

Parks and Recreation Advisory Committee Meeting

to be held via Zoom

Wednesday, April 23, 2025

at 9:30 a.m.

1. **Call Regular Committee Meeting to Order**
We acknowledge that Penticton, where we live and work, is on the traditional lands of the Syilx People in the Okanagan Nation.
2. **Adoption of Agenda**
3. **Adoption of Minutes**
 - 3.1 Minutes of the January 22, 2025 Parks and Recreation Advisory Committee Meeting 1-4
Recommendation:
THAT the Parks and Recreation Advisory Committee adopt the minutes of the January 22, 2025 meeting as presented.
 - 3.2 Minutes of the February 24, 2025 Special Parks and Recreation Advisory Committee Meeting 5-8
Recommendation:
THAT the Parks and Recreation Advisory Committee adopt the minutes of the February 24, 2025 meeting as presented.
4. **New Business**
 - Anderson 4.1 Appointment of Chair
 - Johnson 4.2 Sports & Recreation Needs Assessment 9-10
Staff Recommendation:
THAT the Parks & Recreation Advisory Committee supports the results of the Sports & Recreation Needs Assessment, including the summarized key strategies and recommendations.
 - Johnson/
Policicchio 4.3 Kings Park Clubhouse Project Update 11-13
Staff Recommendation:
THAT the Parks & Recreation Advisory Committee receive into the record the report dated April 23, 2025 titled 'Kings Park Clubhouse Project Update'.

Staff Recommendation:

THAT the Parks and Recreation Advisory Committee recommend to Council the continuation of the "leash-optional" area at Riverside Park (187 Riverside Drive) without fencing.

5. **Next Meeting**

The next Parks and Recreation Advisory Committee meeting is scheduled to be held on July 23, 2025 at 9:30 a.m. via Zoom.

6. **Adjournment**

Parks and Recreation Advisory Committee Meeting

held via Zoom

Wednesday, January 22, 2025

at 9:30 a.m.

Present: John Archer, Chair
Sue Fraser, Vice-Chair
Juliana Buitenhuis
Joanne Grimaldi
Don Mulhall
Marc Tougas

Council Liaison: Isaac Gilbert, Councillor

Staff: Kristen Dixon, General Manager of Infrastructure
Kelsey Johnson, Director of Community Services
Joanne Malar, Manager of Recreation, Arts & Culture
Ysabel Contreras, Parks Planner
Sheri Raposo, Land Administrator
Hayley Anderson, Legislative Assistant

Regrets: Cameron Baughen
Brenda Clark
Victoria Jaenig

1. **Call to Order**

The Chair called the Parks and Recreation Advisory Committee to order at 9:33 a.m.

2. **Adoption of Agenda**

It was MOVED and SECONDED

THAT the Parks and Recreation Advisory Committee adopt the agenda of October 23, 2024 as presented.

CARRIED UNANIMOUSLY

3. **Adoption of Minutes**

It was MOVED and SECONDED

THAT the Parks and Recreation Advisory Committee adopt the minutes of the October 23, 2024 meeting as presented.

CARRIED UNANIMOUSLY

4. **New Business**

4.1 License to Use Agreement: Penticton Safety Village Society (500 Edmonton Ave)

Main Motion:

It was MOVED and SECONDED

THAT the Parks and Recreation Advisory Committee recommend that Council direct staff to renew a five (5) year nominal rate License to Use Agreement to the Penticton Safety Village Society for the use of 500 Edmonton Avenue; for the purpose of the operation of a Children's Safety Village and equipment storage.

Amendment:

It was MOVED and SECONDED

THAT five (5) year License to Use Agreement be changed to ten (10) years.

CARRIED UNANIMOUSLY

Main Motion as amended:

It was MOVED and SECONDED

THAT the Parks and Recreation Advisory Committee recommend that Council direct staff to renew a ten (10) year nominal rate License to Use Agreement to the Penticton Safety Village Society for the use of 500 Edmonton Avenue; for the purpose of the operation of a Children's Safety Village and equipment storage.

