
Examination or treatment by a licensed veterinarian	Actual Cost	Actual Cost
Kennel Operation Permits		
Commercial Kennel Operation Permit (includes 2 licence tags)	Requires Business Licence	Requires Business Licence
Hobby Kennel Operation Permit	\$25.00	\$25.00
Foster Care Permit (includes 2 dog tags)	\$25.00	\$25.00

Appendix 3

Arena Hourly Rates (McLaren)	Effective April 1, 2019	Effective April 1, 2020
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Ice in

Non Profit/Local

Child/Youth	\$88.74	\$90.51
Adult	\$163.20	\$166.46
Non School District 67 Schools*	\$44.37	\$45.26
Local Private	\$165.24	\$168.54
Local Commercial	\$179.52	\$183.11
Non Resident	\$168.30	\$171.67

Ice Out (Dry Floor)

Non Profit/Local

Child/Youth	\$35.96	\$36.68
Adult	\$53.91	\$54.99
Non School District 67 Schools*	\$17.98	\$18.34
Commercial Day Rate (8 hours)	\$800.00	\$800.00
Local Private	\$53.91	\$54.99
Local Commercial	\$139.72	\$142.51
Non Resident	\$56.56	\$57.69

Appendix 3		
Arena Hourly Rates (McLaren)	Effective April 1, 2019	Effective April 1, 2020
Admission Rates - Public Skating		
Single Admission		
Preschool	\$1.70	\$1.90
Child	\$2.67	\$2.86
Youth	\$3.64	\$3.81
Adult	\$4.38	\$4.52
Senior	\$3.64	\$3.81
Super Senior	\$2.67	\$2.86
Family	\$11.17	\$11.43
Parent & Tot -Adult	\$2.67	\$2.86
Parent & Tot -preschooler	\$1.70	\$1.90
Skate Rentals	\$3.64	\$3.81
Skate Rentals preschooler	\$2.67	\$2.86
Skate rentals - school	\$2.67	\$2.86

Appendix 3		
Arena Hourly Rates (McLaren)	Effective April 1, 2019	Effective April 1, 2020
10 Tickets		
Preschool	\$15.33	\$17.14
Child	\$24.05	\$25.71
Youth	\$32.77	\$34.29
Adult	\$39.38	\$40.00
Senior	\$32.77	\$34.29
Super Senior	\$24.05	\$25.71
Family	\$100.52	\$102.86
Parent & Tot -Adult	\$24.05	\$25.71
Parent & Tot -preschooler	\$15.33	\$17.14

Community Centre/McLaren Arena Meeting Room

Non Profit/Local

Child/Youth	\$12.13	\$12.38
Adult	\$12.13	\$12.38
Non School District 67 Schools*	\$9.10	\$9.28
Local Private	\$15.35	\$15.65
Local Commercial	\$26.86	\$27.39
Non-Resident	\$38.37	\$39.13

Non School District 67 Schools* are defined as grade schools (K-12) located

Appendix 4		
BUILDING DEPARTMENT FEES	2019	2020
Building Application Fees		
A non-refundable deposit is required at time of building permit application (credited towards end of Building Permit Fee)	\$175.00	\$180.00
Building Permit Fee Calculations		
\$1.00 - \$25,000 (Flat Fee)	\$175.00	\$180.00
\$25,001 - \$500,000	\$175.00 + \$12.00 per \$1,000 of Construction Value (between \$25,001 and \$500,000)	\$180.00 + \$12.00 per \$1,000 of Construction Value (between \$25,001 and \$500,000)
\$500,001 - \$1,500,000	\$5,875 + \$10.00 per \$1,000 of Construction Value (between \$500,001 and \$1,500,000)	\$5880.00 + \$11.00 per \$1,000 of Construction Value (between \$500,001 and \$1,500,000)
over \$1,500,000	\$15,875 + \$10.00 per \$1,000 of Construction Value (above \$1,500,000)	\$16,800.00 + \$10.00 per \$1,000 of Construction Value (above \$1,500,000)
Security Deposits		
Foundation Only Permit Security (Complex Buildings only)	\$25,000.00	\$25,000.00
Relocating a home, including a manufactured home	\$500.00	\$520.00
Temporary Building Permit Security	the greater of \$500.00 or 10% of the value of the temporary building.	the greater of \$500.00 or 10% of the value of the temporary building.
Partial Occupancy security	the greater of \$500.00 or 10% of the original value of the building permit fee.	the greater of \$500.00 or 10% of the original value of the building permit fee.
Plumbing Fees		
Minimum application (up to 10 Fixtures - including water/sanitary/storm service replacement)	\$75.00	\$80.00
Per Fixture thereafter	\$10.00	\$10.00
For Alteration to an existing system where there are no fixture count changes	\$75.00	\$80.00
Site Plumbing		
Single and Two family dwellings		
Water service inspection fee per unit	\$35.00	\$35.00
Sanitary service inspection fee per unit	\$35.00	\$35.00
Storm service inspection fee per unit	\$35.00	\$35.00
Combined water and sewer service inspection fee per unit	NA	NA
Combined water, sewer and storm service inspection fee per unit	NA	NA
Water service inspection fee, except single and two family dwellings		
First 15 m, or part thereof, plus	\$35.00	\$35.00
Each additional 15 m, or part thereof	\$25.00	\$25.00
Sanitary service inspection fee, except single and two family dwellings		
First 15 m, or part thereof, plus	\$35.00	\$35.00
Each additional 15 m, or part thereof	\$25.00	\$25.00
Storm service inspection fee, except single and two family dwellings		
First 15 m, or part thereof, plus	\$35.00	\$35.00
Each additional 15 m, or part thereof	\$25.00	\$25.00
Each storm catch basin, sump or oil/grease interceptor	\$25.00	\$25.00
Sprinkler Permits (Including site works)		
For first ten (10) sprinkler heads	\$175.00	\$180.00
For each additional sprinkler head	\$2.00	\$2.00
For each Siamese connection, standpipe, hose cabinet, hose outlet	\$25.00	\$25.00
First 15 m of underground fire lines of portion thereof, plus	\$75.00	\$75.00
each additional 15 m of fire lines of portion thereof.	\$25.00	\$25.00
Each private fire hydrant on private property	\$25.00	\$25.00
Mechanical Permits (Building)		
New or Replacement of Mechanical System in a Single or Two Family Dwelling	\$75.00	\$80.00
New installation or replacement of a spray booth or commercial cooking ventilation system	\$250.00	\$260.00
Demolition Fees		

Removal of Building(s) on a property	\$175.00	\$180.00
Security Deposit - refunded upon completion of works and confirmation of hazardous material assessment and appropriate disposal of waste	\$500.00	\$500.00
Security Deposit - pre-utility disconnect agreement- refunded upon completion of works and confirmation of hazardous material assessment and appropriate disposal of waste	\$1,000.00	\$1,000.00

Locating/Relocating a Building or Structure

Minimum Fee for relocating/placement of mobile home or accessory structure, plus	\$250.00	\$260.00
Minimum Fee for relocating/placement of an existing building or manufactured home, plus	\$1,000.00	\$1,050.00
Additional Building Permit Fee for new work on site for foundations, cribbing, etc.	Calculated as per building application fees above	Calculated as per building application fees above

Permit Reductions and Additional Charges
Reductions

Complex (Part 3) Building Projects - Where the City has stated in writing that it is relying on the Certification by a Professional Engineer or Architect, registered as such under Provincial Legislation, that the plans or the aspects of the plans, complied with the Building Code or other applicable enactment.	5% for Registered Coordinating Professional 5% per Registered Professional discipline up to a maximum of 15% (including RPC if used as well as RP)	5%
Simple (Part 9) Building Projects - Where the City has stated in writing that it is relying on the Certification by Professional Engineers, registered as such under Provincial Legislation, that the plans or the aspects of the plans, complied with the Building	10% for every Registered Professional Discipline up to 20% maximum	10% for every Registered Professional Discipline up to 20% maximum.
Plumbing Permit Homeowner Surcharge	\$50 or 25% (whichever is greater) surcharge for Single Family new construction and renovation projects completed by home owners	\$50 or 25% (whichever is greater) surcharge for Single Family new construction and renovation projects completed by home owners
BC Energy Step Code - building permit refund for residential projects designed and certified to Step 03 at time of Occupancy.	5%	5%
Mid-construction blower door test refund for all new Simple (Part 9) residential projects, issued as of January 01, 2020.		\$250 (per residential unit)

Additional Fees

Plan Check Fee - For review of revised drawings where more than two plan checks have been submitted or substantial changes to the approved design during construction that requires additional Building Code or Zoning Reviews	\$100.00	\$105.00 (Plus GST)
Re-Inspection Penalty	\$175.00 where more than two inspections have been called for. Fee must be paid in full prior to any additional inspections or completion certificate granted.	\$180.00 where more than two inspections have been called for. Fee must be paid in full prior to any additional inspections or completion certificate granted. (Plus GST)
Alternative Building Code Solutions Review	\$200.00 per alternate solution or substantial revision to approved alternate solution	\$210.00 per alternate solution or substantial revision to approved alternate solution. (Plus GST)
After hours inspections or permit application review (minimum one hour)	\$175.00 for first hour and \$75.00 for every subsequent hour	\$180.00 for first hour and \$80.00 for every subsequent hour. (Plus GST)
Preliminary Application Reviews - For Stratifications and potential change of use inquiries, file searches and / or site inspections prior to permit applications.	\$250.00	\$260.00

Earthworks	\$250.00	\$260.00
Annual Backflow test filing fee per device	\$14.45	\$14.45
Blasting Permit	\$250.00	\$260.00
Other Miscellaneous Building Permit Fees		
Permit to install a fireplace/stove or chimney	\$175.00	\$180.00
Swimming Pool Permit (Private)	\$175.00	\$180.00
Foundation Permit - Additional Application to above grade Building Permit, plus Additional Fee shall be charged based on the estimated cost of construction	\$175.00 Calculated as per Section 2	\$180.00 Calculated as per Section 3
Secondary Suite	\$300.00	\$400.00
Crane Permits	\$175.00	\$180.00
Change of Use or Occupancy when a Building Permit is not required	\$175.00	\$180.00
Permit Extension Fee - when existing Building Permit has expired	\$100 or 10% of original permit fee(s), whichever is greater	\$105 or 10% of original permit fee(s), whichever is greater
Permit Transfer Fee	\$100.00	\$105.00 (Plus GST)
Development Application Refunds		
Refunds with respect to development application are to be addressed in the following manner:		
Building and Plumbing Permit Fee Refund:		
Building and or Plumbing Permit application submitted, permit not issued – Upon cancellation of the Building and or Plumbing Permit application, refund Building Permit and or Plumbing Permit fees less an administrative fee of:		
For Single Family, Duplex and smaller developments	\$500.00 plus \$200.00 for each Alternative Solution requested	\$500.00 plus \$200.00 for each Alternative Solution requested
For all other larger developments	\$1000.00 plus \$200.00 for each Alternative Solution Requested	\$1000.00 plus \$200.00 for each Alternative Solution Requested
Building and or Plumbing Permit issued, no construction started as determined by the Director of Development Services – Upon cancellation of the Building and or Plumbing Permit, refund Building Permit and or Plumbing Permit fees less an administrative fee of:		
For Single Family, Duplex and smaller developments	\$750.00 plus \$200.00 for each Alternative Solution Requested	\$750.00 plus \$200.00 for each Alternative Solution Requested
For all other larger developments	\$1500.00 plus \$200.00 for each Alternative Solution	\$1500.00 plus \$200.00 for each Alternative Solution
Building and or Plumbing Permit issued, construction started as determined by the Director of Development Services – No refund.		
City infrastructure¹ requirements as part of Building Permit:		
Building permit and/or plumbing permit application submitted, permit not issued – Upon		
For Single Family, Duplex and smaller developments	\$470.00	\$480.00
For all other larger developments	\$990.00	\$1,000.00
Building permit and/or plumbing permit issued, construction not started as determined		
For Single Family, Duplex Triplex and smaller developments	\$470.00	\$480.00
For all other larger developments	\$990.00	\$1,000.00
Building permit and/or plumbing permit issued, construction not started as determined by the Director of Development Services and the City infrastructure has been installed – No refund.	No Refund	No Refund
Building permit and/or plumbing permit issued, construction started as determined by the Director of Development Services and the City infrastructure has not been installed – The person seeking a refund must make a submission for a refund in the prescribed form to the Director of Development Services or the designate who will prepare a report for Council's consideration.	Council consideration	Council consideration
Council will consider the matter and may by resolution:		

- a. authorize the density bonus refund subject to conditions as; or
- b. refuse the request for a density bonus refund;
- c. refer the matter to staff or a future Council meeting; or
- d. such other determination as Council may direct.

As a requirement of any density bonus refund the development permit and building permit must be cancelled and the development Permit must be discharged from the title of the lands.

Admin. Fee for Single Family, Duplex, Triplex and small Development	\$470.00	\$480.00
For all larger Developments will be held	\$990.00	\$1,000.00
Building permit and/or plumbing permit issued, construction started as determined by the Director of Development Services and the City infrastructure has been installed.	No Refund	No Refund

Notes:

1. City Infrastructure is defined as:

- a. Any items related to the City of Penticton water, sanitary, storm system including main line pipe, appurtenances,
- b. Any items related to roads, sidewalks, curb, gutter, signs etc.

Sidewalk Uses		
Type 1 Sidewalk Café- Annual Fee	\$300.00	\$310.00 (Plus GST)
Type 2 Sidewalk Café - Annual Fee	\$300.00	\$310.00 (Plus GST)
For each parking space or portion thereof occupied by a temporary sidewalk café - Annual Fee	\$200.00	\$210.00 (Plus GST)
Sidewalk Sales Area or sidewalk seating area - (maximum of 2 tables and 8 seats)	\$100.00	\$105.00 (Plus GST)
Martin Street and Westminster Avenue Revitalization Project Area - Storefront sales/seating	\$100.00	\$105.00 (Plus GST)
Martin Street and Westminster Avenue Revitalization Project Area - Storefront Café	\$300.00	\$310.00 (Plus GST)
Main Street Revitalization Project Area - Storefront Sales/Seating (100 & 200 blocks)	n/c to 2019	\$105.00 (Plus GST)
Main Street Revitalization Project Area - Storefront Café (100 and 200 blocks)	n/c to 2019	\$310.00 (Plus GST)
Main Street Revitalization Project Area - Storefront Sales/Seating (300 block)	n/c to 2022	n/c to 2022
Main Street Revitalization Project Area - Storefront Café (300 block)	n/c to 2022	n/c to 2022

VACANT BUILDING REGISTRATION FEES

Fee for special safety inspection prior to registration permit	\$500.00	\$520.00 (Plus GST)
Fee for subsequent inspections not related to Vacant Building Registration Permit	\$175.00 per inspection	\$180.00 (Plus GST) per inspection
Fee for Vacant Building Registration Permit (12 months maximum) for each building or structure located on a single and two family zoned properties	\$2,500.00	\$2,600.00
Fee for Vacant Building Registration Permit (24 months maximum) for each building or structure located on all other zoned properties.	\$5,000.00	\$5,200.00
Fee for additional Vacant Building Registration (12 month maximum)	\$2,500.00	\$2,600.00
Attendance by City of Penticton Fire Services	Actual costs incurred by the City for related labour, materials and equipment	Actual costs incurred by the City for related labour, materials and equipment
Refund	75% of Vacant Building Permit Fee may be refunded if it is remediated or demolished within first six (6) months of registration.	75% of Vacant Building Permit Fee may be refunded if it is remediated or demolished within first six (6) months of registration.

Appendix 5		
BUSINESS LICENCE FEES	2019 Revised	2020
Application Fee: Non-refundable deposit is required at time of application (credited towards end of Business Licence Fee)		\$80.00
Application Fee: Short Term Rental - Major High Occupant - Non-refundable deposit is required at time of application (credited towards end of Business Licence Fee)		\$250.00
Business Licence Base Fee	\$175.00	\$180.00
Accommodation	Base fee plus \$2.00 per room	Base fee plus \$2.00 per room
Adult Only	Base fee plus Criminal Record Check	Base fee plus Criminal Record Check
Criminal Records Checks	As set out in the RCMP section of this bylaw	As set out in the RCMP section of this bylaw
Vacation Rental & Bed and Breakfast	Base Fee plus tourism fee	Base Fee plus tourism fee
Bed and Breakfast (Bylaw 2017-16)	Base Fee plus tourism fee	\$180.00
Vacation Rental Application Fee (Bylaw 2017-16)	\$75.00	delete
Vacation Rental Application Fee (Major High Occupant)(Bylaw 2017-16)		delete
Vacation Rental (Home Stay) (Bylaw 2017-16)	No Fees	No Fees
Short Term Vacation Rental (Minor) (Bylaw 2017-16)(per year)	\$100 Annual Fee plus \$100 Toursim Fee	\$180.00
Short Term Vacation Rental (Major) (Bylaw 2017-16) (per year)	\$150 Annual Fee plus \$200 Toursim Fee	\$250.00
Short Term Vacation Rental (Major High Occupant) (Bylaw 2017-16) (per year)	\$250 Annual Fee. \$250 first year public notification fee plus \$300 Tourism Fee.	\$400.00
Toursim Fee - Bed & Breakfast (per year)	\$200.00	NA
Seasonal - Six month maximum	\$100.00	\$100.00
Seasonal - Short Term 30 day - no location	\$35.00	\$35.00
Change of Owner Fee	\$0.00	\$0.00
Change of Location Fee	\$75.00	\$100.00
Penalty (late payment)	\$50.00	\$50.00
Seconday Suites and Carriage houses (per year)	\$175.00	\$180.00
Agricultural Business (seasonal)	\$100.00	\$105.00
Downtown Farmers Market	\$400/per yr.	\$500/per yr.
Downtown Community Market	\$1000/per yr.	\$1250/per yr.
Inter-Community Business Licence fee		\$150.00

Appendix 6

CEMETERY	2019	2020
Grave Space		
Standard Size Plot - Flat Marker Section		
Residents (including Care Fund contribution of 25%)	\$1,393	\$1,435
Non-Residents (including Care Fund contribution of 25%)	\$1,881	\$1,937
Standard Size Plot - Up-Right Marker Section		
Residents (including Care Fund contribution of 25%)	\$2,028	\$2,089
Non-Residents (including Care Fund contribution of 25%)	\$2,738	\$2,820
Small Size Plot (includes infants less than 2 years) - Flat Marker Section		
Residents (including Care Fund contribution of 25%)	\$454	\$468
Non-Residents (including Care Fund contribution of 25%)	\$613	\$631
Small Size Plot (includes infants less than 2 years) - Up-Right Marker Section		
Residents (including Care Fund contribution of 25%)	\$662	\$682
Non-Residents (including Care Fund contribution of 25%)	\$893	\$920
Cremation Size Plot - Flat Marker Section		
Residents (including Care Fund contribution of 25%)	\$447	\$460
Non-Residents (including Care Fund contribution of 25%)	\$603	\$621
Cremation Size Plot - Up-Right Marker Section		
Residents (including Care Fund contribution of 25%)	\$651	\$671
Non-Residents (including Care Fund contribution of 25%)	\$879	\$906
Green Burial Plot		
Residents (including Care Fund contribution of 25%)	\$1,393	\$1,435
Non-Residents (including Care Fund contribution of 25%)	\$1,881	\$1,937
Family Estate Plot - Traditional In-ground		
Residents (including Care Fund contribution of 25%)	\$29,000	\$29,000
Non-Residents (including Care Fund contribution of 25%)	\$39,150	\$39,150
Family Estate Plot - Cremation		
Residents (including Care Fund contribution of 25%)	\$2,300	\$2,300
Non-Residents (including Care Fund contribution of 25%)	\$3,105	\$3,105
Any plots reserved as per The Corporation of the City of Penticton Cemetery Management Bylaw No.		
Services Internment		
Standard size - Traditional In-ground or Green Burial - First Interment per Plot	\$1,428	\$1,471
Standard size - Traditional In-ground or Green Burial - Second Interment	\$975	\$1,004
Small size	\$484	\$499
Infant under 2 years	\$484	\$499
Cremation size	\$303	\$312
Green Burial - Memorialization - Name and Dates etched into communal marker stone (optional)	\$225	\$225
Opening and Closing Grave for Exhumation		
Standard size	\$1,851	\$1,907
Small size	\$745	\$767
Infant under 2 years	\$745	\$767
Cremation size	\$392	\$404
Extra-Deep to Permit Second Burial in Same Grave		
Less than 24 Hours Notice – Charge	\$240	\$247
Installation of Memorials (each time) - including care fund contribution of 25%	\$280	\$288
Reset Fee	\$190	\$196
Reservation of Side by Side Graves for Extended Family		
One time Administration Fee	\$75	\$77
Annual Reservation Fee	\$28	\$29
Fairview Internment		
Fairview Cemetery Fee	\$377	\$388

Appendix 6

CEMETERY	2019	2020
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Goods

Grave Liners – Regular	\$490	\$490
Grave Liners – Child	\$207	\$207
Concrete Slab for Lanterns	\$207	\$207

Columbarium

Resident

Level I	\$3,150	\$3,245
Level II	\$3,045	\$3,136
Level III	\$2,940	\$3,028

Non-Resident

Level I	\$4,253	\$4,381
Level II	\$4,111	\$4,234
Level III	\$3,969	\$4,088

The rates include a one-time opening/closing rate, and initial engraving

Care Fund Per Niche Sold

Columbarium	\$379	\$440
Marker	\$26	\$27

Other Charges

Additional Opening/closing (includes 2nd engraving)	\$302	\$312
Niche Flower Vase	\$81	\$81
Exhumation	\$332	\$342
Overtime	\$424	\$437

Mausoleum

Basic Rate per unit

Resident

Level I	\$19,110	\$19,683
Level II	\$18,375	\$18,926
Level III	\$17,640	\$18,169

Non-Resident

Level I	\$25,799	\$26,573
Level II	\$24,806	\$25,550
Level III	\$23,814	\$24,528

The rates include a one-time opening/closing rate, and initial engraving

Care Fund Per Unit Sold

Mausoleum	\$379	\$2,700
Marker	\$26	\$27

Opening and Closing for Exhumation

Level I, II and III	\$1,758	\$1,811
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Ossuary / Scattering Garden and Memorial

Basic Rate per Unit:

Ossuary - Resident	\$439	\$440
Ossuary - Non-resident	\$593	\$594
Bronze Memorial Wall Name Plaque	\$325	\$335

Lakeview Cemetery – Cost of Saturday burials is the same as on weekdays

Fairview Cemetery – cost of Saturday burials is subject to additional labour charges

No Sunday or Statutory Holiday Burials

Appendix 7

ELECTRIC	2019	2020
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Utility Administration Rates

Utility credit references (current or recent account)	\$17.00	\$17.25
Archived account	\$30.00	\$30.50
Utility account history	\$17.00	\$17.25
Interest rate on delinquent utility accounts	10% per annum	10% per annum
Special electric meter reading	\$41.50	\$41.50
Special electric meter inspection fee	\$41.50	\$41.50

AMR OPT OUT

AMR Opt Out manual electric meter reading for an individual meter	\$17.80	\$17.80
AMR Opt Out manual combined electric and water meter reading for an individual for an individual meter read	\$18.80	\$18.80
AMR Opt Out manual electric meter reading for a meter bank installation	\$17.80 for the first meter and \$1.00 per read for each additional meter in the meter bank per meter read. The total cost for the electric meter bank read is to be equally split between all customers serviced by the bank meter	\$17.80 for the first meter and \$1.00 per read for each additional meter in the meter bank per meter read. The total cost for the electric meter bank read is to be equally split between all customers serviced by the bank meter
AMR Opt Out combined electric and water meter reading for a combined electric and water meter bank installation	\$18.80 for the first meter and \$1.00 per read for each additional meter in the meter bank per meter read. The total cost for the combined electric and water meter bank read is to be equally split between all customers served by the meter bank.	\$18.80 for the first meter and \$1.00 per read for each additional meter in the meter bank per meter read. The total cost for the combined electric and water meter bank read is to be equally split between all customers served by the meter bank.
AMR Opt Out electric meter use of a digital non radio frequency electric meter	\$153.00	\$153.00
Utility application fee – next day service	\$47.50	\$47.50
Utility application fee – same day service (accounts with combined electric and water)	\$105.00	\$105.00
Utility application fee (electric only) same day service (accounts that only have electric services)	\$59.50	\$59.50
Non-Payment: Electric disconnect and re-connect(during City Hall hours only)	\$83.00	\$83.00
Non-Payment: Site visit without a disconnect (during City Hall hours only)	\$41.50	\$41.50
Electrical disconnect or re-connect or site visit (cost per visit after hours with call-out)	\$430.25	\$430.25

Appendix 7

ELECTRIC	2019	2020
Electrical disconnect or reconnect or site visit (cost per visit during City Hall hours)	\$41.50	\$41.50
Electrical disconnect or reconnect or site visit (cost per visit after hours without call-out)	\$83.00	\$83.00
Illegal reconnection administration charge	\$280.00	\$285.00
Utility fee - Leave on Authorized	\$12.25	\$12.50
Electrical Disconnect and reconnect from pole	\$358.00	\$358.00
Special Administration charge per service	\$28.00	\$28.50

Electric Rates

Rate Code 10 - Residential

Basic Charge	\$18.72 per billing plus	\$18.72 per billing plus
Energy Charge	\$0.1284 per kwh for all consumption during the billing period	\$0.1284 per kWh for all consumption during the billing period

Rate Code 20 - General - Secondary metered and City owned Transformation

Basic Charge	\$18.72 per billing plus	\$18.72 per billing plus
Energy Charge: First 10,000 kwh per billing	\$0.1429per kwh	\$0.1429per kWh
Next 90,000 kwh per billing	\$0.1126 per kwh	\$0.1126 per kWh
Additional kwh per billing	\$0.0789 per kwh	\$0.0789 per kWh
Demand Charge	\$10.09 per KVA of billing demand which is the greater of a) the maximum KVA demand in excess of 45 KVA for the current billing or b) 75% of the maximum KVA billable demand in excess of 45kVA recorded during the previous 364 days to the current billable demand read	\$10.09 per KVA of billing demand which is the greater of a) the maximum KVA demand in excess of 45 KVA for the current billing or b) 75% of the maximum kVA billable demand in excess of 45kVA recorded during the previous 364 days to the current billable demand read

Rate Code - 25, 30 and 35

Are subject to the same base rates for consumption and demand as set out in Rate Code 20 with the following discounts:

Appendix 7

ELECTRIC	2019	2020
Primary Metering	1.5% discount on consumption and demand charges. Customer-owned transformation - 9.0% discount on demand charges only	1.5% discount on consumption and demand charges. Customer-owned transformation - 9.0% discount on demand charges only

Rate Code 25 - General - Primary metered and City owned Transformation

Basic Charge	\$18.72 per billing plus	\$18.72 per billing plus
Energy Charge		
First 10,000 kwh per billing	\$0.1408 per kwh	\$0.1408 per kWh
Next 90,000 kwh per billing	\$0.1109 per kwh	\$0.1109 per kWh
Additional kwh per billing	\$0.0777 per kwh	\$0.0777 per kWh
Demand Charge	\$9.93 per KVA of billing demand which is the greater of a) the maximum KVA demand in excess of 45 KVA for the current billing; or b) 75% of the maximum kVA billable demand in excess of 45kVA recorded during the previous 364 days to the current billable demand read	\$9.93 per KVA of billing demand which is the greater of a) the maximum KVA demand in excess of 45 KVA for the current billing; or b) 75% of the maximum kVA billable demand in excess of 45kVA recorded during the previous 364 days to the current billable demand read

Rate Code 30 - General - Secondary metered and customer owned Transformation

Basic Charge	\$18.72 per billing plus	\$18.72 per billing plus
Energy Charge		
First 10,000 kwh per billing	\$0.1429 per kwh	\$0.1429 per kWh
Next 90,000 kwh per billing	\$0.1126 per kwh	\$0.1126 per kWh
Additional kwh per billing	\$0.0789 per kwh	\$0.0789 per kWh
Demand Charge	\$9.18 per KVA of billing demand which is the greater of a) the maximum KVA demand in excess of 45 KVA for the current billing; or b) 75% of the maximum KVA demand in excess of 45 KVA recorded during the previous 364 days to the current billable demand read	\$9.18 per KVA of billing demand which is the greater of a) the maximum KVA demand in excess of 45 KVA for the current billing; or b) 75% of the maximum KVA demand in excess of 45 KVA recorded during the previous 364 days to the current billable demand read

Rate Code 35 - General - Primary metered and customer owned Transformation

Basic Charge	\$18.72 per billing plus	\$18.72 per billing plus
Energy Charge		
First 10,000 kwh per billing	\$0.1408 per kwh	\$0.1408 per kWh

Appendix 7

ELECTRIC	2019	2020
Next 90,000 kwh per billing	\$0.1109 per kwh	\$0.1109 per kWh
Additional kwh per billing	\$0.0777 per kwh	\$0.0777 per kWh
Demand Charge	\$9.04 per KVA of billing demand which is the greater of a) the maximum KVA demand in excess of 45 KVA for the current billing; or b) 75% of the maximum KVA demand in excess of 45 KVA recorded during the previous 364 days to the current billable demand read	\$9.04 per KVA of billing demand which is the greater of a) the maximum KVA demand in excess of 45 KVA for the current billing; or b) 75% of the maximum KVA demand in excess of 45 KVA recorded during the previous 364 days to the current billable demand read

Rate Code 45 - General - City Accounts

Energy Charge	\$0.0953 per kwh for all consumption	\$0.0953 per kWh for all consumption
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Rate Code 55 - Street Lighting, Traffic Lights & Other Un-metered Loads

Per fixture watt or volt ampere per billing subject to Electric Utility Services Bylaw No. 2017-44	\$0.1071 per fixture watt or volt ampere per billing	\$0.1071 per fixture kWh watt or KVAh volt ampere per billing
Per watt or volt ampere per billing based on equipment name plate data or customer information, or where data is insufficient, the City will determine by appropriate measurement and calculation what equipment kilowatt-hour or kilovolt ampere-hour loading shall be used for billing purposes.	\$0.2024 per watt	\$0.2024 per kWh watt
Monthly minimum charge per fixture or service connection	\$18.72 per billing plus	\$18.72 per billing plus

Net Metering Rate Code (aka Micro-DR)

When paying Net Metered Customers for any excess Energy generated by the Customer, the Penticton Electric Utility shall use the applicable **Rate Code under which the Customer is receiving Service from the Penticton Electric Utility**. Customers will be responsible for all costs of their Distribution Generation System including, but not limited to, design, permits, installation, inspection fees, connection fees, repairs and maintenance.

