Inaugural Council Meeting Agenda

Tuesday, November 3, 2026, 6:00 p.m.
Penticton Trade and Convention Centre
273 Power Street, Penticton, BC

To view the live broadcast and recordings, visit www.penticton.ca

---

Pages

1. **Opening Remarks**

2. **Oath of Office for Mayor and Council**
   Performed by the Honourable Justice Gregory Koturbash

3. **Call to Order**

4. **Adoption of Agenda**
   THAT Council adopt the agenda for the Inaugural Council Meeting held on November 3, 2026 as presented.

5. **Inaugural Address by Council**

6. **Inaugural Business**

   6.1 RDOS Municipal Director Appointments — 2
   THAT Council support the following Regional District of Okanagan-Similkameen (RDOS) municipal director appointments and vote distribution:

   Dan Ashton (5), Jason Reynen (4), Riley Thompson (4), Shannon Stewart (4), Andrew Jakubeit (4) and Isaac Gilbert and Subrina Monteith as alternate directors.

   6.2 Deputy Mayor Appointments — 8
   THAT Council approve the Deputy Mayor appointments as outlined in the table in the report dated November 3, 2026 titled “Deputy Mayor Appointments”.

7. **Adjournment**
   THAT Council adjourn the Inaugural Council Meeting held on November 3, 2026.

Council Report

penticton.ca

Date: November 3, 2026 File No: 0550-02
To: Anthony Haddad, City Manager
From: Angie Collison, Corporate Officer

Subject: **RDOS Municipal Director Appointments**

Staff Recommendation

THAT Council support the following Regional District of Okanagan-Similkameen (RDOS) municipal director appointments and vote distribution:

Dan Ashton (5), Jason Reynen (4), Riley Thompson (4), Shannon Stewart (4), Andrew Jakubeit (4) and Isaac Gilbert and Subrina Monteith as alternate directors.

Background

Per the *Local Government Act*, the appointment and term of office for municipal directors to the Regional District is made by Council from among its members. The term of office of a municipal director continues until Council makes a different appointment, the director ceases to be a member of the council before the next general local election or on November 30 in the year of a general local election. Alternate directors are also appointed by Council, take the place of, vote, and act in all matters for an absent municipal director.

The Regional District of Okanagan-Similkameen (RDOS) is governed by a board comprised of nine rural area directors and eleven municipal directors. The City of Penticton has five directors based on population.

Region-wide issues are decided by unweighted voting while budgetary matters are decided using a weighted vote. Each municipal director is assigned a specific number of votes.

Attachments

Attachment A –*Local Government Act – Part 6*

Attachement B – Council Policy #2022-02

Respectfully submitted,

Angie Collison
Corporate Officer

Concurrence

General Manager of Corporate Services	City Manager
AMC	AH

LOCAL GOVERNMENT ACT

CHAPTER 1 [RSBC 2015]

[includes 2024 Bill 3, c. 13 amendments (effective January 1, 2025)]

Part 6: Division 2 – Board Members

Composition and voting rights

196. (1) Subject to section 253 (1) *[treaty first nation directors]*, a board consists of municipal directors and electoral area directors.

(2) The number of votes to which each municipality and each electoral area is entitled is

(a) the number obtained by dividing the population of the municipality or electoral area by the voting unit specified in the letters patent, or

(b) if the number obtained by division under paragraph (a) is not a whole number, the next greater whole number.

(3) For purposes of voting power on a board, a change in the population of a municipality or an electoral area as established by census takes effect in the year following the year in which that census was taken.

RS2015-1-196 (B.C. Reg. 257/2015).

Municipal directors: number of directors and assignment of votes

197. (1) The number of directors to which each municipality is entitled is

(a) the number obtained by dividing the number of votes to which that municipality is entitled under section 196 (2) *[voting rights]* by 5 or, if otherwise specified in letters patent for the regional district, by the other number specified, or

(b) if the number obtained by division under paragraph (a) is not a whole number, the next greater whole number.

(2) The votes of a municipality referred to in subsection (1) are to be equally distributed by the council among the directors from that municipality.

(3) If equal distribution is not possible under subsection (2),

(a) the council must assign the municipality's votes to each director as evenly as possible, but in no case may the difference between the maximum and minimum number of votes assigned be greater than one, and

(b) the municipal corporate officer must notify the regional district corporate officer of the assignment made under paragraph (a).

RS2015-1-197 (B.C. Reg. 257/2015).

Appointment and term of office for municipal directors

198. (1) After the first appointment under section 41 (2) (e) *[first board for regional district]*, each municipal director is to be appointed at pleasure by the council from among its members.

(2) The term of office of a municipal director

(a) begins when the person takes office in accordance with section 202 (3) *[oath or affirmation of office]*, and

(b) continues until the earliest of the following:

(i) another director taking office in the original director's place;

(ii) the director ceasing to be a member of the council before the next general local election;

(iii) November 30 in the year of a general local election.