CARRIED UNANIMOUSLY

4.2 Sports & Recreation Needs Assessment Update – Key Findings & Prioritization Framework - For Information Only

The Manager of Recreation, Arts and Culture and Steven Slawuta of RC Strategies, provided the Committee with an update on the Sports and Recreation Needs Assessment. The presentation discussed key engagement finding in the areas of resident, community organization, and youth. The Committee heard a summary of the research methods used and the prioritization framework of sport and recreation facility needs.

4.3 Lakawanna Park Upgrade – Final Concept Design

The Parks Planner provided the Committee with an update on the Lakawanna Park Upgrade final concept design, including key engagement findings as well as the different design elements proposed for the playground, spray park, and the possible playground expansion.

It was MOVED and SECONDED

THAT the Parks and Recreation Advisory Committee receive into the record the report dated January 22, 2025 titled "Lakawanna Park Upgrade – Final Concept Design".

AND THAT the Committee recommend Council to endorse the Final Concept Design for implementation.

CARRIED UNANIMOUSLY

4.4 UBCM Disaster Risk Reduction - Climate Adaptation Grant – Proposed Cooling Infrastructures at Gyro Park

The Parks Planner provided the Committee with a presentation on the UBCM Disaster Risk Reduction – Climate Adaptation Grant – Proposed Cooling Infrastructure at Gyro Park.

It was MOVED and SECONDED

THAT the Parks and Recreation Advisory Committee receive into the record the report dated January 22, 2025 titled “UBCM Disaster Risk Reduction - Climate Adaptation Grant – Proposed Cooling Infrastructures”.

AND THAT the Committee endorse the concept design for the permanent cooling infrastructure proposed at Gyro Park, including the selected location and the recommended landscape changes to the park.

CARRIED UNANIMOUSLY

4.5 Update on Dog Park Upgrades and Dog “Leash-Optional” Pilot Project & Recommendations

The General Manager of Infrastructure and Manger of Communications and Engagement provided the Committee with an update on the Dog Park Upgrades and Dog “Leash-Optional” Pilot Project.

It was MOVED and SECONDED

THAT the Committee receive into the record the report dated January 22, 2025 titled “Update on Dog Park Upgrades and Dog “Leash-Optional” Pilot Project and Recommendations”;

AND THAT Committee recommend to Council that the City continue with “leash-optional” areas at the following locations:

- Riverside Park – 187 Riverside Drive
- Skaha Lake Park – Main – 3661 Parkview Street
- Skaha Lake Park – East – 3895 Lakeside Road
- Water Treatment Plant Entrance – 1900 Penticton Ave

CARRIED

Opposed: Don Mulhall

It was MOVED and SECONDED

THAT the Parks and Recreation Advisory Committee recommend that Council expand the dog beach and fencing located at Okanagan Lake Park.

DEFEATED

Opposed: Don Mulhall, Marc Tougas, John Archer

It was MOVED and SECONDED

AND THAT Committee recommend to Council that no changes be made to the existing fenced dog beach located at Okanagan Lake Park, and that an alternative location be explored.

CARRIED

Opposed: Don Mulhall

4.6 Park Land Protection and Use Policy Review

It was MOVED and SECONDED

THAT the Parks & Recreation Advisory Committee recommend that Council direct staff to undertake a review of the Park Land Protection and Use Policy with the objective to streamline and enhance the efficiency of processes related to parkland protection, allocation and use.

CARRIED UNANIMOUSLY

5. **Next Meeting**

The next Parks and Recreation Advisory Committee meeting is scheduled to be held on April 23, 2025 at 9:30 a.m.

6. **Adjournment**

It was MOVED and SECONDED

THAT the Parks and Recreation Advisory Committee adjourn the meeting held on January 22, 2025 at 11:35 a.m.