Electrical Service Calls

Service Call – 1 stop (1 hr. max)	\$217.25	\$217.25
Service Call – 2 stops (1.5 hr. max)	\$326.00	\$350.00

Electrical Service Connections

Temporary Service Connection

1 Phase up to 200 amps	\$217.25	\$349.00
all except 1 phase up to 200 amps	Actual Cost	Actual Cost

Service Relocate

1 phase up to 200 amps	\$347.00	\$421.00
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Service Upgrade

1 phase over 200 amps	Actual Cost	Actual Cost
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Appendix 7

ELECTRIC	2019	2020
3 phase overhead and underground (all)	Actual Cost	Actual Cost

Service Connection

1 phase per unit (200 amps max -includes 1 meter) overhead and underground	\$393.25	\$480.00
Additional meters	Actual Cost	Actual Cost
1 phase overhead and underground over 200 amps	Actual Cost	Actual Cost
3 phase overhead and underground (all)	Actual Cost	Actual Cost
Primary Underground Cable	Actual Cost	Actual Cost
Terminate and Energize underground - Per lot	Actual Cost	Actual Cost
Installation of electrical poles, vaults, road-crossings, etc	Actual Cost	Actual Cost
Electrical Call Out Rate	\$430.25	\$430.25

Electrical Pole Contacts

Telus (JU Contacts, WiFi, Power Point Contact + Energy at appropriate rate code(s))	As per Contract	As per Contract
Shaw Cable (JU Contacts, WiFi, Antenna, Power Point Contact + Energy at appropriate rate code(s))	As per Contract	As per Contract
Bell Canada JU Contacts Shaw WiFi	As per Contract	As per Contract
Recoverable Sign Installations	Actual Cost	Actual Cost

Power Factor Surcharge:

- a) Every Customer must regulate their load to maintain a Power Factor of not less than ninety (90%) percent.
- b) If customers have equipment or install equipment that results in poor power factor (less than 90%) a power factor surcharge may be applied and it is the Customer's responsibility to install equipment to correct or improve power factor.
- c) The surcharge shall be added to the Customer's bill after the rates or minimum charges have been calculated and the surcharge will remain in effect until the Penticton Electric Utility is satisfied that the Power Factor has been corrected.
- d) Electrical Service shall not be provided to any customer whose Load Power Factor is less than fifty (50%) percent.

Power Factor	Surcharge
Between 90% and 100%	Nil
Between 88% and 90%	2%
Between 85% and 88%	4%
Between 80% and 85%	9%
Between 75% and 80%	16%
Between 70% and 75%	24%
Between 65% and 70%	34%
Between 60% and 65%	44%
Between 55% and 60%	57%
Between 50% and 55%	72%
Less than 50%	90% and electrical service may be disconnected

Notes:

Appendix 7		
ELECTRIC	2019	2020

#1. Any applicable Federal or Provincial taxes are in addition to the above charges. A discount forfeit equal to 10% of the "current charges" (excluding Goods and Services Tax) will result if full payment of current charges is not received. a) on "residential-(rate codes 10), on or before the expiration of fifteen (15) days after the date of the mailing of the invoices therefore. b) on all other services not included in the definition of "residential" on or before the expiration of twenty-two (22) days after the date of the mailing of the invoices therefore, provided that when the said day falls on Saturday, Sunday, or holiday, the discount shall apply if payment is received on the next succeeding day which is not a holiday. In the event of a partial payment of the current charges on or before the discount date, a proportionate discount shall be allowed.

#2. Basic charges will be applicable to accounts that are disconnected from electric for seasonal or temporary purposes when the electric is being turned off at the account holders request but the account holder(s) is not altering.

#3. City Electrical Infrastructure is defined as: Any items related to the City of Penticton Electrical Utility distribution system including but not limited to primary duct and secondary duct, street lighting, power cables, transformers and associated appurtenances.

#4. All customers are eligible to access the "Electrical Service Payment Plan" for the installation of City Electrical Infrastructure and/or customer owned Micro-DR equipment that supplies power to their properties. The details of this program are summarized as follows:

- Payment Plan range: A customer can put a minimum amount of \$2,000 up to a maximum amount of \$50,000 on a Payment Plan;
- Payment Plan terms: 5 year payback in equal monthly amounts on the Electric Utility Bill plus interest calculated at the Prime Interest Rate +0.5%; and
- The customer has the ability to end the Payment Plan at any time by repaying the balance owing in full at any time without penalty.

Eligibility requirements:

- Must be for a new or an upgrade to an Electrical Service;
- Must be a City of Penticton Electric Utility customer;
- Must have a credit score of: 650 or greater for an individual, or less than 25 for a business;
- Must have a maximum of 19 City of Penticton Utility Credit Points;
- The customer must own both the land and building where the service is required; and
- If Micro-DR, receipts must be submitted from the contractor performing the work; and
- Protection: Any defaults on the Payment Plan will be subject to the normal City of Penticton utility collection procedures, including service disconnect and ultimately transfer of outstanding amount to taxes. Any outstanding payment plan amounts must be paid in full upon sale of the property.

Appendix 8			
EQUIPMENT RATES	2018	2019	2020
Passenger Vehicle (<5,500 kg)	\$6.00	\$6.50	\$6.50
Single / Tandem Dump	\$36.00	\$36.00	\$36.00
Trailers	\$5.00	\$5.00	\$5.00
Small Aerial	\$25.00	\$25.00	\$30.00
1 Ton Dump	\$7.50	\$7.50	\$7.50
1 Ton with Utility Box	\$7.50	\$7.50	\$7.50
Litter Truck	\$18.85	\$18.85	\$18.85
AWWTP - Crane Truck	\$7.50	\$7.50	\$9.00
parks Tractor	\$18.75	\$18.75	\$18.75
Electrical Line Truck	\$34.00	\$34.00	\$40.80
Grader	\$75.00	\$75.00	\$75.00
Back Hoe	\$29.00	\$29.00	\$29.00
Sewer Flush Truck	\$53.00	\$53.00	\$63.50
Street Sweeper	\$50.00	\$50.00	\$50.00
Wheel Loader	\$38.00	\$38.00	\$38.00
Rotary Mower - Large	\$30.00	\$30.00	\$30.00
Rotary Mower - Small	\$16.50	\$16.50	\$16.50
Chipper	\$20.00	\$20.00	\$20.00
Tractor	\$13.00	\$13.00	\$13.00
Fork Lift	\$40.50	\$40.50	\$40.50
Beach Cleaner	See Appendix 19 for Beach Cleaning Rates	\$45.00	\$45.00
Air Compressor	\$10.00	\$10.00	\$10.00
Large Sander & Blade	\$37.25	\$37.25	\$37.25
Small Sander & Blade	\$18.00	\$18.00	\$18.00
Ice Resurfacer	\$6.50	\$6.50	\$6.50
Leaf Vac	\$25.00	\$25.00	\$25.00
utility Truck (Water/Sewer)	\$12.00	\$12.00	\$14.50
Passenger Van (15 Passenger)	\$8.00	\$8.00	\$8.00
ATV	\$6.00	\$6.00	\$6.00
Compost Screener - Trommel	\$100.00	\$100.00	\$120.00
Small Equipment	\$4.00	\$4.00	\$4.00
Valve Machine	\$10.00	\$10.00	\$12.00
Flat Deck Crane Truck	\$33.00	\$33.00	\$33.00

Appendix 8

EQUIPMENT RATES	2018	2019	2020
Barge - Water Craft	\$32.00	\$32.00	\$32.00
Pick-Up Utility Box	\$7.50	\$7.50	\$7.50

Note all Electrical/Water/Sewer Vehicles or Equipment will increase by 20%

Appendix 9

Fire Department	2019	2020
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The fees hereinafter specified shall be paid to the City by all applicants for any permit required by this bylaw, or under

Installation of compressed gas systems, gasoline tanks, oil tanks, diesel tanks and dispensing pumps or refueling station:

Aboveground Tank		
<2500L	\$100.00	\$102.00
>2500L-<5000L	\$250.00	\$255.00
>5000L	\$350.00	\$357.00
Underground Tank		
<2500L	\$100.00	\$102.00
>2500L-<5000L	\$250.00	\$255.00
>5000L	\$350.00	\$357.00
Each dispensing pump	\$50.00	\$51.00
Tank removal or decommission*	\$150.00	\$153.00

* all installation and removal are subject to an environmental assessment to accompany application

Inspection and installation of domestic and commercial oil burners:

each domestic installation	\$15.75	\$16.00
each commercial installation	\$26.25	\$26.75

Permits

Public Fireworks Display permit

Low Hazard	\$50.00	\$51.00
High Hazard	\$250.00	\$255.00
Burning Permit as allowed by bylaw	\$50.00	\$51.00
Permanent Outdoor Fireplace	\$50.00	\$51.00

Emergency Assist Calls

Charge for responding to Jaws of Life	as per Provincial Emergency Program Fee Schedule	as per Provincial Emergency Program Fee Schedule
Ambulance Assist	as per Provincial Emergency Program Fee Schedule	as per Provincial Emergency Program Fee Schedule
Public Service	Actual Cost	Actual Cost
False Alarms	1st - n/c 2nd - \$200 3rd - \$300 4th+ \$400	1st - n/c 2nd - \$200 3rd - \$300 4th+ \$400

Other Fees

File Search for Building Deficiencies/Incident Reports/Investigations	\$165.00	\$165.00
Fire Investigation (for Fire Damage greater than \$5,000.00)	\$500.00	\$500.00
Requested on-site inspection/consultation for commercial purposes	Actual Cost	Actual Cost
Fire Extinguisher Training (per person)	\$5.00	\$5.00
Failure to keep fire under control and Fire Dept must attend pursuant to Fire and Life Safety Bylaw 2004-57 Section 9.04(g) as amended or superceded	Rates are based on the Office of the Fire Commissioner inter agency reimbursement rates as it changes from time to time	Rates are based on the Office of the Fire Commissioner inter agency reimbursement rates as it changes from time to time
Drive over fire hose pursuant to Fire and Life Safety Bylaw 2004-57 Section 8.01 as amended or superceded	Actual cost to repair or replace damaged hose	Actual cost to repair or replace damaged hose
Flat rate per fill for both Self Contained Breathing Apparatus (SCBA) and Self Contained Underwater Breathing Apparatus (SCUBA)	\$10.00	\$10.00
Fire Flow Testing	Actual Cost	Actual Cost

Appendix 9

Fire Department	2019	2020
Re-Inspection after Order	\$100.00	\$100.00
Fire Safety Plan Review - Initial	\$100.00	\$100.00
Fire Safety Plan Review - Subsequent	\$50.00	\$50.00

Training Centre Rental Rates

Classroom (projector/screen/TV/sound/flipcharts) / day	\$118	\$118
Live Fire Burn Building / day	\$531	\$531
Search Building / day	\$118	\$118
Engine / day	\$236	\$236
Full Facility - one day (including Engine)	\$826	\$826
Full Facility - two days (including Engine)	\$1,652	\$1,652
Instructor	\$354	\$354
Safety Officer	\$300	\$300
Technician (Rehab/Fire Control/Pump Operator)	\$300	\$300
Consumables (artificial smoke, generator, pallets, propane)	Actual Cost	Actual Cost
SCBA Rental per pack/per day	\$25	\$25
Natural Gas/Fuels	Actual Cost	Actual Cost
Student User Fee (Consumable Supplies) / day / student	\$6	\$6
Bunker Gear Rental (per set per day)	\$25	\$25
Fog Machine / per day	\$50	\$50

Mobile Vending Permit (Annual)**	\$50	\$50
Failure of Property Owner or Agent to attend Emergency Incident Scene	\$300	\$300
Fire Department control of life safety system until Owner or Agent takes responsibility	Actual Cost	Actual Cost
Fire Smart Burning Permit	No Charge	No Charge
Fire Smart Home Assessment	\$100	\$100

**Fee waived if inspected on Fire Department designated inspection dates

Appendix 10		
FITNESS ROOM	Effective April 1, 2019	Effective April 1, 2020

Single Admission

Youth	\$4.50	\$4.76
Adult	\$6.50	\$6.67
Senior	\$4.50	\$4.76
Super Senior	\$3.50	\$3.81
Family		\$15.24

10 Tickets

Youth	\$40.00	\$40.95
Adult	\$58.00	\$59.05
Senior	\$40.00	\$40.95
Super Senior	\$31.00	\$31.43
Family		\$136.19

1 Month

Youth	\$40.00	\$40.95
Adult	\$58.00	\$59.05
Senior	\$40.00	\$40.95
Super Senior	\$31.00	\$31.43
Family		\$136.19

3 Months

Youth	\$108.00	\$110.48
Adult	\$152.00	\$155.24
Senior	\$108.00	\$110.48
Super Senior	\$86.00	\$87.62
Family		\$359.05

6 Months

Youth	\$185.00	\$188.57
Adult	\$261.00	\$267.62
Senior	\$185.00	\$188.57
Super Senior	\$152.00	\$154.29
Family		\$614.29

12 Month Annual Pass

Youth	\$294.00	\$300.00
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Appendix 10		
FITNESS ROOM	Effective April 1, 2019	Effective April 1, 2020
Adult	\$414.00	\$422.86
Senior	\$294.00	\$300.00
Super Senior	\$239.00	\$243.81
Family		\$975.24

**Fitness Room/Pool Combined
Single Admission**

Youth	\$7.75	\$7.86
Adult	\$10.75	\$10.95
Senior	\$7.75	\$7.86
Super Senior	\$6.75	\$6.90
Family	\$25.36	\$25.71

10 Tickets

Youth	\$69.00	\$70.48
Adult	\$96.00	\$98.10
Senior	\$69.00	\$70.48
Super Senior	\$60.00	\$60.95
Family	\$226.50	\$228.57

1 Month

Youth	\$69.00	\$70.48
Adult	\$96.00	\$98.10
Senior	\$69.00	\$70.48
Super Senior	\$60.00	\$60.95
Family	\$226.50	\$228.57

3 Months

Youth	\$182.00	\$185.71
Adult	\$246.00	\$250.48
Senior	\$182.00	\$185.71
Super Senior	\$149.00	\$152.38

Appendix 10		
FITNESS ROOM	Effective April 1, 2019	Effective April 1, 2020
Family	\$583.00	\$585.71

6 Months

Youth	\$320.00	\$326.67
Adult	\$427.00	\$435.24
Senior	\$320.00	\$326.67
Super Senior	\$256.00	\$260.95
Family	\$1,014.00	\$1,018.10

12 Month Annual Pass

Youth	\$503.00	\$513.33
Adult	\$674.00	\$687.62
Senior	\$503.00	\$513.33
Super Senior	\$406.00	\$414.29
Family	\$1,599.50	\$1,604.76

**FITNESS ROOM / PUBLIC SWIMMING DAY PASS -
Single Admission**

Youth	\$11.50	\$11.67
Adult	\$15.50	\$15.71
Senior	\$11.50	\$11.67
Super Senior	\$9.50	\$9.76
Family	\$36.75	\$37.14

Clinic Rates

Weekly Fitness

Senior	\$11.00	\$11.19
Adult	\$16.00	\$16.43

Weekly Fitness/Pool

Senior	\$19.01	\$19.29
Adult	\$26.50	\$27.14

Monthly Fitness

Appendix 10		
FITNESS ROOM	Effective April 1, 2019	Effective April 1, 2020
Senior	\$30.00	\$30.48
Adult	\$43.50	\$44.29
Monthly Fitness/Pool		
Senior	\$51.75	\$52.86
Adult	\$72.00	\$73.33
Fitness 10 Ticket		
Senior	\$32.00	\$32.62
Adult	\$46.00	\$46.90
Fitness/Pool 10 Ticket		
Senior	\$55.00	\$56.19
Adult	\$77.00	\$78.57

Appendix 11

GARBAGE RATES	2019	2020
The scale of charges by The Corporation of the City of Penticton for the collection, removal and disposal of solid waste and recyclable materials as provided for in the City of Penticton Garbage "Solid Waste Collection and Recyclable Materials Disposal Bylaw", shall be as follows and will be billed by the City as current taxes on the property for which the premises were served by solid waste and recycling collection.		
Annual Fee - Solid Waste Collection Includes one (1) 120L Garbage Cart and one (1) 240L Yard Waste Cart	\$142.00	\$144.00
Annual Fee - Recycling Collection - Bi-Weekly Includes one (1) 240L Recyclable Cart	\$31.50	\$32.00
Annual Fee - Multi-Family Weekly Recycling Collection (per unit, per year)	\$63.00	\$64.00
Administration Fee for Sewer and Garbage Extension - for first unit	\$15.75	\$15.75
- Each Additional Unit in same complex	\$5.00	\$5.00
Tag a Bag - Additional Curb Side Collection bag - price per tag	\$3.50	\$3.50
25 Tag a Bag Coupons	\$62.50	\$62.50
Application for Curb Side Collection from a Multi-Family Dwelling	\$80.00	\$81.50
Application fee for Multi-Family Residential Weekly Recycle Collection	\$80.00	\$81.50

Base Cart Program

Base Cart Program includes: one (1) 120 Litre Garbage Cart, one (1) 240 Litre Recyclables Cart, and one (1) 240 Litre Yard Waste Cart

Cart Change Administration Fee Per property visit, any quantity of carts (Commences January 1, 2017)	\$30.00	\$30.50
Disability Exemption Application	No charge	No charge
Garbage Cart - upgrade to two (2) 120L Carts In addition to the Annual Fee - Solid Waste Collection	\$120.00	\$122.00
Garbage Cart - upgrade to a 240L Cart In addition to the Annual Fee - Solid Waste Collection	\$120.00	\$122.00
Recyclables Cart - upgrade to a 360L Cart	No charge, part of Annual Fee	No charge, part of Annual Fee
Recyclables Cart - upgrade to two (2) 240L Carts	No charge, part of Annual Fee	No charge, part of Annual Fee
Recyclables Cart - upgrade to two (2) 360L Carts	No charge, part of Annual Fee	No charge, part of Annual Fee
Recyclables Cart - downgrade to a 120L Cart	No charge, part of Annual Fee	No charge, part of Annual Fee
Yard Waste Cart - upgrade to 360L Cart In addition to the Annual Fee - Solid Waste Collection	\$34.50	\$35.00
Yard Waste Cart - upgrade to two (2) 240L Carts In addition to the Annual Fee - Solid Waste Collection (max 2 carts allowed)	\$69.00	\$70.00
Yard Waste Cart - upgrade to two (2) 360L Carts In addition to the Annual Fee - Solid Waste Collection (max 2 carts allowed)	\$69.00	\$70.00
Yard Waste Cart - downgrade to 120L Cart	No charge, part of Annual Fee	No charge, part of Annual Fee
Yard Waste Cart - opt out of Yard Waste Program	No charge, part of Annual Fee	No charge, part of Annual Fee
Wildlife Resistant Cart Upgrade - 120L Garbage Cart only (one time fee)	\$75.00/Cart	\$75.00/Cart
Repeated or willful damage to Carts will be charged to property owner	Actual Cost of replacement and Cart Change Administration Fee	Actual Cost of replacement and Cart Change Administration Fee

Screened Compost Sales

Bulk / Wholesale - (greater than 5 tonnes)	\$12.50 / tonne	\$12.50 / tonne
Less than 5 tonnes	\$20.00 / tonne	\$20.00 / tonne
Individual Bags	\$2.50 / bag	\$2.50 / bag

Appendix 13

INFORMATION TECHNOLOGY	2018	2019	2020
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Provision of Dark Fibre Services			
Dark Fibre - per fibre optic strand (per month)	330.00	336.60	343.25
Administration Fee	included	included	included
One Time Connection Fee	815.00	831.30	\$848.00
Physical Connection Costs	As quoted	As quoted	As quoted
Co-location Services (per month)	153.00	156.06	\$159.00

Provision of Telephone and Internet Services			
High-end 8861 (Gigabit, Bluetooth, Wifi)	41.00	41.82	\$42.50
High-end 8851 (Gigabit, Bluetooth)	31.00	31.62	\$32.25
Mid-range 8841(Gigabit)	26.00	26.52	\$27.00
Low-end greyscale 8811 (Gigabit)	15.00	15.30	\$15.50
Wireless portable phone Model 8821 (Bluetooth)	46.00	46.92	\$48.00
Conference phone Model 8832	41.00	41.82	\$42.50
D-A Convertor Allows for analog devices on City digital phone network Model ATA 190 (fee per ATA device)	10.00	10.20	\$10.40
Extra DID external phone number added to existing hardware	5.00	5.10	\$5.20
Internet	41.00	41.82	\$42.50
Wireless Internet Services add-on (where available)	10.00	10.20	\$10.40
Connection/Configuration Charge	102.00	104.04	\$106.00

Electronic Data Fees			
GIS Electronic Data	share data free of charge	share data free of charge	share data free of charge

Appendix 14

LIQUOR LICENCES	2018	2019	2020
A non-refundable application review for Local Government confirmation for Receipt Application or Zoning Confirmation. (credited towards end of Liquor Licence Review Fee)	N/A	\$175.00	\$180.00
New Food Primary review or Occupant load reviews	N/A	\$175.00	\$180.00
New Liquor Primary Licence (Public Consultation)	N/A	\$700.00 + public notice sign	\$700.00 + public notice sign
Permanent Change including change in hours, occupant load , addition of a winery, brewery or distillery lounge or special event area.	N/A	\$700.00 + public notice sign	\$700.00 + public notice sign
Structural Change - with public consultation	N/A	\$700.00 + public notice sign	\$700.00 + public notice sign
Structural Change - no public consultation	N/A	\$350.00	\$360.00
Structural Change - Zoning confirmation including Picnic Area Endorsement	N/A	\$175.00	\$180.00
Temporary Change or Request to extend hours for a Special Event Permit	N/A	\$175.00	\$180.00
Appeal to Council of a Staff Decision on a Liquor Application Review	N/A	\$350.00	\$360.00
Public Notice Signs			
Initial Public Consultation Notice Sign	N/A	\$250 (plus GST)	\$250 (plus GST)
Repair of Damaged Signs	N/A	\$80 (plus GST)	\$80 (plus GST)
Replacement of damaged signs	N/A	\$80 (plus GST)	\$80 (plus GST)

Appendix 16

Meeting Rooms/Activity Spaces Hourly Rate	Effective April 1, 2019	Effective April 1, 2020
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Community Centre/McLaren Arena Meeting Room

Non Profit/Local/ Regular

Child/Youth	\$11.79	\$12.00
Adult	\$11.79	\$12.00
Non School District 67 Schools*	\$8.84	\$9.00
Local Private	\$14.91	\$15.25
Local Commercial	\$26.09	\$26.75
Non-Resident	\$37.27	\$38.25

Community Centre Large Meeting Room

Note: Meeting Room #4, Meeting Room #7, and Combined #2 & #3 Rate is 1.75X Meeting Room Rate

Non Profit/Local/ Regular

Child/Youth	\$20.63	\$21.00
Adult	\$20.63	\$21.00
Non School District 67 Schools*	\$15.47	\$15.75
Local Private	\$26.25	\$27.00
Local Commercial	\$45.66	\$46.75
Non-Resident	\$65.22	\$67.00

Community Centre Conference Room

Note: Conference Room Rate is 75% X Meeting Room Rate

Non Profit/Local/ Regular

Child/Youth	\$8.84	\$9.00
Adult	\$8.84	\$9.00
Non School District 67 Schools*	\$6.63	\$6.75
Local Private	\$11.18	\$11.50
Local Commercial	\$19.57	\$20.00
Non-Resident	\$27.95	\$28.75

Library/Museum Auditorium

Note—Security premium of \$10.50 added to base rates. To be increased by CPI.