RS2015-1-198 (B.C. Reg. 257/2015).

Election and term of office for electoral area directors

199. (1) After the first election under section 41 (2) (f) *[incorporation of new regional district]*, elections for electoral area directors are to be conducted in accordance with Part 3 *[Electors and Elections]*.

(2) The term of office of an electoral area director elected at the time of the general local election

(a) begins on the first Monday after November 1 following the election or when the person takes office in accordance with section 202 (3) *[oath or affirmation of office]*, whichever is later, and

(b) ends immediately before the first Monday after November 1 in the year of the next general local election or when the director's successor takes office, whichever is later.

RS2015-1-199 (B.C. Reg. 257/2015).

Alternate directors: municipalities

200. (1) The council of a municipality may appoint a council member as an alternate director.

(2) The alternate director may take the place of, vote and generally act in all matters for an absent municipal director, including a matter delegated to that director by the board.

(3) If there is more than one municipal director, the authority under subsection (1) may be exercised either

(a) by specifying, for each municipal director, the council member who is the alternate director for that municipal director, or

(b) by appointing a number of alternate directors and establishing a system to determine which alternate director is to act in the place of any absent municipal director.

(4) As a restriction on subsection (3) (b), at any one time, an alternate director may act in place of only a single municipal director.

(5) If the council appoints an alternate director, the municipal corporate officer must notify the regional district corporate officer of the appointment in writing.

(6) An alternate director holds office as alternate director until another council member is appointed as a replacement and the regional district corporate officer has been notified of the new appointment.

(7) If the seat of a municipal director becomes vacant through resignation, disqualification or death, the alternate director appointed under subsection (1) becomes the municipal director in place of the director whose seat became vacant until a new director is appointed.

RS2015-1-200 (B.C. Reg. 257/2015).

Council Policy CP#2022-02

penticton.ca

Category: CORPORATE

Subject: Regional District and General Appointment Policy

Purpose

The objective of this policy is to outline how a member of Council is appointed to the Regional District of Okanagan Similkameen Board or other outside agency.

Scope

This policy applies to the elected officials of the City of Penticton.

Municipal Directors on the Regional District of Okanagan Similkameen Board

1. At the Inaugural Meeting of Council following the General Local Election, Council will pass a resolution and appoint members as municipal directors to the Regional District of Okanagan Similkameen Board.
2. The Mayor will be appointed as a municipal director to the Regional District Board and have the highest vote distribution[1].
3. The determination of who from Council will be appointed will be made by putting forward the name of the elected official who received the highest number of votes at the General Local Election.
4. The elected official with the highest number of votes will also have the highest vote distribution.
5. The elected official with the next highest number of votes will be selected and so on until all the available municipal director positions are filled.
6. The remaining members of Council will be appointed as alternate directors in order of highest number of votes.
7. If the seat of the municipal director becomes vacant for any reason, the first alternate director will become the municipal director until such time as Council appoints a new municipal director.
8. The Corporate Officer will notify the Regional District of Okanagan Similkameen's Corporate Officer of the approved appointment(s) and vote distribution in writing.
9. Municipal directors will report back to Council on the work of the Regional District at the regular meetings of Council.

Appointments to Outside Agencies

1. Council may pass a resolution and appoint members as representatives to outside agencies.
2. Appointed members will report back to Council on the work of the agencies at the regular meetings of Council.

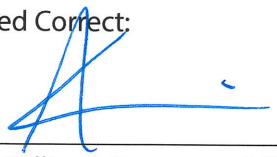
[1] Each municipal director is assigned a specific number of votes (voting unit) based on the population of the City of Penticton.

Related Policies and Legislation

Local Government Act

Approval History			
Approved by Council on:	May 3, 2022	Resolution No.:	150/2022

Certified Correct:



Angie Collison, Corporate Officer

Council Report

penticton.ca

Date: November 3, 2026 File No: 0550-02
To: Anthony Haddad, City Manager
From: Angie Collison, Corporate Officer

Subject: **Deputy Mayor Appointments**

Staff Recommendation

THAT Council approve the Deputy Mayor appointments as outlined in the table in the report dated November 3, 2026 titled "Deputy Mayor Appointments".

Background

As outlined in section 130 of the *Community Charter* and the Council Procedure Bylaw No. 2018-35, Council will designate a deputy mayor to serve as the member responsible for acting in the place of the Mayor when the Mayor is absent or otherwise unable to act.

Staff are suggesting that Council utilize a rotating monthly deputy mayor appointment schedule as outlined in the table below.

2026 - 2030

Deputy Mayor	November May	December June	January July	February August	March September	April October
Reynen	1	6	5	4	3	2
Thompson	2	1	6	5	4	3
Stewart	3	2	1	6	5	4
Jakubeit	4	3	2	1	6	5
Gilbert	5	4	3	2	1	6
Monteith	6	5	4	3	2	1

Respectfully submitted,

Angie Collison
Corporate Officer

General Manager of Corporate Services	City Manager
AMC	AH