CARRIED UNANIMOUSLY

Certified Correct:

Hayley Anderson
Legislative Assistant

Parks and Recreation Advisory Committee Meeting

held via Zoom

Wednesday, January 22, 2025

at 9:30 a.m.

Present: John Archer, Chair
Sue Fraser, Vice-Chair
Juliana Buitenhuis
Joanne Grimaldi
Don Mulhall
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Council Liaison: Isaac Gilbert, Councillor

Staff: Kristen Dixon, General Manager of Infrastructure
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Regrets: Cameron Baughen
Brenda Clark
Victoria Jaenig

1. **Call to Order**

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2. **Adoption of Agenda**

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CARRIED UNANIMOUSLY

3. **Adoption of Minutes**

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4. **New Business**

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Main Motion:

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Amendment:

It was MOVED and SECONDED

THAT five (5) year License to Use Agreement be changed to ten (10) years.

CARRIED UNANIMOUSLY

Main Motion as amended:

It was MOVED and SECONDED

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CARRIED UNANIMOUSLY

4.2 Sports & Recreation Needs Assessment Update – Key Findings & Prioritization Framework - For Information Only

The Manager of Recreation, Arts and Culture and Steven Slawuta of RC Strategies, provided the Committee with an update on the Sports and Recreation Needs Assessment. The presentation discussed key engagement finding in the areas of resident, community organization, and youth. The Committee heard a summary of the research methods used and the prioritization framework of sport and recreation facility needs.

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THAT the Parks and Recreation Advisory Committee receive into the record the report dated January 22, 2025 titled "Lakawanna Park Upgrade – Final Concept Design".

AND THAT the Committee recommend Council to endorse the Final Concept Design for implementation.

CARRIED UNANIMOUSLY

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The Parks Planner provided the Committee with a presentation on the UBCM Disaster Risk Reduction – Climate Adaptation Grant – Proposed Cooling Infrastructure at Gyro Park.

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AND THAT the Committee endorse the concept design for the permanent cooling infrastructure proposed at Gyro Park, including the selected location and the recommended landscape changes to the park.

CARRIED UNANIMOUSLY

4.5 Update on Dog Park Upgrades and Dog “Leash-Optional” Pilot Project & Recommendations

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It was MOVED and SECONDED

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AND THAT Committee recommend to Council that the City continue with “leash-optional” areas at the following locations:

- Riverside Park – 187 Riverside Drive
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- Skaha Lake Park – East – 3895 Lakeside Road
- Water Treatment Plant Entrance – 1900 Penticton Ave

CARRIED

Opposed: Don Mulhall

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Opposed: Don Mulhall, Marc Tougas, John Archer

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AND THAT Committee recommend to Council that no changes be made to the existing fenced dog beach located at Okanagan Lake Park, and that an alternative location be explored.

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Opposed: Don Mulhall

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It was MOVED and SECONDED

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CARRIED UNANIMOUSLY

5. **Next Meeting**

The next Parks and Recreation Advisory Committee meeting is scheduled to be held on April 23, 2025 at 9:30 a.m.

6. **Adjournment**

It was MOVED and SECONDED

THAT the Parks and Recreation Advisory Committee adjourn the meeting held on January 22, 2025 at 11:35 a.m.

CARRIED UNANIMOUSLY

Certified Correct:

Hayley Anderson
Legislative Assistant

Memo to Committee

penticton.ca

Date: April 23, 2025
To: Parks & Recreation Advisory Committee
From: Kelsey Johnson, General Manager of Community Services
Subject: **Sports & Recreation Needs Assessment**

File No: 8160-20

Staff Recommendation

THAT the Parks & Recreation Advisory Committee supports the results of the Sports & Recreation Needs Assessment, including the summarized key strategies and recommendations.