Non Profit/Local/ Regular

Child/Youth	\$18.34	\$18.75
Adult	\$25.74	\$26.25
Non School District 67 Schools*	\$13.75	\$14.00
Local Private	\$29.89	\$30.50
Local Commercial	\$53.06	\$54.25
Non-Resident	\$75.81	\$77.50

Activity Spaces

Community Centre Dance Studio

Non Profit/Local/ Regular

Child/Youth	\$20.63	\$21.00
Adult	\$20.63	\$21.00

Appendix 16

Meeting Rooms/Activity Spaces Hourly Rate	Effective April 1, 2019	Effective April 1, 2020
Non School District 67 Schools*	\$15.47	\$15.75
Local Private	\$26.09	\$26.75
Local Commercial	\$45.66	\$46.75
Non-Resident	\$65.22	\$66.75
Community Centre Gymnasium		
Non Profit/Local/ Regular		
Child/Youth	\$18.02	\$18.25
Adult	\$37.35	\$38.25
Non School District 67 Schools*	\$13.51	\$13.75
Local Private	\$49.80	\$51.00
Local Commercial	\$87.14	\$89.00
Non-Resident	\$124.49	\$127.50
Community Centre 1/2 Gymnasium		
Note: 1/2 Gymnasium Rate 66.7% X Gymnasium Rate		
Non Profit/Local/ Regular		
Child/Youth	\$12.02	\$12.25
Adult	\$24.91	\$25.50
Non School District 67 Schools*	\$9.02	\$9.25
Local Private	\$33.22	\$34.00
Local Commercial	\$58.12	\$59.50
Non-Resident	\$83.04	\$85.00

Non School District 67 Schools* are defined as grade schools (K-12) located within City of Penticton boundaries and Penticton Indian Band lands.

The Non School District 67 Schools rates are applicable during school hours.

NOTE: For all after hours bookings a security premium will be added to the base rate at actual cost

Appendix 18

PARKING	2019	2020
Off Street Scramble Parking permit (unassigned stall lots) per month	\$45.00	\$50.00
Off Street Reserved Parking Permit - monthly rate	\$50.00	\$60.00
Meters Bagged, No Parking or Reserved Parking - first day	\$10.50	\$11.00
- each day thereafter	\$6.30	\$11.00
Off-Street Parking Rental - first day	\$50.00	\$50.00
- each day thereafter	\$50.00	\$50.00
Sidewalk closure and parking meter rental permit	\$10.50	\$11.00
- administration fee per application	\$5.00	\$25.00

Resident Only Parking Areas

Resident Parking Only Application - non refundable deposit	\$157.50	\$175.00
Resident Parking Only Sign and Each Timed Parking Sign	\$84.00	\$90.00
Resident Parking Only Permit	\$15.00	\$15.00
Replacement Parking Only Permit	\$15.00	\$15.00

Parking Meters

For each twelve (12) minutes	\$0.10	\$0.25
For each 1/2 hour up to the maximum time on the meter	\$0.50	Remove
For two (2) hours -up to the maximum time on the meter	\$2.00	\$2.50

Ticket Spitters

Martin Street Extension Lot, 200, 300, 400 and 500 Blocks of Main Street parking Lots (first one (1) hour free and for each twelve (12) minutes	\$0.50	\$0.25
For all other ticket spitters, for each twelve (12) minutes up to the maximum time on ticket	\$0.50	\$0.25

Appendix 18

PARKING	2019	2020
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Boat Trailer Parking (South Main & Skaha Parking Lot)

Half Day Permit (up to 5 hours)	\$5.00	\$5.00
Full Day Permit (5 or more hours)	\$10.00	\$10.00
Annual Permit for Residents of Penticton	\$70.00	\$70.00
Annual Permit for Non-Residents	\$105.00	\$105.00

Parking Violations

Towing and Impound Charges (made payable to the "Contractor" as designed in the Municipal Towing Contract)	As set under: Motor Vehicle Act Regulations, or ICBC Payment Schedule	As set under: Motor Vehicle Act Regulations, or ICBC Payment Schedule
Administration Fee: collected by the "Contractor" payable to the City of Penticton	\$50.00	\$50.00
Storage of Materials or Impounding per 30 days	\$50.00	\$50.00

Permit Parking Sign Installation Fees

Supply of Placard (each)	\$2.00	\$2.00
Supply of sign post (each)	\$20.00	\$20.00
Supply of sign post sleeve (each)	\$10.00	\$10.00
Supply of Residential Parking Only or Special Event Parking Only sign (each)	\$10.50	\$10.50
Labour to erect a sign and post (each)	\$21.00	\$21.00
Labour to erect and remove a sign from existing infrastructure (each)	\$7.00	\$7.00

Note: i) In all instances Public Works Staff will endeavor to erect permit Parking Signs on existing sign posts; ii) In instances where Special Event Permit Parking signs are being erected in areas where it is likely that multiple or re-occurring Special Events will occur there will be no charge for the sign, or post of sleeve. The only charge will be for the labor to erect and remove the sign.

Appendix 19

Parks & Sports Fields Hourly Rate per Field	Effective April 1, 2018	Effective April 1, 2019	Effective April 1, 2020
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Sports Fields

Note: Phased in rates 2010-2012

Non Profit/Local

Child/Youth	\$3.75	\$3.82	\$3.90
Adult	\$11.23	\$11.45	\$11.68
Non School District 67 Schools*	\$2.81	\$2.87	\$2.92
Local Private	\$14.97	\$15.27	\$15.58
Local Commercial	\$26.20	\$26.73	\$27.26
Non-Resident	\$37.42	\$38.17	\$38.93

Kings Park

Non Profit/Local

Child/Youth	\$4.91	\$5.01	\$5.11
Adult	\$12.60	\$12.85	\$13.11
Non School District 67 Schools*	\$3.68	\$3.76	\$3.83
Local Private	\$18.92	\$19.30	\$19.68
Local Commercial	\$33.11	\$33.77	\$34.45
Non-Resident	\$47.31	\$48.26	\$49.22

Major Event Park

Non Profit/Local

Child/Youth	\$6.00	\$6.12	\$6.24
Adult	\$17.97	\$18.33	\$18.69
Non School District 67 Schools*	\$4.50	\$4.59	\$4.68
Local Private	\$23.96	\$24.44	\$24.93
Local Commercial	\$41.92	\$42.76	\$43.61
Non-Resident	\$59.89	\$61.09	\$62.31

Major Event Park (duplicate event - non prime - Before May 1 and After Sept 30)

Non Profit/Local

Child/Youth	\$4.80	\$4.89	\$4.99
Adult	\$14.37	\$14.66	\$14.95
Non School District 67 Schools*	\$3.60	\$3.67	\$3.74
Local Private	\$19.17	\$19.55	\$19.94
Local Commercial	\$33.53	\$34.20	\$34.89
Non-Resident	\$47.92	\$48.87	\$49.85

Major Event Parks: Okanagan Lake Park, Gyro Park/Bandshell, Rotary Park, Skaha

Minor Event Park

Non Profit/Local

Child/Youth	\$5.34	\$5.44	\$5.55
Adult	\$16.00	\$16.32	\$16.65
Non School District 67 Schools*	\$4.00	\$4.08	\$4.17
Local Private	\$21.33	\$21.76	\$22.19
Local Commercial	\$37.33	\$38.08	\$38.84
Non-Resident	\$53.34	\$54.40	\$55.49
*Major event users	\$22.53	\$22.98	\$23.44

Minor Event Park (additional/second event - non prime - Before May 1 and After Sept 30)

Non Profit/Local

Child/Youth	\$4.27	\$4.36	\$4.44
Adult	\$12.80	\$13.06	\$13.32
Non School District 67 Schools*	\$3.20	\$3.27	\$3.33
Local Private	\$17.06	\$17.41	\$17.75
Local Commercial	\$29.87	\$30.46	\$31.07
Non-Resident	\$42.67	\$43.52	\$44.39
*Major event users	\$18.02	\$18.38	\$18.75

Minor Event Parks: Penticton Youth Park, Lakawanna, Gyro South Lawn, Rose Garden and Marina Way

Appendix 19

Parks & Sports Fields Hourly Rate per Field	Effective April 1, 2018	Effective April 1, 2019	Effective April 1, 2020
Wedding Ceremony Rate - Minimum 4 hour booking (additional hours subject to hourly park rates)	\$220.82	\$225.23	\$229.74
Passive Parks and Play Courts			
Passive Parks			
Non Profit/Local			
Child/Youth	\$3.25	\$3.31	\$3.38
Adult	\$9.74	\$9.94	\$10.14
Non School District 67 Schools*	\$2.44	\$2.48	\$2.53
Local Private	\$12.97	\$13.23	\$13.49
Local Commercial	\$22.69	\$23.14	\$23.61
Non-Resident	\$32.43	\$33.08	\$33.74
Admin Rate User	\$8.86	\$9.04	\$9.22
Passive Parks (additional/second event - non prime - Before May 1 and After Sept 30)			
Non Profit/Local			
Child/Youth	\$2.60	\$2.65	\$2.70
Adult	\$7.79	\$7.95	\$8.11
Non School District 67 Schools*	\$1.95	\$1.99	\$2.03
Local Private	\$10.37	\$10.58	\$10.79
Local Commercial	\$18.15	\$18.51	\$18.88
Non-Resident	\$25.94	\$26.46	\$26.99
Admin Rate User	\$7.09	\$7.23	\$7.38
Passive Parks: Neighbourhood parks, Parking lots, Riverside and Beaches			
Play Courts			
Non Profit/Local			
Child/Youth	\$1.70	\$1.73	\$1.77
Adult	\$5.09	\$5.20	\$5.30
Non School District 67 Schools*	\$1.27	\$1.30	\$1.32
Local Private	\$11.86	\$12.10	\$12.34
Local Commercial	\$13.57	\$13.84	\$14.12
Non-Resident	\$16.96	\$17.30	\$17.64
Penticton Pickleball Society seasonal court usage (per player)	\$14.00	\$14.25	\$14.54
Play Courts (additional/second event - non prime - Before May 1 and After Sept 30)			
Non Profit/Local			
Child/Youth	\$1.36	\$1.39	\$1.41
Adult	\$4.08	\$4.16	\$4.24
Non School District 67 Schools*	\$1.02	\$1.04	\$1.06
Local Private	\$9.49	\$9.68	\$9.87
Local Commercial	\$10.86	\$11.08	\$11.30
Non-Resident	\$13.57	\$13.84	\$14.11
Non School District 67 Schools* are defined as grade schools (K-12) located within City of Penticton boundaries and Penticton			
Parking Space Rental (per parking space/per day)	\$5.52	\$5.63	\$5.74
Specialty Vehicle Event Parking Permits (minimum 50 permits); per vehicle; per day	\$2.00	\$2.04	\$2.08
Misc. Park Fees			
Garbage Removal	Actual Cost	Actual Cost	Actual Cost
Beach Cleaning Services - Regular Working Hours - Min 4 Hour Charge (incl. admin fees)	\$1,000.00	\$1,020.00	\$1,025.00
Beach Cleaning Services - Regular Working Hours - Hourly Rate After 4 Hours (incl. admin fees)	\$250.00	\$255.00	\$258.00

Appendix 19

Parks & Sports Fields Hourly Rate per Field	Effective April 1, 2018	Effective April 1, 2019	Effective April 1, 2020
Beach Cleaning Services - Outside Regular Working Hours - Min 4 Hour Charge (incl. admin fees)	\$1,400.00	\$1,428.00	\$1,450.00
Beach Cleaning Services - Outside Regular Working Hours - Hourly Rate After 4 Hours (incl. admin fees)	\$350.00	\$357.00	\$365.00
Double Cut and Tournament Preparation for Sports Fields on Weekends	Actual Cost	Actual Cost	Actual Cost
Field Mowing - Regular Time - Soccer / Field	\$81.18	\$82.81	\$85.00
Field Mowing - Over Time - Soccer / 2 Fields - First 2 Fields	\$244.63	\$249.52	\$255.00
Field Mowing - Over Time - Soccer / Additional Field	\$122.32	\$124.77	\$125.00
Field Lining - Regular Time - Soccer / First Field	\$202.41	\$206.46	\$210.00
Field Lining - Regular Time - Soccer / Additional Field	\$152.63	\$155.68	\$160.00
Field Lining - Over Time - Soccer / First Field	\$286.85	\$292.59	\$295.00
Field Lining - Over Time - Soccer / Additional Field	\$194.84	\$198.73	\$200.00

Rates listed are per day

Picnic Table (per table)	\$8.28	\$8.45	\$8.61
Picnic Table Delivery & Return (per table)	\$32.47	\$33.12	\$33.78
Garbage/Recycling Cans (per pair of 2)			\$8.61
Non Profit/Local	\$32.46	\$33.11	\$33.77
Local Private/ Commercial	\$75.76	\$77.28	\$78.82
Gyro Park Connect & Disconnect	\$54.11	\$55.19	Removed
All other Parks Delivery, Connect, Disconnect, Return	\$487.08	\$496.83	\$506.76

Note: Additional washroom cleaning charges are applied (when required for an event) as set by contracted

Rates listed are per day

Three - Five Tiered Bleacher Rental			
Non Profit/Local	\$9.92	\$10.12	\$11.00
Local Private/ Commercial	\$22.07	\$22.51	\$25.00
Moving and Set Up One Time Fee	\$194.83	\$198.72	\$200.00

Rates listed are per day

Ten Tiered Bleacher Rental			
Non Profit/Local	\$22.07	\$22.51	\$25.00
Local Private/ Commercial	\$49.67	\$50.66	\$55.00
Moving and Set Up One Time Fee	\$411.31	\$419.54	\$420.00

*Moving and set up costs are in addition to rental fees. Actual Costs of labour and equipment to be added. Prior to confirmation

Mobile Stage (Rates listed are per day)

Non Profit/Local	\$154.56	\$157.66	\$160.00
Local Private/ Commercial	\$331.21	\$337.84	\$340.00
Moving and Set Up One Time Fee	\$198.72	\$202.70	\$205.00

Mobile Stage with Awning (Rates listed are per day)

Non Profit/Local	\$176.64	\$180.17	\$185.00
Local Private/ Commercial	\$419.54	\$427.93	\$430.00
Moving and Set Up One Time Fee	\$1,104.07	\$1,126.15	\$1,130.00

**Mobile stage daily rates to be calculated annually as part of the City Fleet and approved by Council. Moving and set up costs are

Delivery/Removal 1-10 Barricades/Signs*** (one-time fee)	\$89.47	\$91.26	\$95.00
Delivery/Removal 11-20 Barricades/Signs*** (one-time fee)	\$134.21	\$136.90	\$140.00
Delivery/Removal 21-40 Barricades/Signs*** (one-time fee)	\$178.95	\$182.53	\$185.00
Delivery/Removal 40+ Barricades/Signs*** (one-time fee)	Actual Cost	Actual Cost	Actual Cost

Delivery/Removal 1-5 Water Stands (Gyro Only) (one-time fee)	\$104.04	\$106.12	Removed
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Delivery/Removal Garbage Cans & Bags**** (one-time fee)	\$52.02	\$53.06	\$33.78
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***No charge if paying for delivery/removal of picnic table or bleachers; or no charge if

Appendix 19

Parks & Sports Fields Hourly Rate per Field	Effective April 1, 2018	Effective April 1, 2019	Effective April 1, 2020
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****No charge if paying for delivery/removal of picnic tables or bleachers

Park Donation Program

Park Bench Donation - New Bench - 15 year - Council Policy 1037 - December 17, 2012 as amended from time to time.	\$2,570.00	\$2,570.00	\$2,570.00
Park Bench Donation - Refurbished Bench - 10 year renewal - Council Policy 1037 - December 17, 2012 as amended from time to time.	50% of current donation	50% of current donation	50% of current donation
Picnic Table Donation - New Table - 15 year - Council Policy 1037 - December 17, 2012 as amended from time to time.	\$3,060.00	\$3,060.00	\$3,060.00
Picnic Table Donation - Refurbished Table - 10 year renewal - Council Policy 1037 - December 17, 2012 as amended from time to time.	50% of current donation	50% of current donation	50% of current donation
Plaque Addition or Replacement	\$415.00	\$415.00	\$415.00
Tree Donation	\$415.00	\$415.00	\$415.00
Bike Rack - New Rack - 15 year - Council Policy 1037 - December 17, 2012 as amended from time to time.	\$1,040.00	\$1,040.00	\$1,040.00
Bike Rack - Refurbished Rack - 10 year renewal - Council Policy 1037 - December 17, 2012 as amended from time to time.	50% of current donation	50% of current donation	50% of current donation
Pet Stand - New Pet Stand - 5 year - Council Policy 1037 - December 17, 2012 as amended from time to time.	\$315.00	\$315.00	\$315.00
Hanging Basket Sponsor - 1 season - location determined by City	\$250.00	\$250.00	\$250.00
Park Stewardship - contribution towards favorite park, trail or beach	\$200.00	\$200.00	\$200.00
Floral Display Sponsor - 1 season - Sponsor one of the City's garden displays	\$2,500.00	\$2,500.00	\$2,500.00
Park Improvement Projects - Platinum Sponsor	\$10,000.00	\$10,000.00	\$10,000.00
Park Improvement Projects - Gold Sponsor	\$2,500.00	\$2,500.00	\$2,500.00
Park Improvement Projects - Silver Sponsor	\$500.00	\$500.00	\$500.00

Electrical Fees

Gyro Park - seasonal per 50 amp receptical	\$312.12	\$318.36	\$324.73
Gyro Park - seasonal per 15 amp receptical	\$156.06	\$159.18	\$162.36
Gyro Park - Saturday market only (seasonal) per receptical	\$106.08	\$108.20	\$110.37
Nanaimo Square - Saturday market only (season) per receptical	\$53.04	\$54.10	\$55.18

Appendix 20

PLANNING AND DEVELOPMENT

2019

2020

Subdivision and Development Costs

Every person who obtains:

- a) approval of the subdivision of a parcel of land under the "Land Registry Act" or the "Strata Titles Act" for any purpose other than the creation of three (3) or less lots to provide sites for a total of three (3) or less self-contained dwelling units; or
- b) a Building Permit authorizing the construction or alteration of buildings or structures for any purpose other than the construction of three (3) or less self-contained dwelling units; or
- c) a building Permit authorizing construction, alteration or extension of a building or structure, other than a building or portion of it used for residential purposes, where the value of the work exceeds Twenty-five Thousand Dollars (25,000);

Shall:

- 1) prior to commencement of the construction or installation of any works or services required under the Subdivision and Development Bylaw 2004-81, the owner shall pay to the City an administration fee of 3% of all works and services to be provided;
- 2) prior to commencement of the construction or installation of any works or services required under the Subdivision and Development Bylaw 2004-81, as amended from time, the owner shall pay to the City a Rectification and Repair Contingency fee of 2% of the estimated cost of construction. This fee shall be used to repair or replace existing City infrastructure that has been altered or damaged by activity related to the installation of the works and services for the development. The remainder of the fee will be returned to the owner upon issuance of the Total Performance Certificate.

OCP Amendments

a) OCP Amendments in Rural Residential, Detached Residential and Agricultural OCP designated areas	\$1,600.00	Removed
b) OCP Amendments	\$2,000.00	\$2,000.00
c) OCP Amendments in Rural Residential, Detached Residential and Agricultural OCP designated areas (where in conjunction with a Rezoning Application)	\$1,100.00	Removed
d) OCP Amendments (where in conjunction with a Rezoning Application)	\$1,300.00	\$1,300.00
e) OCP Text Amendments	\$1,600.00	Removed

Rezoning

a) Stand alone Rezoning applications in Rural Residential, Detached Residential and Agricultural OCP designated areas	\$1,250.00	Removed
b) All other stand alone Rezoning applications.	\$1,750.00	\$1,750.00
c) Zoning Bylaw Text Amendments	\$1,250.00	\$1,250.00
d) Comprehensive Development Zone	\$5,000.00	\$5,000.00

Public Notice Signs (OCP and Zoning Amendments)

a) Initial OCP or Zoning Bylaw Sign	\$250.00	\$250.00
b) Repair of Damaged Signs	\$250.00	\$250.00
c) Replacement of damaged signs	\$250.00	\$250.00
d) Additional Public Hearing Fee	\$250.00	\$250.00

Development Permit Application

a) Major Development Permit (Council Decision)	\$1,200.00	\$1,200.00
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Appendix 20

PLANNING AND DEVELOPMENT	2019	2020
b) Minor Development Permit (Staff issuable)	\$700.00	\$700.00
c) Major Amendments to Development Permits (Council Decision)	\$600.00	\$600.00
d) Minor Amendments to Development Permits (Staff issuable)	\$350.00	\$350.00
e) Appeal to Council of a Staff Decision on a Development Permit	\$700.00	\$700.00
f) Reissuance of an expired Development Permit	\$450.00	Removed
g) Riparian / Environmental Assessment Development Permit	\$600.00	\$600.00

Development Variance Permit Application or Board of Variance Application

a) Major Variance (3+ Variances per development)	\$1,200.00	\$1,200.00
b) Major Variance (3+ Variances per development) if in conjunction with a Development Permit Application	\$700.00	\$700.00
c) Minor Variance (1 or 2 Variances per development)	\$700.00	\$700.00
d) Minor Variance (1 or 2 Variances per development) if in conjunction with a Development Permit Application	\$500.00	\$500.00
e) Reissuance of expired Development Variance Permit	\$600.00	Removed
f) Note: No additional fee is required for a Variance where it is issued under Section 490 (1)(a) of the <i>Local Government Act</i> .		
g) Board of Variance	\$500.00	\$500.00

Temporary Use Permit

a) Temporary Use Permit	\$800.00	\$800.00
b) Temporary Use Permit Renewal	\$400.00	\$400.00

Canabis Retail Store

a) Application for local government support or relocation of a Cannabis Retail Store	\$2,500.00	\$2,500.00
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Subdivision (Fee Simple & Bareland Strata)

a) Preliminary Layout Approval Review

1-2 Lots	\$1,000.00	\$1,000.00
3-10 Lots	\$1000.00 + \$300.00 per lot in excess of 2 lots	\$1000.00 + \$300.00 per lot in excess of 2 lots

Appendix 20

PLANNING AND DEVELOPMENT	2019	2020
11-20 Lots	\$3,000.00 + \$220.00 per lot in excess of 10 lots	\$3,000.00 + \$220.00 per lot in excess of 10 lots
21-30 Lots	\$5,000.00 + \$200.00 per lot in excess of 20 lots	\$5,000.00 + \$200.00 per lot in excess of 20 lots
31-40 Lots	\$7,000.00 + \$180.00 per lot in excess of 30 lots	\$7,000.00 + \$180.00 per lot in excess of 30 lots
41 Lots or Greater	\$8,800.00 + \$110.00 per lot in excess of 40 lots	\$8,800.00 + \$110.00 per lot in excess of 40 lots
b) Preliminary Layout Approval (PLA) Renewal or Amendment	\$220.00	\$220.00
c) Early Registration Agreement (Applicable to Fee Simple Subdivisions)	\$800.00	\$800.00
d) Latecomer Agreement (Applicable to any excess or extended services as a result of Subdivision or Building)	\$750.00	\$750.00

Strata Conversion

a) First lot	\$500.00	\$500.00
b) Each Additional Lot	\$500 + \$150 per strata lot to a max. of \$2,000.	\$500 + \$150 per strata lot to a max. of \$2,000.
c) Report Inspection Fees	\$250.00	\$250.00
d) Third Party Review of Professional Reports submitted with an Application	Actual Cost	Actual Cost

Phased Strata

a) Phasing Approval Fee	\$600.00	\$600.00
c) Form P Approval	\$100.00	\$100.00
d) Preliminary Layout Approval (PLA) Renewal or Amendment	\$450.00	\$450.00

ALR

ALR Exclusion/Inclusion/Subdivision/Non Farm Use	As established by the Agricultural Land Commission	As established by the Agricultural Land Commission
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Other Administrative Fees

b) Boulevard Trees	\$472.50	\$472.50
c) Ministry of Environment-Site Profile Referral	\$100.00	\$100.00
d) Address Number Change Request (owner initiated)	\$150.00	\$150.00
e) Road Name Change Fee (owner initiated)	\$500.00	\$500.00

Appendix 20

PLANNING AND DEVELOPMENT	2019	2020
f) Land Title Search (when not provided at time of application)	\$20.00	\$20.00
g) File Search or comfort letter initial fee for first hour	\$250.00	\$250.00
h) File search hourly rate (minimum 1/2 hour charge \$30)	\$60.00	\$60.00
i) Property File review request (new)	\$25.00	\$25.00
j) Developer initiated address change affecting other properties (fee charged per unit affected)		\$250.00
j) Landscape inspection fees		
First inspection		No charge
2nd inspection		\$75.00
Additional inspections		\$150.00

Map and Bylaw Rates

a) Plotter Printing Fees for all documents over 11" X 17"/ per sq/m (A1 page = 0.5 sq/m)	\$12.00	\$12.00
b) Bylaws (OCP, Zoning, Subdivision and Development)/page (note: large bylaw maps shall be charges separately as above)	As outlined in Appendix 1 Administrative Rates	As outlined in Appendix 1 Administrative Rates

Land Administration Services

a) Prepare document and register with Land Titles Office	\$1200 min or actual cost ¹	\$1200 min or actual cost ¹
b) Prepare amended document and register with LTO	\$840 min. or actual cost ¹	\$840 min. or actual cost ¹
c) Prepare discharge document and register with LTO	\$840 min. or actual cost ¹	\$840 min. or actual cost ¹
d) Prepare document (lease, licence, sub-licence) not registered with LTO	\$300.00	\$300.00
e) Amend or renew document (lease, licence, sub-licence)	\$150.00	\$150.00
f) Location Certificate (Licenced BC Land Surveyor prepared)	Actual Cost	Actual Cost
g) Use of City Owned Lands	Market Value	Market Value
h) Appraisals	Actual Cost	Actual Cost
i) To raise title on Park or Road for the purposes of Disposition	\$1200 min or actual cost ¹	\$1200 min or actual cost ¹
j) Road Closure Permit (excluding GST)	\$135.00	\$140.00
l) City Survey Costs	Actual Cost	Actual Cost
Removal of Section 57 Notice on Title	\$500.00	\$500.00

¹ Any additional city legal and/or survey costs which are required in the processing of any of the applications listed in this Application Fee Schedule will be borne by the applicant including but not limited to the preparation and registration of restrictive covenants, land use Contract Amendments, Statutory Rights-of-Way, Road Closure and Disposition, etc.

