

Accessibility Task Force Meeting
to be held via Zoom and in-person in Room A
City Hall, 171 Main Street
Wednesday, July 12, 2023
at 11:00 a.m.

1. **Call Regular Committee Meeting to Order**

We acknowledge that Penticton, where we live and work, is on the traditional lands of the Syilx People in the Okanagan Nation.

2. **Adoption of Agenda**

Recommendation:

THAT the Accessibility Task Force adopt the agenda for the Regular Task Force Meeting held on July 12, 2023 as presented.

3. **Adoption of Minutes**

3.1 Minutes of the June 28, 2023 Accessibility Task Force Meeting **1-3**

Staff Recommendation:

THAT the Accessibility Task Force adopt the minutes of the June 28, 2023 meeting as presented.

3.2 Minutes of the July 5, 2023 Special Accessibility Task Force Meeting **1-3**

Staff Recommendation:

THAT the Accessibility Task Force adopt the minutes of the July 5, 2023 meeting as presented.

4. **New Business**

Desrosiers 4.1 Confirming Guiding Principles with Preamble and Vision Statement

Desrosiers 4.2 High-level Overview of Draft Plan

Lloyd-Smith 4.3 Communications and Engagement Update

Desrosiers 4.4 Preliminary Results of Prioritization Exercise

5. **Next Meeting**

6. **Adjournment**

Accessibility Task Force Meeting

To be held via Zoom
Wednesday, June 28, 2023
at 11:00 a.m.

Present: Trisha Kaplan, Chair (in person)
Kona Sankey, Vice-Chair (in person)
Kristi Bauman (in person)
Randy Boras (in person)
Victoria Jaenig
James Ludvigson (in person)
Heather Miller (in person)
Grant Pattingale (in person)
Leanne Williams (in person)

Council Liaison: Ryan Graham, Councillor

Staff: Jamie Lloyd-Smith, Social Development Specialist (in person)
Sarah Desrosiers, Social Development Coordinator (in person)
Hayley Anderson, Legislative Assistant (in person)

1. **Call to Order**

The Chair called the Accessibility Task Force to order at 11:01 a.m.

2. **Adoption of Agenda**

It was MOVED and SECONDED

THAT the Accessibility Task Force adopt the agenda of June 28, 2023 as presented.

CARRIED UNANIMOUSLY

3. **Adoption of Minutes**

It was MOVED and SECONDED

THAT the Accessibility Task Force adopt the minutes of June 14, 2023 as presented.

CARRIED UNANIMOUSLY

4. **New Business**

4.1 Review of Timeline

The Social Development Coordinator provided the Task Force with an update on the Accessibility Plan execution timeline and what to expect in the upcoming meetings.

4.2 Engagement Update

The Social Development Coordinator provided the Task Force with an update on the engagement plan.

Kona Sankey joined the meeting at 11:11 am.

Heather Miller joined the meeting at 11:27 am.

4.3 Leanne's Presentation

Task Force member Leanne Williams provided the Task Force with an overview on the Accessibility Plan and template from Okanagan Inclusion.

4.4 Validating Guiding Principles, Identified Barriers and Suggested Actions

Main Motion:

It was MOVED and SECONDED

THAT the Accessibility Task Force support the BC Guiding Principles and the City of Penticton Accessibility Task Force Guiding Principles as part of the Accessibility Plan as presented in the Visioning Exercise Results document.

It was MOVED and SECONDED

THAT the Main Motion be postponed until after the barriers discussion takes place.

CARRIED UNANIMOUSLY

It was MOVED and SECONDED

THAT the Accessibility Task Force support the list of barriers as part of the Accessibility Plan as presented in the Visioning Exercise Results document by adding "City Services" to "Recreation Programs" under Policy and Practice.

CARRIED UNANIMOUSLY

It was MOVED and SECONDED

THAT the Accessibility Task Force direct staff to prepare a preamble to the accessibility guiding principles and include the guiding principles to the Task Force to endorse.

CARRIED UNANIMOUSLY

It was MOVED and SECONDED

THAT the Main Motion postponed from earlier in the meeting be withdrawn.

CARRIED UNANIMOUSLY

Heather Miller left the meeting at 1:04pm

4.5 Prioritization Exercise

The Social Development Coordinator and Dr. Prescott from Disability Alliance of British Columbia worked with the Task Force on prioritizing

5. **Next Meeting**

It was MOVED and SECONDED

THAT the Accessibility Task Force change the July 12, 2023 meeting time to 9:30am.

CARRIED UNANIMOUSLY

The next Accessibility Task Force meeting is scheduled to be held on July 12, 2023 at 9:30 a.m.

6. **Adjournment**

It was MOVED and SECONDED

THAT the Accessibility Task Force adjourn the meeting held on June 28, 2023 at 1:12 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Hayley Anderson
Legislative Assistant

Special Accessibility Task Force Meeting

To be held via Zoom
Wednesday, July 5, 2023
at 9:30 a.m.

Present: Trisha Kaplan, Chair
Kona Sankey, Vice-Chair
Randy Boras
Grant Pattingale
Leanne Williams

Council Liaison: Ryan Graham, Councillor

Staff: Jamie Lloyd-Smith, Social Development Specialist
Sarah Desrosiers, Social Development Coordinator
Hayley Anderson, Legislative Assistant

Regrets: Kristi Bauman
Victoria Jaenig
James Ludvigson
Heather Miller

1. **Call to Order**

The Chair called the Accessibility Task Force to order at 9:32 a.m.

2. **Adoption of Agenda**

It was MOVED and SECONDED

THAT the Accessibility Task Force adopt the agenda for the Special Task Force Meeting held on July 5, 2023 as presented.

CARRIED UNANIMOUSLY

3. **New Business**

3.1 Prioritization Exercise

The Social Development Coordinator provided the Task Force with background of how the options were created. The Task Force discussed each item and were asked to rate them 1-100 on importance as a way to prioritize the action. Task force members rated each item individually. These scores will be assessed and scored using a four-quadrant system, taking into account importance and feasibility.

5. **Next Meeting**

The next Accessibility Task Force meeting is scheduled to be held on July 12, 2023 at 9:30 a.m.

6. **Adjournment**

It was MOVED and SECONDED

THAT the Accessibility Task Force adjourn the meeting held on July 5, 2023 at 10:20 a.m.

CARRIED UNANIMOUSLY

Certified Correct:

Hayley Anderson
Legislative Assistant