Background

The Sports & Recreation Needs Assessment is intended to review the current state of sport and recreation in the city and identify key trends and opportunities through a data-driven approach. The assessment will provide recommendations on the current and future needs of recreation programming, services and facility requirements for today through the next 15 years to ensure long-term affordability and sustainability as we look to invest in sport and recreation facilities and services to best meet the needs of our community.

The project commenced in May 2024 and consisted of the following 4 phases:

1. Research & Data Analysis
2. Public Engagement
3. Review of Findings & Development of Prioritization Framework
4. Delivery of the Needs Assessment

The key findings and the Prioritization Framework were presented to the Parks & Recreation Advisory Committee (PRAC) at their January 22, 2025, meeting for an opportunity to review and provide comment. Following this, the initial draft of the Sports & Recreation Needs Assessment has been developed and shared with staff for an internal review. Upon completion of the internal review, the strategies and recommendations have been summarized for a final review by PRAC.

Attachment A provides a recap of the project process and outlines the summarized strategies and recommendations.

Financial implication

There are no additional financial implications associated with the completion of the Sports & Recreation Needs Assessment.

Analysis

From the outset of the project, a goal of the Sports and Recreation Needs Assessment was to ensure that the priorities, strategies and recommendations were data driven, based on sound research and engagement and focused on maximizing public benefit. The project team has been successful in delivering on this goal, seeing high participation in engagement, receiving statistically valid results and ensured a wide range of research inputs were included such as review of facility condition reports, analysis of utilization, benchmarking, demographic trends and spatial analysis of sports & recreation infrastructure.

Staff are confident the process undertaken and the results of the key findings provide an accurate understanding of the state of sports and recreation in Penticton. Further, with this foundation and the prioritization framework, the concluding recommendations and strategies moving forward provide the City of Penticton with a resource that can help inform the future planning and decision-making to best address the identified needs and leverage opportunities for the highest amount of community benefit.

Attachments

Attachment A – PRAC Final Presentation

Respectfully submitted,

Kelsey Johnson

General Manager of Community Services

Concurrence

GM of Infrastructure

Memo to Committee



Date: April 23, 2025
To: Parks & Recreation Advisory Committee
From: Anthony Policicchio, Facilities Manager
Subject: Kings Park Clubhouse Project Update

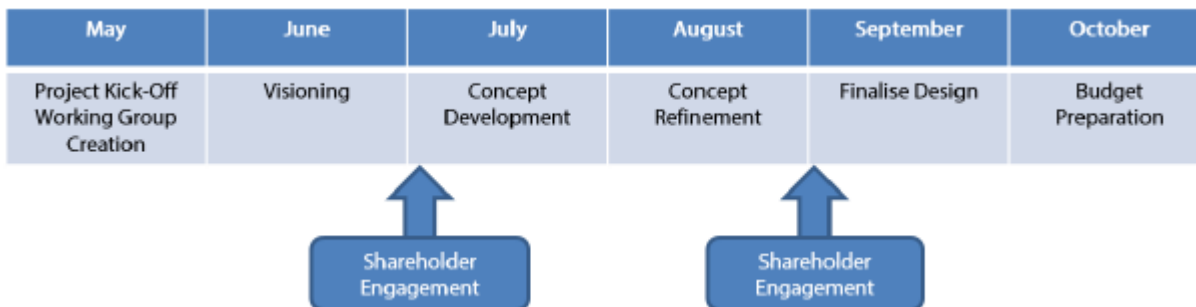
Staff Recommendation

THAT the Parks & Recreation Advisory Committee receive into the record the report dated April 23, 2025 titled 'Kings Park Clubhouse Project Update'.

Background

The Kings Park Clubhouse Project was initiated in 2023, as a response to significant damage caused to the adult soccer clubhouse building located at the Kings Park site due to a failed roofing system. This damage required the demolition of the facility which contained the clubhouse area, player change rooms and public use washrooms that support the whole site.