Development Applications Refunds

Development Cost Charges, DCC, Refund:

Refunds for development cost charges are to be addressed as per City of Penticton Development Cost Charges Bylaw No. 2007-79 as amended or superceded.

Appendix 20		
PLANNING AND DEVELOPMENT	2019	2020
<p>Density Bonus Refund:</p> <p>Density bonus paid as part of building permit issuance, construction beyond the footings not started, as determined by the Director of Development Services – Upon cancellation of the building permit or building permit application refund all density bonus paid less an administrative fee of \$250.</p> <p>Density bonus paid as part of building permit issuance, construction beyond the footings started as determined by the Director of Development Services – The person seeking a refund must make a submission for a refund in the prescribed form to the Director of Development Services or the designate who will prepare a report for Council’s consideration.</p> <p>Council will consider the matter and may by resolution:</p> <ol style="list-style-type: none"> a. authorize the density bonus refund subject to conditions as; or b. refuse the request for a density bonus refund; c. refer the matter to staff or a future Council meeting; or d. such other determination as Council may direct. 		
As a requirement of any density bonus refund the development permit and/or building permits must be cancelled and the development permit must be discharged from the title of the land – all density bonus paid shall be refunded less an administration fee of:	\$250.00 and a discharge notice of fee of \$250.00	\$250.00 and a discharge notice of fee of \$250.00
<p>City infrastructure¹ requirements as part of Subdivision:</p> <p>Subdivision not approved and infrastructure not installed – Upon cancellation of the preliminary layout approval, refund infrastructure charges less an administrative fee of:</p> <ol style="list-style-type: none"> a. For Single Family, Duplex and smaller developments b. For all other larger developments <p>Subdivision not approved and infrastructure installed</p> <p>Subdivision approved</p>		
a. For Single Family, Duplex and smaller developments	\$470.00	\$470.00
b. For all other larger developments	\$990.00	\$990.00
Subdivision not approved and infrastructure installed	No Refund	No Refund
Subdivision approved	No Refund	No Refund
<p>City infrastructure¹ requirements as part of Zoning:</p> <p>Zoning Bylaw amendment not adopted and infrastructure not installed – Upon rescinding all readings of the Zoning Bylaw amendment refund infrastructure charges less an administrative fee of:</p> <ol style="list-style-type: none"> a. For Single Family, Duplex and smaller developments b. For all other larger development <p>Zoning Bylaw amendment not adopted and infrastructure installed</p> <p>Zoning Bylaw Amendment adopted</p>		
a. For Single Family, Duplex and smaller developments	\$470.00	\$470.00
b. For all other larger development	\$990.00	\$990.00
Zoning Bylaw amendment not adopted and infrastructure installed	No Refund	No Refund
Zoning Bylaw Amendment adopted	No Refund	No Refund
<p>Development Variance Permit Application Fee:</p> <ol style="list-style-type: none"> a. Cancellation of a development variance permit application not received at a Technical Planning Committee meeting 		
a. Cancellation of a development variance permit application not received at a Technical Planning Committee meeting	\$500.00	\$500.00

Appendix 20		
PLANNING AND DEVELOPMENT	2019	2020
b. Cancellation of a development variance permit application, discussed at a Technical Planning Committee meeting but not scheduled for delegations and submissions at Council	\$250.00	\$250.00
c. Development variance permit application scheduled for Council consideration	No Refund	No Refund
Development Permit Application Fee:		
a. Cancellation of a development permit application not received at a Technical Planning Committee meeting	\$500.00	\$500.00
b. Cancellation of a development permit application discussed at a Technical Planning Committee meeting but not scheduled for Council consideration.	\$250.00	\$250.00
c. Development permit application considered by Council	No Refund	No Refund
Rezoning Application Fee:		
a. Cancellation of a rezoning application not received at a Technical Planning Committee meeting	\$1000.00 + associated Public Hearing signage fees	\$1000.00 + associated Public Hearing signage fees
b. Cancellation of a rezoning application discussed at a Technical Planning Committee meeting but has not considered by Council	\$600.00 + associated Public Hearing signage fees	\$600.00 + associated Public Hearing signage fees
c. Rezoning application considered by Council	No Refund	No Refund
Official Community Plan, (OCP) Amendment Application Fee:		
a. Cancellation of an OCP amendment application not reviewed at a Technical Planning Committee meeting	\$1000.00 + associated Public Hearing signage fees	\$1000.00 + associated Public Hearing signage fees
b. Cancellation of an OCP amendment application received by the Technical Planning Committee but not considered by Council	\$600.00 + associated Public Hearing signage fees	\$600.00 + associated Public Hearing signage fees
c. OCP amendment application considered by Council	No Refund	No Refund
Subdivision Application Fee Refund		
a. Cancellation of a subdivision application that has not been received at a Technical Planning Committee meeting	75% of original application fee	75% of original application fee
b. Cancellation of a subdivision application received by the Technical Planning Committee but has not been issued preliminary layout approval (PLA)	50% of original application fee	50% of original application fee
c. Subdivision has been issued or refused Preliminary Layout Approval (PLA)	No Refund	No Refund
Landscaping Security Refund:		
a. In the case where a development has paid a landscape bond, but the development has not proceeded.	full refund minus a \$350.00 administration fee	full refund minus a \$350.00 administration fee
Agriculture Land Reserve (ALR) Application Fee:		
a. Cancellation of an ALR application that has not been forwarded to the Agricultural Land Commission (ALC)	\$1,200	As per the Agricultural Land Commission
b. Cancellation of an ALR application that has been forwarded to the Agricultural Land Commission	No Refund	No Refund

Appendix 20

PLANNING AND DEVELOPMENT	2019	2020
<p>Notes:</p> <p>1. City Infrastructure is defined as:</p> <p>a. Any items related to the City of Penticton water, sanitary, storm system including main line pipe, appurtenances, services etc.</p> <p>b. Any items related to roads, sidewalks, curb, gutter, signs etc.</p> <p>Sign Permit Fees:</p> <p>For the purpose of calculating the fee for a sign permit, the value of construction shall be the total contract price for the work, including all subcontractors, or the value of construction as determined by the Building Inspector on the basis of the plans, specifications and information available, whichever value shall be the greater.</p>		
for enlargement, conversion, alteration or relocation of a sign for which a permit has been issued	\$30.00	\$30.00
signs with a value of \$1,000 or less (per sign)	\$50.00	\$50.00
for each \$1,000 of part thereof, by which the value exceeds the sum of \$1,000 (per sign)	\$10.00	\$10.00
Variance to the Sign Bylaw	\$700.00	\$700.00
Where any sign has been erected without a permit having previously been obtained, the fee for obtaining such permit shall be double the amount of the regular permit fee	minimum \$100 fine	minimum \$100 fine

Appendix 21

POOL/AQUATICS	Effective April 1,2018	Effective April 1,2019	Effective April 1,2020
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Note: Lifeguard/Instructor wages + 5% Admin Fee to be added to rental

1 Lane (minimum 3 lane rental required for booking unless special permission)

Non Profit/Local

Child/Youth	\$5.33	\$5.43	\$5.54
Adult	\$12.61	\$12.86	\$13.12
Local Private	\$15.96	\$16.28	\$16.60
Local Commercial	\$27.90	\$28.46	\$29.03
Non-Resident	\$39.86	\$40.66	\$41.47

3 Lanes

Non Profit/Local

Child/Youth	\$15.82	\$16.14	\$16.46
Adult	\$37.44	\$38.19	\$38.96
Local Private	\$47.85	\$48.81	\$49.79
Local Commercial	\$83.71	\$85.39	\$87.09
Non-Resident	\$119.60	\$121.99	\$124.43

4 Lanes to a Maximum of 13 Lanes Multiply # of

Leisure Pool

Note: Leisure Pool Rate is 7 Lane Rate

Non Profit/Local

Child/Youth	\$37.29	\$38.03	\$38.79
Adult	\$88.22	\$89.98	\$91.78
Local Private	\$111.68	\$113.91	\$116.19
Local Commercial	\$195.35	\$199.26	\$203.24
Non-Resident	\$279.08	\$284.66	\$290.36

Full Aquatic Facility

Note: Full Aquatic Facility Rate is 15 Lane Rate

Non Profit/Local

Child/Youth	\$79.88	\$81.47	\$83.10
Adult	\$189.02	\$192.80	\$196.66
Local Private	\$239.32	\$244.10	\$248.98
Local Commercial	\$418.59	\$426.96	\$435.50
Non-Resident	\$598.03	\$609.99	\$622.19

Public Swimming

Single Admission

Appendix 21

POOL/AQUATICS	Effective April 1,2018	Effective April 1,2019	Effective April 1,2020
Preschool	\$1.19	\$1.25	\$1.43
Child	\$4.05	\$4.25	\$4.52
Youth	\$5.00	\$5.25	\$5.48
Adult	\$5.95	\$6.25	\$6.43
Senior	\$5.00	\$5.25	\$5.48
Super Senior	\$4.05	\$4.25	\$4.52
Family	\$15.24	\$16.00	\$16.19
10 Tickets			
Preschool	\$10.48	\$11.00	\$11.43
Child	\$36.19	\$38.00	\$39.05
Youth	\$44.76	\$47.00	\$47.62
Adult	\$53.33	\$56.00	\$57.14
Senior	\$44.76	\$47.00	\$47.62
Super Senior	\$36.19	\$38.00	\$39.05
Family	\$137.14	\$144.00	\$146.67
1 Month			
Preschool	\$10.48	\$11.00	\$11.43
Child	\$36.19	\$38.00	\$39.05
Youth	\$44.76	\$47.00	\$47.62
Adult	\$53.33	\$56.00	\$57.14
Senior	\$44.76	\$47.00	\$47.62
Super Senior	\$36.19	\$38.00	\$39.05
Family	\$137.14	\$144.00	\$146.67
3 Months			
Preschool	\$25.71	\$27.00	\$27.62
Child	\$89.52	\$94.00	\$95.24
Youth	\$99.05	\$104.00	\$104.76

Appendix 21

POOL/AQUATICS	Effective April 1, 2018	Effective April 1, 2019	Effective April 1, 2020
Adult	\$139.05	\$146.00	\$147.62
Senior	\$99.05	\$104.00	\$104.76
Super Senior	\$89.52	\$94.00	\$95.24
Family	\$329.52	\$346.00	\$352.38

6 Months

Preschool	\$47.62	\$50.00	\$50.48
Child	\$159.05	\$167.00	\$170.48
Youth	\$179.05	\$188.00	\$190.48
Adult	\$239.05	\$251.00	\$256.19
Senior	\$179.05	\$188.00	\$190.48
Super Senior	\$159.05	\$167.00	\$170.48
Family	\$599.05	\$629.00	\$641.90

12 Month Annual Pass

Preschool	\$72.38	\$76.00	\$76.19
Child	\$249.52	\$262.00	\$266.67
Youth	\$279.05	\$293.00	\$299.05
Adult	\$379.05	\$398.00	\$404.76
Senior	\$279.05	\$293.00	\$299.05
Super Senior	\$249.52	\$262.00	\$266.67
Family	\$929.52	\$976.00	\$995.24

**Fitness Room/Pool Combined
Single Admission**

Youth	\$7.38	\$7.75	\$7.86
Adult	\$10.24	\$10.75	\$10.95
Senior	\$7.38	\$7.75	\$7.86
Super Senior	\$6.43	\$6.75	\$6.90

Appendix 21

POOL/AQUATICS	Effective April 1,2018	Effective April 1,2019	Effective April 1,2020
Family	N/A	\$25.36	\$25.71

10 Tickets

Youth	\$65.71	\$69.00	\$70.48
Adult	\$91.43	\$96.00	\$98.10
Senior	\$65.71	\$69.00	\$70.48
Super Senior	\$57.14	\$60.00	\$60.95
Family	N/A	\$226.50	\$228.57

1 Month

Youth	\$65.71	\$69.00	\$70.48
Adult	\$91.43	\$96.00	\$98.10
Senior	\$65.71	\$69.00	\$70.48
Super Senior	\$57.14	\$60.00	\$60.95
Family	N/A	\$226.50	\$228.57

3 Months

Youth	\$173.33	\$182.00	\$185.71
Adult	\$234.29	\$246.00	\$250.48
Senior	\$173.33	\$182.00	\$185.71
Super Senior	\$141.90	\$149.00	\$152.38
Family	N/A	\$583.00	\$585.71

6 Months

Youth	\$304.76	\$320.00	\$326.67
Adult	\$406.67	\$427.00	\$435.24
Senior	\$304.76	\$320.00	\$326.67

Appendix 21

POOL/AQUATICS	Effective April 1,2018	Effective April 1,2019	Effective April 1,2020
Super Senior	\$243.81	\$256.00	\$260.95
Family	N/A	\$1,014.00	\$1,018.10

12 Month Annual Pass

Youth	\$479.05	\$503.00	\$513.33
Adult	\$641.90	\$674.00	\$687.62
Senior	\$479.05	\$503.00	\$513.33
Super Senior	\$386.67	\$406.00	\$414.29
Family	N/A	\$1,599.50	\$1,604.76

FITNESS ROOM / PUBLIC SWIMMING DAY PASS - Single Admission

Youth	\$10.95	\$11.50	\$11.67
Adult	\$14.76	\$15.50	\$15.71
Senior	\$10.95	\$11.50	\$11.67
Super Senior	\$9.05	\$9.50	\$9.76
Family	N/A	\$36.75	\$37.14
Agency Activity Pass - Annual	\$599.05	\$629.00	\$633.33
Access Passes	Eligible Persons with disabilities: 25% off 10 Ticket, 1, 3, 6, 12, month passes for pool and fitness room	Eligible Persons with disabilities: 25% off 10 Ticket, 1, 3, 6, 12, month passes for pool and fitness room	Eligible Persons with disabilities: 25% off 10 Ticket, 1, 3, 6, 12, month passes for pool and fitness room

CLINIC RATES

Weekly Pool

Senior	\$12.38	\$13.00	\$13.33
Adult	\$14.76	\$15.50	\$15.95

Weekly Fitness/Pool

Senior	\$18.10	\$19.01	\$19.29
Adult	\$25.24	\$26.50	\$27.14

Appendix 21

POOL/AQUATICS	Effective April 1,2018	Effective April 1,2019	Effective April 1,2020
Monthly Pool			
Senior	\$33.81	\$35.50	\$36.19
Adult	\$40.24	\$42.25	\$43.10
Monthly Fitness/Pool			
Senior	\$49.29	\$51.75	\$52.86
Adult	\$68.57	\$72.00	\$73.33
10 Ticket Pool			
Senior	\$36.19	\$38.00	\$38.81
Adult	\$42.86	\$45.00	\$45.95
Fitness/Pool 10 Ticket			
Senior	\$52.38	\$55.00	\$56.19
Adult	\$73.33	\$77.00	\$78.57

Appendix 23

RCMP	2019	2020
Criminal Record Checks (includes VISA and Liquor Control Board Applications)	\$40.00	\$45.00
Volunteers – require stamped self addressed envelope	n/c	n/c
Chauffer's Permits (annual renewal)	\$40.00	Removed
Private Investigators Applications	\$40.00	\$45.00
Canadian Police Certificate (any agency including Visa applications Foreign Travel/Work Permits) Admin Fee	\$25.00	\$30.00
Fingerprinting Fee		\$30.00
RV Overnight Parking Permit (a window permit is issued to those user groups requiring an RV on site for special event security - pending approval by the PRC Director of designate. Permit is issued through the RCMP.	\$30.88	\$35.00
Police Reports		
Accident reports	\$40.00	\$45.00
Court Ordered File copy – up to and including 60 pages	\$60.00	\$65.00
File copy in excess of 60 pages - per page	\$0.55	\$0.60
Traffic Analyst/Collision Reports	\$60.00	\$65.00
CD & Video tape/cd reproductions	\$30.00	\$35.00
False Alarms		
1 st occurrence	n/c	n/c
2 nd occurrence	\$55.00	\$60.00
3 rd occurrence	\$80.00	\$85.00
4 th occurrence and subsequent	\$105.00	\$110.00
False Alarms - Hold Up Alarms (Robbery in Progress)		
1 st occurrence	n/c	n/c
2 nd and subsequent	\$160.00	\$165.00
(False alarm and hold up alarms will be counted on a calendar year basis. Each January 1 st all businesses and residences will start with a clean slate for the purposes of the charges noted above)		
Disclosure of Information - Ministry of Children & Families (per hour, min 1/2 hour charge)	\$50.00	\$55.00

Appendix 24

Recreation - Miscellaneous	Effective April 1,2018	Effective April 1,2019	Effective April 1,2020
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Gymnasium Drop -In

Single Visit	\$4.05	\$4.25	\$4.29
Family	\$10.00	\$10.50	\$11.43

Service Fees

Membership Card Replacement	\$2.14	\$2.25	\$2.14
*Non-Profit Sport/Recreation Groups	\$2.14	\$2.25	\$2.38
*Non-Profit Theatre Tickets	\$2.14	\$2.25	\$2.38
*Commercial Theatre Tickets	\$2.62	\$2.75	\$2.86

* Subject to applicable taxes and card service (Visa/Master/Amex) fees for credit card use.

Agency Activity Pass - Annual	\$599.05	\$629.00	\$629.00
Access Passes	Eligible Persons with disabilities: 25% off 10 Ticket, 1, 3, 6, 12, month passes for pool and fitness room	Eligible Persons with disabilities: 25% off 10 Ticket, 1, 3, 6, 12, month passes for pool and fitness room	Eligible Persons with disabilities: 25% off 10 Ticket, 1, 3, 6, 12, month passes for pool and fitness room
Group Discounts	10% off drop-in admission rates for groups of 10 or more. 20% off drop-in admission rates for groups of 20 or more. Non School District 67 schools*: 50% off drop-in admission rates for groups of 30 or more.	10% off drop-in admission rates for groups of 10 or more. 20% off drop-in admission rates for groups of 20 or more. Non School District 67 schools*: 50% off drop-in admission rates for groups of 30 or more.	10% off drop-in admission rates for groups of 10 or more. 20% off drop-in admission rates for groups of 20 or more. Non School District 67 schools*: 50% off drop-in admission rates for groups of 30 or more.

Recreation Program Fees

Program fees set at a level sufficient at minimum to cover all instructor, expendable and consumable materials and extraordinary costs plus an additional 20%.

Appendix 24

Recreation - Miscellaneous	Effective April 1,2018	Effective April 1,2019	Effective April 1,2020
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Storage Rental (Community Centre Gym)

4x7x10 compartment (per month)	\$25.93	\$26.45	\$26.97
Misc. Storage Rentals/sq feet/month (minimum \$10/month)	\$0.62	\$0.64	\$0.65

Piano Rental

The Licensee shall be responsible for and shall pay for the tuning of the Piano if required	Actual Cost	Actual Cost	Actual Cost
Grand/Upright Piano (1/3 of a day)	\$12.13	\$12.37	\$12.37

Concert Steinway Piano

Commercial - 1 day of First day	\$187.08	\$190.83	\$190.83
Commercial - Subsequent Days	\$93.53	\$95.40	\$95.40
Non-Profit 1 day or first day	\$93.53	\$95.40	\$95.40
Non-profit - Subsequent days	\$46.77	\$47.70	\$47.70

Specialty Items

Community Centre Equipment Rentals	market value	market value	market value
Community Centre Retail Merchandise	mark up at Retail Price to reflect 25%-50%	mark up at Retail Price to reflect 25%-50%	mark up at Retail Price to reflect 25%-50%
RV Overnight Parking Permit (a window permit is issued to those user groups requiring an RV on site for special event security - pending approval by the PRC Director of designate. Permit is issued through the RCMP.	\$30.28	\$30.88	Remove: Moved to Appendix 23

McLaren Arena Advertising

Standard Rink Boards	\$399.00	\$499.00	\$499.00
On-site advertising/promotion per week (commercial)	\$50.00	\$50.00	\$50.00

Non School District 67 Schools* are defined as grade schools (K-12) located within City of Penticton boundaries and Penticton Indian Band lands. The Non School District 67 Schools rates are applicable during school hours.

Appendix 25

SEWER	2018	2019
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Such charges to be effective immediately upon the expiration of 180 days (60 days in the case of a renovated building) from the date of validation of the building permit, provided however, that this amount may be pro-rated from the effective date to December 31 of the year in which the building is built or renovated.

An extension to the 180 day period will be considered providing the builder applies **in writing** to Building & Licence Division prior to the expiration of the 180 day period. Should a request come from a builder **after** the expiration of the 180 day period, an extension may still be granted upon payment of an administration fee:

Extensions are only to be granted in multiples of 30 days, ie 30, 60, 90 days.

Sanitary Sewer Charges based on Treated Water Use

Residential Use Monthly Fixed Sanitary Sewer Rates Based on Water Meter Size charged April to October

13mm / 16mm / 19mm (1/2 inch, 5/8 inch and 3/4 inch /month April to October)	\$28.28	\$31.96
25mm (1 inch) / month April to October	\$70.71	\$79.90
38 mm (1 1/2 inches) / month April to October	\$141.41	\$159.79
50 mm (2 inches) / month April to October	\$226.26	\$255.67
75 mm (3 inches) / month April to October	\$494.95	\$559.29
100 mm (4 inches) / month April to October	\$890.91	\$1,006.73

PLUS Variable Sanitary Sewer Generation Charge based on Water Use for all Meter Sizes charged November to March

Variable Consumption Charge / 2.83 cubic meters (100 cubic feet) charged monthly November to March [Minimum monthly consumption charge for 3/4" meter size customer based on 250 cubic feet]	\$5.43	\$6.87
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Non- Residential Use Monthly Fixed Sanitary Sewer Rates Based on Water Meter Size charged January to December

13mm / 16mm / 19mm (1/2 inch, 5/8 inch and 3/4 inch /month January to December)	\$14.14	\$15.65
25mm (1 inch) / month January to December	\$35.35	\$39.13
38 mm (1 1/2 inches) / month January to December	\$70.71	\$78.28
50 mm (2 inches) / month January to December	\$113.13	\$125.24
75 mm (3 inches) / month January to December	\$247.47	\$273.96

Appendix 25		
SEWER	2018	2019
100 mm (4 inches) / month January to December	\$445.45	\$493.14

PLUS Variable Sanitary Sewer Generation Charge based on Water Use for all Meter Sizes

Variable Consumption Charge / 2.83 cubic meters (100 cubic feet) charged monthly January to December	\$2.71	\$3.00
Request for Reduction Submission and Review	\$100.00	\$100.00
Fee for falsification of information on a Request for Reduction	\$500.00	\$500.00

NOTES

Residential Uses includes: All single family, duplex, multi-family and mobile home parks

Non Residential Customers may apply after paying the prescribed fee to the City for a reduction in the % of water use to calculate the sanitary sewer consumption fee to account for business practices that create a large discrepancy between water use and sewage generation.

The following business practices will be eligible for consideration for a reduction:

- i. Water used to produce a product for sale that is consumed or used off the site. Examples include: Concrete production, off sales beer and wine, take out coffee and soft drinks.
- ii. Water used to irrigate plants that are sold. Examples include: Garden Centers.
- iii. Water used in a cooling process that does not enter the sanitary sewer.
- iv. Water used by contractors in water trucks for dustcontrol.

The requested reduction in water use must be substantiated either through:

- i. The installation and reading of a water meter that will monitor the water used in the process for which the reduction is being sought.
- ii. Financial records or audit documents prepared by an accountant or a report prepared by a professional engineer that calculates the volume of water that should be considered for reduction.

The cost of producing the substantiation is to be borne by the party requesting the reduction.

No reduction will be granted for volumes of water less than 5%.

Appendix 25

SEWER	2018	2019
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A person found to have submitted false information to support their reduction request will be required to pay the Fee for falsification of information on a Request for Reduction

Sanitary sewer charges no water meter or no water service (per month)

Fee based on property zoning as follows:

For properties zoned Single Family Residential	\$28.28	\$31.31
For properties zoned I Multi Family Residential	\$40.25	\$44.56
For properties zoned Commercial	\$94.64	\$104.77
For properties zoned Industrial	\$642.89	\$711.71
For all other properties	\$94.64	\$104.77
Sanitary sewer charges based on a negotiated agreement	Fee to be as per the agreement approved by Council	Fee to be as per the agreement approved by Council
Sanitary Sewer Fixture Charge	\$39.36	\$43.57
Minimum flat rate charge for sanitary sewer for residential properties adjacent to a sanitary sewer main but not connected	\$34.27	\$37.94
Minimum flat rate charge for sanitary sewer for non-residential properties adjacent to a sanitary sewer main but not connected	\$277.39	\$307.09
Permit to Discharge	\$244.00	\$248.00
Evaluation of restricted wastes of over strength matter	Actual cost	Actual cost
Over strength B.O.D. charge (over 300 mg/l)	\$0.54/kg	\$0.57/kg
Over strength C.O.D. surcharge (over 600 mg/l)	Fee to be developed	Fee to be developed
Over strength oil and grease surcharge (over 100 mg/l)	\$0.236/kg	\$0.247/kg
Over strength phosphorous surcharge (over 10 mg/l)	Fee to be developed	Fee to be developed
Over strength total suspended solids surcharge (over 300 mg/l)	\$0.55/kg	\$0.58/kg

Septic Waste Receiving Facility Rate - Tipping Fee

Tipping Fee for receiving septic waste	\$35.00 per cubic meter	\$36.00 per cubic meter
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Sanitary or Storm Sewer Service Connections

Appendix 25		
SEWER	2018	2019
(a) 100mm (4") sanitary or storm sewer service and connections	\$3,500.00	\$3,500.00
(b) Two – 100mm (4") sanitary or storm sewer service and connections installed in the same trench	\$4,100.00	\$4,100.00
(c) All other sanitary or storm sewer and service and connections	Actual Cost	Actual Cost
(d) When winter conditions prevail or hot mix asphalt is not available, if installation is to proceed, add \$525.00 each to the estimated and flat rate costs for service provided by the city that requires excavation.	\$550.00	\$550.00
(e) Repair of service failure or interruption	Actual Cost	Actual Cost
(f) Winter Trench Repair maintenance	\$450.00	\$450.00
(g) Reconnecting to a capped sewer service - No work by City - Reconnection Fee Only	\$220.00	\$220.00
(h) Sanitary or Storm Sewer Service Video Inspection	\$180.00	\$182.00

In the event problem is determined to be caused by the City or the responsibility of the City all associated costs shall be applied to the City.

