

**Regular Council Meeting**  
held at City Hall, Council Chambers  
171 Main Street, Penticton, B.C.

**Tuesday, December 12, 2023**  
**at 1:00 p.m.**

**Present:**

Mayor Bloomfield  
Deputy Mayor Watt  
Councillor Boulton (via Zoom)  
Councillor Gilbert  
Councillor Graham  
Councillor Konanz  
Councillor Miller

**Staff:**

Anthony Haddad, City Manager  
Angie Collison, Corporate Officer  
Angela Campbell, Director of Finance & Administration  
Kristen Dixon, General Manager of Infrastructure  
Blake Laven, Director of Development Services  
Paula McKinnon, Deputy Corporate Officer

**1. Call to Order**

The Mayor called the Regular Council Meeting to order at 1:00 p.m.

**2. Introduction of Late Items**

**3. Adoption of Agenda**

471/2023

**It was MOVED and SECONDED**

THAT Council adopt the agenda for the Regular Council Meeting held on December 12, 2023 as presented.

**CARRIED UNANIMOUSLY**

**4. Adoption of Minutes:**

**4.1 Minutes of the November 7, 2023 Regular Meeting of Council**

472/2023

**It was MOVED and SECONDED**

THAT Council adopt the Regular Council Meeting minutes of November 7, 2023 as presented.

**CARRIED UNANIMOUSLY**

4.2 Minutes of the November 21, 2023 Special Meeting of Council

473/2023

**It was MOVED and SECONDED**

THAT Council adopt the Special Council Meeting minutes of November 21, 2023 as presented.

**CARRIED UNANIMOUSLY**

4.3 Minutes of the November 22, 2023 Special Meeting of Council

474/2023

**It was MOVED and SECONDED**

THAT Council adopt the Special Council Meeting minutes of November 22, 2023 as presented.

**CARRIED UNANIMOUSLY**

4.4 Minutes of the November 23, 2023 Special Meeting of Council

475/2023

**It was MOVED and SECONDED**

THAT Council adopt the Special Council Meeting minutes of November 23, 2023 as presented.

**CARRIED UNANIMOUSLY**

**5. Consent Agenda:**

476/2023

**It was MOVED and SECONDED**

THAT Council approve the Consent Agenda:

1. Minutes of the November 15, 2023 Official Community Plan – Housing Task Force Meeting;
2. Minutes of the November 29, 2023 Accessibility Committee Meeting; and
3. Minutes of the November 29, 2023 Official Community Plan – Housing Task Force Meeting.

**CARRIED UNANIMOUSLY**

**6. Staff Reports:**

6.1 Official Community Plan (OCP) Housing Task Force Recommendations

477/2023

**It was MOVED and SECONDED**

THAT Council receive the 18 recommendations, excluding recommendation 14, from the Official Community Plan Housing Task Force, as outlined on Attachment A;

AND THAT Council direct staff to incorporate the recommendations into the upcoming Official Community Plan amendments.

AND THAT Council thank the Task Force for the work done to create the recommendations.

**CARRIED**

**Councillor Miller, Opposed**

Councillor Boulton declared a conflict of interest and left the meeting at 1:53 p.m.

478/2023

**It was MOVED and SECONDED**

THAT Council receive recommendation 14 from the Official Community Task Force, as outlined on Attachment A;

AND THAT Council direct staff to incorporate the recommendation into the upcoming Official Community Plan amendments.

**CARRIED**

**Councillors Graham and Konanz, Opposed**

Councillor Boulton returned to the meeting at 1:57 p.m.

479/2023

**It was MOVED and SECONDED**

THAT Council direct staff to report back with recommendations to remove barriers to Day Care Major in the Official Community Plan Bylaw.

**CARRIED UNANIMOUSLY**

6.2 Social Development Framework 2023-2026

480/2023

**It was MOVED and SECONDED**

THAT Council endorse the "Social Development Framework 2023-2026," as shared in Attachment A, a plan that identifies the principles, processes and priorities of the Social Development Department for 2023-2026;

AND THAT Council direct staff to implement the principles, processes and priorities of the Social Development Framework in collaboration with identified partners;

AND THAT Council direct staff to report back annually on progress in implementing the Social Development Framework 2023-2026.

**CARRIED UNANIMOUSLY**

The Mayor recessed the meeting at 2:29 p.m. and reconvened at 2:43 p.m.

6.3 2024-2028 Five Year Financial Plan Bylaw No. 2023-41

481/2023

**It was MOVED and SECONDED**

THAT Council give first, second and third reading to "2024—2028 Five Year Financial Plan Bylaw No. 2023-41".

**CARRIED**  
**Councillor Boulton, Opposed**

6.4 Fees and Charges Amendment Bylaw No. 2023-40

482/2023

**It was MOVED and SECONDED**

THAT Council give first, second and third reading to "Fees and Charges Amendment Bylaw No. 2023-40", a bylaw to amend:

- Appendix 1 – Administrative Rates
- Appendix 23 - RCMP

**CARRIED**  
**Councillor Boulton, Opposed**

6.5 Reserve Policy CP#2023-11

483/2023

**It was MOVED and SECONDED**

THAT Council rescind the 2019 Reserve Policy and approve Reserve Policy CP#2023-11, a policy developed to provide guidance and direction for maintenance and use of the City's reserve funds;

AND THAT Council approve the transfer of \$2,500,000 from the Electric Surplus Reserve to the Electric Capital Reserve;

AND THAT Council approve the transfer of \$6,000,000 from the Sewer Surplus Reserve to Sewer Capital Reserve;

AND THAT Council approve the transfer of \$5,000,000 from the Water Surplus Reserve to Water Capital Reserve;

AND THAT Council approve the transfer of \$1,369,972 from the Investment Income Reserve to the Equipment Replacement Reserve;  
AND THAT Council approve the transfer of \$76,771 from the Public Art Reserve to the Financial Stabilization Reserve;  
AND THAT the Financial Plan be amended accordingly.