The goal of the Kings Park Clubhouse Project was to replace the amenities previously provided by the soccer Clubhouse while also considering the current and future use and needs of all user groups of the Kings Park complex. Council approved budget to begin a design process in 2023. With that approval, a working group was established, which consisted of representatives from both adult and youth soccer and city staff. A design professional, MAD Studio, was engaged to support the process. Additional engagement with shareholders, which included other users of the complex and PRAC, were conducted at key milestones throughout the process.



Upon completion of the design process, the final estimated cost for the build of the desired design concept was in excess of \$8M, significantly higher than the anticipated project cost of under \$1M. This led to a full-

stop of the project and a need to review the scope. It was recognized that the scope of the design significantly increased from the original intent of the project.

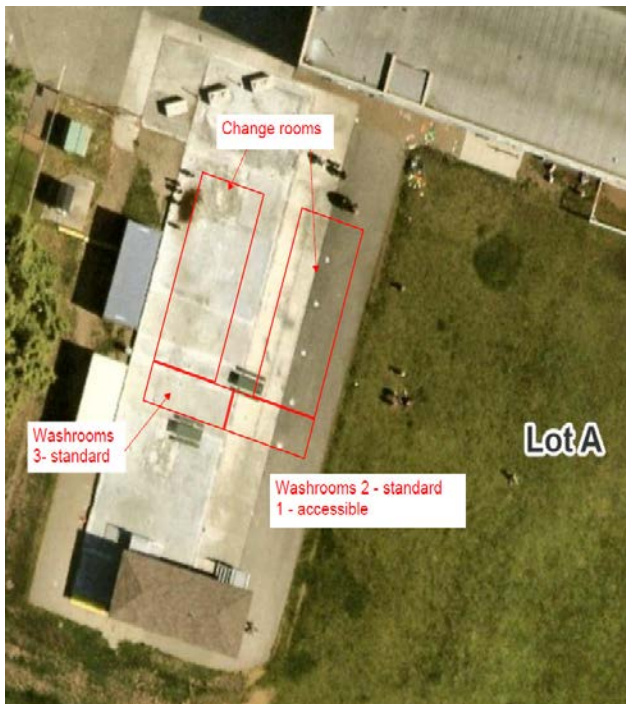
Throughout 2024, staff continued consultation with the working group partners and other user groups to return back to the original scope of the project to achieve a more financially feasible solution. As part of the 2025 budget deliberations, Council approved a total capital budget expenditure of \$550,000 as part of the overall project.

In 2025, the working group was re-engaged and collectively, have determined the solution as follows:

Clubhouse/Public Space – This is now provided by the upstairs space in the Sportsplex. This 4,000+ square feet of space was previously lease by a private business (daycare) and was unavailable to the public. The tenant moved out of the space in late 2024. This amenity provides 2,000+ sq ft more than was previously provided by the soccer clubhouse, is accessible by elevator, and includes washrooms and a concession/canteen area. It also provides viewing to both the indoor turf and three of the 4 outdoor fields.

Washrooms/Changerooms – Modular public washrooms and changerooms will be placed on the existing concrete pad that was the previous foundation for the soccer clubhouse and will include the following:

- Two 16' x 40' changeroom facilities will be able to accommodate up to 20 adult players each
- One 8' x 20' 3-unit washroom stalls (3 standard)
- One 8' x 20' 3-unit washroom stalls (2 standard / 1 accessible)



Preparation for the delivery and installation of the units is planned to commence in May of this year, in tandem with the previously Council approved fabric roof replacement project at the Sportsplex. Staff anticipate the units will be fully commissioned by the end of June.

Analysis

Staff have worked very closely with the user groups at the Kings Park Complex over the past number of years to determine the path forward to achieve an outcome that best serves the users of the site and the community. The combination of re-allocating the second-floor space of the Sportsplex and the addition of the modular units replaces the amenities previously provided by the soccer clubhouse in an efficient and fiscally responsible manner.