Other:

(a) Service inspection of an irrigation water service, treated water service, sanitary sewer service and storm sewer service.	\$172.00	\$175.00
(b) Termination of an irrigation water service, treated water service, sanitary sewer service and storm sewer service	\$1,675.00	\$1,675.00
(c) Service calls regarding water service, treated water service, sanitary sewer service and storm sewer service	Actual Cost	Actual Cost

Appendix 28

VENDING FEES	2019	2020
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Park, Beach and Street Vending Fees

One Year Permits (Victoria Day - Labour Day weekends)

Price per 10'x10' spot annually (3 year terms available, rate adjusted annually by CPI)

Beach and Park Vending Fee (annually) 10'*10' Okanagan Prime Plus	\$1,581.00	\$1,615.00
Beach and Park Vending Fee (annually) 10'*10' Okanagan Prime	\$1,428.00	\$1,460.00
Beach and Park Vending Fee (annually) 10'*10' Okanagan Secondary	\$1,351.50	\$1,380.00
Beach and Park Vending Fee (annually) 10'*10' Skaha Prime	\$1,351.50	\$1,380.00
Beach and Park Vending Fee (annually) 10'*10' Skaha Secondary	\$1,326.00	\$1,355.00
Sudbury Beach Shack	\$1,530.00	\$1,565.00

Street Vending Fees

One Year Permit 6' x 12'	\$1,351.50	\$1,380.00
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Motorized and Non-Motorized Mobile Vending(Victoria Day - Labour Day weekends)

Seasonal Motorized Mobile Vending Fee	\$1,917.60	\$1,960.00
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Appendix 29

WATER	2019	2020
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Utility Administration Rates

Utility credit references (current or recent account)	\$17.00	\$17.25
Archived account	\$30.00	\$30.50
Utility account history	\$17.00	\$17.25
Interest rate on delinquent utility accounts	10% per annum	10% per annum
Special water meter reading	\$36.25	\$41.50
Special water meter inspection fee	\$36.25	\$41.50

AMR OPT OUT

AMR Opt Out manual water meter reading for an individual meter	\$27.50	\$17.80
AMR Opt Out manual combined electric and water meter reading for an individual for an individual meter read	\$28.50	\$18.80
AMR Opt Out manual water meter reading for a meter bank installation	\$27.50 for the first meter and \$1.00 per read for each additional meter in the meter bank per meter read. The total cost for the electric meter bank read is to be equally split between all customers serviced by the bank meter	\$17.80 for the first meter and \$1.00 per read for each additional meter in the meter bank per meter read. The total cost for the electric meter bank read is to be equally split between all customers serviced by the bank meter
AMR Opt Out combined electric and water meter reading for a combined electric and water meter bank installation	\$29.50 for the first meter and \$1.00 per read for each additional meter in the meter bank per meter read. The total cost for the combined electric and water meter bank read is to be equally split between all customers served by the meter bank.	\$18.80 for the first meter and \$1.00 per read for each additional meter in the meter bank per meter read. The total cost for the combined electric and water meter bank read is to be equally split between all customers served by the meter bank.

Applications / Connect / Disconnect / Reconnect

City padlocks	\$22.50	\$22.50
City lock boxes (installed by City)	\$68.00	\$68.00
City lock boxes (installed by customer)	\$50.00	\$50.00
Utility application fee – next day service	\$33.00	\$33.50
Utility application fee – same day service (accounts with combined electric and water)	\$105.00	\$105.00
Utility application fee (water only) same day service (accounts that only have water services)	\$65.00	\$66.00
Water disconnect / re-connect fee (for non payment during regular City hall hours)	\$65.00	\$66.00
Water disconnect / re-connect fee (for non payment after hours without call-out)	\$91.50	\$93.00
Water disconnect or re-connect (customer / agent request during City hall hours)	\$32.00	\$32.50
Water disconnect or re-connect (customer / agent request after hours without call-out)	\$46.00	\$46.75
Water disconnect or re-connect (customer / agent request after hours with call-out)	\$213.00	\$217.00
Illegal reconnection administration charge	\$280.00	\$285.50
Utility fee - Leave on Authorized	\$12.25	\$12.50

Appendix 29

WATER	2019	2020
Water Disconnection (for non-payment) requiring capping or plugging service	\$230.00	\$235.00
Special Administration charge per service	\$28.00	\$28.50

Non Treated Irrigation Water Charges

No Meter

Non-treated irrigation water per acre per year	\$171.15	\$178.00
Minimum charge for non-treated irrigation water / year	\$171.15	\$178.00
Household use from a connection to the untreated irrigation water system, unless metered, in which case metered rates then apply. (per annum per residence)	\$401.68	\$417.75

Monthly Fixed Non Treated Irrigation Water Meter Rates based on Meter Size

13mm / 16mm / 19mm (1/2 inch, 5/8 inch and 3/4 inch /month)	\$11.13	\$11.58
25mm (1 inch) / month	\$23.86	\$24.81
38 mm (1 1/2 inches) / month	\$70.29	\$73.10
50 mm (2 inches) / month	\$154.77	\$160.96
75 mm (3 inches) / month	\$444.33	\$462.10
100 mm (4 inches) / month	\$977.02	\$1,016.10
150 mm (6 inches) / month	\$2,742.12	\$2,851.80

PLUS Variable Consumption Charge for all Meter Sizes

Variable Consumption Charge / 2.83 cubic meters (100 cubic feet)	\$0.27	\$0.28
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Reclaimed Treated Effluent for Irrigation Charges

Monthly Fixed Reclaimed Treated Effluent Meter Rates Based on Meter Size

13mm / 16mm / 19mm (1/2 inch, 5/8 inch and 3/4 inch /month)	\$15.30	\$15.40
25mm (1 inch) / month	\$57.49	\$57.49
38 mm (1 1/2 inches) / month	\$69.85	\$70.29
50 mm (2 inches) / month	\$164.64	\$165.67
75 mm (3 inches) / month	\$360.70	\$360.70
100 mm (4 inches) / month	\$761.37	\$766.15
150 mm (6 inches) / month	Potable water has no 6' fee	Potable water has no 6' fee

PLUS Variable Consumption Charge for all Meter Sizes

Variable Consumption Charge / 2.83 cubic meters (100 cubic feet)	\$1.13	\$1.14
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Treated Water Rates

Monthly Fixed Treated Water Meter Rates Based on Meter Size

13mm / 16mm / 19mm (1/2 inch, 5/8 inch and 3/4 inch /month)	\$30.60	\$30.79
25mm (1 inch) / month	\$114.97	\$114.97
38 mm (1 1/2 inches) / month	\$139.70	\$140.58
50 mm (2 inches) / month	\$329.27	\$331.34
75 mm (3 inches) / month	\$721.39	\$721.39

Appendix 29		
WATER	2019	2020
100 mm (4 inches) / month	\$1,522.74	\$1,532.30
Individually metered Bareland Strat Properties with 19mm meters UPON APPLICATION ONLY		\$8.31

PLUS Variable Consumption Charge for all Meter Sizes

Variable Consumption Charge / 2.83 cubic meters (100 cubic feet)	\$2.26	\$2.27
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Notwithstanding the above basic charges, should a 150 mm (6") meter be provided in conjunction with a 150 mm (6") line for the purpose of providing the dual requirements of domestic water and fire protection, the basic charge will be based on the size of meter that would be required to service the domestic water needs of the complex as determined by the Public Works Supervisor. This charge is to commence at the time of the installation of the meter. Prior to the installation of the meter, the service is to be billed at a 25 mm (1") unmetered rate.

Monthly Fixed Non Metered Treated Water Rates Based on Service Size

13mm / 16mm / 19mm (1/2 inch, 5/8 inch and 3/4 inch /month)	\$48.87	\$49.18
25mm (1 inch) / month	\$150.80	\$151.75
38 mm (1 1/2 inches) / month	\$247.04	\$248.59
50 mm (2 inches) / month	\$555.80	\$559.29
75 mm (3 inches) / month	\$1,413.52	\$1,422.40
100 mm (4 inches) / month	\$2,992.88	\$3,011.68
Treated water charges based on a negotiated agreement	Fee to be as per the agreement approved by Council	Fee to be as per the agreement approved by Council
Minimum charge for treated water for domestic purposes	Fee to be minimum monthly Basic Charge based on the meter size or the minimum monthly charge based on the size of service	Fee to be minimum monthly Basic Charge based on the meter size or the minimum monthly charge based on the size of service

Minimum Flat Rate Charges for Properties located adjacent to a Treated Water Main but not Connected:

Fee based on property zoning as follows:

For properties zoned Single Family Residential	\$48.87	\$49.18
For properties zoned I Multi Family Residential	\$150.80	\$151.75
For properties zoned Commercial	\$247.04	\$248.59
For properties zoned Industrial	\$2,992.88	\$3,011.68
For all other properties	\$247.04	\$248.59

Sundry Charges

Sign on of new customer	\$27.00	\$27.50
Special Administration charge per service	\$16.00	\$16.50
Transfer fee per service	N/A	N/A

When a customer applies for electric and water service/transfer of service at the same time, only one application/transfer fee will apply

Any applicable Federal or Provincial taxes are in addition to the above charges

A discount forfeit equal to 10% of the "current charges" (excluding Goods & Services Tax) will result if full payment of current charges is not received as follows:

Appendix 29

WATER	2019	2020
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a) on "residential and residential/special services" (rate codes 10 and 15). On or before the expiration of fifteen (15) days after the date of the mailing of the invoices therefore,

b) on all other services not included in the definition of "residential or residential/special services" on or before the expiration of twenty-two (22) days after the date of the mailing of the invoices thereof,

provided that when the said day falls on a Saturday, Sunday, or holiday, the discount shall apply if payment is received on the next succeeding day which is not a holiday.

In the event of a partial payment of the current charges on or before the discount date, a proportionate discount shall be allowed.

The A.R.D.A. rate referred to in this bylaw is billed on the annual property tax notice and is not subject to the 10% discount. Rather a 10% penalty is applicable if unpaid on the tax penalty date in each year.

Basic charges will be applicable to accounts that are disconnected from water for seasonal or temporary purposes when the water is being turned off at the account holders request but the account holder(s) is not altering.

Treated and Irrigation Services and Metering

AMR Opt Out treated or irrigation water meter, old style meter, use of a digital non radio frequency electric meter	\$201.00 per meter	\$201.00 per meter
AMR Opt Out treated or irrigation water meter, new style meter, use of a digital non radio frequency electric meter	\$42.25 per meter	\$42.25 per meter

(a) Treated and Irrigation water service supply and installation, not including meter or meter chamber. Fee to be as follows:

19mm (¾") water service	\$2,750.00	\$3,100.00
25 mm (1") water service	\$3,500.00	\$4,000.00
All other water services	Actual Cost	Actual Cost

(b) Treated and Irrigation water meter supply and installation, not including meter chamber. Fee to be as follows:

19mm (¾") water meter	\$455.00	\$500.00
25 mm (1") water meter	\$640.00	\$700.00
38 mm (1 ½") water meter with register and Radio Frequency	\$1,120.00	\$1,200.00
50 mm (2") compound water meter with register and Radio Frequency	\$3,760.00	\$1,650.00
(c) All other water meters with register and Radio Frequency	Actual Cost	Actual Cost
(d) Water meter chamber up to 25 mm (1") supply and installation (in conjunction with service install)	\$850.00	\$865.00
(e) Water meter chamber up to 25 mm (1") supply and installation (not installed with service)	\$1,850.00	\$2,250.00
(f) Provision of temporary water	Actual Cost	Actual Cost
(g) All other water meter chambers supply and installation	Actual Cost	Actual Cost
(h) Water meter register and Radio Frequency - Supply and install	\$250.00	\$255.00
(i) Water meter testing or repair if replacement is required and deemed the fault of the owner additional charges may be applied.	\$93.00	\$95.00

Note: if the meter is found to be accurate within 98.5% - 101.5%, the party disputing the accuracy of the meter shall bear the cost. If the meter is found not be accurate within the above limlits the City shall bear the costs.

Customer request to relocate (or alter due to construction) meter or appurtences	Actual Cost	Actual Cost
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Water Connection Charges

(a) Service inspection of an irrigation water service, treated water service, sanitary sewer service and storm sewer service.	\$173.00	\$178.50
(b) Termination of an irrigation water service, treated water service, sanitary sewer service and storm sewer service	\$1,675.00	\$1,750.00

Appendix 29

WATER	2019	2020
(c) Service calls regarding water service, treated water service, sanitary sewer service and storm sewer service	Actual Cost	Actual Cost

Fire Hydrants (both City and private hydrants)

(a) Fire hydrant supply and installation not requiring curb, gutter and asphalt work	\$7,500.00	\$7,500.00
(b) Fire hydrant supply and installation requiring curb, gutter and asphalt work	\$9,000.00	\$9,200.00
(c) Fire Hydrant rental (includes hook-up and water usage) Note: if total # of days is not known (amount to be billed)	\$112.00 first day and \$22.00 each day thereafter	\$115.00 first day and \$23.00 each day thereafter
(d) Portable water meter rental	\$16.75 per day (plus cost of water used at the current metered rate)	\$18 per day (plus cost of water used at the current metered rate)
(e) Fire Hydrant Implementation	\$171.00	\$174.50

Other:

(a) Service inspection of an irrigation water service, treated water service, sanitary sewer service and storm sewer service.	\$173.00	\$178.50
(b) Termination of an irrigation water service, treated water service, sanitary sewer service and storm sewer service	\$1,675.00	\$1,750.00
(c) Service calls regarding water service, treated water service, sanitary sewer service and storm sewer service	Actual Cost	Actual Cost

Appendix 31

STORM WATER UTILITY		Unit	2019	2020
Storm Water NO Direct Connect Fees				
Notes:				
The different categories of Storm Water Utility Rates are based on the Property Tax Classification.				
The following rates apply to properties that are NOT directly connected to the Storm Water System.				
In cases where a property has multiple Property Tax Classifications the City will determine the Property Tax Classification that best represents the property and charge for Storm Water according to that Property Tax Classification.				
Residential				
Single Family Dwellings	\$/year per folio	\$20.50	\$31.00	
Multi Family Apartment Buildings with 4 or less units	\$/year per folio	\$32.90	\$49.80	
Multi Family Apartment Buildings with more than 4 units	\$/year per unit	\$11.00	\$16.60	
Multi Family Dwellings [strata]	\$/year per strata	\$11.00	\$16.60	
Farm/Recreational/Non Profit/Supportive Housing				
No Direct Connection to the Storm Sewer	\$/year per folio	\$20.50	\$31.00	
Business/Light Industry/Major Industry/Utilities				
No direct connection, with gross assessment value:				
Below \$300,000	\$/year per folio	\$41.60	\$63.00	
Between \$300,001 and \$800,000	\$/year per folio	\$62.40	\$94.50	
Above \$800,000	\$/year per folio	\$93.70	\$141.70	
Storm Water Direct Connect Fees				
Notes:				
The different categories of Storm Water Utility Rates are based on the Property Tax Classification.				
The following rates apply to properties that ARE directly connected to the Storm Water System.				
In cases where a property has multiple Property Tax Classifications the City will determine the Property Tax Classification that best represents the property and charge for Storm Water according to that Property Tax Classification.				
Residential				
Single Family Dwellings	\$/year per folio	\$26.70	\$40.40	
Multi Family Apartment Buildings with 4 or less units	\$/year per folio	\$42.80	\$64.70	
Multi Family Apartment Buildings with more than 4 units	\$/year per unit	\$14.30	\$21.60	
Multi Family Dwellings [strata]	\$/year per strata	\$14.30	\$21.60	
Farm/Recreational/Non Profit/Supportive Housing				
Direct Connection to the Storm Sewer	\$/year per folio	\$26.70	\$40.40	
Business/Light Industry/Major Industry/Utilities				
Direct connection, with gross assessment value:				
Below \$300,000	\$/year per folio	\$54.10	\$81.90	
Between \$300,001 and \$800,000	\$/year per folio	\$81.20	\$112.80	
Above \$800,000	\$/year per folio	\$121.80	\$184.20	

Council Report

penticton.ca

Date: November 19, 2019
To: Donny van Dyk, Chief Administrative Officer
From: Andrew Kemp, Economic Development Specialist

File No: RMS 5000-20

Subject: Penticton as an Age Friendly Community

Staff Recommendation

THAT Council commit the City of Penticton to becoming a designated 'age friendly community' through the 'Age Friendly BC Community Recognition Program' administered by the Ministry of Health;

AND THAT Council direct staff to apply through the Union of BC Municipalities Age Friendly Communities Program, for Stream 1 funding, to complete an 'age-friendly assessment' and 'action plan' in 2020.

Strategic priority objective

This initiative meets Council's Mission: Penticton will serve its residents, businesses and visitors through good governance, partnership and the provision of effective and community focused services.

Background

Council, at the September 17th Committee of the Whole heard from a delegation representing the Penticton Seniors Community Action Committee, a group represented by the South Okanagan Seniors Wellness Committee, Penticton Seniors' Drop in Centre Society and OneSky's Better at Home program. At that meeting, the delegation outlined an opportunity for Penticton to become a recognized 'age-friendly community'. This designation is granted by the BC Ministry of Health through their Age Friendly BC Community Recognition Program.

According to the program, an Age friendly Community is one that meets eight key features:

1. Outdoor spaces and public buildings are pleasant, clean, secure and physically accessible.
2. Public transportation is accessible and affordable.
3. Housing is affordable, appropriately located, well built, well designed and secure.
4. Opportunities exist for social participation in leisure, social, cultural and spiritual activities with people of all ages and cultures.
5. Older people are treated with respect and are included in civic life.
6. Opportunities for employment and volunteerism cater to older persons' interests and abilities.
7. Age friendly communication and information is available.

8. Community support and health services are tailored to older persons' needs.

The Province has a guide that lists the necessary steps to becoming an age friendly committee. Those steps and comments on each are as follows:

- *Step 1 - Establish an age friendly committee:* A community committee has already been formed around this issue. The Penticton Seniors Action Committee has approached the City with the intent of fulfilling this mandate. While the City is not represented on this group, if the funding is successful, having a dedicated City liaison will be established.
- *Step 2 - Pass a local Council Resolution:* This is the purpose of this report. The Council resolution has been drafted to both convey the City's support for grant funding but also the desire for Penticton to achieve the 'age friendly community' designation and to commit to the planning and promotion of age friendly initiatives.
- *Step 3 - Conduct an Age Friendly Assessment:* This work will be undertaken in partnership with the Penticton Seniors Action Committee if the grant funding is successful. The City will administer the grant, work through the RFP process to hire a consultant to complete the assessment and take a project management role, with significant involvement of the larger committee.
- *Step 4 - Develop and Publish an Action Plan:* This work will be included in the 2020 grant request.

After these 4 steps, the City can then apply for Age Friendly BC recognition.

Regionally, Okanagan Falls, Naramata, Summerland and Osoyoos are in the process of becoming designated as age friendly communities.

Grant details

Funding for this work is available through the Union of BC Municipalities Age Friendly Communities Program. The funding maximum is for \$25,000 and can cover 100% of the costs of the assessment and action plan (no municipal matching funding required). The application deadline is January 17, 2020. Successful communities will be notified within 90 days of the application deadline.

Financial implication

Should the City be successful in the grant application, support for the resolution will not impact City finances other than staff time.

Analysis

Best practices in becoming an age friendly community are to have strong support of the local government, have age friendly champions in the community and a dedicated appointed staff person to work on the initiative. Staff feel that given the strong community support for this designation amongst our active seniors community that this is an appropriate time to begin this process.

For these reasons, staff are recommending that Council pass resolutions: 1) affirming the City's commitment to doing the planning and community engagement work to become an age friendly community; 2) commit the City to going through the age friendly community designation program; and, 3) directing staff to apply for grant funding to fund the process.

Alternate recommendations

THAT Council receive the report titled "Penticton as an Age Friendly Community" as information.

Respectfully submitted,

Andrew Kemp
Economic Development Specialist

Concurrence

Acting Director of Development Services <i>AK</i>	Acting Chief Administrative Officer JB
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Council Report

penticton.ca

Date: November 19, 2019 File No: RMS 6635-20
To: Donny van Dyk, Chief Administrative Officer
From: Blake Laven, Planning Manager

Subject: Community Food Action Initiative Grant Opportunity

Staff Recommendation

THAT Council direct staff to apply for grant funding through the Interior Health multi-year 'Community Food Action Initiative' program to complete a 'food security plan' for Penticton and for plan implementation;

AND THAT funds be included in the 2020 (\$5,000), 2021 (\$20,000) and 2022 (\$20,000) budgets to meet the financial matching contributions of the grant program, if the grant process is successful.

Strategic priority objective

This initiative aligns with Council's priority of Community Design: The City of Penticton will attract, promote and support sustainable growth and development congruent with the community's vision for the future.

Background

On October 1, 2019, the City received a letter from Interior Health, informing the City of a funding opportunity available to develop a local food security plan. The grant provided through the IH Community Food Action Initiative (CFAI) is for multiyear funding and provides up to \$15,000 a year for projects, for a total amount of \$45,000. The opportunity requires matching municipal funding.

This item was brought to the attention of the City's Agricultural Advisory Committee (AAC) and was discussed at the November 4th, 2019 committee meeting. At that meeting the AAC passed a motion supporting the City's pursuit of a grant through the program for either a municipal level food security plan or something more regionally focused.

Staff have approached the RDOS to explore a regional approach, but the RDOS does not have the capacity to lead such a project at this time. This would leave the City best positioned to respond to the grant request with a proposal around a 'food security plan' for Penticton.

A food security plan is a guide to achieve food security including both the 'food system' (the growing, harvesting, processing, packaging, transporting, marketing, consumption, and disposal of food) and

addressing 'household food insecurity' (households' ability to eat a healthy diet within their income threshold). The plan identifies and provides direction on items such as:

- How and where is food grown in the community?
- What land is available (public and private) to grow food in the future?
- How can growers be assisted?
- Do adequate food distribution systems exist to get locally produced food to retailers, restaurants and institutions?
- Can the public purchase or get food in different ways and locations within the community?
- Can food waste be reduced?
- What activities can build individual community members' food skills (growing, sourcing, preparing etc.)?
- What policy responses can be taken to promote a sustainable food system?
- Is local food accessible to everyone? What barriers can be reduced to increase equitable access to food?
- What social policies might be needed at a local level to address household food insecurity?

A food security plan is included as an implementation item within the newly-adopted Official Community Plan. Staff envision this as a three year project, with year one seeing the hiring of a consultant and beginning the mapping and background work, as well as community engagement and education. Year two would see adoption of the plan and beginning of implementation, with year three seeing the continuation of implementation of projects. Implementation is a large component of the funding requirement.

The deadline for applying for funding is December 9, 2019. Interior Health will notify successful applicants by mid-January.

Financial implication

This funding opportunity comes with an expectation of matching municipal funding. As this opportunity has come at the tail end of the City's 2020 budgeting process, funds were not included in the 2020 specifically for this planning work. The funding plan does allow for *backending* the financial contribution. So staff are recommending including in the proposal a \$5,000 contribution in year 1, \$20,000 in year 2, and; \$20,000 in year 3. This would match the province's \$45,000 grant opportunity with a total project budget of \$90,000. There is also the opportunity to further offset the City's project costs with additional grants from other organizations. Should the City be successful in the grant process, additional grant funding would be sought.

Analysis

The creation of a food security plan is listed as a medium term project in the City's Official Community Plan, meaning implementation in the 3-5 year range. This provincial funding opportunity, however, provides the opportunity to begin this work in 2020. The funding envisions a three year project including implementation of the plan and will have an estimated budget of \$90,000. The City is being asked to contribute \$45,000 to the project. Should Council support this project, additional grants will be sought to help off-set the City's contribution.

Food security is an important component to a sustainable and resilient community. The work envisioned in this project will map Penticton's ability to produce and grow its own food and analyze the ability of

households in Penticton to afford and access nutritious foods. The plan will set a policy course for the City to follow to make our community more food secure.

For these reasons, staff are recommending Council direct staff to apply for the funding and that Council commit funds to contribute to the project.

Alternate recommendations

THAT the report titled "Community Food Action Initiative Grant Opportunity" be received into the public record.

Attachments

N/A

Respectfully submitted,

Blake Laven, MCIP, RPP
Planning Manger

Concurrence

Acting Director of Development Services <i>BL</i>	Chief Financial Officer <i>LWB</i>	Acting Chief Administrative Officer JB
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Council Report

penticton.ca

Date: November 19, 2019 **File No:** RMS 6700-20
To: Donny van Dyk, Chief Administrative Officer
From: Blake Laven, Planning Manager
Subject: **Request from RDOS to participate in Regional Housing Needs**

Staff Recommendation

THAT Council support the request from Regional District of Okanagan Similkameen to apply for, receive and manage grant funding on the City's behalf through the 'UBCM Housing Needs Report Program', to complete a regional Housing Needs Report.

Background

The City has received a request from the Regional District Okanagan Similkameen (RDOS) to support a grant funding application through the UBCM Housing Needs Reports Program. As the funding is available to individual municipalities as well, the RDOS needs municipal supports to apply for the funding and to receive and manager the grant on the City's behalf.

The RDOS has indicated that the housing needs report is a pre-cursor to a larger regional growth strategy update. Other RDOS member municipalities have also committed to participation, including Summerland and Osoyoos.

Financial implication

The RDOS is not requiring any funding assistance. The UBCM grant will likely cover the entirety of the report. Some Planning Department staff time will likely be expended on the process (<10 hours).

Analysis

The City completed a Housing Needs Assessment in 2016 and updated it in 2017 as pre-cursor work to the Official Community Plan update. As there has not been a census since that time, staff consider it premature to complete a municipal housing needs assessment at the municipal level. Staff however, do see value in a regional analysis.

Participating in the regional process will not impact City finances and should provide the City with useful demographic data on regional and local housing needs.

For these reasons, staff are recommending that Council provide a resolution in support of the request.

Alternate recommendations

THAT Council deny the RDOS application for a UBCM grant through the Housing Needs Report program on behalf of the City.