**CARRIED UNANIMOUSLY**

6.6 Electrical Dividend Policy CP#2023-10

484/2023

**It was MOVED and SECONDED**

THAT Council amend the wording on the electric utility bill by replacing “electrical dividend” with “electrical tax”.

**DEFEATED**

**Mayor Bloomfield and Councillors Gilbert, Graham and Watt, Opposed**

485/2023

**It was MOVED and SECONDED**

THAT Council approve “Electrical Dividend Policy CP#2023-10” effective December 12, 2023.

**CARRIED**

**Councillors Boulton, Konanz and Miller, Opposed**

6.7 Enabling Accessibility Fund – Grant Opportunity

486/2023

**It was MOVED and SECONDED**

THAT Council direct staff to prepare and submit an application to the Enabling Accessibility Fund (EAF) for the Lakawanna Park upgrades in 2025 at an estimated project cost of \$1.5M;  
AND THAT Council direct the General Manager of Infrastructure and/or the Director of Finance to sign and submit the application on behalf of the City;  
AND THAT Council direct staff to amend the Financial Plan accordingly, if successful in receiving the grant.

**CARRIED UNANIMOUSLY**

6.8 Riverside Skate Park Lighting

487/2023

**It was MOVED and SECONDED**

THAT Council direct staff to construct the lighting to a recreation level standard for the Skate Park and Basketball Court as outlined in the report titled “Riverside Skate Park Lighting”.

**CARRIED**

**Councillor Miller, Opposed**

6.9 Zero Carbon Step Code and Energy Code Recommendations

488/2023

**It was MOVED and SECONDED**

THAT Council opt-in to the new Zero Carbon Step Code program established by the province at the EL-1 ‘measure only’ level for 2024, with a plan to move to EL-2 in 2025 based on consultation with the building industry and larger community;  
AND THAT Council support the current approach to the Energy Step Code for 2024 and 2025, with a goal of moving to Step 4 for Part 9 buildings in 2026;

AND THAT Council support similar incentives for projects that achieve higher levels of the Zero Carbon Step Code that are in place for the Energy Step Code;  
AND THAT Council direct staff to amend applicable bylaws accordingly.

**CARRIED**  
**Councillor Konanz, Opposed**

6.10 Traffic Amendment Bylaw No. 2023-46

489/2023

**It was MOVED and SECONDED**

THAT Council give first, second and third reading to "Traffic Amendment Bylaw No. 2023-46", a bylaw to amend the traffic bylaw to address the construction of new driveways and modifications to existing driveways.

**CARRIED UNANIMOUSLY**

6.11 Development Procedures and Delegation Bylaw No. 2023-42  
Fees and Charges Amendment Bylaw No. 2023-43  
Municipal Ticketing Information Amendment Bylaw No. 2023-44  
Bylaw Notice Enforcement Amendment Bylaw No. 2023-45

490/2023

**It was MOVED and SECONDED**

THAT Council give first, second and third reading to "Development Procedures and Delegation Bylaw No. 2023-42";

AND THAT Council give first, second and third reading to "Fees and Charges Amendment Bylaw No. 2023-43";

AND THAT Council give first, second and third reading to "Municipal Ticketing Information Amendment Bylaw No. 2023-44";

AND THAT Council give first, second and third reading to "Bylaw Notice Enforcement Amendment Bylaw No. 2023-45".

**CARRIED UNANIMOUSLY**

**7. Bylaws and Permits**

7.1 Fees and Charges Amendment Bylaw No. 2023-38  
Re: Utilities

491/2023

**It was MOVED and SECONDED**

THAT Council adopt "Fees and Charges Amendment Bylaw No. 2023-38".

**CARRIED**  
**Councillor Boulton and Konanz, Opposed**

**8. Notice of Motion**

**9. Business Arising**

492/2023

**It was MOVED and SECONDED**

THAT Council hold a Special Council Meeting on Thursday, December 14, 2023 at 8:00 a.m. to give final readings to bylaws.

**CARRIED UNANIMOUSLY**

- 10. **Public Question Period**
- 11. **Council Round Table**
- 12. **Adjourn to Closed Meeting:**

493/2023

**It was MOVED and SECONDED**

THAT Council adjourn at 4:14 p.m. to a closed meeting of Council pursuant to the provisions of the *Community Charter* as follows: Section 90(1)

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations; and Section 90 (2)
- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

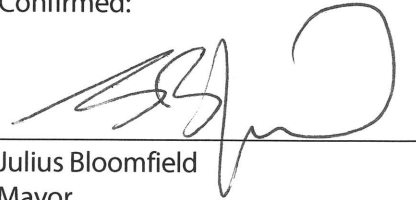
**CARRIED UNANIMOUSLY**

Certified correct:



Angie Collison  
Corporate Officer

Confirmed:



Julius Bloomfield  
Mayor