Respectfully submitted,

Anthony Policicchio

Facilities Manager

Concurrence

General Manager
of Community
Services



Memo to Committee

penticton.ca

Date: April 23, 2025 File No: 6240-01
To: Accessibility Committee
From: Scott Boyko, Public Works Manager
Subject: Riverside Park 'Leash-Optional' Area – Fencing Options

Staff Recommendation

THAT the Parks and Recreation Advisory Committee recommend to Council the continuation of a "leash-optional" area at Riverside Park (187 Riverside Drive) without fencing.

Strategic priority objective

Vision: Penticton is a connected, resilient and healthy waterfront city focused on safety, livability and vibrancy.

Livable & Accessible: The City of Penticton will proactively plan for deliberate growth, focusing on creating an inclusive, healthy, and vibrant community.

Background

On January 28, 2025 Council received a report with a staff and Committee recommendation to continue with "leash-optional" usage in four of the five piloted locations. Council expressed concerns with regards to the Riverside Park location, and inquired if there were options to separate the "leash optional" area and the surrounding walkways given the potential interaction and conflict between people/cyclists using the paths/trails and off leash dogs. As a result, Council passed the following resolution:

27/2025

It was MOVED and SECONDED

THAT Council receive into the record the report dated January 28, 2025 titled "Leash-Optional Pilot Program – Next Steps";

AND THAT the "leash-optional" areas continue at the following locations:

- Skaha Lake Park – Main – 3661 Parkview Street
- Skaha Lake Park – East – 3895 Lakeside Road
- Water Treatment Plant Entrance – 1900 Penticton Ave

AND THAT the current fenced Dog Park at Okanagan Park be expanded by approximately 30m;

AND THAT staff report back with information on partial fencing along the walkways at the Riverside Park "leash-optional" location.

CARRIED

Opposed (2): Councillor Watt, and Councillor Konanz

At the March 18, 2025 Council meeting, staff presented the “Riverside Park ‘Leash-Optional’ Area Fencing Options” with the additional information Council requested, and Council wished to refer the new material to the Parks and Recreation Advisory Committee for further advice on the matter, as follows:

82/2025

It was MOVED and SECONDED

THAT Council refer the leash-optional and fencing options at Riverside Park (187 Riverside Drive) to the Parks and Recreation Advisory Committee.

CARRIED

Opposed (1): Councillor Gilbert

There are several potential areas of overlap in Riverside Park for potential interaction and conflict between people/cyclists using the paths/trails and off leash dogs, as shown below. There is the informal trail along the waterfront (shown in red), the multi-use path (shown in blue), and the sport court area (shown in orange). For context, the area within these natural borders spans approximately 4400m², which is about four times the size of Ellis Creek Dog Park, and roughly 1.5 times the size of the Dartmouth dog park (combined). It still falls short of the recommended minimum size of 6000m² for a fenced dog park.

In addition to the capital cost the fencing itself, there will be additional operational costs for items such as fence maintenance and weed whacking. These operating costs are expected to be minor and are not specifically outlined in this report, but would be included in future operating budgets as required.



For each of the potential locations, staff explored two different types of fencing. The first is a small wood fence that would maintain the natural feel of the area, while providing some delineation. The second option is a more typical metal chain link fence that would eliminate the interactions.



With the remaining work on the existing dog parks, there is approximately \$50,000 left in the previously approved funding. These funds were set aside for potential upgrades to the Dartmouth Dog Park, subject to the space needs at the Public Works Yard. These funds could be redirected for fencing options that will be explored further below, however, should the City wish to proceed with work at Dartmouth in the future, additional funds will be required.

Fencing Options:

Option 1 – No fencing changes and continued “leash-optional” use:

This option would support the continued shared use of the space. As a shared space, it is expected to get less high-wear usage by dogs, which is more likely to preserve the existing condition. The space would continue to be used by a variety of park users, including those who may be using the adjacent youth park.