Respectfully submitted,

Blake Laven, MCIP, RPP
Planning Manager

Concurrence

Acting Director of Development Services <i>BL</i>	Acting Chief Administrative Officer JB
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Council Report

pentiction.ca

Date: November 19, 2019 **File No:**
To: Donny van Dyk, Chief Administrative Officer
From: Michael Hodges, Development Infrastructure Manager
Subject: Budget Request for Hospital Bus Stop Construction

Staff Recommendation

THAT Council approve funding for the design and construction of a new bus stop at the Penticton Regional Hospital at a cost of \$35,000 to be funded from the Capital Reserve.

Strategic priority objective

Community Safety: The City of Penticton will support a safe, secure and healthy community.

Community Design: The City of Penticton will attract, promote and support sustainable growth and development congruent with the community's vision for the future.

Background

As part of the construction of the new Penticton Regional Hospital, the existing bus stop in front of the hospital on Government Street was temporarily relocated away from the construction area. Since the Hospital works have been completed, the City and Interior Health have been working together to finalise the location and design requirements for the reinstatement of the hospital bus stop.

Working with Interior Health the following plan has been proposed. Interior Health will provide funding of approximately \$150,000 to design and construct a fully compliant bus stop in the original bus stop location. Interior Health has also agreed that much of the bus stop infrastructure will be constructed on Interior Health property and protected by a statutory right of way. The City will provide the additional \$35,000 to construct a wheelchair ramp and provide direct access from the bus stop to the hospital.

The proposed design is shown in Attachment A.

With a view to reinstating the bus stop this year, the City will engage a design consultant to complete the design and tender documentation. The City will oversee the construction and invoice Interior Health for the construction amount less the \$35,000 provided by the City. While the completion of the works in 2019 will be challenging and weather dependant, having the bus stop in place for this winter is enough justification to try to complete the installation this year.

Financial implication

The funds will be allocated from the Capital Reserve.

Staff time to oversee the design and construction will also be allocated within existing staffing levels.

Analysis

The requirement to reinstate the bus stop that was relocated is the responsibility of Interior Health. Due to changes in the design standards and the changes to the road configuration since the bus stop was originally installed, it is not possible to reinstall the bus stop as it was. The main issue is that when stopped, the bus would block the bike lane and the vehicle travel lane.

The proposal is to construct a pull-in for the bus to avoid this issue. This will greatly increase the cost of the reinstatement for Interior Health. Interior Health will also have to provide the land on which the bus stop is constructed.

The proposed pull-in design offers significant benefit to the City by improving traffic flow on Government Street and by providing modern facilities for our residents. As an additional benefit, we are proposing to link the bus stop directly to the hospital rather than having people access via the Government Street sidewalk. This direct link will improve the use and accessibility of the bus stop.

Because Interior Health will be funding the costs for design and construction of the bus stop and the City will be providing additional funding to improve access to bus stop, staff recommend that Council support the recommendation.

Alternate recommendations

THAT Council deny the request to approve funding.

Attachments

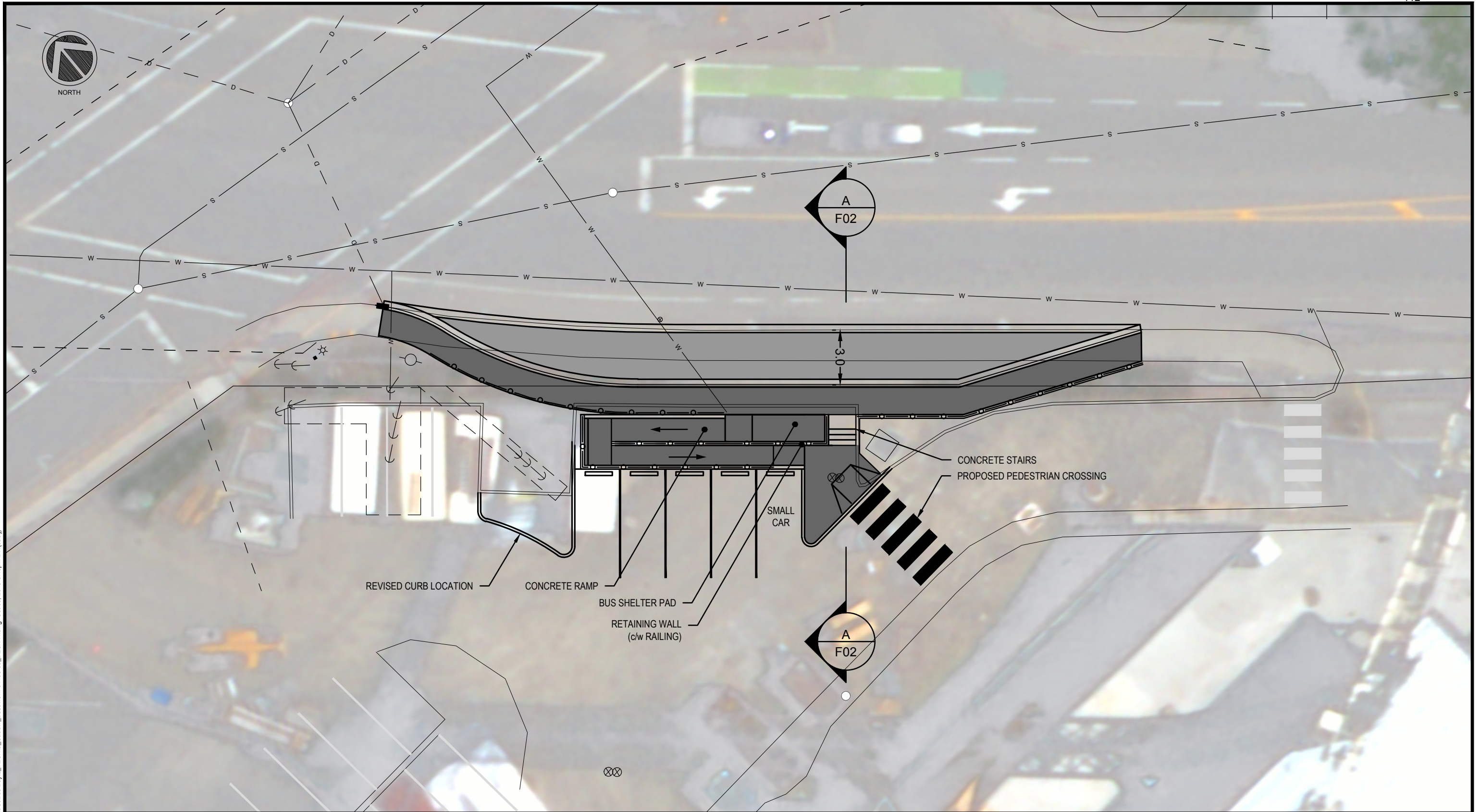
Attachment A – Proposed design of the bus stop

Respectfully submitted,

Michael Hodges
Development Infrastructure Manager

Concurrence

<p>Acting Director of Development Services</p> <p><i>BH</i></p>	<p>Chief Financial Officer</p> <p><i>LWB</i></p>	<p>Acting Chief Administrative Officer</p> <p>JB</p>
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V:\Projects\19M-01439-00_Government St Bus Bay\3_Tech\13_Cadd\1_Base\19M-01439-00_DESN.dwg Oct 03, 2019 3:18pm BY: (bathj)



Suite 700, Landmark 6, 1631 Dickson Avenue
Kelowna, BC V1Y 0B5
T 250 980-5500 | www.wsp.com

LEGEND

PROJECT:

City of Penticton - Government Steet Bus Bay

TITLE:

Concept Plan

SCALE:
1:200

DATE:
2019-09-16

PROJECT NO:
19M-01436-00

DRAWING NO:

Figure 01

Council Report

penticton.ca

Date: November 19, 2019 **File No:** RMS: 3150-01 (General)
To: Donny van Dyk, Chief Administrative Officer
From: Michael Hodges, Development Infrastructure Manager

Subject: Development Cost Charges Amendment Bylaw No. 2019-45

Staff Recommendation

THAT Council give first reading to "Development Cost Charges Amendment Bylaw No. 2019-45", a bylaw that increases Development Cost Charges over a two year period to reflect construction pricing increases from 2007 to 2019 (40%).

Executive Summary

The following changes proposed to the City's Development Cost Charge (DCC) program will see the first increases in DCCs since adoption of the bylaw in 2007. The amount of those increases will be based on real cost increases for public works projects over the 12 years between 2007 and 2019, equaling a 40% increase in fees. Under staff's proposal the increases will occur in equal increments over the next two years in anticipation of a fuller DCC program review scheduled for 2020-2021.

Strategic priority objective

The recommendations contained herein are aligned with Council's strategic priorities of Asset & Amenity Management and Community Design, by ensuring that the Development Cost Charge program is operating in an efficient and sustainable manner.

Background

Development Cost Charges (DCCs) are a tool afforded to municipalities by provincial legislation. DCCs assist in the installation of certain local government services which are directly or indirectly affected by the development of lands and/or alteration / expansion of buildings. DCCs are a benefit to development by spreading the costs of infrastructure in an equitable way to all development as opposed to individual projects triggering large infrastructure upgrades.

It is important to note that DCCs are only *one* part of a city's approach to funding service delivery. A municipality is limited in what it can include in a DCC program – only roads, sewer, water, storm and parkland acquisition and improvement are eligible DCC expenditures. DCCs cannot be used for other types

of services, such as recreation, facilities, policing, fire, and general operation. Projects included in a DCC program are usually funded through multiple sources, with DCCs being one portion of the funding stream.

DCCs are generally calculated by dividing the net capital infrastructure costs attributable to new development over a certain time period by the corresponding number of projected development units that will be developed over that same time period. The rates and projections are, under ideal conditions, monitored on a yearly basis and adjusted accordingly. In the absence of regular rate amendments, however, staff conclude that the rates currently being collected are not adequate to fund the projects that were originally priced in 2007 dollars.

History of DCCs in Penticton

- According to Staff's research, the first DCC Bylaw was adopted by the City in 1979 and applied to highways and parkland acquisition only.
- A more comprehensive DCC bylaw was adopted in 1993 and updated in 1998, and dealt with highways, sewer, water and parkland.
- A major revision to the DCC bylaw was completed in 2007 and reflected the 2002 Official Community Plan and 2005 Comprehensive Development Plan. The 2007 Bylaw is the current DCC Bylaw.
- A DCC Reduction Bylaw was adopted in 2010 and provided DCC reductions for affordable housing (100% reduction) and for construction meeting specified energy efficiency targets (50% reduction).
- In 2019, Council directed staff to review all the DCC rates based on a cost of living increase, and to begin a more fulsome review of the DCC program based on adoption of the new OCP in August 2019. Specific direction has been given to begin with the Open Space portions of the DCC program following adoption of the Parks and Recreation Master Plan in 2018.

Proposed minor update

The *Local Government Act* allows for minor amendments for inflationary increases to charges. Best practices recommend a yearly review and adjustment of DCC fees to account for inflation. Penticton has not reviewed rates since 2007 for inflation or otherwise. With the adoption of the City's new Official Community Plan earlier this year, a larger DCC review process will begin in 2020. That process, however, is not expected to result in a new bylaw and rates until the end of 2021. In the interim staff are proposing two yearly increases which will see rates rise based on inflation from the 2007 numbers to today's costs, equaling a total increase of 40%.

This increase was determined by pricing the City's current Capital Works program in 2007 unit costs and comparing the difference in total cost of the Capital program. The result was a 40% inflation adjustment. The *Local Government Act* does not allow for straight Consumer Price Increases (CPI) to be used for justification for changes to DCC rates as CPI is a more general overview of the economy and not specific to construction. For comparison purposes though, CPI increase between 2007 and 2019 are determined to be 21.8% as per Bank of Canada inflation calculator.

The proposed increase in rates are included in tables attached to this report as Attachment A.

Staff are not proposing to increase Open Space DCC in the same manner. The process to adjust those rates will be a parallel process, resulting in a new DCC rate for Parks and Open Space by May 2020, as per Council direction.

Any changes to a DCC Bylaw, including a minor update, requires approval of the Inspector of Municipalities. Staff have conferred with staff at the Inspector of Municipalities’ office and have received tentative support for the rate increase methodology outlined above, subject to consultation with the development community and general public.

Should Council give this amendment bylaw first reading, staff intend to consult with the development community and inform the general public on the increases and methodology used for the increases.

Financial implication

The recommendations proposed in this report will ensure that projects included in the DCC program are being funded in an equitable and appropriate manner.

Given the public consultation requirements, the estimated cost of this portion of the DCC update project are estimated at < \$1,000. This will be funded through the general public notification account.

In comparing existing rates with proposed 2019 to 2021 increases (core rates):

Project Type	Existing (2007 rates)	2019 Proposed 20%	2020 proposed 40%	Total Increase
Subdivision – 20 Single Family Lots	\$12140/lot \$242,800	\$14568/lot \$291,360	\$16996/lot \$339,920	\$97,120
Multi-Family 40 units	\$4494/unit	\$5393/unit	\$6292/unit	\$71,904
Commercial Office 20,000 sqft	\$4.2/sqft	\$5.04/sqft	\$5.88/sqft	\$33,600
Industrial Building 20,000 sq feet	\$2.23/ft	\$2.68/ft	\$3.12/ft	\$17,840
Institutional Bldg 20,000 sqft	\$4.4/sqft	\$5.28/sqft	\$6.16/sqft	\$35,200

Note: Proposed DCC Rates exclude Public Open Spaces

Committee consultation (Economic Prosperity and Development Services Advisory Committee)

At their July 19, 2019 meeting, staff presented the DCC Program Update work plan to the Economic Prosperity and Development Services Advisory Committee. The work plan presented included the proposed increase in DCCs. The work plan also outlined the Open Space (Parks) DCC update, which is currently underway, and some of the early directions for the larger DCC program update coming out of the Official Community Plan adoption.

The committee passed a motion in support of the methodology and process for the fee increase as outlined at the meeting. This support is acknowledged in the minutes of the meeting. It should be highlighted that the work plan originally presented to the Committee has been modified due to further refinement of the rate calculation and phasing increase over a two year period. Staff will include the Committee in the planned public engagement on this matter and include any comments in our report back to Council.

Further consultation

Should Council support the recommendations contained in this report, staff intend to consult with the development community and inform the general public on the proposals.

The results of the public consultation will be communicated back to Council prior to adoption of the amendment bylaw.

Analysis

The City's current DCC program has not been updated since adoption of the Development Cost Charge Bylaw in 2007. Best practices are to conduct yearly reviews of the DCC program to ensure projects are up to date and that rates are adequate to fund the program. This has not occurred in Penticton. While the larger update project is underway to bring the DCC program into more orderly and efficient state, the interim measure of raising the rates based on construction increases will ensure that projects that proceed between now and when a new DCC bylaw comes into effect will pay a reasonable amount towards the projects in the current DCC program.

Furthermore, the changes proposed herein were supported in principal by the Economic Prosperity and Development Services Advisory Committee.

For these reasons, staff are recommending that Council give first reading to "Development Cost Charges Amendment Bylaw No. 2019-45".

Alternate recommendations

Staff have outlined a few alternatives for Council to consider. Alternative 1 provides the option of increasing the DCC rates all at once rather than over two years.

Alternative 1:

THAT Council direct staff to prepare an amendment to the Development Cost Charge Bylaw that increases the fees 40% immediately rather than over a two-year period.

Alternative 2:

THAT Council direct staff to prepare an amendment to the Development Cost Charges Bylaw that increases the fees 40% over a three-year period.

Attachments

Attachment A – Proposed DCC increases 2019-2021

Attachment B – Development Cost Charge Amendment Bylaw No. 2019-45

Respectfully submitted,

Michael Hodges
Development Infrastructure Manager

Concurrence

Acting Director of Development Services <i>EH</i>	Chief Financial Officer <i>JWB</i>	Acting Chief Administrative Officer JB
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Attachment A

Staff are proposing that these increases be phased in over 2 years as follows:

Core Rates

Category	2007 rate	Dec-19	Dec-20	Total increase (40%)
Single family lot	\$12,140	\$14,568	\$16,996	\$4,856
Multi family residential (per unit)	\$4,494	\$5,393	\$6,292	\$1,798
Commercial (sq ft)	\$4.20	\$5	\$6	\$2
Industrial (sq ft)	\$2.23	\$3	\$3	\$1
Institutional (sq ft)	\$4.40	\$5	\$6	\$2

Peripheral Rates

Category	2007 rate	Dec-19	Dec-20	Total increase (40%)
Single family lot	\$16,030	\$19,236	\$22,442	\$6,412
Multi family residential (per unit)	\$11,567	\$13,880	\$16,194	\$4,627
Commercial (sq ft)	\$15.47	\$19	\$22	\$6

Area Specific Rates

Category	2007 rate	Dec-19	Dec-20	Total increase (40%)
Gordon Avenue (per dwelling unit)	\$1,290	\$1,548	\$1,806	\$516
Columbia Heights (per dwelling unit)	\$3,024	\$3,629	\$4,234	\$1,210

¹Parks (Open Space) DCCs are not included in the rates listed in the table as they will be dealt with in a separate process.

²The rates above are an aggregate of the separate DCC categories (roads, sewer, water, storm) that make up the total rate.

Schedule "A1"
 City Wide Core Area Development Cost Charges, Green Sector Map "A"

Effective date of adoption

		-	-	-	-	-	-	-
		Water Filtration	Public Open Space	Highways	Domestic Water	Sanitary Sewer	Storm Drainage	TOTAL
CLASSIFICATION								
SUBDIVISION	-	-	-	-	-	-	-	-
	Single Family Zoned and Duplex zoned per lot	1489.20	1122.00	2036.40	7053.60	3495.60	493.20	\$15,690.00
BUILDING PERMIT	Bare Land Strata per lot	76.80	1054.00	891.60	364.80	3495.60	564.00	\$6,446.80
	Multi-Family Residential per unit	76.80	1054.00	891.60	364.80	3495.60	564.00	\$6,446.80
	Multi-Family Residential in the C5 zone per unit	26.40	1077.00	570.00	122.40	1588.80	151.20	\$3,535.80
	Commercial per ft2	0.16	-	0.11	0.73	3.37	0.67	\$5.04
	Industrial per ft2	0.16	-	0.01	0.72	1.02	0.77	\$2.68
	Institutional per ft2	0.12	-	0.06	0.66	3.95	0.59	\$5.28

Schedule "A1"
 City Wide Core Area Development Cost Charges, Green Sector Map "A"

Effective December 31, 2020

	-	-	Public Open Space	-	-	-	-	-
	-	Water Filtration		Highways	Domestic Water	Sanitary Sewer	Storm Drainage	TOTAL
CLASSIFICATION	-							
SUBDIVISION	Single Family Zoned and Duplex zoned per lot	1737.40	1122.00	2375.80	8229.20	4078.20	575.40	\$18,118.00
	Bare Land Strata per lot	89.60	1054.00	1040.20	425.60	4078.20	658.00	\$7,345.60
BUILDING PERMIT	Multi-Family Residential per unit	89.60	1054.00	1040.20	425.60	4078.20	658.00	\$7,345.60
	Multi-Family Residential in the C5 zone per unit	30.80	1077.00	665.00	142.80	1853.60	176.40	\$3,945.60
	Commercial per ft2	0.18	-	0.13	0.85	3.93	0.78	\$5.88
	Industrial per ft2	0.18	-	0.01	0.84	1.19	0.90	\$3.12
	Institutional per ft2	0.14	-	0.07	0.66	4.61	0.69	\$6.16

Schedule "B"

Area Specific Development Cost Charges

Effective date of adoption			
	-	-	-
	<u>CLASSIFICATION</u>	<u>Gordon Ave Water Reservoir Sector Map "B1"</u>	<u>Columbia Heights Reservoir & Pump Station Sector Map "B2"</u>
<u>SUBDIVISION</u>	-	-	-
	<u>Single Family Zoned and Duplex zoned per lot</u>	<u>\$1,548.00</u>	<u>\$3,628.80</u>
	-	-	-
	<u>Bare Land Strata per lot</u>	<u>\$1,548.00</u>	<u>\$3,628.80</u>
<u>BUILDING PERMIT</u>	-	-	-
	<u>Multi-Family Residential per unit</u>	<u>\$1,548.00</u>	<u>\$3,628.80</u>
	-	-	-
	<u>Commercial per ft²</u>	-	<u>\$2.86</u>

Schedule "B"

Area Specific Development Cost Charges

Effective December 31, 2020

-	-	<u>Gordon Ave Water Reservoir, Sector Map "B1"</u>	<u>Columbia Heights Reservoir & Pump Station Sector Map "B2"</u>
<u>CLASSIFICATION</u>	-	-	-
<u>SUBDIVISION</u>	-	-	-
	<u>Single Family Zoned and Duplex zoned per lot</u>	<u>\$1,857.60</u>	<u>\$4,354.56</u>
<u>BUILDING PERMIT</u>	-	-	-
	<u>Bare Land Strata per lot</u>	<u>\$1,857.60</u>	<u>\$4,354.56</u>
<u>BUILDING PERMIT</u>	-	-	-
	<u>Multi-Family Residential per unit</u>	<u>\$1,857.60</u>	<u>\$4,354.56</u>
<u>BUILDING PERMIT</u>	-	-	-
	<u>Commercial per ft2</u>	-	<u>\$3.43</u>

Council Report



Date: November 19, 2019
To: Donny van Dyk, Chief Administrative Officer
From: Angie Collison, Corporate Officer
Subject: Council Meeting Schedule for 2020

File No:

Staff Recommendation

THAT Council select the following dates for the 2020 Regular Meetings of Council: January 7, 21, February 4, March 3, 17, April 7, 21, May 5, 19, June 2, 16, July 7, 21, August 18, September 1, 15, October 6, 20, November 3, 17, and December 8.

Background

In accordance with the Council Procedure Bylaw, the City must make available to the public annually, a schedule of the dates, time and place of regular Council meetings and give notice of the availability of the schedule through advertising.

Regular Council meetings are held on the first and third Tuesdays of each month commencing at 1:00 p.m. at City Hall unless otherwise scheduled by a Council resolution. In the past, meeting dates have moved if they fall on a statutory holiday or during a conference such as UBCM, FCM or SILGA. For 2020, we are proposing to eliminate the meeting on the third Tuesday in February (follows Family Day) and the first meeting in August (follows BC Day). To coincide with budget, we are proposing one meeting in December on the second Tuesday of the month. Special meetings can be called should the need arise.

Month	Meeting Date	Meeting Date
January	7	21
February	4	
March	3	17
April	7	21
May	5	19
June	2	16
July	7	21
August		18
September	1	15
October	6	20
November	3	17
December	8	

Alternate Recommendation

THAT Council select the first and third Tuesday of each month as Regular Council meeting dates for 2020.

Respectfully submitted,

Angie Collison
Corporate Officer

Approvals

ACAO
JB

Council Report

penticton.ca

Date: November 19, 2019 **File No:** 0550-20
To: Donny van Dyk, Chief Administrative Officer
From: Angie Collison, Corporate Officer
Subject: **RDOS Director Appointments for 2020**

Staff Recommendation

THAT Council approve the following 2020 Regional District of Okanagan-Similkameen (RDOS) director appointments and vote distributions: John Vassilaki (5), Jake Kimberley (5), Frank Regehr (5), Julius Bloomfield (4), Katie Robinson, first alternate director, Judy Sentes, second alternate director and Campbell Watt, third alternate director.

Strategic priority objective

Mission: Penticton will serve its residents, businesses and visitors through good governance, partnership and the provision of effective and community focused services.

Background

As per the *Local Government Act*, the appointment and term of office for municipal directors to the Regional District is made by Council from among its members. The term of office of a municipal director continues until another director takes original director's place or November 30 in the year of a general local election. Alternate directors are also appointed by Council, take the place of, vote, and act in all matters for an absent municipal director.

Analysis

The Regional District of Okanagan-Similkameen (RDOS) is governed by a board comprised of nine electoral area directors and ten municipal directors. Council can appoint four municipal directors to the board to represent the City of Penticton.

Respectfully submitted,

Angie Collison
Corporate Officer

Acting Chief
Administrative Officer

JB

Bylaw No. 2019-25

A Bylaw to Amend Zoning Bylaw 2017-08

WHEREAS the Council of the City of Penticton has adopted a Zoning Bylaw pursuant the *Local Government Act*;

AND WHEREAS the Council of the City of Penticton wishes to amend Zoning Bylaw 2017-08;

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the City of Penticton, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. **Title:**

This bylaw may be cited for all purposes as "Zoning Amendment Bylaw No. 2019-25".

2. **Amendment:**

2.1 Zoning Bylaw 2017-08 is hereby amended as follows:

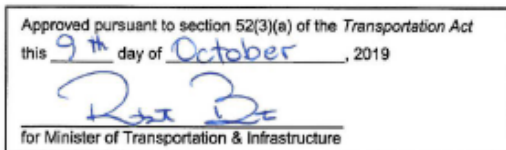
Add Section 10.1.3.8: "In the case of Lot A, District Lot 3 Group 7 SDY (Formerly Yale-Lytton) District Plan KAP74500, except Plan KAP89094, located at 1050 Churchill Avenue, a Bed and Breakfast Home shall be permitted."

2.2 Schedule 'A' attached hereto forms part of this bylaw.

READ A FIRST time this	18 day of	June, 2019
A PUBLIC HEARING was held this	2 day of	July, 2019
READ A SECOND time this	2 day of	July, 2019
READ A THIRD time this	2 day of	July, 2019
RECEIVED the approval of the	9 day of	October, 2019
Ministry of Transportation on the		
ADOPTED this	day of	, 2019

Notice of intention to proceed with this bylaw was published on the 21 day of June, 2019 and the 26 day of June, 2019 in the Penticton Western newspaper, pursuant to Section 94 of the *Community Charter*.

John Vassilaki, Mayor



Angie Collison, Corporate Officer

Site Specific Zoning Amendment (R1-Large Lot Residential Zone) to permit 'Bed and Breakfast Home' at 1050 Churchill Ave.



City of Penticton – Schedule 'A'

Zoning Amendment Bylaw No. 2019-25

Date: _____

Corporate Officer: _____

Bylaw No. 2019-39

A Bylaw to Amend Zoning Bylaw 2017-08

WHEREAS the Council of the City of Penticton has adopted a Zoning Bylaw pursuant the *Local Government Act*;

AND WHEREAS the Council of the City of Penticton wishes to amend Zoning Bylaw 2017-08;

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the City of Penticton, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. **Title:**

This bylaw may be cited for all purposes as "Zoning Amendment Bylaw No. 2019-39".

2. **Amendment:**

2.1 Zoning Bylaw 2017-08 is hereby amended by adding the following to Chapter 14 – Comprehensive Development:

14.6 CD6 – Comprehensive Development (962 Churchill Avenue)

14.6.1 PURPOSE

This **zone** provides for the comprehensive development of a residential site for *Lot 1, DL 3, SDYD (Formerly Yale Lytton), Plan 24763*, located at 962 Churchill Avenue.

