

Heritage & Museum Advisory Committee Meeting

held via Zoom
Wednesday, February 2, 2022
at 1:00 p.m.

Present: Brad Hillis, Chair
Karen Collins, Vice Chair
Anne Hargrave
Gerald Buzzell
Jeanette Beaven
Nicole Ensing
Viv Lieskovsky
Blake Allen

Council Liaison: Judy Sentes, Councillor

Staff: Blake Laven, Director of Development Services
Dennis Oomen, Museum Manager
Kelsey Johnson, Manager of Recreation, Arts, and Culture
Paula McKinnon, Deputy Corporate Officer

1. **Call to Order**

The Heritage & Museum Advisory Committee was called to order by the Chair at 1:00 p.m.

2. **Adoption of Agenda**

It was MOVED and SECONDED

THAT the Heritage and Museum Advisory Committee adopt the agenda for the meeting held on February 2, 2022 as amended to include Item 4.4 Heritage Protection Policies Update.

CARRIED UNANIMOUSLY

3. **Adoption of Minutes**

3.1 Minutes of the November 3, 2021 Heritage and Museum Advisory Committee

It was MOVED and SECONDED

THAT the Heritage and Museum Advisory Committee adopt the minutes of the November 3, 2021 meeting as presented.

CARRIED UNANIMOUSLY

Councillor Sentes joined the meeting at 1:02 p.m.

4. **New Business**

4.1 Penticton Museum's New Heritage Exhibit Update

The Museum Manager provided the Committee with an update on the museum's new heritage exhibit called Build Right Penticton Heritage which had a soft opening in November and will continue in that format until at least March, possibly later. A proper opening will take place once COVID-19 restrictions ease. The Committee was informed that the exhibit is somewhat modular so that components of it can be displayed at various City properties once out of the Museum.

The Committee was also informed that the second phase to this exhibit includes the replacement and introduction of heritage signage to as many City heritage properties and pamphlets being published in the spring detailing heritage properties and neighborhoods.

4.2 2022 Heritage and Museum Advisory Committee Meeting Schedule

The Deputy Corporate Officer introduced the 2022 Committee meeting schedule.

The floor was opened to the Committee for questions and comments. A Committee Member asked how much notice is provided for confirmed meetings. The Deputy Corporate Officer notified that Committee that staff try to provide a minimum of two-week's notice for scheduled upcoming meetings.

It was MOVED and SECONDED

THAT the Heritage and Museum Advisory Committee 2022 meetings be tentatively held on January 12, February 2, March 2, April 6, May 4, June 8, July 6, August 3, September 7, October 5, November 2 and December 7 at City Hall or electronically at 1:00 p.m. unless otherwise specified.

CARRIED UNANIMOUSLY

4.3 Electronic Meeting Policy

The Deputy Corporate Officer highlighted the Electronic Meeting Policy adopted by Council in October 2021 as it pertains to electronic meetings for Advisory Committees.

4.4 Heritage Protection Policies Project Update

The Director of Development Services updated the Committee that Council provided direction to staff to come back with recommendations on heritage protection guidelines and available tools to encourage development that is sympathetic to heritage along Lakeshore Drive, Front Street and Windsor Avenue Area. The Committee was informed that the City's engagement team is reviewing and putting their finishing touches on their engagement plan that will hopefully be brought to Council as early as the February 15 or March 1 meeting to endorse the work and provide budgetary approval. The Committee was also informed that once direction is provided from Council, the Committee will remain updated throughout the process.

The Director of Development Services explained that the delay in bringing this item forward to Council is due to the submitted development application for Lakeshore Drive and the engagement team's already busy schedule working on other strategic priorities. The Committee was also informed that an outside consultant with heritage expertise would be hired and the Shape Your City platform would be used for engagement.

The floor was opened to the Committee for questions and comments. A Committee Member asked for clarification on the friendly amendment made to Council's direction for staff to work with the Heritage and Museum Committee on this project. The Director of Development Services responded that the next step in the process includes getting Council's approval for the work plan that was presented to the Committee back in November as well as budgetary approval and expressed that no decisions have been made or actions taken that require the Committee's involvement yet; however, once Council provides approval, the Committee will be provided with regular updates on the progress of the project and the terms of reference for procurement can also be provided to the Committee for feedback.

Anne Hargrave left the meeting due to technical issues at 1:23 p.m.

Another Committee Member asked for staff to clarify what an engagement team is. Staff responded that the City's Communication Department has an Engagement Specialist, JoAnne Kleb, who is a very adept at finding tools and engaging a broad-cross section of participation in obtaining feedback from the community.

Anne Hargrave returned to the meeting at 1:28 p.m.

Councillor Sentes expressed on behalf of the Committee that they are not being engaged and utilized to the best of their expertise and reminded the Committee and staff that Council's intent was that the Committee's energies and expertise be advantaged and that the Committee be utilized as a working tool for staff on this project.

Councillor Sentes inquired about the agenda building process and whether the Committee Chair is consulted and how Committee Members can bring items forward onto the agenda. Staff explained the agenda building process and reminded the Committee that agenda items should be shared with the Chair and Staff prior to a meeting for addition. It was also noted that agendas can be amended at the beginning of each meeting to include items that don't require any preparation such as updates when applicable.

A Committee Member commented on the various tools available to help educate community members. Staff responded that the first phase includes raising awareness and educating the Community on the importance and uniqueness of the selected neighborhoods. Further discussions about any particular tools that will be utilized will take place after the Community is engaged. The Committee was informed that they will be involved in how the City engages with these neighborhoods in raising awareness.

The Director of Development Services mentioned that there may be opportunity for the creation of a sub-committee to work with the hired consultant and staff.

A Committee Member asked whether staff could provide options for architectural guideline options and tools in advance. The Director of Development Services expressed the importance of utilizing the City's Engagement Specialist to involve affected property owners in discussions about the uniqueness of their neighborhoods.

Councillor Sentes informed the Committee that the RDOS went through an aggressive Heritage process and suggested that staff connect with RDOS to see what tools would be beneficial for the City to use moving forward.

5. **Next Meeting**

The next Heritage and Museum Advisory Committee meeting is tentatively scheduled to be held on March 2, 2022 at 1:00 p.m.

The Museum Manager extended an invite to the Committee for a guided tour of the exhibit. A Committee Member suggested that applicable staff visit the Museum for a better understanding of the passion and importance behind saving heritage in the Community.

6. **Public Question Period**

7. **Adjournment**

It was MOVED and SECONDED

THAT the Heritage and Museum Advisory Committee adjourn the meeting held on February 2, 2022 at 1:44 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

for 

Paula McKinnon
Deputy Corporate Officer