Option 2- Fencing along the Channel only (red line):

Choosing this option would require only minor modifications to the existing irrigation system, as the irrigation system is set back reasonably from the informal path. The estimated cost for wood fencing along this stretch is \$18k, while the metal fencing is \$20k. This option is relatively low cost and could be funded from the previously approved funding for the Dog Park upgrades.

Option 3- Fencing along the multi-use pathway (blue line)

This option is more complex as it would require extensive work (including potential relocation) to the irrigation system because of the existing wiring and line placement. The trees along this stretch would also inhibit the installation of some fencing in direct alignment with the path as shown below, and would require either installation of the fence around the trees, or would result in gaps in the fencing. A gap in the wood fencing would be reasonable if the intent is only delineation and the trees would serve this purpose as a natural boundary, however if the intent is to eliminate the interaction via metal fencing, the fence would need to go around the trees. The cost of the irrigation changes and the estimated cost for the wood fencing along this stretch is \$23k while the irrigation changes and metal fencing is \$31k. This fencing (in either style) could be funded from the previously approved funding, in isolation, or in combination with Option 2.



Option 4- Fencing around the entire perimeter of the space (red, blue, and orange lines)

This option entails considerable effort to adjust the irrigation system, along with substantial costs for fencing. Enclosing the area almost completely, would lead to increased wear on the turf, necessitating regular maintenance and additional care each year to keep the park in good condition with seasonal closures (winter closures) anticipated to restore turf health. The estimated cost for the wood fencing and irrigation adjustments on this option would be \$66k, while the metal fencing option would be \$75k. This would exceed the funding previously approved and staff have not determined an appropriate funding source for a cost of this magnitude.

Additional consideration - Dedicated Dog Park

If Committee were to recommend Option 4, particularly with metal fencing, the informal use of the space by multiple park users becomes less and less likely and the City may prefer to consider a dedicated facility at this location. To replicate the amenities in the Ellis Creek Dog Park, the cost to achieve this is likely in the \$350k range, and while it could be somewhat phased, would be well beyond the previously approved budget.

Financial implication

Staff are recommending Option 1, no fencing, which requires no additional funding. Should Committee wish to pursue either Option 2 or 3 (on their own or in combination), the work could be completed within the previously approved funding for Dog Park upgrades. However, this would mean that if the City wished to upgrade Dartmouth Dog Park in the future, additional funding would need to be secured.

Should Committee wish to pursue Option 4, it is recommended that this be deferred to the budget process so that appropriate capital funding can be determined.

Analysis

The "Leash-Optional" Pilot Program has successfully tested shared-use spaces, and staff recommend this shared use continue at the Riverside Park location as well. Alternatively, Committee may wish to recommend proceeding with wood or metal fencing as outlined in the locations noted in Options 2 and 3 (in isolation or in combination) in order to continue with leash optional use in this area.

Should Committee wish to pursue Option 4 (fully fenced), Staff have recommended that the project be deferred to the budget process so it can be funded and prioritized amongst other capital asks. In the interim, Committee could recommend either continuing with the leash-optional pilot, or removing this location until the fencing is funded and completed.

Finally, Committee may wish to recommend to remove this area from the City’s leash-optional program in full.

Given the range of possibilities (both location and fence type), staff did not prepare individual alternative recommendations, but have outlined above how the various options could be mixed and matched based on Committee’s preference.

Alternate recommendations

THAT Committee recommend staff to install fencing, as specified; or

THAT Committee recommend direct staff to refer fully fencing the area to the 2026 capital planning process;
or

THAT Committee recommend staff to remove Riverside Park as a “leash-optional” area.

Respectfully submitted,

SBoyko

Scott Boyko
Public Works Manager

Concurrence

General Manager of Infrastructure <i>KD</i>	GM of Corporate Services <i>AMC</i>
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