14.6.2 PERMITTED USES

The **permitted uses** in this **zone** are:

- .1 **accessory use, building or structure**
- .2 **apartment**
- .3 **minor home occupation** (subject to specific use regulation 7.3)
- .4 **vacation rental** (subject to specific use regulation 7.6)

14.6.3 SUBDIVISION AND DEVELOPMENT REGULATIONS

- .1 Minimum **lot width:** 21.0 m
- .2 Minimum **lot area:** 700 m²
- .3 Maximum **lot coverage:** 55%
- .4 Maximum **density:** 1.9 **FAR**
- .5 Maximum **height:**
 - i. **principal building** 19.0 m
 - ii. **accessory building or structure** 4.5 m
- .6 Minimum **front yard:** 3.0 m

- .7 Minimum *interior side yard*:
 - i. *principal building* 2.5 m
 - ii. *accessory building or structure* 1.5 m
- .8 Minimum *rear yard*:
 - iii. *principal building* 6.0 m
 - iv. *accessory building or structure* 1.5 m

14.6.4 AMENITY SPACE

- .1 *Amenity space* shall be provided at the rate of 20.0 m² for each *dwelling unit*.

14.6.5 SUBDIVISION AND DEVELOPMENT REGULATIONS

- .1 In addition to the projections permitted in Section 4.9.1 (Table 4.1), the maximum projection into a required side yard for a deck is 0.2m.

14.6.6 SUBDIVISION AND DEVELOPMENT REGULATIONS

- .1 The minimum width of a landscape buffer abutting a residential zone shall be 2.0m.

2.2 Update Schedule 'A' Zoning Bylaw Text Table of Contents and Schedule 'B' Zoning Bylaw Map to include CD6 – Comprehensive Development (962 Churchill Avenue).

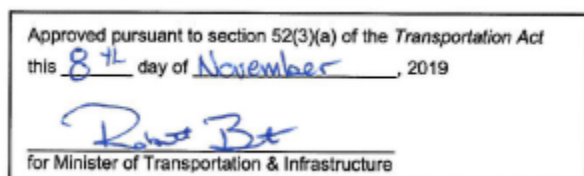
2.3 Zoning Bylaw 2017-08 is hereby amended as follows:

Rezone Lot 1 District Lot 3 Group 7 Similkameen Division Yale (Formerly Yale Lytton) District Plan 24763, located at 962 Churchill Avenue from R2 (Small Lot Residential) to CD6 Comprehensive Development (962 Churchill Avenue) as shown on Schedule 'A'.

2.4 Schedule 'A' attached hereto forms part of this bylaw.

READ A FIRST time this	1 day of	October, 2019
A PUBLIC HEARING was held this	5 day of	November, 2019
READ A SECOND time this	5 day of	November, 2019
READ A THIRD time this	5 day of	November, 2019
RECEIVED the approval of the	8 day of	November, 2019
Ministry of Transportation on the		
ADOPTED this	day of	, 2019

Notice of intention to proceed with this bylaw was published on the 25 day of October, 2019 and the 30 day of October, 2019 in the Penticon Western newspaper, pursuant to Section 94 of the *Community Charter*.



John Vassilaki, Mayor

Angie Collison, Corporate Officer

Add Section 14.6 CD6
(Comprehensive Development
Zone) to Zoning Bylaw 2017-08

Rezone 962 Churchill Ave
From R2 (Small Lot Residential)
To CD6 (Comprehensive
Development Zone)



City of Penticton – Schedule 'A'

Zoning Amendment Bylaw No. 2019-39

Date: _____

Corporate Officer: _____

Bylaw No. 2019-40

A Bylaw to Amend Electric Utility Services Bylaw

WHEREAS the Council of the City of Penticton has adopted an Electric Utility Services Bylaw;

AND WHEREAS the Council of the City of Penticton wishes to amend Electric Utility Services Bylaw No. 2017-44;

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the City of Penticton, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. **Title:**

This bylaw may be cited for all purposes as "Electric Utility Services Amendment Bylaw No. 2019-40".

2. **Amendment:**

2.1 Electric Utility Services Bylaw 2017-44 is hereby amended by deleting and replacing Part 8 – Meter Reading and Billing, section 8.4 Rates for Electricity with the following:

8.4 Rates for Electricity

The Customer will pay for Electrical Service in accordance with the Customer’s applicable Rate Code as specified in this Bylaw and the Fees and Charges Bylaw.

When paying Net Metered Customers for any excess Energy generated by the Customer, the Penticton Electric Utility will use the applicable Rate Code under which the Customer is receiving Service from the Penticton Electric Utility.

READ A FIRST time this	1 day of	October, 2019
READ A SECOND time this	1 day of	October, 2019
READ A THIRD time this	1 day of	October, 2019
ACKNOWLEDGED by the Minister of Municipal Affairs and Housing this	29 day of	October, 2019
ADOPTED this	day of	, 2019

John Vassilaki, Mayor

Angie Collison, Corporate Officer

The Corporation of the City of Penticton

Bylaw No. 2019-41

A bylaw to amend the Fees and Charges Bylaw No. 2014-07

WHEREAS the Council of the City of Penticton has adopted a Fees and Charges Bylaw pursuant to the *Community Charter*,

AND WHEREAS the Council of the City of Penticton wishes to amend the "Fees and Charges Bylaw No. 2014-07";

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the City of Penticton in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. **Title:**

This Bylaw may be cited as "Fees and Charges Amendment Bylaw No. 2019-41".

2. **Amendment:**

2.1 Amend "Fees and Charges Bylaw No. 2014-07" Appendix 7 – Electric by deleting and replacing the following:

Net Metering (aka Micro-DR)

When paying Net Metered Customers for any excess Energy generated by the Customer, the Penticton Electric Utility will use the applicable Rate Code under which the Customer is receiving Service from the Penticton Electric Utility. Customers will be responsible for all costs of their Distribution Generation System including, but not limited to, design, permits, installation, inspection fees, connection fees, repairs and maintenance.

READ A FIRST time this	1 day of	October, 2019
READ A SECOND time this	1 day of	October, 2019
READ A THIRD time this	1 day of	October, 2019
ADOPTED this	day of	, 2019

John Vassilaki, Mayor

Angie Collison, Corporate Officer

The Corporation of the City of Penticton

Bylaw No. 2019-43

A bylaw to amend the Fire and Life Safety Bylaw

WHEREAS the City of Penticton has enacted a Fire and Life Safety Bylaw pursuant to the *Fire Services Act* for the purposes of providing fire and life safety to the citizens of Penticton;

AND WHEREAS the Council of the City of Penticton wishes to amend "Fire and Life Safety Bylaw No. 2004-57" to align with the Province of British Columbia Open Burning Smoke Control Regulation that came into effect September 15, 2019;

NOW THEREFORE BE IT RESOLVED THAT the Municipal Council of the City of Penticton in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Title

This bylaw may be cited as "Fire and Life Safety Amendment Bylaw No. 2019-43".

2. Purpose

Fire and Life Safety Bylaw No. 2004-57 is hereby amended as follows:

1. Delete the definitions "AGRICULTURAL PRUNINGS" and "OPACITY in their entirety from PART III DEFINITIONS.
2. Delete and replace the definition for "PROHIBITED BURNING MATERIALS" from PART III DEFINITIONS with the following:

"PROHIBITED BURNING MATERIALS" as listed in the Waste Discharge Regulation, means the burning, partial burning or incineration of one or more of the following:

- (a) animal carcasses and waste from animal slaughtering;
- (b) asphalt or asphalt products;
- (c) batteries;
- (d) biomedical waste;
- (e) carpets;
- (f) construction waste other than lumber that has not been treated with wood preservatives or other chemicals and is not coated with paint, varnish, oil or other finishing material;
- (g) demolition waste;
- (h) drywall;

- (i) domestic waste;
- (j) electrical wire;
- (k) fibreglass and other fibre-reinforced polymers;
- (l) fuel and lubricant containers;
- (m) furniture and appliances;
- (n) hazardous waste;
- (o) manure;
- (p) paint and varnish;
- (q) plastics;
- (r) polystyrene foam;
- (s) railway ties;
- (t) rubber;
- u) tar paper;
- (v) tires;
- (w) treated or painted wood products;
- (x) used oil.

3. Add the following to PART III DEFINITIONS:

“VEGETATIVE DEBRIS” means disturbed or undisturbed vegetative matter targeted for disposal.

4. Delete and replace PART IX OPEN AIR BURNING AND MISCELLANEOUS 9.04 Burning Permits and (a) and (b) with the following:

9.04 Burning Permits

The Fire Chief may issue a Permit to the owner or Occupier of land for the authorized outdoor burning of Vegetative Debris in conjunction with Open Burning Smoke Control Regulation and if the following conditions are met:

- (a) Every reasonable alternative for reducing, reusing or recycling has been pursued to minimize the amount of Vegetative Debris to be burned;
- (b) Permit holders must contact the Fire Department for permission before lighting the fire. Burning permission is granted at the discretion of the Fire Chief and is only permitted on days when the Venting Index is 55 or greater;

5. Delete and replace PART IX OPEN AIR BURNING AND MISCELLANEOUS 9.05 Special Permit Required with the following:

9.05 Special Permit Required

The Fire Chief may issue a Special Permit for open burning when the conditions are met as per:

- a) Open Burning Smoke Control Regulation – PART 3 – SPECIFIC REQUIREMENTS FOR OPEN BURNING - Division 2 - Plans For Community Wildfire Risk Reduction
 - b) Open Burning Smoke Control Regulation – PART 3 – SPECIFIC REQUIREMENTS FOR OPEN BURNING - Division 3 - Diseased Vegetative Debris
 - c) Open Burning Smoke Control Regulation – PART 3 – SPECIFIC REQUIREMENTS FOR OPEN BURNING - Division 4 - Dry Land Sort Areas
 - d) Open Burning Smoke Control Regulation – PART 3 – SPECIFIC REQUIREMENTS FOR OPEN BURNING - Division 5 - Air Curtain Incinerators
6. Delete PART IX OPEN AIR BURNING AND MISCELLANEOUS 9.07 Land Clearing Debris in its entirety.
7. Delete and replace PART IX OPEN AIR BURNING AND MISCELLANEOUS 9.09 Smoke Opacity Standards with the following:

9.09 Smoke Standards

A person who carries on open burning must ensure that all reasonable efforts are taken to minimize the amount of smoke emitted by the open burning, as outlined in the Open Burning Smoke Control Regulation and the City of Penticton Good Neighbour Bylaw.

READ A FIRST time this	5	day of	November, 2019
READ A SECOND time this	5	day of	November, 2019
READ A THIRD time this	5	day of	November, 2019
ADOPTED this		day of	, 2019

John Vassilaki, Mayor

Angie Collison, Corporate Officer

Council Report

penticton.ca

Date: November 19, 2019
To: Donny van Dyk, Chief Administrative Officer
From: Nicole Capewell, Planner 1
Address: 308 and 310 Abbott Street

File No: PRJ 2019-081

Subject: **Development Variance Permit PL2019-8529**
Development Permit PL2019-8530 (308 Abbott Street)
Development Permit PL2019-8531 (310 Abbott Street)

Staff Recommendation

Development Variance Permit

THAT Council approve "Development Variance Permit PL2019-8529", for Lots 3 and 4, Block 30, District Lot 202, Similkameen Division Yale District, Plan 479, located at 308 and 310 Abbott Street, a permit to increase the maximum lot coverage from 40% to 42%, and to decrease the minimum number of required parking spaces from 4 to 3, to support a duplex development with suites;

AND THAT staff be directed to issue "Development Variance Permit PL2019-8529".

Development Permit

THAT Council, subject to issuance of "Development Variance Permit PL2019-8529", approve "Development Permit PL2019-8530", for 308 Abbott Street and "Development Permit PL2019-8531", for 310 Abbott Street, permits to allow for the construction of front-to-back duplexes with suites.

Strategic priority objective

Community Design: The City of Penticton will attract, promote and support sustainable growth and development congruent with the community's vision for the future.

Background

The subject properties (Figure 1 – Location Map) are zoned RD2 (Duplex Housing: Lane) and are designated in the City's Official Community Plan (OCP) as 'Infill Residential'. 'Infill Residential' is described as "transitional lower-height residential areas with new housing types compatible with existing single detached houses in character and scale but providing more units per lot." Building types that are supported by this OCP

designation include single detached homes with or without suites and/or carriage houses, duplexes with or without suites, triplexes, low density rowhouses, and small scale neighbourhood commercial. Each of the subject properties are approximately 736 m² in area, and an older stock single family dwelling is currently built across both lots (straddling lot line). This area of the city is primarily made up of duplex and low density multifamily zoning, as indicated in Attachment 'A' – Zoning Map. This area of the City is within walking distance of the downtown, Okanagan Lake, and is located near the KVR Trail and Penticton Creek.

The applicant(s) intend to demolish the existing structure on the property and reconstruct two new duplexes. Applicable demolition and building permits will be required prior to any works occurring. The proposal for duplexes with suites is in line with the OCP designation of 'infill residential'.

Proposal

The applicant(s) are proposing to construct two new duplexes with suites at 308 and 310 Abbott Street. In order to do so, the applicant is requesting a Development Variance Permit to vary the following sections of Zoning Bylaw No. 2017-08:

1. Section 10.6.2.3: increase the maximum lot coverage from 40% to 42%; and
2. Section 6.5 (Table 6.5): decrease the required number of parking spaces from 4 to 3.

Secondly, the property is considered within the Intensive Residential Development Permit Area and requires approval for the form and character of the proposed development prior to construction. This has been included for Council's consideration.

Financial implication

This application does not pose any financial implications to the City. Development costs are the responsibility of the applicant.

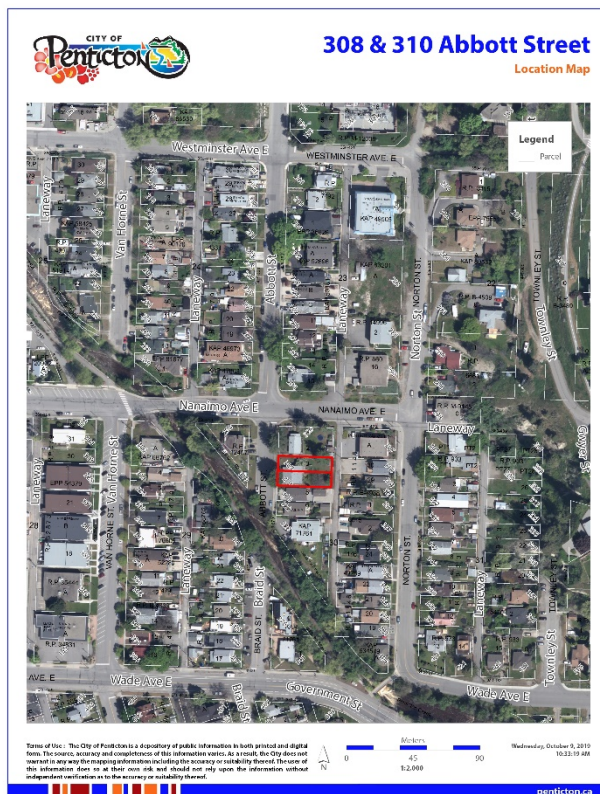


Figure 1 - Location Map



Figure 2 - Front Rendering of Proposed Duplexes

Technical Review

This application was reviewed by the City’s Technical Planning Committee. Servicing and building code requirements have been identified to the applicant(s) and will be addressed as part of the building permit process. It is the property owner(s) responsibility to provide services and/or upgrade existing services as required. Staff have reviewed the heritage value of the subject property and confirmed that it is not listed on any heritage lists.

It was noted that the subject properties contain several mature trees in the front yard. These trees were confirmed by the City to be located on private property. The applicant(s) submitted an arborist report, which recommended the removal of the trees prior to work commencing, as the development (demolition and construction) would impact the health of the trees and compromise the root system. The proposed site plan will include the new planting of trees within the front yard setback, in addition to a full landscape plan for the new development.

Development Statistics

The following table outlines the proposed development statistics on the plans submitted with the variance application:

	RD2 Zone	Provided on Plans
Maximum Lot Coverage:	40%	42 % – Variance Requested
Maximum Density:	0.95 Floor Area Ratio (FAR)	0.81 Floor Area Ratio (FAR)
Vehicle Parking:	4 (1 per unit, plus 1 per suite)	3 – Variance Requested
Required Setbacks		
Front Yard (Abbott Street):	4.5 m	4.5 m
Interior Side Yard (north):	1.5 m	1.5 m
Interior Side Yard (south):	1.5 m	1.5 m
Rear Yard (east):	6.0 m	6.0 m
Maximum Building Height	10.5m	8.22 m

Analysis

Development Variance Permit

Approve Development Variance Permit

When considering a variance to a City bylaw, staff encourages Council to be mindful as to whether approval of the variance would cause a negative impact on neighbouring properties and if the variance request is reasonable.

The proposed variances and staff's analysis on each are as follows:

1. Section 10.6.2.3: to increase the maximum lot coverage from 40% to 42%.
 - The applicant is requesting a variance for the construction of two front-to-back duplexes with suites. To accommodate the construction of the proposed development, the maximum lot coverage is required to be varied.
 - The applicant has identified that the small increase to the lot coverage, from 40% to 42% results in approximately 42 sq. ft. of additional floor space, which is used to create a more practical third bedroom on the second floor. The increase results in a larger third floor and is cantilevered over the lower levels, not resulting in any reduction in yard space below.
 - The slight increase in lot coverage could be attributed to creating more desirable and functional units, while creating an appealing modern design presented towards the street.

Staff consider the request to increase the lot coverage from 40% to 42% is reasonable and results in more livable space by creating a third bedroom within the units. The result of the variance being approved would have no negative impacts on the surrounding area. As such, staff recommend that Council support the variance.

Should Council choose to deny this variance, the applicant would be required to redesign the buildings, which would likely result in the loss of the third bedroom.

2. Section 6.5 (Table 6.5): to decrease the required number of parking spaces from 4 to 3.

- Although each of the proposed developments fall one parking space short of the required number, there is enough space for up to four on-street parking spaces directly in front of the subject lots on Abbott Street (See Figure 3). On-street parking also exists along Nanaimo Avenue. This area is well served by on-street parking.
- The proposed parking variance would reduce the requirement for parking for one of the suites in each of the duplexes. The proposed suites are one-bedroom units, which are desirable rental units within the downtown area of the City.
- The housing needs assessment, completed in 2017, recommends the development of smaller units to enhance the supply of affordable rental units.
- The proposed development is within walking distance of the City's downtown core. Further, as detailed within the applicant's letter of rationale (Attachment 'E'), the development is located in



Figure 3 - On Street Parking

an area well served by City transit and connected to the City's active transportation trail network, making it easy to live without a personal vehicle.

- The City's Official Community Plan provides policy support for encouraging development near existing amenities and services, and encouraging the use of alternative modes of transportation:
 - OCP Policy 4.2.1.7 Promote walking, cycling and transit use through strategic land use planning that facilitates denser, attractive, mixed-use communities that are rich in amenities.
- Further to support the variance, the applicant(s) have created a design that includes scooter and bike parking at the rear of the development. Each unit will also have its own private yard space, which can also provide location for bicycle storage.
- The subject property is located on a dead end street, which does not have high levels of traffic. There are also limits on the installation of driveways onto the street (due to zoning) and lane access, which ensures there will be room for street parking as development occurs.
- Finally, there is precedent for this type of variance in this area of the City. Developments on both Van Horne Street and Papineau Street have been developed with similar variances.

Staff consider that the requested variance for parking is reasonable and justified by the location of the development and adequate amounts of on-street parking. As such, staff recommend that Council support the variance.

Should Council choose to deny this variance, the applicant would be required to redesign the buildings, which would result in the loss of a secondary suite in each of the buildings.

Development Permit

Support Development Permit

The proposed development is considered within the Intensive Residential Development Permit Area, which is established to manage form and character that strengthens livability, neighborliness, and visual interest. Staff have completed an in-depth analysis of how the proposed duplexes conform to the Development Permit Guidelines. As shown within the analysis, there is a strong alignment between the plans and the intent of the Intensive Residential Development Permit Area. The development permit analysis has been attached as Attachment 'D'.

In addition to the design guidelines, the City's OCP provides the following policies which support the proposed development:

- Policy 4.1.1.1 Focus new residential development in or adjacent to existing developed areas.
- Policy 4.1.3.1 Encourage more intensive "infill" residential development in areas close to the Downtown, to employment, services and shopping, through zoning amendments for housing types compatible with existing neighbourhood character, with form and character guided by Development Permit Area Guidelines.
- Policy 4.1.4.1 Work with the development community – architects, designers and builders – to create new residential developments that are attractive, high-quality, energy efficient, appropriately scaled and respectful of their context.

Policy 4.4.4.5 Explore and support initiatives to produce renewable energy, such as photovoltaic/solar (solar gardens, large and small-scale installations), heat exchange, geothermal, and district energy systems.

The City’s OCP provides an analysis of the type of housing units that will need to be provided, based on growth projections.

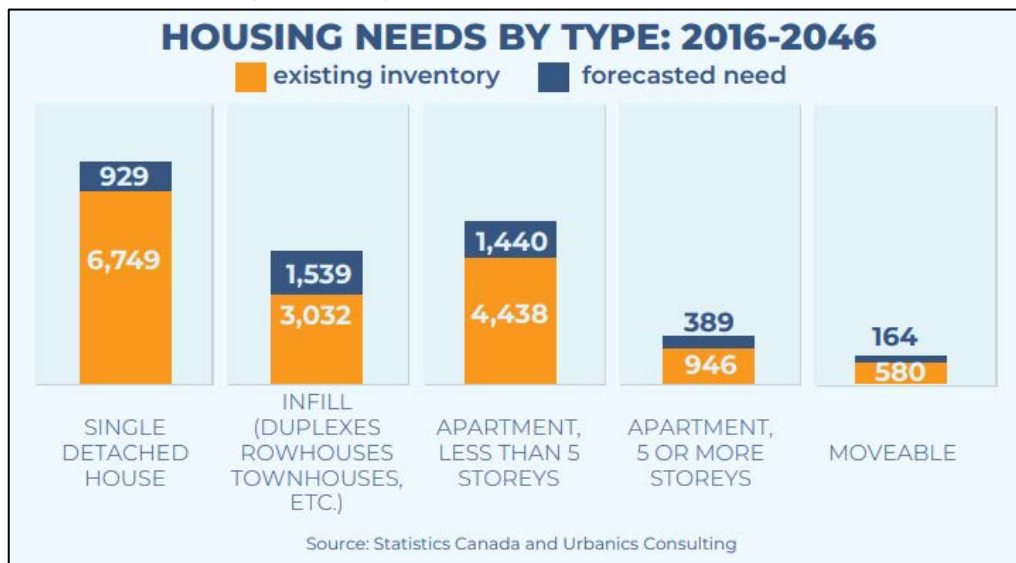


Figure 4 - Housing Needs by Type (from OCP Land Use Needs)

The OCP identifies that the greatest demand of housing type will be for duplexes and infill (rowhouses, townhouses).

The proposed development demonstrates conformance with the Intensive Residential Development Permit Area Guidelines. The proposed development is also strongly supported through OCP Policy. As such, staff recommend that Council approve the Development Permits.

Alternate recommendations

1. THAT Council direct staff to issue “Development Variance PL2019-8529” and approve “Development Permit PL2019-8530” and “Development Permit PL2019-8531” with conditions that Council feels are appropriate.
2. THAT Council direct staff to issue “Development Variance PL2019-8529” and deny “Development Permit PL2019-8530” and “Development Permit PL2019-8531”.
3. THAT Council deny “Development Variance Permit PL2019-8529” and “Development Permit PL2019-8530” and “Development Permit PL2019-8531”.

Attachments

- Attachment A – Zoning Map of Subject Property
- Attachment B – Official Community Plan Map of Subject Property
- Attachment C – Images of Subject Property
- Attachment D – Development Permit Analysis
- Attachment E – Letter of Intent
- Attachment F – Proposed Site Plan
- Attachment G – Proposed Floor Plans
- Attachment H – Proposed Building Elevations
- Attachment I – Draft Development Variance Permit (DVP)
- Attachment J – Draft Development Permit PL2019-8530 (DP)
- Attachment K – Draft Development Permit PL2019-8531 (DP)

Respectfully submitted,

Nicole Capewell
Planner 1

Concurrence

Acting Director of Development Services <i>BN</i>	Acting Chief Administrative Officer <i>LWB</i>
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Attachment A – Zoning Map of Subject Property



Attachment B – Official Community Plan Map of Subject Property

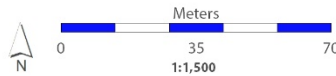


308 & 310 Abbott Street

Official Community Plan Future Land Use Map



Terms of Use: The City of Penticton is a depository of public information in both printed and digital form. The source, accuracy and completeness of this information varies. As a result, the City does not warrant in any way the mapping information including the accuracy or suitability thereof. The user of this information does so at their own risk and should not rely upon the information without independent verification as to the accuracy or suitability thereof.



Wednesday, October 9, 2019
10:29:57 AM



penticton.ca

Attachment C – Images of Subject Property





Figure 5 - Looking north along Abbott Street

Attachment D – Development Permit Analysis

Development Permit Analysis

The proposed duplexes are located within the Intensive Residential Development Permit Area. The following analysis demonstrates how the proposal is aligned with this development permit area.

Guideline G1 Prior to site design, analysis shall be undertaken to identify significant on-site and off-site opportunities and constraints, including built and natural elements (e.g., structures, slopes and drainage, significant landscape features, etc.).

- The applicant(s) completed site analysis prior to their Development Permit submission. This would include the slopes of the subject property, which has been factored into the design of the building, as well as nearby riparian areas, and mature trees on the property.

Guideline G5 Siting of buildings should support strong street definition by minimizing front yard setbacks while sensitively transitioning to neighbouring building setbacks.

- The proposed buildings have been designed with attractive facades facing towards the streetscape. The building has been proposed at the minimum front yard setback of 4.5m, and utilizes some of the allowable projections permitted through the Zoning Bylaw. This results in an active frontage, engaging with the pedestrian scale of the public realm.

Guideline G17 On-site parking location and design should minimize visual impact and provide safe connections for pedestrians...

- The proposed site plan has located all of the required parking to the rear of the buildings, utilizing the lane access available behind the development. This ensures safe pedestrian connections from the street to the units.

Guideline G18 All multifamily developments should accommodate sustainable modes of transportation...

- The proposed design has provided scooter and bike parking at the rear of the property, alongside the vehicle parking spaces. Additionally, each unit is provided with private outdoor living space, which is large enough to also provide storage for bicycles.

Guideline G23 and G24 Articulation of building mass should include horizontal (minor) setbacks and stepbacks (along upper storeys) to provide visual interest and enrich the pedestrian experience. Balconies and/or cantilevered upper floors may be considered as a means to breaking up massing while promoting overlook and/or weather protection

- The proposed massing of the buildings includes cantilevers along the sides of the buildings (within Zoning Bylaw allowable projections), as well as a varied front façade. The front face of the building includes varying materials and stepbacks to increase visual interest.


Guideline IR1 Building siting...should relate to those of existing neighbouring buildings.

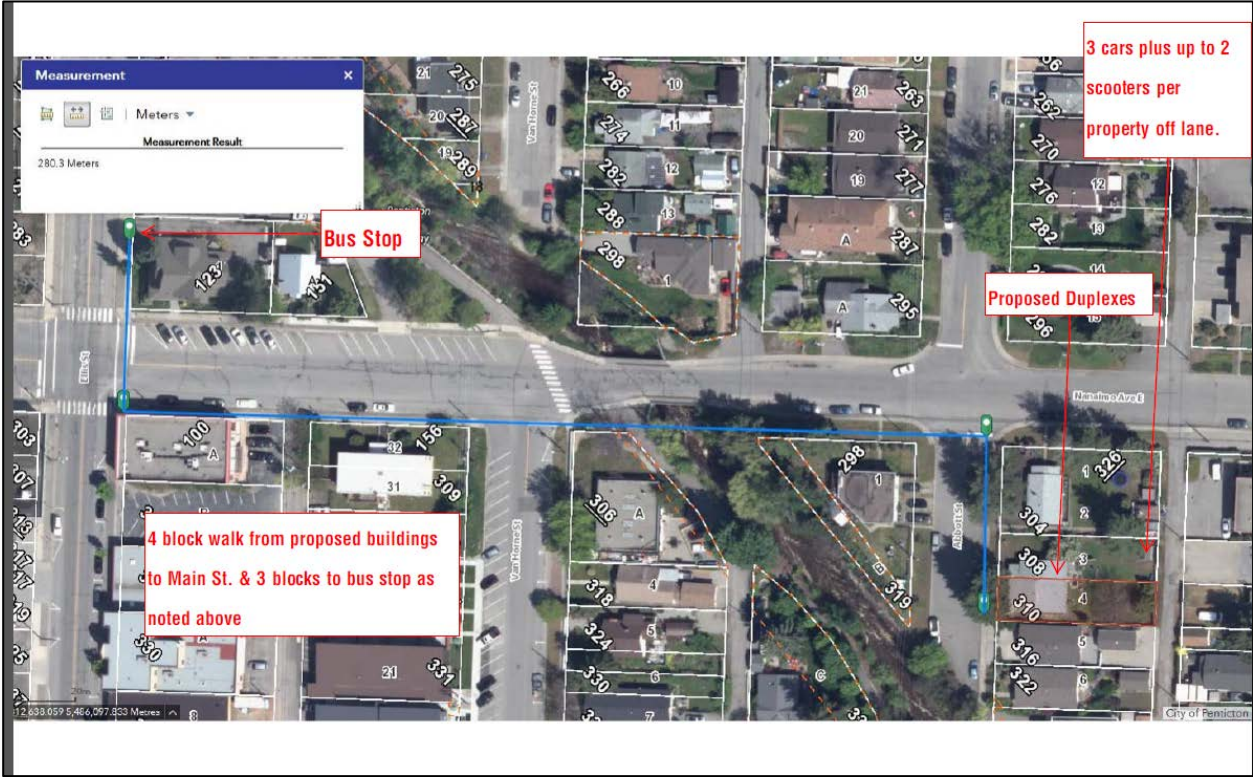
- Currently, the existing house is situated closer to the street than neighbouring structures. The proposed duplexes would be situated at a similar distance to the neighbouring properties on either side of the subject properties.

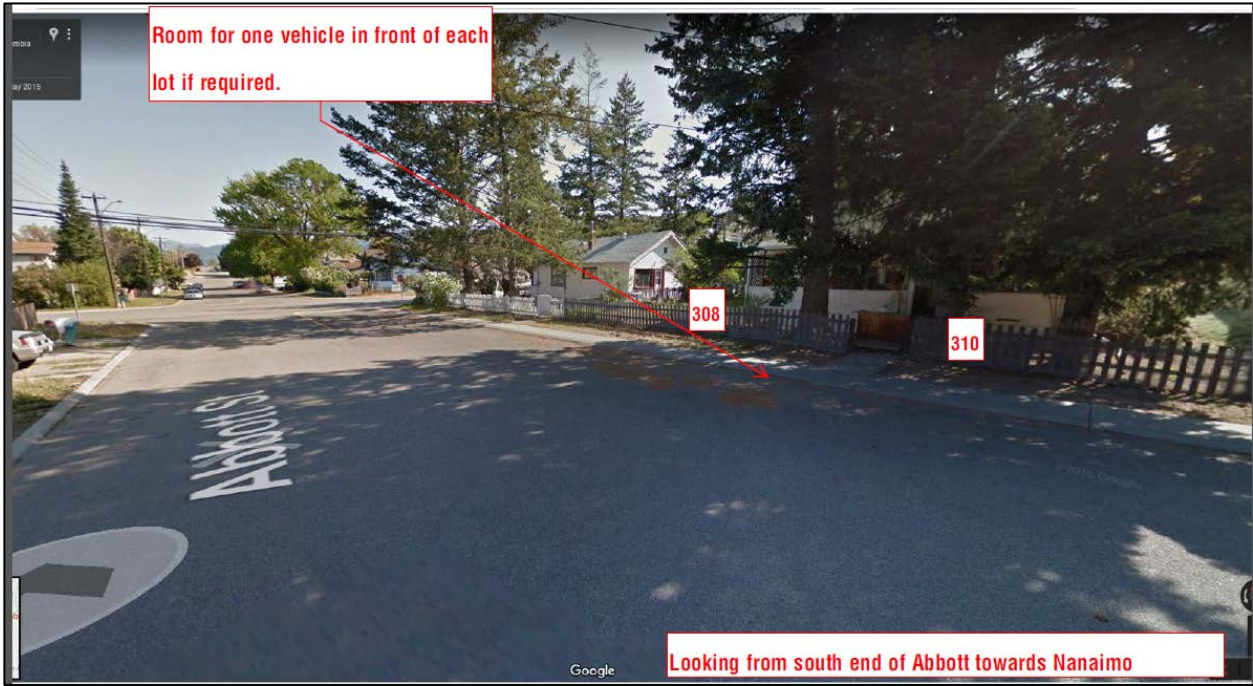
Guideline IR2 Intensive residential (infill) development should offer a diversity of housing to support objectives related to affordability and ageing in place.

- The proposed development includes three-bedroom units within the main duplex units. The secondary suites proposed would provide one-bedroom units. Each of these units are desirable for different demographics within the City (working families, individuals, ageing in place, etc.)

Attachment E – Letter of Intent

 <p>IRONWOOD RESIDENTIAL DESIGN</p>	Rationale for Development Variance	
	Physical Address: 203-69 Nanaimo Ave E., Penticton	Project # Date
PO BOX 22024 Penticton, B.C. V2A 8L1 250-276-6440 GST # 85363 8997 RT0001		
Development Variance Permit for 308 and 310 Abbott St, Penticton, B.C.		
<p>This outline provides the supporting rationale for the attached development variance application. This rationale applies to both 308 and 310 Abbott St as the lots are identical size, side by side with the same building being constructed on each. (with the exception of them being a reversed layout to each other) Two variances are requested; one to waive the requirement for one parking stall for one of the secondary suites and the other to increase allowable site coverage by 2% (an increase of 42 square feet per duplex unit).</p> <p>My client is proposing to construct a front to back duplex on each of 308 and 310 Abbott St. Currently one single family home is straddling both of these single family lots. A two storey duplex will face Abbott street with basement suite and the same configuration will face the lane. The proposed duplexes will create 4 units on each lot, requiring one parking stall per unit, for a total of 4. The main duplex units (1500 sq.ft, 3 bedrooms) are intended to serve young families while the basement suite (566 sq.ft, 1 bedroom) will cater to a single professional. Three full sized stalls and a scooter / motorcycle sized stall are provided on the lane. Fenced yards are provided for secure bicycle storage as well.</p> <p>It is anticipated the bachelor sized suite would be rented by a single person working downtown who would not require a car as the proposed development is within 4 blocks of Main and Nanaimo. It is also just 3 blocks from the bus stop on Ellis as shown on the attached map. In the event they did have a vehicle, there is currently space for one car to park in front of the building on the street which is used by the occupants of the existing house. (3 cars in total can fit on the street in front of these two properties) Suite tenants will also have their own covered, lower level patios for locking bikes if required. Main level duplex units will have access to their own secure, fenced yards with ample space for bicycles storage.</p> <p>As seen the attached images, this dead end of Abbott is typically fairly quiet and the proposed home on Nanaimo and Abbott will not have it's driveway off Abbott St., still allowing parking beside it up to Nanaimo. By granting a variance to reduce the required parking by one stall, it will guarantee each duplex can have an income suite which will help greatly towards a mortgage payment. Without the variance, the suite would be lost.</p> <p>The requested small increase in site coverage is to allow for a third bedroom on the second floor. It is supported on a post and beam structure (does not take away yard space below) which adds flair to the architectural style of the building.</p> <p>It makes for a far more desirable / useable unit and it would require the removal of this bedroom if the variance were not granted.</p> <p>Thank you for your consideration of the application. Any questions or concerns can be directed to :</p> <p>Dave Sutton Building Designer 250-276-6440</p>		
		PG 1 OF 1



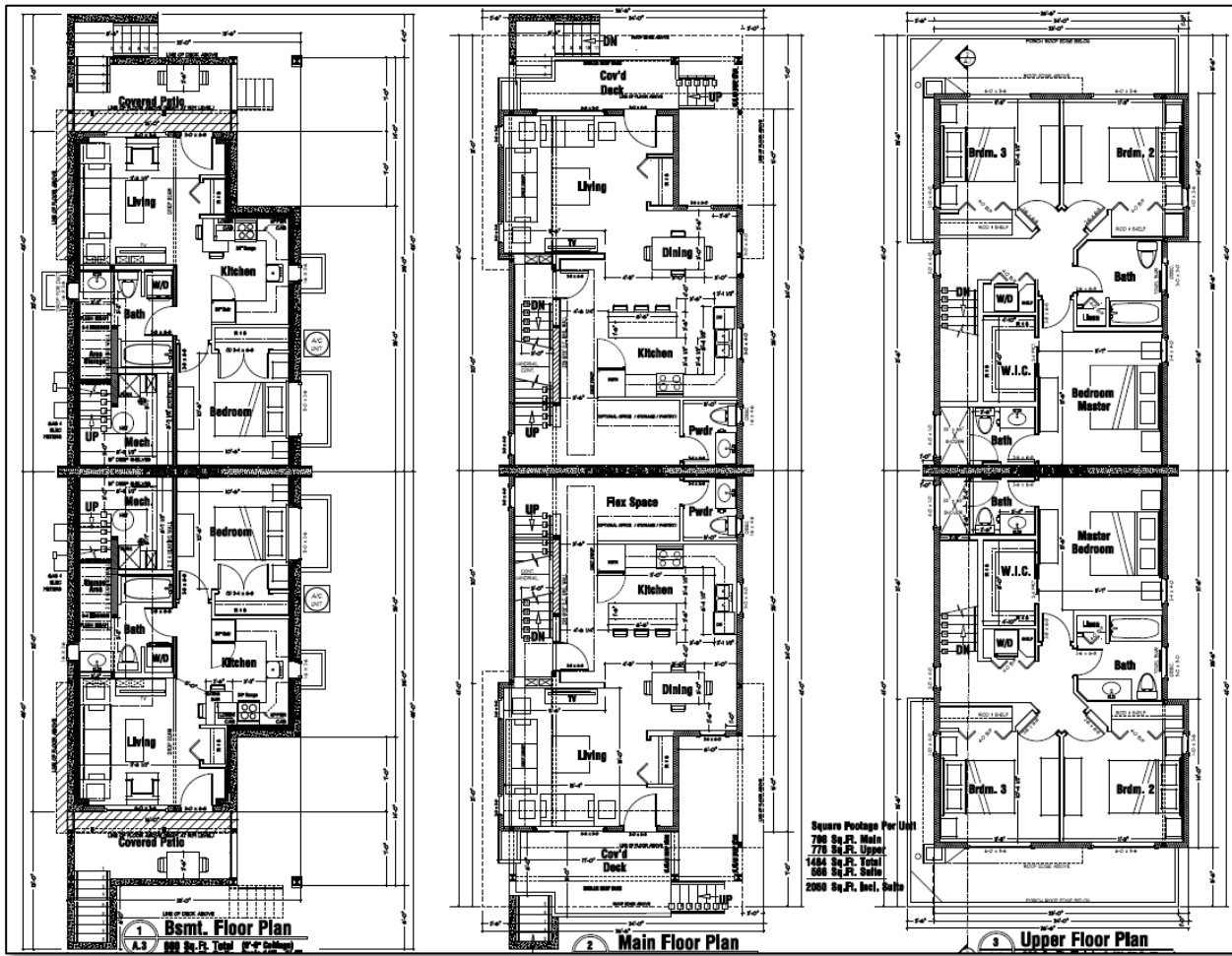


Attachment F – Proposed Site Plan

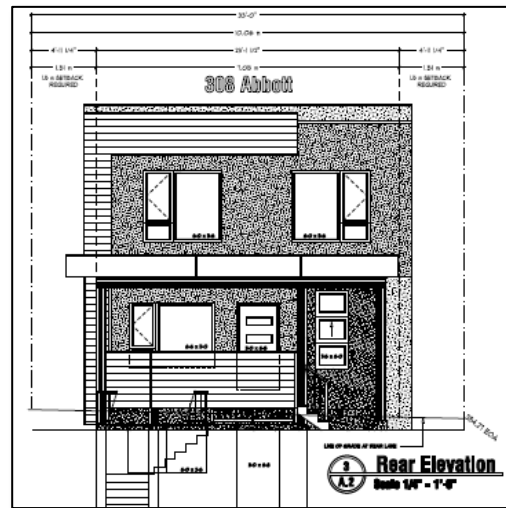
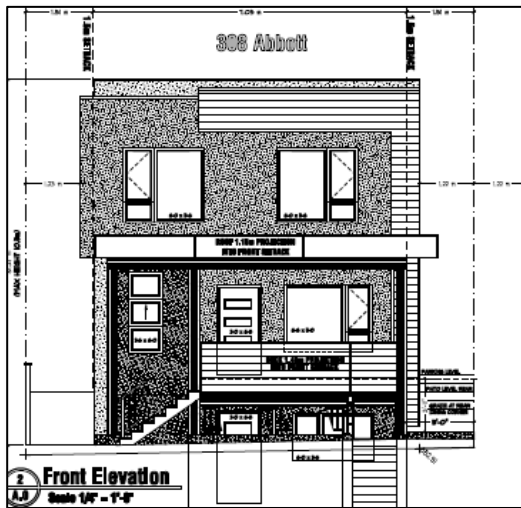
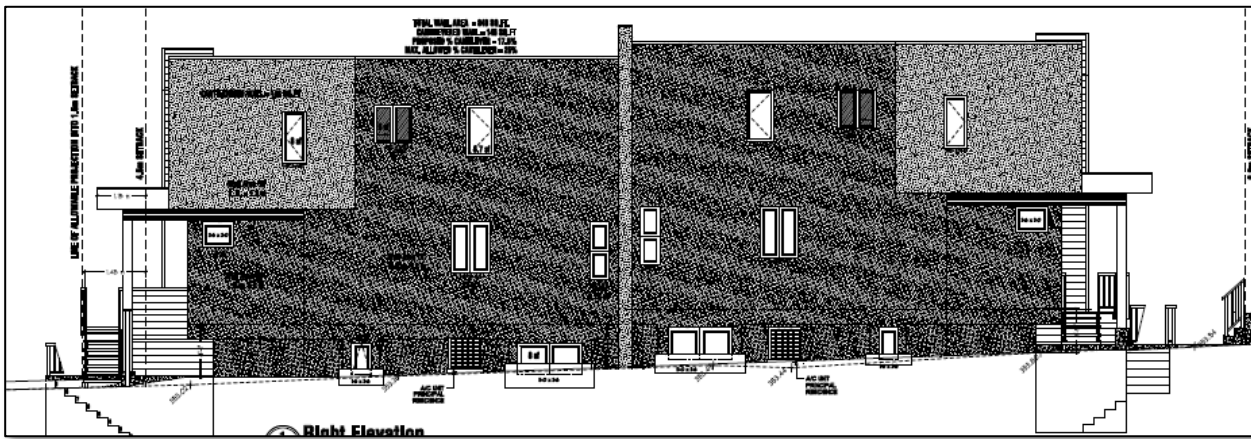
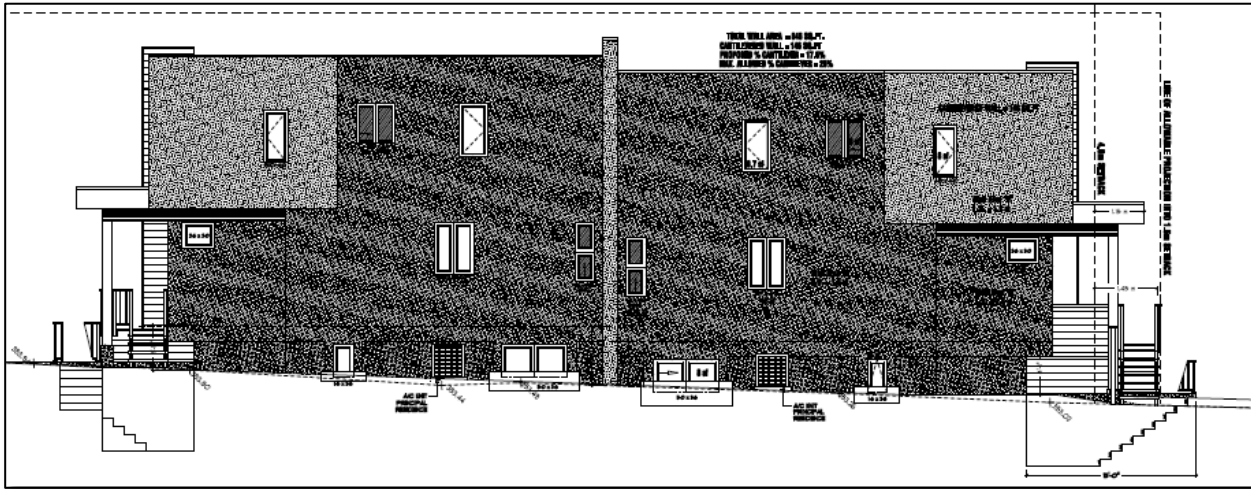


Site Plan

Attachment G – Proposed Floor Plans



Attachment H – Proposed Building Elevations



Attachment I – Draft Development Variance Permit (DVP)



City of Penticton
171 Main St. | Penticton B.C. | V2A 5A9
www.penticton.ca | ask@penticton.ca

Development Variance Permit

Permit Number: DVP PL2019-8529

Owner Name
Owner Address

Conditions of Permit

1. This permit is issued subject to compliance with all of the bylaws of the City, except as specifically varied or supplemented by this Permit.
2. This permit applies to:
Legal: Lots 3 and 4 District Lot 202 Similkameen Division Yale District Plan 479
Civic: 308 and 310 Abbott Street
PID: 002-963-981
002-964-007
3. This permit has been issued in accordance with Section 498 of the *Local Government Act*, to vary the following sections of Zoning Bylaw 2017-08 to allow for the construction of a duplex with suites:
 1. Section 10.6.2.2: to increase the maximum lot coverage from 40% to 42%; and
 2. Section 6.5 (Table 6.5) to decrease the required number of parking spaces from 4 to 3.

General Conditions

4. In accordance with Section 501 of the *Local Government Act*, the lands subject to this permit shall be developed in general accordance with this permit and the plans attached as Schedule 'A'.
5. In accordance with Section 504 of the *Local Government Act*, if the holder of this permit does not commence the development authorized by this permit within 2 years of the date of this permit, this permit shall lapse.
6. **This permit is not a building permit. In order to proceed with this development, the holder of this permit must hold a valid building permit issued by the Building Inspection Department.**
7. This permit does not constitute any other municipal, provincial or federal approval. The holder of this permit is responsible to obtain any additional municipal, federal, or provincial approvals prior to commencing the development authorized by this permit.
8. This permit does not include off-site infrastructure costs that may be required at the building permit stage, such as Development Cost Charges (DCC's), road improvements and electrical servicing. There may be substantial infrastructure and servicing costs payable at a later date. For more information on servicing and infrastructure requirements please contact the Development Engineering Department at (250) 490-2501. For more information on electrical servicing costs, please contact the Electric Utility at (250) 490-2535.

Authorized by City Council, the _____ day of _____, 2019.

Issued this _____ day of _____, 2019.

Angela Collison,
Corporate Officer

DRAFT

Attachment J – Draft Development Permit PL2019-8530 (DP)



City of Penticton
171 Main St. | Penticton B.C. | V2A 5A9
www.penticton.ca | ask@penticton.ca

Development Permit

Permit Number: DP PL2019-8530

Owner Name
Owner Address

Conditions of Permit

1. This permit is issued subject to compliance with all of the bylaws of the City, except as specifically varied or supplemented by this Permit.
2. This permit applies to:
Legal: Lot 3 Block 30 District Lot 202 Similkameen Division Yale District Plan 479
Civic: 308 Abbott Street
PID: 002-963-981
3. This permit has been issued in accordance with Section 489 of the *Local Government Act*, to permit the construction of a duplex with suites as shown in the plans attached in Schedule 'A'.
4. In accordance with Section 502 of the *Local Government Act* a deposit or irrevocable letter of credit, in the amount of \$_____ must be deposited prior to, or in conjunction with, an application for a building permit for the development authorized by this permit. The City may apply all or part of the above-noted security in accordance with Section 502(2.1) of the *Local Government Act*, to undertake works or other activities required to:
 - a. correct an unsafe condition that has resulted from a contravention of this permit,
 - b. satisfy the landscaping requirements of this permit as shown in Schedule 'A' or otherwise required by this permit, or
 - c. repair damage to the natural environment that has resulted from a contravention of this permit.
5. The holder of this permit shall be eligible for a refund of the security described under Condition 4 only if:
 - a. The permit has lapsed as described under Condition 8, or
 - b. A completion certificate has been issued by the Building Inspection Department and the Director of Development Services is satisfied that the conditions of this permit have been met.

6. Upon completion of the development authorized by this permit, an application for release of securities (Landscape Inspection & Refund Request) must be submitted to the Planning Department. Staff may carry out inspections of the development to ensure the conditions of this permit have been met. Inspection fees may be withheld from the security in accordance with the City of Penticton Fees and Charges Bylaw (as amended from time to time).

General Conditions

7. In accordance with Section 501(2) of the *Local Government Act*, the lands subject to this permit shall be developed in general accordance with this permit and the plans attached as Schedule 'A'.
8. In accordance with Section 504 of the *Local Government Act*, if the holder of this permit does not commence the development authorized by this permit within 2 years of the date of this permit, this permit shall lapse.
9. **This permit is not a building permit. In order to proceed with this development, the holder of this permit must hold a valid building permit issued by the Building Inspection Department.**
10. This permit does not constitute any other municipal, provincial or federal approval. The holder of this permit is responsible to obtain any additional municipal, federal, or provincial approvals prior to commencing the development authorized by this permit.
11. This permit does not include off-site infrastructure costs that may be required at the building permit stage, such as Development Cost Charges (DCC's), road improvements and electrical servicing. There may be substantial infrastructure and servicing costs payable at a later date. For more information on servicing and infrastructure requirements please contact the Development Engineering Department at (250) 490-2501. For more information on electrical servicing costs, please contact the Electric Utility at (250) 490-2535.

Authorized by City Council, the _____ day of _____, 2019.

Issued this _____ day of _____, 2019.

Angela Collison,
Corporate Officer

Attachment K – Draft Development Permit PL2019-8531 (DP)



City of Penticton
171 Main St. | Penticton B.C. | V2A 5A9
www.penticton.ca | ask@penticton.ca

Development Permit

Permit Number: DP PL2019-8531

Owner Name
Owner Address

Conditions of Permit

1. This permit is issued subject to compliance with all of the bylaws of the City, except as specifically varied or supplemented by this Permit.
2. This permit applies to:
Legal: Lot 4 Block 30 District Lot 202 Similkameen Division Yale District Plan 479
Civic: 310 Abbott Street
PID: 002-964-007
3. This permit has been issued in accordance with Section 489 of the *Local Government Act*, to permit the construction of a duplex with suites as shown in the plans attached in Schedule 'A'.
4. In accordance with Section 502 of the *Local Government Act* a deposit or irrevocable letter of credit, in the amount of \$_____ must be deposited prior to, or in conjunction with, an application for a building permit for the development authorized by this permit. The City may apply all or part of the above-noted security in accordance with Section 502(2.1) of the *Local Government Act*, to undertake works or other activities required to:
 - a. correct an unsafe condition that has resulted from a contravention of this permit,
 - b. satisfy the landscaping requirements of this permit as shown in Schedule 'A' or otherwise required by this permit, or
 - c. repair damage to the natural environment that has resulted from a contravention of this permit.
5. The holder of this permit shall be eligible for a refund of the security described under Condition 4 only if:
 - a. The permit has lapsed as described under Condition 8, or
 - b. A completion certificate has been issued by the Building Inspection Department and the Director of Development Services is satisfied that the conditions of this permit have been met.

6. Upon completion of the development authorized by this permit, an application for release of securities (Landscape Inspection & Refund Request) must be submitted to the Planning Department. Staff may carry out inspections of the development to ensure the conditions of this permit have been met. Inspection fees may be withheld from the security in accordance with the City of Penticton Fees and Charges Bylaw (as amended from time to time).

General Conditions

7. In accordance with Section 501(2) of the *Local Government Act*, the lands subject to this permit shall be developed in general accordance with this permit and the plans attached as Schedule 'A'.
8. In accordance with Section 504 of the *Local Government Act*, if the holder of this permit does not commence the development authorized by this permit within 2 years of the date of this permit, this permit shall lapse.
9. **This permit is not a building permit. In order to proceed with this development, the holder of this permit must hold a valid building permit issued by the Building Inspection Department.**
10. This permit does not constitute any other municipal, provincial or federal approval. The holder of this permit is responsible to obtain any additional municipal, federal, or provincial approvals prior to commencing the development authorized by this permit.
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Authorized by City Council, the _____ day of _____, 2019.

Issued this _____ day of _____, 2019.

Angela Collison,
Corporate Officer